



City of
Santa Monica
Revenue Division
PO Box 2200
Santa Monica, CA 90407-2200

**BUSINESS LICENSE
STATEMENT OF GROSS RECEIPTS**
(6 MONTHS)

OFFICIAL USE ONLY	
BL #:	
2020:	\$
2021:	\$
2022:	\$
2023:	\$
2024:	\$

P: 310-458-8745 • F: 310-451-3283
E: business.license@santamonica.gov
W: santamonica.gov/businesslicense

BUSINESS ENTITY INFORMATION

Legal Business: _____ DBA (if applicable): _____

Business Physical Address: _____
Number Street Unit/Suite # City State Zip

Contact Information: First Name: _____ Last Name: _____ Title: _____
Phone: _____ Email: _____ Fax: _____

Provide the **gross receipts*** attributable to your Santa Monica location for the applicable years in the table below, as recorded on the books and records of the business. For the years that do not apply, please enter zero. For City business tax purposes, there are no deductions for business expenses. See the Definition of Gross Receipts for clarification located at our website noted above. Financial statements and copies of your Federal and/or State tax returns may be requested by the Santa Monica Finance Department to support the reported gross receipts. **Please do not send these documents unless requested.**

Business License taxes are based on income producing activity. An apportioning taxpayer may reduce receipts by a percentage that reflects the proportion of the cost of in-city to out-of-city activity. A business may deduct gross receipts deemed to be directly attributable to income producing activities carried on outside the City of Santa Monica. For assistance with this process you may wish to consult with a tax advisor.

Date business began within the City of Santa Monica?	Month		Day		Year	

Reporting Period			Santa Monica Gross Receipts	Reporting Period			Santa Monica Gross Receipts
Dates From		Dates To	Enter Amounts	Dates From		Dates To	Enter Amounts
01/01/2020	To	06/30/2020	\$	07/01/2020	To	12/31/2020	\$
01/01/2021	To	06/30/2021	\$	07/01/2021	To	12/31/2021	\$
01/01/2022	To	06/30/2022	\$	07/01/2022	To	12/31/2022	\$
01/01/2023	To	06/30/2023	\$	07/01/2023	To	12/31/2023	\$
01/01/2024	To	06/30/2024	\$				

* Corporate Headquarters/Administration Offices are required to report the annual operating expenses equal to the annual rental value of real property, payroll and utility costs of the Corporate/Administrative Headquarters located in Santa Monica. Please complete "Statement of Cost of Operations".

- "Gross Receipts" shall not include:**
- (i) The amount of any Federal tax imposed on or with respect to retail sales whether imposed upon the retailer or upon the consumer and regardless of whether or not the amount of Federal tax is stated to customers as a separate charge.
 - (ii) Any California State, city, or city and county sales or use tax required by law to be included in or added to the purchase price and collected from the consumer or purchaser.
 - (iii) Such part of the sales price of any property previously sold and returned by the purchaser to the seller which is refunded by the seller by way of cash or credit allowances given or taken as part payment on any property so accepted for resale.
 - (iv) Any refundable deposit which is returned to the depositor.
 - (v) That portion of the receipts of a general building contractor licensed under Sections 6.08.060 or 6.08.070, which represents payments to subcontractors, provided such subcontractors are licensed under the provisions of this Chapter and that the general contractor furnishes the Director of Finance with the names and addresses of the subcontractors and the amounts paid to each subcontractor.
 - (vi) Bad debts taken from gross receipts reported during a prior tax year in accordance with generally acceptable accounting practices.
 - (vii) Anything which the City of Santa Monica may not lawfully include by virtue of the Constitution of the United States or the Constitution of the State of California.
 - (viii) Fees for actual costs of governmental requirements (e.g., inspections, plan checks, etc.) paid by a licensee on behalf of a third party.

I declare, under penalty of making a false declaration, that I am authorized to make this statement and to the best of my knowledge and belief it is a true, correct and complete statement, made in good faith for the periods stated.

_____ Printed Name _____ Signature _____ Date

SANTA MONICA BUSINESS LICENSE—STATEMENT OF GROSS RECEIPTS