



**City of
Santa Monica**

Revenue Division
PO Box 2200
Santa Monica, CA 90407-2200

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E: business.license@santamonica.gov
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**SANTA MONICA BUSINESS LICENSE
CONTRACTOR REQUIREMENTS**

OFFICIAL USE ONLY

INSTRUCTIONS

Please submit this form at least five (5) working days prior to request for final inspection.

- General contractor/owner-builder shall require all sub-contractors to have a current Santa Monica Business License before permitting them to begin work and for the duration of the job.
- Failure to do so may result in delay of final building inspection and the general contractor/owner builder being responsible for the payment of the business license tax for any unlicensed subcontractors or specialty contractors, per Santa Monica Municipal Code Section 6.04.100.
- Final approval for a building permit will not be given until this list of contractors working on the project is completed and returned to the business license office by either the general contractor or the owner-builder.
- All contractors & subcontractors working on the project must have a valid active city business license for the dates during which they worked on the project.

Please retain a copy for your records.

PROJECT DETAILS

List all building permit numbers separately by date below:

Permit Number	Date Pulled	Permit Number	Date Pulled	Permit Number	Date Pulled
Date Work Started on Site		Date Work Ended on Site		Santa Monica Business License Number (General Contractor)	
Property Owner Name:					
Job Address:					
Number		Street		Unit/Suite #	City
General Contractor Name:					<input type="checkbox"/> Check here if owner/builder
General Contractor Address:					
Number		Street		Unit/Suite #	City
Subcontractors used?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	Type of Construction:	
				<input type="checkbox"/> New <input type="checkbox"/> Remodel	
Email:			Phone Number:		

ACKNOWLEDGEMENT AND CERTIFICATION

I certify under penalty of law that I have personally examined and am familiar with the information in this document and that based on my knowledge I represent that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

SANTA MONICA CONTRACTORS REQUIREMENTS

Print First Name

Print Last Name

Signature

Title

Date

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Subcontractor Details

Subcontractor Name	Address	Date Work Started	Date Work Ended	Santa Monica Business License Number
Acoustical				
	<i>Number Street Unit/Suite # City State Zip</i>			
Architect				
	<i>Number Street Unit/Suite # City State Zip</i>			
Cabinets Installed				
	<i>Number Street Unit/Suite # City State Zip</i>			
Carpentry Finish				
	<i>Number Street Unit/Suite # City State Zip</i>			
Carpentry Rough/ Framing				
	<i>Number Street Unit/Suite # City State Zip</i>			
Concrete Delivery				
	<i>Number Street Unit/Suite # City State Zip</i>			
Concrete Drilling & Coring				
	<i>Number Street Unit/Suite # City State Zip</i>			
Concrete Footing, Walks, Curbs				
	<i>Number Street Unit/Suite # City State Zip</i>			
Concrete Pumping				
	<i>Number Street Unit/Suite # City State Zip</i>			
Concrete Light-Weight (Elasticell)				
	<i>Number Street Unit/Suite # City State Zip</i>			
Deck Topping				
	<i>Number Street Unit/Suite # City State Zip</i>			
Demolition				
	<i>Number Street Unit/Suite # City State Zip</i>			
Designer				
	<i>Number Street Unit/Suite # City State Zip</i>			
Doors & Frames				
	<i>Number Street Unit/Suite # City State Zip</i>			
Drapery				
	<i>Number Street Unit/Suite # City State Zip</i>			

SANTA MONICA BUSINESS LICENSE — CONTRACTOR REQUIREMENTS

Subcontractor Details

Subcontractor Name	Address	Date Work Started	Date Work Ended	Santa Monica Business License Number
Drywall				
	<i>Number Street Unit/Suite # City State Zip</i>			
Electrical				
	<i>Number Street Unit/Suite # City State Zip</i>			
Elevators				
	<i>Number Street Unit/Suite # City State Zip</i>			
Engineer-Structural/ Civil				
	<i>Number Street Unit/Suite # City State Zip</i>			
Engineer-Soil Testing				
	<i>Number Street Unit/Suite # City State Zip</i>			
Engineer/Surveyor				
	<i>Number Street Unit/Suite # City State Zip</i>			
Excavation				
	<i>Number Street Unit/Suite # City State Zip</i>			
Fence				
	<i>Number Street Unit/Suite # City State Zip</i>			
Fence Rental				
	<i>Number Street Unit/Suite # City State Zip</i>			
Fire Alarm				
	<i>Number Street Unit/Suite # City State Zip</i>			
Fire Sprinkler				
	<i>Number Street Unit/Suite # City State Zip</i>			
Fireplace, Chimney				
	<i>Number Street Unit/Suite # City State Zip</i>			
Flooring-Carpet				
	<i>Number Street Unit/Suite # City State Zip</i>			
Flooring-Vinyl				
	<i>Number Street Unit/Suite # City State Zip</i>			
Flooring-Wood/Tile				
	<i>Number Street Unit/Suite # City State Zip</i>			

SANTA MONICA BUSINESS LICENSE—CONTRACTOR REQUIREMENTS

Subcontractor Details

Subcontractor Name	Address	Date Work Started	Date Work Ended	Santa Monica Business License Number
Garage-Door				
	<i>Number Street Unit/Suite # City State Zip</i>			
Glass & Glazing				
	<i>Number Street Unit/Suite # City State Zip</i>			
Heating & Air Conditioning				
	<i>Number Street Unit/Suite # City State Zip</i>			
Insulation				
	<i>Number Street Unit/Suite # City State Zip</i>			
Intercom				
	<i>Number Street Unit/Suite # City State Zip</i>			
Landscaping				
	<i>Number Street Unit/Suite # City State Zip</i>			
Lath & Plaster				
	<i>Number Street Unit/Suite # City State Zip</i>			
Lumber Delivery				
	<i>Number Street Unit/Suite # City State Zip</i>			
Masonry				
	<i>Number Street Unit/Suite # City State Zip</i>			
Masonry Delivery				
	<i>Number Street Unit/Suite # City State Zip</i>			
Metals, Misc./ Ornamental Iron				
	<i>Number Street Unit/Suite # City State Zip</i>			
Mirrors Installed				
	<i>Number Street Unit/Suite # City State Zip</i>			
Painting Inside				
	<i>Number Street Unit/Suite # City State Zip</i>			
Painting Outside				
	<i>Number Street Unit/Suite # City State Zip</i>			
Parking Lot Grading				
	<i>Number Street Unit/Suite # City State Zip</i>			

SANTA MONICA BUSINESS LICENSE—CONTRACTOR REQUIREMENTS

Subcontractor Details									
Subcontractor Name	Address						Date Work Started	Date Work Ended	Santa Monica Business License Number
Parking Lot Painting									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Parking Lot Paving									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Plumbing									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Refrigeration									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Roofing									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Rubbish Hauling									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Scaffolding									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Security Gate									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Sewer									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Sheet Metal									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Shower Door									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Shower Pan									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Siding									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Signage									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Stairs & Banisters									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			

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Subcontractor Details							Date Work Started	Date Work Ended	Santa Monica Business License Number
Subcontractor Name	Address								
Steel Reinforcing									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Steel Structural									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Stonework									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Stucco									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Swimming Pool									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Swimming Pool-Gunite									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Swimming Pool Pumps & Heaters									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Temporary Office Rental									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Temporary Power Pole									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
TV Antenna/Satellite									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Tile, Ceramics									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Toilets Portable									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Vacuum System									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Waterproofing									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			
Weather-stripping									
	<i>Number</i>	<i>Street</i>	<i>Unit/Suite #</i>	<i>City</i>	<i>State</i>	<i>Zip</i>			

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Subcontractor Details

Subcontractor Name	Address	Date Work Started	Date Work Ended	Santa Monica Business License Number
Welding				
	<i>Number Street Unit/Suite # City State Zip</i>			
Window Delivery				
	<i>Number Street Unit/Suite # City State Zip</i>			
Window Installation				
	<i>Number Street Unit/Suite # City State Zip</i>			
Window Coverings				
	<i>Number Street Unit/Suite # City State Zip</i>			

List below any subcontractors or services not listed above

	<i>Number Street Unit/Suite # City State Zip</i>			
	<i>Number Street Unit/Suite # City State Zip</i>			
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