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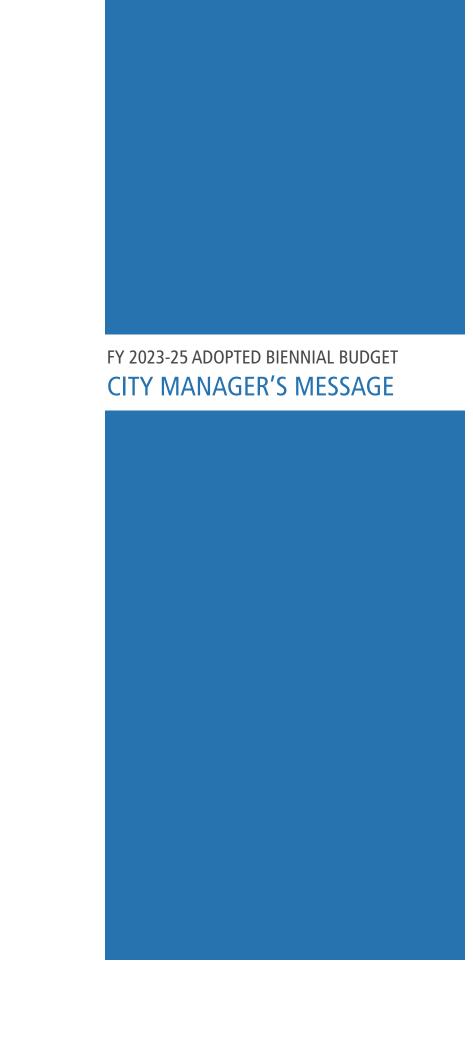


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### It is my pleasure to present the FY 2023-25 Biennial Budget for the City of Santa Monica.

The FY 2023-25 Biennial Budget (Budget) is prepared within the context of our emergence from a period of significant restructuring due to the COVID-19 pandemic while we also have been working to address unprecedented liabilities. Despite these challenges, the City is recovering and rebuilding, as evidenced by the significant new investments throughout our community. In addition, by cultivating new revenue streams through partnership initiatives and voter support for new tax measures, this Budget has the capacity to allocate resources to address City Council and community priorities -- public safety, programs and services to address homelessness, and vital community services for youth, families, and seniors – to ensure the community continues to move forward.

These investments are only part of the story. Santa Monica is a vibrant community and will continue to thrive by looking to the future and advancing projects such as planning for the future of Santa Monica Airport, expanding cultural offerings, centering our work on sustainability, and striving for a community where everyone in Santa Monica has an opportunity to thrive.

The Budget sets forth the City's management and spending plan for the two years spanning July 1, 2023 through June 30, 2025.

FY 2023-25 is the first biennial budget period for the post-COVID-19 emergency period. This Budget sets forth a plan to rebuild and enhance services against a backdrop of continued economic uncertainty driven by labor shortages, supply chain disruptions, inflation, and global conflicts at the national and international levels, in addition to significant liabilities and mounting deferred maintenance at the local level. To help ensure this Budget focuses the City's resources where they are most needed, the City Council held a Council Workshop on March 11, 2023, to determine its priorities and provide direction on key budget items. The Budget reflects the outcomes of that Workshop, including restoring key City services and making investments in five priority areas:

- Addressing Homelessness
- Clean & Safe Santa Monica
- Cultivate Economic Recovery & Expand Community & Cultural Offerings
- Racial Justice, Equity & Social Diversity
- Sustainable & Connected Community

These priorities continue the necessary work of helping our community recover from the COVID-19 pandemic and its economic and social impacts, but also focuses work on ensuring the long-term resilience and equity of Santa Monica.

The City's General Fund revenue streams are anticipated to reach their pre-pandemic trajectory in five years. In the meantime, lower revenue levels are constraining our ability to support a full restoration of services to pre-pandemic levels. Trends in global travel, retail shopping and hybrid and remote work mean Santa Monica must adapt its local economy for the future. The City has taken key steps to adapt zoning and laws to help with this transition as local businesses make key investments in hotels, hospitals, and housing that will make Santa

Monica's economy resilient in the long-term. The Budget also reflects new revenue sources and partnership opportunities that strengthen Santa Monica.

- **Measure CS**, adopted in 2022, increases the City's Transient Occupancy Tax (Hotel Tax) by one percentage point for hotel stays and by three percentage points for homeshare stays. It is anticipated that this tax will generate approximately \$5.0 million annually during the biennial period. While this is a general revenue tax, meaning that it is not restricted as to its use, community polling done in anticipation of Council approving the measure for the ballot showed an urgent need for new funds to address the impacts of homelessness and to enhance public safety. The measure itself, which received 73% of the vote, noted the intent for these funds to be spent to address homelessness, improve 911 emergency response times and neighborhood police protection, and improvements to the safety and cleanliness of our public spaces.
- **Measure GS**, adopted in 2022, is a citizen's initiative ballot measure that enacts a third tier Documentary Transfer Tax of an additional 5% for property sales of \$8 million and over, with revenue restricted to fund homelessness prevention, affordable housing projects, and schools. It is anticipated that this measure could generate approximately \$50 million annually. The volatile nature of this revenue source, based on sales of very high value properties, and its administration and programming, requires a longer horizon for the programming of these funds. However, planning and organizational adjustments can begin as early as FY 2023-24 for what will likely be a multi-year Measure GS implementation strategy.
- Voters also approved in 2022 Measure HMP, which imposes an additional tax on cannabis retailers and other licensed cannabis businesses. Further work is required to amend the Municipal Code to allow for an increase of cannabis-related retail establishments and revenues are not anticipated during the upcoming biennial period.
- The City's work with private, public and non-profit partners and granting agencies is further contributing to important investments in our community and providing a more diversified approach to leveraging resources during a period of disruption in our traditional revenue streams.
  - The City recently entered into an agreement with Big Outdoor to install digital wayfinding kiosks in commercial areas that will provide a way for our small businesses to connect with potential customers and will generate additional revenue for the City, including an annual Diversity, Equity and Inclusion (DEI) fund.
  - The City is continuing its partnership with the Los Angeles County Department of Mental Health (DMH) to implement a pilot program to launch a **Therapeutic Transport Van** staffed with DMH personnel in the City of Santa Monica. The Van will co-respond to incoming emergency calls related to, or presumed to involve, non-combative, medically stable individuals experiencing a mental or behavioral health crisis. The program also offers a supportive and expedited alternative to the transportation needs of acute mentally ill clients requiring additional care. The program is designed to relieve first responder resources to focus on other health and safety priorities. In addition, DMH Clinicians work alongside the City's Homeless Liaison Program teams to locate, identify and provide outreach to people experiencing homelessness.

- The City established the We Are Santa Monica Fund in 2021 to provide an avenue for private
  donations to support the Santa Monica community, including supporting economic recovery, racial
  equity and social diversity, healthy neighborhoods, and neighbors in need. The Fund is an important
  City partner to engage the community and local businesses to provide additional support in these
  areas.
- With the help of new grants received in the second half of FY 2022-23, work is progressing on the City Yards Modernization MicroGrid program and the Lincoln Neighborhood Corridor Streetscape (LiNC) projects. Additional significant state and federal grant and development agreement funding received late in FY 2022-23 will further the City's work to support behavioral health needs of vulnerable residents and electrification of our buses. And staff continues to apply for grant funds to enhance our services in the areas of affordable housing, homeless services, public safety, parks, libraries and sustainability.

As we continue on our road to recovery, we will build on our use of metrics to manage our work, ensuring that the programs we provide are effectively and efficiently addressing our priorities.

### **FISCAL CONTEXT**

The overall budget for the City of Santa Monica is \$745.0 million in FY 2023-24 and \$750.6 million in FY 2024-25. This reflects the operating and capital activities of 30 funds across 15 departments and approximately 2,101 permanent and temporary full-time equivalent positions.

The largest component of the budget is in the General Fund, which is funded predominantly with tax revenues and provides services shared equally by all community members and visitors. The General Fund budget is \$436.9 million in FY 2023-24 and \$458.6 million in FY 2024-25.

The Citywide budget also includes several enterprise and special revenue funds, funds that are for specific uses or based on use of resources by individuals.

- Among the larger funds contributing to the City's operations, the Water, Wastewater, Big Blue Bus (BBB),
  Airport and Cemetery Funds have sufficient revenue to cover operational and capital needs during the
  biennial period. With rates recently approved by Council in June 2023, the Resource Recovery and Recycling
  (RRR) Fund will remain self-sufficient during the biennial period as well as enhance services offered.
- The Pier and Beach Recreation Funds are projected to require subsidies and advances during the biennial budget period totaling approximately \$8.7 million. Continued revenue constraints, including the partial closure of the Pier Deck parking, and pending plans to adjust beach parking rates, are significantly contributing to the situation.
- The Community Broadband (CBB) Fund, which supports CityNet operations, will be merged into the General Fund, allowing for greater efficiencies from a more flexible sharing of resources.

The City's two-year budget approach means that FY 2023-24 represents the exception-based year for our capital improvement program (CIP) Biennial Budget. The CIP budget for FY 2023-24 is \$104.1 million, with \$13.5 million

representing the General Fund portion. Prior to the pandemic, the General Fund allocated \$21 million a year to its CIP. This amount was reduced to \$7.8 million in FY 2020-21 and has increased gradually since then. Without new funding sources, there is no capacity to restore the annual General Fund CIP budget to \$21 million until FY 2024-25 at the earliest. Current amounts allocated to the CIP are not enough to address deferred infrastructure and equipment maintenance, technology/computer and fleet replacement, and a renewed focus on community amenities that were put on hold during the pandemic, although some funds have been programmed to begin the Airport conversion planning process in FY 2023-24. At this time, a total of \$359 million in projects remain unfunded and are tracked for consideration in future funding cycles. Over 93% (\$334 million) of the unfunded list is comprised of requests for General Fund resources with the additional 7% (\$25 million) comprised of infrastructure requests for Pier Fund resources.

### **FISCAL SUSTAINABILITY**

The Budget is informed by, and informs, the Five-Year Financial Forecast. In order to include an ongoing program or service in the Budget, there must be an ability to fund this expense over the long-term using revenues, assigned or restricted reserves, or working capital reserves. The General Fund Forecast shows revenues only slightly exceeding expenditures (by approximately \$100,000) on an annual basis during the Budget period. This positive balance reflects the use of working capital reserves beginning in FY 2024-25. Working capital will be needed beyond FY 2024-25, and even with the use of these reserves, staff currently projects negative balances of \$0.6 and \$1.5 million, respectively, in FY 2026-27 and FY 2027-28. These negative balances represent 0.1% and 0.3% of revenues for those two years and are at a level that can be managed over the next three years.

As of June 30, 2022, General Fund non-restricted reserves amounted to 70% of what they were as of June 30, 2019.¹ Strong reserves are necessary to cushion the delivery of services from the impact of emergency expenditures, contingent liabilities, and economic uncertainty. Since 2020, demands on these reserves have been compounded by:

- Delivery of essential services during the COVID-19 Pandemic.
- Payments of over \$229.8 million in legal settlements over the past three years related to allegations of sexual abuse by a former employee.

Looking ahead, the City is in litigation over a request to transition to district elections. The case is currently waiting to be heard in the California Supreme Court and if the City loses the case, the financial impacts to the City will be high. Finally, the City has significant capital liabilities that must be addressed, including the seismic retrofit of Parking Structure 1 at a cost of at least \$13 million. The City has taken many actions to strengthen our financial standing, and the FY 2023-24 General Fund budget is supported by reserves in a Rainy Day Fund that total 13% of ongoing expenditures, but the impacts of these financial liabilities limits the City's ability to address much needed service and staffing restorations.

<sup>&</sup>lt;sup>1</sup> On April 25, 2023, Council approved settlements with claimants in the amount of \$122.5 million to resolve all lawsuits against the city arising out of allegations of sexual abuse by former City employee Eric Uller. A portion of the settlement is covered using General Fund reserves. Adjusting for the reserves drawn down for this payment, non-restricted reserves would be at 45% of their FY 2018-19 level.

### **FISCAL POLICIES**

The City's Fiscal Policies, included as an appendix in the Budget, promote transparency, accountability, and a common framework for managing financial resources. At the onset of the COVID-19 closures, the Council temporarily suspended or changed a number of policies to provide greater flexibility in the use of funds. Three years later, the broad disruption that continues to impact economies, along with a protracted recovery horizon, demands a reassessment of these policies.

**Paydown of the Unfunded Pension Liability:** On April 11, 2023, Council authorized a suspension of the accelerated paydown of the City's unfunded pension liability from FY 2022-23 until FY 2027-28, or later, to restore an array of community services and programs such as expanded hours at the Main Library, restoring Youth Program capacity, and restoring positions in Planning and Economic Development to further economic recovery activities, among other restorations. While paying down unfunded liabilities at an accelerated rate is a prudent fiscal management tool, mitigating future year interest costs, the City needs to weigh this long-term fiscal management tool against the current state of our community services. The prior policy was adopted in 2019, when the City's programs were operating at full strength, reserves were strong, and the General Fund had the capacity to take on additional payments of \$2.5 to \$3.5 million a year beyond the annual required pension contribution. To date, the City has made additional paydowns of over \$88 million under the umbrella of early paydown policies, making it a leader in this achievement among other members of CalPERS.

**Shift from ten-year to five-year financial forecasts:** Before the pandemic, the City had shifted to ten-year forecasting to provide a longer planning window when dealing with capital projects and changes in pension obligations. Due to the persistent uncertainty in many elements impacting economic conditions, from the impacts of remote work, inflation, labor shortages, changes in travel and shopping, and supply chain disruptions, staff is recommending a permanent reversion to five-year forecasts to mitigate the risk of budgeting using unsubstantiated revenue projections. Staff will continue to monitor extraordinary cost trends beyond the five-year forecast period.

**Elimination of expenditure control budgeting:** Expenditure control budgeting previously allowed General Fund departments to maintain one-third of their non-salary operating budget savings to be used at the department head's discretion to fulfill the mission of the department. With extremely constrained budgets throughout the City and fund reserves at a low level, it is prudent and necessary to consider the best citywide use of any savings.

**General Fund Operating Contingency (Rainy Day Fund):** On May 5, 2020, Council authorized staff to lower the General Fund contingency reserve level from 15% of ongoing expenditures to 12.5% to help balance the budget while revenues experienced severe declines. Strong reserves protect our ability to provide essential services and retain jobs during emergencies and economic fluctuations. They are also a signal of a City's financial health and critical to maintaining the City's AAA bond rating. The fiscal policy reflects a gradual rebuilding of the Rainy Day Fund, with a minimum 13% reserve level for FY 2023-24, and 13.5% reserve level for FY 2024-25, reaching a 15% reserve level in time for the FY 2027-29 Biennial Budget.

### **COMMUNITY PRIORITIES AND INVESTMENTS**

The FY 2023-25 Biennial Budget incorporates the direction provided by the City Council and community members at the March 11, 2023 Workshop, where Council adopted five priorities to act as the foundation of the Budget.

Measures GS and CS are anticipated to generate significant resources to solve hypersensitive and challenging issues. Following Council direction, and in light of community needs and expectations, the Budget reflects the creation of two departments. The two departments will carry forward the Community Services Department's work to be responsive to the social and economic challenges residents are facing, the need for community healing and recovery, and to provide services and programs that enrich lives and help people thrive:

- The **Housing and Human Services Department** would become the organization point for homelessness services and programs, which would enable the City to implement programs and services that result from Measures CS and GS, address the recommendations of the internal auditor's Homelessness Study, and provide core focus and leadership on an array of housing, educational, and social services programs. This department would also administer investments to support vulnerable populations through the management of the Human Services Grants Program (HSGP). Minor changes would be made to existing job specifications to reflect the new department's name, scope, and structure. A Housing Manager position, which existed prior to 2020, would be restored to oversee housing production and preservation activities funded by the Housing Trust Fund and housing voucher programs and collaborate with the Human Services Manager to develop and implement homelessness prevention initiatives.
- The Recreation and Arts Department would create capacity and leadership around recreational partnership opportunities addressing conflicts between demand and capacity for recreational amenities and elevating arts and cultural affairs work in economic revitalization and social equity. The department would enable the ability to focus on the future of the Miles Memorial Playhouse and Camera Obscura buildings, reframing City Hall murals, leveraging the Beach House as a tourist destination and a key element of Santa Monica's beachfront brand, in addition to managing the Organizational Support Program grants. 3.0 FTEs would be added including a Director, an Administrative Services Officer, and an Executive Administrative Assistant.

Finally, Council provided early direction on a number of General Fund budget restorations and enhancements. Additional enhancements addressing the priorities are included in the Budget. Many of these restorations and enhancements are highlighted below according to the priority they most closely address, although many programs address a number of priorities.

### ADDRESSING HOMELESSNESS

Prevent housed Santa Monicans from becoming homeless and increase the supply of affordable housing, address the behavioral health needs of vulnerable individuals and advocate for regional capacity to address homelessness.

On February 14, 2023, the City declared a local emergency on homelessness. In developing this Budget, resources allocated to addressing homelessness are informed by the City's certified 2021-2029 Housing Element, a recent study performed on the City's work to address homelessness (the Homelessness Study) that was completed by Moss Adams in late 2022, and the City's Four Pillar approach to preventing and addressing homelessness that was adopted by City Council in March 2019.

The first step will be the preparation of a **Homelessness Strategic Plan (HSP)** (Recommendation 1, Homelessness Study). The HSP, which will be funded with Measure CS funds, will build on the City's Four Pillars framework and lay out a coordinated and systemic vision for the expansion of the homelessness response system, measurable outcomes and goals, and accompanying strategies. The process to develop the HSP will incorporate Santa Monica's community partners, people with lived experience of homelessness, service providers, city agencies, and public and private sector partners to align around a clear vision, set of outcomes, and investments. With this plan, the City seeks to increase continuity in an inherently shifting policy environment; improve focus on measurable objectives; and increase internal alignment and regional coordination; all towards the goal of preventing, ending, and addressing homelessness in Santa Monica.

The Budget seeks to restore and enhance staffing in the Housing Authority (using Section 8 Administrative Funding) to manage and administer the expanded size and capacity of **Housing Authority voucher programs**, which have grown significantly over the last several years. The additional 3.5 FTE positions will have the capacity to undertake eligibility screening of applicants on the tenant-based voucher waitlist, work with a significantly expanded caseload, more efficient use of federal voucher authority and funding, and improved customer service for tenants and housing providers (landlords).

The City continues to invest in **Multi-Disciplinary Teams (MDTs)** that are managed by The People Concern and include the Homeless Multidisciplinary Street Team (HMST) and City + County + Community Team (C3). The teams are staffed by licensed medical and behavioral health clinicians who can deliver immediate and intensive services to people on the street while they wait for shelter placement. These teams work collaboratively with the SMPD Homeless Liaison Program (HLP) Teams to discuss and address the needs of the City's most high need people experiencing homelessness (PEH). The wait for housing can be long so we need to provide more services to support PEH where they are and while they wait. In support of this mission, in this Budget, we are seeking to expand this program to include a third team to start in FY 2023-24 (Recommendation 18, Homelessness Study). The current C3 Team covers the beach and downtown area, and the additional team would cover the balance of the City. The program expansion will be funded with Measure CS funds.

The City will partner with **outreach teams** from The Salvation Army that will respond to requests from the SMPD HLP Team and others in the field. This will provide another resource to work with clients and connect them immediately to available services. The Salvation Army outreach teams expect to guide and provide support to clients who are in immediate crisis, with the intention to get the client off the street that day, while also working towards a longer term solution. Funding for this program is provided from the Los Angeles County's Westside Cities Council of Governments' Innovation Fund.

Measure CS funds, as well as federal appropriation funds, will allow us to move forward on the redesign of the **SAMOSHEL interim housing program to accommodate 24/7 intakes**, giving additional options for afterhours intake and facilitating SMPD transports for people experiencing homelessness and non-urgent behavioral health issues (Recommendation 15, Homelessness Study).

Using Measure CS funds, we will expand Police Department staffing levels. The total increase of 7 FTE's – 6 police officers and 1 sergeant – will enable the Police Department to expand its **Homeless Liaison Program** (**HLP**) to deploy seven days per week. The program currently operates four days per week (Recommendation 15, Homelessness Study). Anticipating the lengthy recruitment and training period for the new HLP team positions,

in the short term, these Measure CS resources will be used to continue the work of the Directed Action Response Team (DaRT), a multi-department team that addresses areas of community concern on the Beach, Pier, and Downtown, and to establish a real-time crime intelligence center.

### **CLEAN AND SAFE SANTA MONICA**

Create an atmosphere marked by clean and safe public spaces and neighborhoods, including parks for recreation and leisure activities.

Measure CS funds will be used to enhance the safety and cleanliness of our open spaces in addition to the service and technology expansions in the Police Department that are noted under the Addressing Homelessness priority (i.e., expansion of the Homeless Liaison Program Team and DaRT). During this budget period, the City will develop plans and strategy to implement a real time crime center, the Santa Monica Analytical Real Time Center (**S.M.A.R.T Center**), that will gather and synthesize real time data from an array of technologies, including closed circuit television (CCTV) cameras, a video management system, automated license plate readers (ALPRs), unmanned aircraft systems (UAS or drones), Live911, geo-location of SMPD public safety, sworn and professional staff to drive the focus of police resources.

Measure CS funds allow the City to continue and expand Clean and Safe programs previously funded on a onetime basis. These include the **expanded security services program** at Downtown parking structures and at the Pier, which will transition to be permanent programs, as will **maintenance of the water features** at Ken Genser and Tongva Parks. In addition, Measure CS funds are allocated to the following efforts:

- Public space maintenance investments will be expanded, including enhancements to ensure higherrisk cleanup activities are performed safely, using an additional, specialized team and higher
  frequency cleanup efforts focusing on waste and debris generated by people experiencing
  homelessness (Recommendation 10, Homelessness Study).
- **Tree pruning** frequencies in high-traffic areas will be increased, ensuring safer conditions for the public and improving the aesthetics of our public spaces.
- Enhanced monitoring and enforcement of the City's home-sharing ordinance will assist the City in
  mitigating the impacts these home-shares have on residential neighborhoods and areas not typically
  subject to the impacts of commercial activities.

The two-year Community Response Unit (CRU) pilot program will conclude at the end of FY 2022-23. Throughout the pilot period, the Santa Monica Fire Department (SMFD) continuously evaluated the CRU's effectiveness and its role in **Emergency Medical Services (EMS)** delivery, specifically related to PEH and those at risk of becoming homeless. During this evaluation period, the Fire Department identified opportunities to improve the program through a more strategic approach to EMS delivery. To maximize response capabilities of a future CRU and take a more proactive approach to providing care to our most vulnerable populations, the Fire Department will reallocate funds currently dedicated to the CRU to add an EMS Battalion Chief and a contracted case manager:

- The EMS Battalion Chief will address the changing needs of EMS, including community paramedicine, new
  response protocols, issues with ambulance capacity, increased low acuity calls, and rising ambulance patient
  offload times that impact units' timely return to service.
- A dedicated case manager will work with high utilizers of the 9-1-1 system, including on-scene assistance
  and navigation to appropriate services. The rapidly growing list of clients and their specialized needs has
  exceeded firefighters' capacity and expertise.

The Department of Transportation will implement a **Transit Safety Program** consisting of unarmed security guards (Transit Safety Officers) who will be assigned to ride onboard buses and conduct foot patrols at BBB bus stops. The TSO's will be able to support Motor Coach Operators in providing customer service to riders, assist with security-related disturbances, serve as a deterrent to crime and unwanted behaviors, and support the City's efforts in addressing homelessness. This program is funded using Big Blue Bus funds.

The City is also restoring a City Traffic Engineer position in the Department of Transportation to advance mobility projects and develop a multi-year traffic signal preventative maintenance program. Additionally, the City is restoring approximately 1.49 FTE as-needed Animal Care Attendant hours in the Police Department to support the Santa Monica Animal Shelter.

New solid waste rates will enable the City to comply with the new **statewide mandatory organics recycling law** (SB 1383), **increase alley clearing frequencies**, **enhance illegal dumping and bulky item pickup services** by moving to a proactive approach, support volunteer organized community cleanups, sweep the City's increasing inventory of protected bicycle lanes, and continue its sustainability efforts to achieve the City Council's goal of **Zero Waste by 2030**. (also addresses Sustainable & Connected Community priority)

# CULTIVATE ECONOMIC RECOVERY & EXPAND COMMUNITY & CULTURAL OFFERINGS

Cultivate economic opportunity and recovery and invest in community and cultural amenities and programs for all community members, focused on expanding opportunities for youth, teens and seniors.

As noted above, a new **Recreation and Arts Department** would create capacity and leadership to focus on efforts and initiatives that build community and advance an agenda focused on the arts and cultural affairs, which is essential to our economic revitalization.

The Budget includes restoration of service hours at our **libraries** and a continuation of the hours restored last year using one-time funds. The additional hours would activate the Main Library on Saturdays, extending evening hours at all open locations (Monday through Thursday) to 8 pm, and opening the Main Library one hour earlier (Monday through Thursday) at 10 am. There will also be expanded programming for seniors and families at the Main Library and branch locations. Additional staff will not only be able to provide the customer service and research expertise for our visitors, but it will expand the creativity and volume of new and treasured programs, such as story times, technology help, and literary events. Funding for the additional hours is made possible by reallocating funds from the accelerated unfunded pension liability paydown initiative.

Additional positions within the out-of-school time programs at CREST, the Police Activities League (PAL), and Virginia Avenue Park (VAP) will help to establish a more consistent staffing structure in youth programs that serve the most vulnerable populations in the community, including the Summer Lunch Program. The City's direct service programs provide an essential set of structured out-of-school time programming to the community, providing low income and working families with affordable options for much-needed childcare, such as enrichment activities and academic support as an extension of the school day. With this partial restoration of staff in PAL and VAP and full restoration of CREST, direct service programs can increase enrollments by 575-600 youth for a projected total participation of over 2,200 youth served; however, capacity challenges remain at VAP and PAL and will be considered for future restoration. Funding for this restoration results from suspending the paydown of the City's unfunded pension liability.

Continuation of the City's financial support for the **School District's Playground Club program** run by a nonprofit partner offering supervised afterschool play time on elementary schoolyards, using resources generated by suspending the paydown of the City's unfunded pension liability.

The continuation of the **Art of Recovery program** which supports the production of free public art and cultural programming and events. Under this model, artists, arts organizations and community groups receive funding and support to produce public events. The events drive economic recovery, serve community groups across the City and provide financial support to a diverse group of artists, cultural producers, and community partners. The resources for this program result from suspending the paydown of the City's unfunded pension liability.

Creation of a new cost covering **Pickleball Program**, with dedicated staff who will organize programming and open-play, provide policy and fee recommendations and provide overall program oversight.

Restoration of 15 more hours per week at the **Memorial Park Gym and Fitness Room** and additional 20 hours per week of field rentals, with costs covered by additional program revenue. This will provide indoor restroom access on weekday mornings for park users. And reintroduction of the highly requested Swim center Conference Room to community members and permit groups.

The introduction of cost covering specialty programs including lifeguard certification classes, at the new **Santa Monica High School aquatic facility** will offer classes aimed at developing the water skills of participants who aspire to become lifeguards and will serve as a feeder program for Santa Monica Aquatics and future lifeguards.

Permanent restoration of the **Neighborhood Grant program**, using funds reallocated from the paydown of the City's unfunded pension liability, which will provide a \$7,000 grant to each of the City's seven neighborhood groups.

Establish a **Small Business Assistance and Tenant Improvement Fund** that will provide revolving loans or grants and technical assistance to highest need businesses. The Fund will include an ongoing \$100,000 allocation from the General Fund (from reallocated unfunded pension liability paydown funds) and a one-time \$50,000 amount from the City's Community Development Block Grant (CDBG) allocation.

Restoration of key positions in the **Community Development Department** will enhance economic recovery work. A Senior Planner will work on streamlining permitting processes and clarifying permitting requirements on the City's website, leading the Local Coastal Program Update which will further streamline permitting, and serving as the City's liaison to the California Coastal Commission in order to resolve complex permit applications. An Economic Development Administrator will focus on the City's real estate portfolio to maximize revenues, streamline leasing guidelines, and provide support to deliver on the City's economic recovery projects including the VAP Community Kitchen incubator, local hire initiatives, small business support and entrepreneurship pathways for ethnic minority businesses. These investments will be funded with reallocated paydown funds.

Staff will undertake a strategic **modernization of the City's Business License Tax program** and bring an updated ordinance to the City's voters in 2024 that would aim to encourage investment and innovation, assist Santa Monica businesses in rebounding, and position the City to equitably and fairly tax existing and emerging businesses to support essential services. It would also institute improvements that would promote business growth and align with the City's priority to cultivate equitable and inclusive economic opportunities for traditionally underserved communities including minority owned businesses and microenterprises. (also addresses Racial Justice, Equity & Social Diversity priority)

The City will implement a program offering reduced Resource, Recycling and Recovery rates for qualifying low-income households with the adoption of new solid waste rates, using reallocated paydown funds. (also addresses Racial Justice, Equity & Social Diversity priority)

### **RACIAL JUSTICE, EQUITY & SOCIAL DIVERSITY**

The City of Santa Monica acknowledges the effects of generational and institutional racism and discrimination, and its consequences that continue to impact our residents and businesses. These lessons of our history cannot be ignored. The City is committed to advancing racial equity and social diversity to improve the wellbeing of people who live, work, learn, play, and do business in our City and create a community where differences in life outcomes cannot be predicted by race, class, gender, disability or other identities. Everyone in Santa Monica must have an opportunity to thrive.

The City has integrated diversity, equity, justice and inclusion into its work throughout all departments. The City's Sustainable City Plan includes metrics around social diversity and equity and the City's Wellbeing Project initiated the City's work with the Government Alliance on Race and Equity (GARE) and undertook key projects and trainings to help close the equity gap. Disrupted by the COVID-19 pandemic and City restructuring, the City's Diversity, Equity and Inclusion Team seeks to pick up these efforts, engage different communities, and work to close equity gaps in economic property, education, health and wellness, and other areas that impact the quality of everyone's wellbeing.

As part of the Out of Home Wayfinding franchise agreement, the franchisee, Big Outdoor, has agreed to return two percent of their earnings to the City. At the March 11 Workshop, staff received direction to allocate this portion of funding (approximately \$100,000-\$250,000 per year starting in FY 2025-2026) to an **Equity Fund** that can be used to support the City's work to advance equity.

Work is also continuing in the following areas:

- **Language Access** implementation of the Language Access Administrative Instruction, expansion of the City's real-time translation services, and purchase of hearing assistance equipment for public meetings.
- **Reframe** Continuation of the City's project to recontextualize the murals as well as an effort to develop a land acknowledgement for Santa Monica in partnership with local Native American communities.
- Racial Equity Committee Using existing resources to support the professional development of our
  Equity and Inclusion Officers in the areas of diversity, equity and inclusion as the principles of public
  administration to help them make a greater impact in their work and develop future leaders with an
  integral understanding of how DEI informs their work.

The Budget includes the continuation of the **Trades Intern Program** (TIP). This is a program reaching across many of the city's operations that focuses on supporting and empowering vulnerable Santa Monica youth and adults who face barriers to employment, which may include involvement with the criminal justice system, exiting probation or parole, or not having obtained a high school diploma or GED. In particular, TIP has served youth of color, with African American (33%) and Latino (63%) youth comprising 96 percent of participants since 2015. For many participants, the program has become a vehicle towards personal, social, and economic stability. Since 2015, a total of 27 trades interns have participated in the program. 19 TIP graduates have successfully attained full-time employment in the trades, with 10 acquiring full-time, permanent positions within the City.

The Budget includes the funds to allow for a **hybrid public meeting** option for meetings that take place in Council Chambers and the Santa Monica Institute (SMI) conference room in the Civic Center Parking Structure. This model leverages changes in meeting structure that would allow for all public comment and public hearings to occur early in the meeting to keep additional staffing costs to a minimum. The cost is covered using reallocated paydown funds.

The addition of an **ADA Coordinator** will provide one point of contact for requests for accommodations and questions from the public and lead City initiatives to ensure that facilities comply with the regulations of the Americans with Disabilities Act (ADA).

To ensure that all vendors and service providers have significant practicable opportunities to compete for and participate in the City's procurement of goods and services, the City will conduct a disparity study to explore current barriers to **equity and inclusion of the City's procurement and contracting practices**, design a plan to implement changes responding to disparity study findings, and create a structural framework for vendor education, outreach, and support.

### SUSTAINABLE & CONNECTED COMMUNITY

Ensure that City policies and programs enhance our resources, prevent and remedy harm to the natural environment and human health, and benefit the social and economic wellbeing of the community for the sake of current and future generations.

Sustainable practices are integrated into programs, policies and operations across the City. A significant portion of the City's work addressing the Sustainability priority is funded by the City's Enterprise Funds, including the Water, Wastewater, Resource Recovery and Recycling, and Big Blue Bus Funds, which have all made strategic investments and operational changes to advance sustainability outcomes.

Council established meaningful sustainability goals for both municipal operations and the community with the adoption of the Sustainable City Plan and the Climate Action and Adaptation Plan. The updated Sustainable City Plan reflects best practices for data informed decision making and municipal sustainability. Council also adopted aggressive goals to improve sustainability and resiliency by committing to achieve Water Self-Sufficiency by 2023, Zero Waste by 2030 and Carbon Neutrality by 2050 or sooner. The **Sustainable Water Master Plan**, **Zero Waste Strategic Plan**, **Bike Action Plan**, and **Electric Vehicle Action Plan** outline strategies to integrate sustainable practices and achieve Council adopted outcomes. These plans and the associated goals have led to investments in water recycling and sourcing local water supplies, enhanced food waste collection programs, procurement of green power, a successful transition to an electric bus fleet, efforts to electrify buildings and the expansion of electric vehicle charging infrastructure.

Council also emphasized the importance of sustainability in planning for the future of the Santa Monica Airport following its expected closure in early 2029.

The Budget includes staffing enhancements to support additional compliance and testing requirements for the Sustainable Water Requirement permit to support water recycling and groundwater recharge operations, enforce urban runoff policies, and to enhance water conservation activities, and programs and operational changes to achieve zero waste. (also addresses the Clean & Safe priority)

Staff is also added to support the BBB's recruitment and training efforts to restore bus service to pre-pandemic levels in order to provide transit services to the community. This is critical as the department as well as other transit agencies nationally are facing a shortage of Motor Coach Operators.

### **CONCLUSION**

The COVID-19 pandemic impacted the City and City operations in unimaginable ways. The rapid loss of revenues resulted in drastic reductions in programs and services that are still being felt to this day. In a highly constrained environment, this Budget harnesses newly adopted tax measures and reallocates existing resources to expand existing programs to achieve vital restorations that will not only nurture our economic recovery but ensure that programs serving our youth, families, and seniors are expanded to meet community need. Investments reflected in this Budget not only align with City Council priorities but are filtered through an equity lens to ensure that resources are directed to where they are most needed and serving vulnerable populations. Even though we continue to be in a state of recovery, it is moderating as reflected in this Budget, demonstrating a tremendous amount of work ahead and positive steps forward in advancing City Council's priorities addressing community needs and stabilizing the organization.

Respectfully submitted,

David White City Manager

### Tengo el placer de presentar el Presupuesto Bienal para el año fiscal 2023-25 de la ciudad de Santa Mónica.

El presupuesto bienal para el año fiscal 2023-25 (el Presupuesto) se prepara en el contexto de nuestra salida de un período de reestructuración significativa debido a la pandemia de COVID-19, mientras que también hemos estado trabajando para abordar pasivos sin precedentes. A pesar de estos retos, la ciudad se está recuperando y reconstruyendo, como demuestran las importantes nuevas inversiones en toda nuestra comunidad. Además, mediante el cultivo de nuevas fuentes de ingresos a través de iniciativas de asociación y el apoyo de los votantes a nuevas medidas fiscales, este Presupuesto tiene la capacidad de asignar recursos para abordar las prioridades del Consejo de la Ciudad y de la comunidad -seguridad pública, programas y servicios para hacer frente a la falta de vivienda y servicios comunitarios vitales para los jóvenes, las familias y las personas mayores- para garantizar que la comunidad siga avanzando.

Estas inversiones son sólo una parte de la historia. Santa Mónica es una comunidad vibrante y seguirá prosperando mirando hacia el futuro y avanzando en proyectos como la planificación del futuro del aeropuerto de Santa Mónica, ampliando la oferta cultural, centrando nuestro trabajo en la sostenibilidad y esforzándonos por conseguir una comunidad en la que todos en Santa Mónica tengan la oportunidad de prosperar.

El Presupuesto establece el plan de gestión y de gastos de la Ciudad para los dos años que van del 1 de julio de 2023 al 30 de junio de 2025.

El año fiscal 2023-25 es el primer período presupuestario bienal para el período de emergencia después de COVID-19. Este Presupuesto establece un plan para reconstruir y mejorar los servicios en un contexto de continua incertidumbre económica impulsada por la escasez de mano de obra, las interrupciones en la cadena de suministro, la inflación y los conflictos mundiales a nivel nacional e internacional, además de los importantes pasivos y el creciente mantenimiento aplazado a nivel local. Para ayudar a garantizar que este Presupuesto concentra los recursos de la Ciudad donde más se necesitan, el Consejo Municipal celebró un Taller del Consejo el 11 de marzo de 2023 para determinar sus prioridades y proporcionar orientación sobre las partidas presupuestarias clave. El Presupuesto refleja los resultados de ese Taller, incluyendo la restauración de servicios clave de la Ciudad y la realización de inversiones en cinco áreas prioritarias:

- Hacer frente a la falta de vivienda.
- Limpieza y seguridad en Santa Mónica
- Cultivar la recuperación económica, ampliar la oferta cultural y para la comunidad
- Justicia racial, equidad y diversidad social
- Comunidad sostenible y conectada

Estas prioridades continúan la necesaria labor de ayudar a nuestra comunidad a recuperarse de la pandemia de COVID-19 y de sus repercusiones económicas y sociales, pero también centran el trabajo en garantizar la resiliencia y la equidad de Santa Mónica a largo plazo.

Se prevé que los flujos de ingresos del Fondo General de la Ciudad alcancen su trayectoria anterior a la pandemia en cinco años. Mientras tanto, los menores niveles de ingresos están limitando nuestra capacidad para apoyar un restablecimiento completo de los servicios a los niveles anteriores a la pandemia. Las tendencias de los viajes globales, las compras al por menor y el trabajo híbrido y a distancia hacen que Santa Mónica deba adaptar su economía local para el futuro. La ciudad ha dado pasos clave para adaptar la zonificación y las leyes para ayudar en esta transición mientras las empresas locales realizan inversiones clave en hoteles, hospitales y viviendas que harán que la economía de Santa Mónica sea resistente a largo plazo. El Presupuesto también refleja nuevas fuentes de ingresos y oportunidades de asociación que fortalecen Santa Mónica.

- **La Medida CS**, adoptada en 2022, aumenta el Impuesto de Ocupación Transitoria de la Ciudad (Impuesto Hotelero) en un punto porcentual para las estadías en hoteles y en tres puntos porcentuales para las estadías en casas compartidas. Se prevé que este impuesto genere aproximadamente 5,0 millones de dólares anuales durante el periodo bienal. Aunque se trata de un impuesto de ingresos generales, lo que significa que no está restringido en cuanto al uso del mismo, el sondeo comunitario realizado en previsión de que el Consejo aprobara la medida para la votación mostró una necesidad urgente que tenemos de nuevos fondos para hacer frente a los impactos de la falta de vivienda y para mejorar la seguridad pública. La propia medida, que recibió el 73% de los votos, señalaba la intención de que estos fondos se destinaran a abordar el problema de las personas sin hogar, a mejorar los tiempos de respuesta a las emergencias del 911 y la protección policial de los vecindarios así como a mejorar la seguridad y la limpieza de nuestros espacios públicos.
- **La Medida GS**, adoptada en 2022, es una medida electoral de iniciativa ciudadana que promulga un Impuesto de Transferencia Documental de tercer nivel de un 5% adicional para las ventas de propiedades de 8 millones de dólares o más, con ingresos restringidos para financiar la prevención de la falta de vivienda, proyectos de viviendas asequibles y escuelas. Se prevé que esta medida podría generar aproximadamente 50 millones de dólares anuales. La naturaleza volátil de esta fuente de ingresos, basada en las ventas de propiedades de muy alto valor, y su administración y programación, requieren un horizonte más largo para la programación de estos fondos. A pesar de eso, la planificación y los ajustes organizativos pueden comenzar ya en el año fiscal 2023-24 para lo que probablemente será una estrategia de aplicación plurianual de la Medida GS.
- Los votantes también aprobaron en 2022 la Medida HMP, que impone un impuesto adicional a los minoristas de cannabis y otros negocios de cannabis con licencia. Es necesario seguir trabajando para enmendar el Código Municipal para permitir un aumento de los establecimientos minoristas relacionados con el cannabis y no se prevén ingresos durante el próximo periodo bienal.
- El trabajo de la ciudad con socios privados, públicos y sin fines de lucro, así como con agencias que conceden subvenciones, está contribuyendo aún más a importantes inversiones en nuestra comunidad y proporcionando un enfoque más diversificado para aprovechar los recursos durante un periodo de interrupción de nuestras fuentes tradicionales de ingresos.
  - La ciudad ha firmado recientemente un acuerdo con Big Outdoor para instalar **quioscos digitales de orientación** en zonas comerciales que proporcionarán a nuestras pequeñas empresas una forma de conectar con clientes potenciales y generarán ingresos adicionales para la ciudad, incluido un fondo anual de Diversidad, Equidad e Inclusión (DEI).



- La ciudad prosigue su colaboración con el Departamento de Salud Mental (DMH) del condado de Los Ángeles para poner en marcha un programa piloto de lanzamiento de una camioneta de transporte terapéutico dotada de personal del DMH en la ciudad de Santa Mónica. La camioneta responderá conjuntamente a las llamadas de emergencia entrantes relacionadas con, o se presume que involucran, personas no combativas y médicamente estables que experimentan una crisis de salud mental o conductual. El programa también ofrece una alternativa de apoyo y acelerada a las necesidades de transporte de los clientes con enfermedades mentales agudas que requieren cuidados adicionales. El programa está diseñado para aliviar los recursos del personal de emergencias para que se centren en otras prioridades de salud y seguridad. Además, los profesionales clínicos del DMH trabajan junto con los equipos del Programa de Enlace para Personas sin Hogar de la ciudad para localizar, identificar y proporcionar ayuda a las personas sin hogar.
- La ciudad estableció We Are Santa Monica Fund en 2021 para proporcionar una vía para las donaciones privadas destinadas a apoyar a la comunidad de Santa Mónica, incluido el apoyo a la recuperación económica, la equidad racial y la diversidad social, los vecindarios saludables y los vecinos necesitados. El Fondo es un socio importante de la ciudad para involucrar a la comunidad y a las empresas locales en la prestación de apoyo adicional en estas áreas.
- Con la ayuda de las nuevas subvenciones recibidas en la segunda mitad del año fiscal 2022-23, los trabajos avanzan en el programa MicroGrid de modernización de City Yards y en los proyectos Streetscape del corredor del vecindario de Lincoln (LiNC). Los fondos adicionales significativos de subvenciones estatales y federales y los acuerdos de desarrollo recibidos a fines del año fiscal 2022-23 promoverán el trabajo de la Ciudad para apoyar las necesidades de salud conductual de los residentes vulnerables y la electrificación de nuestros autobuses. Y el personal sigue solicitando subvenciones para mejorar nuestros servicios en los ámbitos de la vivienda asequible, los servicios para personas sin hogar, la seguridad pública, los parques, las bibliotecas y la sostenibilidad.

A medida que vayamos avanzando en nuestro camino hacia la recuperación, nos basaremos en el uso de criterios para gestionar nuestro trabajo, asegurándonos de que los programas que ofrecemos abordan de forma eficaz y eficiente nuestras prioridades.

### **CONTEXTO FISCAL**

El presupuesto global para la ciudad de Santa Mónica es de 745,0 millones de dólares en el año fiscal 2023-24, y de 750,6 millones en el año fiscal 2024-25. Esto refleja las actividades operativas y de capital de 30 fondos a través de 15 departamentos y aproximadamente 2.101 puestos permanentes y temporales equivalentes a tiempo completo.

El mayor componente del presupuesto corresponde al Fondo General, que se financia principalmente con ingresos fiscales y presta servicios compartidos por igual por todos los miembros de la comunidad y los visitantes. El presupuesto del Fondo General asciende a 436,9 millones de dólares en el año fiscal 2023-24, y a 458,6 millones de dólares en 2024-25.



El presupuesto de toda la ciudad incluye también varios fondos empresariales y de ingresos especiales, fondos que se destinan a usos específicos o que se basan en la utilización de recursos por parte de particulares.

- Entre los fondos más importantes que contribuyen a las operaciones de la ciudad, los Fondos de Agua, Aguas Residuales, Big Blue Bus (BBB), Aeropuerto y Cementerio cuentan con ingresos suficientes para cubrir las necesidades operativas y de capital durante el periodo bienal. Con tarifas recientemente aprobadas por el Consejo en junio de 2023, el fondo de Recuperación y Reciclaje de Recursos (RRR) seguirá siendo autosuficiente durante el periodo bienal, además de mejorar los servicios ofrecidos.
- Se prevé que los Fondos Recreativos del Muelle y de la Playa requieran subvenciones y anticipos durante el periodo presupuestario bienal por un total aproximado de 8,7 millones de dólares. Las continuas restricciones de ingresos, incluido el cierre parcial del estacionamiento de Pier Deck, y los planes pendientes para ajustar las tarifas de estacionamiento en la playa, están contribuyendo significativamente a la situación.
- El Fondo Comunitario de Banda Ancha (CBB), que apoya las operaciones de CityNet, se fusionará con el Fondo General, lo que permitirá una mayor eficacia gracias a un reparto más flexible de los recursos.

El enfoque presupuestario bienal de la ciudad significa que el año fiscal 2023-24 representa el año de excepción para nuestro presupuesto bienal del programa de mejoras de capital (CIP). El presupuesto del CIP para el año fiscal 2023-24 asciende a 104,1 millones de dólares, de los que 13,5 millones representan la parte correspondiente al Fondo General. Antes de la pandemia, el Fondo General asignaba 21 millones de dólares anuales a su CIP. Esta cantidad se redujo a 7,8 millones de dólares en 2020-21 y ha aumentado gradualmente desde entonces. Sin nuevas fuentes de fondos, no hay capacidad para restaurar el presupuesto anual del CIP del Fondo General a 21 millones de dólares hasta el año fiscal 2024-25 como muy pronto. Las cantidades actuales asignadas al CIP no son suficientes para abordar el mantenimiento aplazado de infraestructuras y equipos, la sustitución de tecnología/informática y de la flota, y un enfoque renovado de los servicios comunitarios que se tuvieron que interrumpir en la pandemia, aunque se han programado algunos fondos para iniciar el proceso de planificación de la conversión del aeropuerto en el año fiscal 2023-24. En este momento, un total de 359 millones de dólares en proyectos permanecen sin fondos, y son objeto de seguimiento para su consideración en futuros ciclos de financiamiento. Más del 93% (334 millones de dólares) de la lista de proyectos sin fondos corresponde a solicitudes de recursos del Fondo General, mientras que el 7% adicional (25 millones de dólares) corresponde a solicitudes de infraestructuras para recursos del Fondo del Muelle.

### SOSTENIBILIDAD FISCAL

El Presupuesto se nutre de las Previsiones Financieras Quinquenales e informa sobre ellas. Para incluir un programa o servicio en curso en el Presupuesto, debe existir la capacidad de financiar este gasto a largo plazo utilizando ingresos, reservas asignadas o restringidas, o reservas de capital circulante. La previsión del Fondo General muestra unos ingresos que sólo superan ligeramente a los gastos (en aproximadamente 100.000 dólares) sobre una base anual durante el periodo presupuestario. Este saldo positivo refleja la utilización de las reservas de capital circulante a partir del año fiscal 2024-25. Se necesitará capital circulante más allá del año fiscal 2024-25, e incluso con el uso de estas reservas, el personal proyecta actualmente saldos negativos de 0,6 y 1,5 millones de dólares, respectivamente, en 2026-27 y 2027-28. Estos saldos negativos representan el 0,1% y el 0,3% de los ingresos de esos dos años y se sitúan en un nivel que puede gestionarse durante los próximos tres años.



A 30 de junio de 2022, las reservas no restringidas del Fondo General ascendían al 70% de lo que eran a 30 de junio de 2019.¹ Unas reservas sólidas son necesarias para amortiguar la prestación de servicios del impacto de los gastos de emergencia, los pasivos contingentes y la incertidumbre económica. Desde 2020, las demandas sobre estas reservas se han visto agravadas por:

- Prestación de servicios esenciales durante la pandemia de COVID-19.
- Pagos de más de 229,8 millones de dólares en acuerdos legales durante los últimos tres años relacionados con acusaciones de abuso sexual por parte de un antiguo empleado.

Pensando en el futuro, la ciudad se encuentra en litigio por una solicitud de transición a las elecciones de distrito. El caso está actualmente a la espera de ser visto en el Tribunal Supremo de California, y si la Ciudad pierde el caso, los impactos financieros para la Ciudad serán elevados. Por último, la Ciudad tiene importantes pasivos de capital que deben ser abordados, incluyendo el reequipamiento sísmico de la Estructura de Estacionamiento 1 con un costo de al menos 13 millones de dólares. La Ciudad ha tomado muchas medidas para reforzar nuestra situación financiera, y el presupuesto del Fondo General para el año fiscal 2023-24 está respaldado por las reservas de un Fondo Pluvial que ascienden al 13% de los gastos corrientes, pero el impacto de estos pasivos financieros limita la capacidad de la Ciudad para hacer frente a las muy necesarias restauraciones de servicios y personal.

### **POLÍTICAS FISCALES**

Las Políticas Fiscales de la Ciudad, incluidas como apéndice en el Presupuesto, promueven la transparencia, la responsabilidad y un marco común para la gestión de los recursos financieros. Al inicio de los cierres de COVID-19, el Consejo suspendió temporalmente o modificó una serie de políticas para proporcionar una mayor flexibilidad en el uso de los fondos. Tres años después, la amplia perturbación que sigue afectando a las economías, junto con un horizonte de recuperación prolongado, exigen una reevaluación de estas políticas.

Pago del pasivo por pensiones no financiado: El 11 de abril de 2023, el Consejo autorizó la suspensión del pago acelerado del pasivo por pensiones no financiado de la Ciudad desde el año fiscal 2022-23 hasta el año fiscal 2027-28, o más tarde, para restaurar una serie de servicios y programas comunitarios como la ampliación del horario de la Biblioteca Principal, la restauración de la capacidad del Programa Juvenil y la restauración de puestos en Planificación y Desarrollo Económico para impulsar las actividades de recuperación económica, entre otras restauraciones. Aunque el pago acelerado de los pasivos no financiados es una herramienta de gestión fiscal prudente, que mitiga los costos de los intereses de los años futuros, la ciudad debe sopesar esta herramienta de gestión fiscal a largo plazo con el estado actual de nuestros servicios comunitarios. La política anterior se adoptó en 2019, cuando los programas de la Ciudad funcionaban a pleno rendimiento, las reservas eran sólidas y el Fondo General tenía capacidad para asumir pagos adicionales de entre 2,5 y 3,5 millones de dólares al año más allá de la contribución anual obligatoria a las pensiones. Hasta ahora, la Ciudad ha realizado pagos adicionales por valor de más de 88 millones de dólares bajo el paraguas de las políticas de pago anticipado, lo que la convierte en líder en este logro entre otros miembros de CalPERS.

<sup>1</sup> El 25 de abril de 2023, el Consejo de la Ciudad aprobó acuerdos con los demandantes por un monto de 122,5 millones de dólares para resolver todas las demandas contra la ciudad que surgieron de denuncias de abuso sexual por parte del exempleado municipal Eric Uller. Una parte del acuerdo se cubre con las reservas del Fondo General. Con el ajuste de las reservas utilizadas para este pago, las reservas no restringidas estarían en el 45% de su nivel en el año fiscal 2018-19.

Paso de previsiones financieras a diez años a previsiones financieras a cinco años: Antes de la pandemia, la Ciudad había pasado a una previsión a diez años para disponer de una ventana de planificación más larga a la hora de abordar proyectos de capital y cambios en las obligaciones de pensiones. Debido a la persistente incertidumbre en muchos elementos que influyen en las condiciones económicas, desde las repercusiones del trabajo a distancia, la inflación, la escasez de mano de obra, los cambios en los viajes y las compras y las interrupciones de la cadena de suministro, el personal recomienda una reversión permanente a las previsiones quinquenales para mitigar el riesgo de presupuestar utilizando proyecciones de ingresos sin fundamento. El personal seguirá vigilando las tendencias de los costos extraordinarios más allá del periodo de previsión de cinco años.

**Eliminación del presupuesto de control de gastos:** La presupuestación con control de gastos permitía anteriormente a los departamentos del Fondo General mantener un tercio de los ahorros de su presupuesto operativo no salarial para utilizarlos a discreción del jefe de departamento para cumplir la misión del departamento. Con unos presupuestos extremadamente restringidos en toda la ciudad y las reservas de fondos en un nivel bajo, es prudente y necesario considerar el mejor uso para toda la ciudad de cualquier ahorro.

Contingencia operativa del Fondo General (Fondo de reserva): El 5 de mayo de 2020, el Consejo autorizó al personal a rebajar el nivel de la reserva para imprevistos del Fondo General del 15% de los gastos corrientes al 12,5% para ayudar a equilibrar el presupuesto mientras los ingresos experimentaban graves descensos. Unas reservas sólidas protegen nuestra capacidad para prestar servicios esenciales y conservar los puestos de trabajo durante las emergencias y las fluctuaciones económicas. También son una señal de la salud financiera de la ciudad y fundamentales para mantener la calificación AAA de los bonos de la ciudad. La política fiscal refleja una reconstrucción gradual del Fondo de Reserva, con un nivel de reserva mínimo del 13% para el año fiscal 2023-24, y del 13,5% para el año fiscal 2024-25, alcanzando un nivel de reserva del 15% a tiempo para el Presupuesto Bienal del año fiscal 2027-29.

### PRIORIDADES E INVERSIONES COMUNITARIAS

El Presupuesto Bienal para el año fiscal 2023-25 incorpora la dirección proporcionada por el Consejo de la Ciudad y los miembros de la comunidad en el Taller del 11 de marzo de 2023, donde el Consejo adoptó cinco prioridades para actuar como base del Presupuesto. Se prevé que las medidas GS y CS generen importantes recursos para resolver problemas hipersensibles y desafiantes. Siguiendo las indicaciones del Consejo, y a la luz de las necesidades y expectativas de la comunidad, el Presupuesto refleja la creación de dos departamentos. Los dos departamentos llevarán adelante la labor del Departamento de Servicios Comunitarios de responder a los retos sociales y económicos a los que se enfrentan los residentes, a la necesidad de sanación y recuperación de la comunidad, y de proporcionar servicios y programas que enriquezcan la vida y ayuden a la gente a prosperar:

• El **Departamento de Vivienda y Servicios Humanos** se convertiría en el punto de organización de los servicios y programas para personas sin hogar, lo que permitiría a la ciudad poner en marcha los programas y servicios resultantes de las Medidas CS y GS, abordar las recomendaciones del Estudio sobre Personas sin Hogar del auditor interno y proporcionar un enfoque central y liderazgo en una serie de programas de vivienda, educación y servicios sociales. Este departamento también administraría las inversiones para apoyar a las poblaciones vulnerables a través de la gestión del Programa de Subvenciones para Servicios Humanos

(HSGP). Se realizarían cambios menores en las especificaciones de los puestos de trabajo existentes para reflejar el nombre, el alcance y la estructura del nuevo departamento. Se restablecería un puesto de Gestor de Vivienda, que existía antes de 2020, para supervisar las actividades de producción y conservación de viviendas financiadas por el Fondo Fiduciario de Vivienda y los programas de vales de vivienda y colaborar con el Gestor de Servicios Humanos para desarrollar y aplicar iniciativas de prevención de la falta de vivienda.

• El **Departamento de Recreación y Artes** crearía capacidad y liderazgo sobre las oportunidades de asociación recreativa abordando los conflictos entre la demanda y la capacidad de las instalaciones recreativas y elevando el trabajo de las artes y los asuntos culturales en la revitalización económica y la equidad social. El departamento permitiría centrarse en el futuro de los edificios Miles Memorial Playhouse y Camera Obscura, replantear los murales del Consejo de la Ciudad, potenciar la Beach House como destino turístico y elemento clave de la marca frente al mar de Santa Mónica, además de gestionar las subvenciones del Programa de Apoyo Organizativo. Se añadirían 3,0 ETC incluyendo un Director, un Oficial de Servicios Administrativos y un Asistente Administrativo Ejecutivo.

Por último, el Consejo proporcionó una primera orientación sobre una serie de restablecimiento y mejora del presupuesto del Fondo General. En el presupuesto se incluyen mejoras adicionales que abordan las prioridades. Muchas de estas restauraciones y mejoras se destacan a continuación según la prioridad a la que más se refieran, aunque muchos programas abordan varias prioridades.

### HACER FRENTE A LA FALTA DE VIVIENDA

Evitar que los habitantes de Santa Mónica que tienen una vivienda se queden sin ella y aumentar la oferta de viviendas asequibles, abordar las necesidades de salud conductual de las personas vulnerables y abogar por la capacidad regional para abordar el problema de la falta de vivienda.

El 14 de febrero de 2023, la ciudad declaró una emergencia local en materia de personas sin hogar. En el desarrollo de este Presupuesto, los recursos asignados para abordar el problema de la falta de vivienda están informados por el Elemento de Vivienda 2021-2029 certificado por la Ciudad, un estudio reciente sobre el trabajo de la ciudad para abordar el problema de personas sin hogar (el Estudio sobre personas sin hogar) que fue completado por Moss Adams a finales de 2022, y el enfoque de los Cuatro Pilares de la ciudad para prevenir y abordar el problema de la falta de vivienda que adoptó el Consejo de la Ciudad en marzo de 2019.

El primer paso será la preparación de un **Plan Estratégico para Personas sin Hogar (HSP)** (Recomendación 1, Estudio sobre Personas sin Hogar). El HSP, que se financiará con fondos de la Medida CS, se basará en el marco de los Cuatro Pilares de la ciudad y establecerá una visión coordinada y sistémica para la ampliación del sistema de respuesta a las personas sin hogar, unos resultados y objetivos mensurables y unas estrategias de acompañamiento. El proceso para desarrollar el HSP incorporará a los socios comunitarios de Santa Mónica, personas con experiencia vivida de falta de vivienda, proveedores de servicios, agencias de la ciudad y socios de los sectores público y privado para alinearse en torno a una visión clara, un conjunto de resultados e inversiones. Con este plan, la ciudad pretende aumentar la continuidad en un entorno político inherentemente cambiante; mejorar el enfoque en objetivos mensurables; y aumentar la alineación interna y la coordinación regional; todo ello hacia el objetivo de prevenir, acabar y abordar el problema de las personas sin hogar en Santa Mónica.



El Presupuesto busca restablecer y mejorar la dotación de personal de la Autoridad de la Vivienda (utilizando la Financiación Administrativa de la Sección 8) para gestionar y administrar el mayor tamaño y capacidad de los programas de vales de la Autoridad de la Vivienda, que han crecido significativamente en los últimos años. Los 3,5 puestos ETC adicionales tendrán capacidad para llevar a cabo la comprobación de la elegibilidad de los solicitantes en la lista de espera de vales para inquilinos, trabajar con un número de casos significativamente mayor, hacer un uso más eficiente de la autoridad y el financiamiento federal de vales y mejorar el servicio al cliente para inquilinos y proveedores de vivienda (propietarios).

La Ciudad sigue invirtiendo en **Equipos Multidisciplinares (EMD)** que son gestionados por The People Concern e incluyen el Equipo Multidisciplinar de Personas Sin Hogar en la Calle (HMST) y el Equipo Ciudad + Condado + Comunidad (C3). Los equipos están formados por médicos y profesionales de la salud conductual autorizados que pueden prestar servicios inmediatos e intensivos a las personas que se encuentran en la calle mientras esperan a que se les ubique en un refugio. Estos equipos trabajan en colaboración con los equipos del Programa de Enlace para Personas sin Hogar (HLP) del SMPD para debatir y abordar las necesidades de las personas sin hogar (PEH) más necesitadas de la ciudad. La espera para conseguir una vivienda puede ser larga, por lo que necesitamos ofrecer más servicios para apoyar a las PEH allí donde se encuentren y mientras esperan. En apoyo de esta misión, en este Presupuesto ampliaremos este programa para incluir un tercer equipo que se iniciará en el año fiscal 2023-24 (Recomendación 18, Estudio sobre las personas sin hogar). El actual equipo C3 cubre la playa y el centro de la ciudad, y el equipo adicional cubriría el resto de la ciudad. La ampliación del programa se financiará con fondos de la Medida CS.

La ciudad se asociará con **equipos de divulgación** del Salvation Army que responderán a las solicitudes del equipo HLP del SMPD y otros sobre el terreno. Esto proporcionará otro recurso para trabajar con los clientes y conectarlos inmediatamente con los servicios disponibles. Los equipos de extensión del Ejército de Salvación esperan orientar y proporcionar apoyo a los clientes que se encuentran en una crisis inmediata, con la intención de sacar al cliente de la calle ese mismo día, al tiempo que trabajan para encontrar una solución a más largo plazo. El financiamiento de este programa procede del Fondo de Innovación del Consejo de Gobiernos de las Ciudades del Lado Oeste del Condado de Los Ángeles.

Los fondos de la Medida CS, así como los fondos de la asignación federal, nos permitirán avanzar en el rediseño del programa de viviendas provisionales **SAMOSHEL para dar cabida a las admisiones las 24 horas**, dando opciones adicionales para la admisión fuera de horario y facilitando los transportes de SMPD para las personas que experimentan la falta de vivienda y los problemas de salud conductual no urgentes (Recomendación 15, Estudio sobre la falta de vivienda).

Utilizando los fondos de la Medida CS, también ampliaremos la plantilla del Departamento de Policía. El aumento total de 7 ETC -6 oficiales de policía y 1 sargento- permitirá al Departamento de Policía ampliar su **Programa de Enlace con Personas sin Hogar (HLP)** para desplegarse siete días a la semana. El programa funciona actualmente cuatro días a la semana (Recomendación 15, Estudio sobre Personas sin Hogar). Anticipando el largo periodo de contratación y formación para los nuevos puestos del equipo HLP, a corto plazo, estos recursos de la Medida CS se utilizarán para continuar el trabajo del Equipo de Respuesta de Acción Dirigida (DaRT), un equipo multidepartamental que abordaes áreas de preocupación comunitaria en la Playa, el Muelle y el Centro de la ciudad, y para establecer un centro de inteligencia criminal en tiempo real.

### LIMPIEZA Y SEGURIDAD EN SANTA MÓNICA

Crear un ambiente caracterizado por espacios públicos y barrios limpios y seguros, incluidos parques para actividades recreativas y de ocio.

Los fondos de la Medida CS se utilizarán para mejorar la seguridad y la limpieza de nuestros espacios abiertos, además de las ampliaciones de servicios y tecnología en el Departamento de Policía que se señalan en la prioridad "Hacer frente a la falta de vivienda" (es decir, la ampliación del Equipo del Programa de Enlace con las Personas sin Hogar y DaRT). Durante este periodo presupuestario, la Ciudad desarrollará planes y una estrategia para poner en marcha un centro de delincuencia en tiempo real, el Centro Analítico en Tiempo Real de Santa Mónica (**S.M.A.R.T Center**), que recopilará y sintetizará datos en tiempo real de una serie de tecnologías, incluidas las cámaras de circuito cerrado de televisión (CCTV), un sistema de gestión de video, lectores automáticos de placas (ALPR), sistemas aéreos no tripulados (UAS o drones), Live911, geolocalización de la seguridad pública del SMPD, personal jurado y profesional para dirigir el enfoque de los recursos policiales.

Los fondos de la Medida CS permiten a la Ciudad continuar y ampliar los programas de Limpieza y Seguridad financiados anteriormente de forma puntual. Entre ellos se incluye el **programa ampliado de servicios de seguridad** en las estructuras de estacionamiento del centro y en el muelle, que pasarán a ser programas permanentes, al igual que el **mantenimiento de los elementos** de los parques Ken Genser y Tongva. Además, los fondos de la Medida CS se destinan a los siguientes esfuerzos:

- Se ampliarán las inversiones en mantenimiento de espacios públicos, incluyendo mejoras para garantizar que las actividades de limpieza de mayor riesgo se realizan de forma segura, utilizando un equipo adicional, especializado y esfuerzos de limpieza de mayor frecuencia centrados en los desechos y escombros generados por personas sin hogar (Recomendación 10, Estudio sobre las Personas sin Hogar).
- **Se aumentarán las frecuencias de poda de** en zonas de mucho tráfico, lo que garantizará unas condiciones más seguras para el público y mejorará la estética de nuestros espacios públicos.
- La mejora de la supervisión y la aplicación de la ordenanza de **viviendas compartidas** de la ciudad ayudará a mitigar los impactos que tales viviendas tienen en los vecindarios residenciales y en las zonas que no suelen estar sujetas a los impactos de las actividades comerciales.

El programa piloto de dos años de la Unidad de Respuesta Comunitaria (CRU) concluirá a finales del año fiscal 2022-23. A lo largo del periodo piloto, el Departamento de Bomberos de Santa Mónica (SMFD) evaluó continuamente la eficacia de la CRU y su papel en la prestación de **Servicios Médicos de Emergencia (EMS)** específicamente relacionados con los PEH y las personas en riesgo de quedarse sin hogar. Durante este periodo de evaluación, el Cuerpo de Bomberos identificó oportunidades para mejorar el programa a través de un enfoque más estratégico de la prestación de EMS. Para maximizar la capacidad de respuesta de una futura CRU y adoptar un enfoque más proactivo en la atención a nuestras poblaciones más vulnerables, el Cuerpo de Bomberos reasignará los fondos dedicados actualmente a la CRU para añadir un Jefe de Batallón de EMS y un gestor de casos contratado:

- El Jefe de Batallón de EMS abordará las necesidades cambiantes de EMS, incluida la paramédica comunitaria, los nuevos protocolos de respuesta, los problemas con la capacidad de las ambulancias, el aumento de las llamadas de baja agudeza y el incremento de los tiempos de descarga de los pacientes de las ambulancias que repercuten en el retorno puntual de las unidades al servicio.
- Un gestor de casos especializado trabajará con las personas que más utilizan el sistema de 9-1-1, incluida la asistencia en el lugar de los hechos y la navegación hasta los servicios adecuados. La creciente lista de clientes y sus necesidades especializadas ha superado la capacidad y los conocimientos de los bomberos.

El Departamento de Transporte implementará un **Programa de Seguridad en el Tránsito** consistente en guardias de seguridad desarmados (Oficiales de Seguridad en el Tránsito) que serán asignados para viajar a bordo de los autobuses y realizar patrullas a pie en las paradas de autobús de BBB. Los TSO podrán apoyar a los operadores de autocares en la prestación de servicios de atención al cliente a los pasajeros, ayudar con los disturbios relacionados con la seguridad, servir como elemento disuasorio de la delincuencia y los comportamientos no deseados, y apoyar los esfuerzos de la ciudad para hacer frente a la falta de vivienda. Este programa se financia con fondos del Big Blue Bus.

La Ciudad también está restaurando un puesto de Ingeniero de Tránsito de la Ciudad en el Departamento de Transporte para avanzar en proyectos de movilidad y desarrollar un programa de mantenimiento preventivo de señales de tránsito de varios años. Además, la Ciudad está restaurando aproximadamente 1.49 horas FTE de asistente de cuidado de animales según sea necesario en el Departamento de Policía para apoyar al Refugio de Animales de Santa Mónica.

Las nuevas tasas de residuos sólidos permitirán a la Ciudad cumplir con la **nueva ley estatal de reciclaje obligatorio de orgánicos** (SB 1383), **aumentar las frecuencias de limpieza de callejones**, **mejorar los servicios de vertido ilegal y recogida de artículos voluminosos** adoptando un enfoque proactivo, apoyar las limpiezas comunitarias organizadas por voluntarios, barrer el creciente inventario de carriles protegidos para bicicletas de la Ciudad y continuar con sus esfuerzos de sostenibilidad para alcanzar el objetivo del Consejo de la Ciudad de **Cero Residuos para 2030**. (también aborda la prioridad de Comunidad Sostenible y Conectada)

# CULTIVAR LA RECUPERACIÓN ECONÓMICA, AMPLIAR LA OFERTA CULTURAL Y PARA LA COMUNIDAD

Cultivar las oportunidades y la recuperación económicas e invertir en servicios y programas comunitarios y culturales para todos los miembros de la comunidad, centrándose en ampliar las oportunidades para los jóvenes, los adolescentes y las personas mayores.

Como se ha señalado anteriormente, un nuevo **Departamento de Ocio y Artes** crearía capacidad y liderazgo para centrarse en esfuerzos e iniciativas que construyan comunidad y hagan avanzar una agenda centrada en las artes y los asuntos culturales, que es esencial para nuestra revitalización económica.

El Presupuesto incluye el restablecimiento de las horas de servicio en nuestras **bibliotecas** y la continuación de las horas restablecidas el año pasado con fondos únicos. Las horas adicionales activarían la Biblioteca Principal los sábados, ampliarían el horario nocturno en todas las sedes abiertas (de lunes a jueves) hasta las 8 p.m., y abrirían la Biblioteca Principal una hora antes (de lunes a jueves) a las 10.00 a.m. También se ampliará la programación para mayores y familias en la Biblioteca Principal y en las sucursales. El personal adicional no sólo podrá proporcionar el servicio de atención al cliente y la experiencia en investigación para nuestros visitantes, sino que ampliará la creatividad y el volumen de nuevos y preciados programas, como las horas del cuento, la ayuda tecnológica y los eventos literarios. Los fondos de horas adicionales son posibles gracias a la reasignación de fondos de la iniciativa de pago acelerado del pasivo por pensiones no financiadas.

Policiales (PAL) y Virginia Avenue Park (VAP) ayudarán a establecer una estructura de personal más consistente en los programas juveniles que atienden a las poblaciones más vulnerables de la comunidad, incluido el Programa de Almuerzo de Verano. Los programas de servicios directos de la Ciudad brindan un conjunto esencial de programación estructurada fuera de la escuela para la comunidad, brindando a las familias trabajadoras y de bajos ingresos opciones asequibles para el cuidado infantil que tanto necesitan, como actividades de enriquecimiento y apoyo académico como una extensión de la escuela. Con esta restauración parcial del personal en PAL y VAP y la restauración total de CREST, los programas de servicio directo pueden aumentar las inscripciones en 575-600 jóvenes para una participación total proyectada de más de 2.200 jóvenes atendidos; sin embargo, los desafíos de capacidad permanecen en VAP y PAL y se considerarán para restauración futura. El financiamiento para esta restauración resulta de la suspensión del pago del pasivo de pensión no financiado de la Ciudad.

Continuación del apoyo financiero de la Ciudad al programa **Club de patio de recreo del distrito escolar** dirigido por un socio sin fines de lucro que ofrece tiempo de juego supervisado después de la escuela en los patios de las escuelas primarias, utilizando los recursos generados por la suspensión del pago del pasivo por pensiones no financiado de la Ciudad.

La continuación del programa **El arte de la recuperación** que apoya la producción de arte público gratuito y la programación y eventos culturales. Según este modelo, los artistas, las organizaciones artísticas y los grupos comunitarios reciben financiamiento y apoyo para producir actos públicos. Los eventos impulsan la recuperación económica, sirven a grupos comunitarios de toda la ciudad y proporcionan apoyo financiero a un grupo diverso de artistas, productores culturales y socios comunitarios. Los recursos para este programa proceden de la suspensión del pago del pasivo por pensiones no financiado de la Ciudad.

Creación de un nuevo costo que cubra **el Programa de Pickleball**, con personal dedicado que organizará la programación y el juego abierto, proporcionará recomendaciones sobre políticas y tarifas y se encargará de la supervisión general del programa.

Restauración de 15 horas semanales más en el **Gimnasio y Sala de Fitness del Parque Memorial** y 20 horas semanales adicionales de **alquiler de campos**, con los costos cubiertos por los ingresos adicionales del programa. Esto proporcionará a los usuarios del parque acceso a los baños interiores durante las mañanas de los días laborables. Y la reintroducción de la muy solicitada Sala de Conferencias del Centro de Natación para los miembros de la comunidad y los grupos de permisos.

La introducción de programas especializados que cubren los costos, incluidas las clases de certificación de socorristas, en la nueva instalación acuática de **la escuela preparatoria de Santa Mónica** ofrecerá clases destinadas a desarrollar las habilidades acuáticas de los participantes que aspiran a convertirse en socorristas y servirá como programa de alimentación para Santa Monica Aquatics y los futuros socorristas.

Restauración permanente de la **Programa de subvenciones vecinales**, utilizando fondos reasignados del pago del pasivo de pensiones no financiado de la Ciudad, que proporcionará una subvención de 7.000 dólares a cada uno de los siete grupos vecinales de la Ciudad.

Establecer un **Fondo de ayuda a las pequeñas empresas y de mejora de los arrendatarios** que proporcionará préstamos renovables o subvenciones y asistencia técnica a las empresas más necesitadas. El Fondo incluirá una asignación continua de 100.000 dólares del Fondo General (procedentes de fondos reasignados para el pago de obligaciones de pensiones no financiadas) y una cantidad única de 50.000 dólares procedentes de la asignación de la Subvención en Bloque para el Desarrollo Comunitario (CDBG) de la ciudad.

El restablecimiento de puestos clave en el **Departamento de Desarrollo Comunitario** reforzará la labor de recuperación económica. Un planificador de experiencia trabajará en la agilización de los procesos de concesión de permisos y en la aclaración de los requisitos para obtenerlos en el sitio web de la ciudad, dirigirá la actualización del Programa Costero Local, que agilizará aún más la concesión de permisos, y actuará como enlace de la ciudad con la Comisión Costera de California para resolver solicitudes de permisos complejas. Un administrador de desarrollo económico se centrará en la cartera inmobiliaria de la ciudad para maximizar los ingresos, racionalizar las directrices de arrendamiento y proporcionar apoyo para llevar a cabo los proyectos de recuperación económica de la ciudad, incluida la incubadora de la cocina comunitaria de VAP, las iniciativas de contratación local, el apoyo a las pequeñas empresas y las vías de emprendimiento para las empresas de minorías étnicas. Estas inversiones se financiarán con fondos de amortización reasignados.

El personal emprenderá una modernización estratégica **del programa del Impuesto sobre Licencias Comerciales de la ciudad** y presentará una ordenanza actualizada a los votantes de la ciudad en 2024 con el objetivo de fomentar la inversión y la innovación, ayudar a las empresas de Santa Mónica a repuntar y posicionar a la ciudad para gravar de forma equitativa y justa a las empresas existentes y emergentes para apoyar los servicios esenciales. También instituiría mejoras que promoverían el crecimiento empresarial y se alinearían con la prioridad de la ciudad de cultivar oportunidades económicas equitativas e inclusivas para las comunidades tradicionalmente desatendidas, incluidos los negocios propiedad de minorías y las microempresas *(also addresses Racial Justice, Equity & Social Diversity priority)* 

La Ciudad pondrá en marcha un programa que ofrezca tarifas reducidas de Recursos, Reciclaje y Recuperación para los hogares con bajos ingresos que cumplan los requisitos con la adopción de nuevas tarifas de residuos sólidos, utilizando fondos de amortización reasignados (también aborda la prioridad de Justicia Racial, Equidad y Diversidad Social)

### JUSTICIA RACIAL, EQUIDAD Y DIVERSIDAD SOCIAL

La ciudad de Santa Mónica reconoce los efectos del racismo y la discriminación generacionales e institucionales, y sus consecuencias, que siguen afectando a nuestros residentes y empresas. Estas lecciones de nuestra historia no pueden ser ignoradas. La ciudad está comprometida con el avance de la equidad racial y la diversidad social para mejorar el bienestar de las personas que viven, trabajan, aprenden, juegan y hacen negocios en nuestra ciudad y crear una comunidad donde las diferencias en los resultados de la vida no puedan predecirse por raza, clase, género, discapacidad u otras identidades. Todos en Santa Mónica deben tener la oportunidad de prosperar.

La Ciudad ha integrado la diversidad, la equidad, la justicia y la inclusión en su trabajo en todos los departamentos. El Plan de Ciudad Sostenible de la ciudad incluye métricas en torno a la diversidad social y la equidad y el Proyecto de Bienestar de la Ciudad inició el trabajo de la ciudad con la Alianza Gubernamental sobre Raza y Equidad (GARE) y emprendió proyectos y formaciones clave para ayudar a cerrar la brecha de la equidad. Interrumpido por la pandemia de COVID-19 y la reestructuración de la ciudad, el Equipo de Diversidad, Equidad e Inclusión de la ciudad trata de retomar estos esfuerzos, involucrar a las diferentes comunidades y trabajar para cerrar las brechas de equidad en la propiedad económica, la educación, la salud y el bienestar y otras áreas que afectan a la calidad del bienestar de todos.

Como parte del acuerdo de franquicia de Out of Home Wayfinding, el franquiciado, Big Outdoor, ha acordado devolver el dos por ciento de sus ganancias a la Ciudad. En el taller del 11 de marzo, el personal recibió instrucciones para asignar esta parte de los fondos (aproximadamente entre 100.000 y 250.000 dólares al año a partir del año fiscal 2025-2026) a un **Fondo de equidad** que pueda utilizarse para apoyar el trabajo de la ciudad en favor de la equidad.

También se sigue trabajando en las siguientes áreas:

- Language Access aplicación de la Instrucción Administrativa de Language Access, ampliación de los servicios de traducción en tiempo real de la ciudad y adquisición de equipos de asistencia auditiva para las reuniones públicas.
- Reframe Continuación del proyecto de la ciudad para recontextualizar los murales, así como un esfuerzo para desarrollar un reconocimiento de la tierra de Santa Mónica en colaboración con las comunidades nativas americanas locales.
- Comité de Equidad Racial Utilizar los recursos existentes para apoyar el desarrollo profesional de nuestros Responsables de Equidad e Inclusión en las áreas de diversidad, equidad e inclusión como principios de la administración pública para ayudarles a tener un mayor impacto en su trabajo y desarrollar futuros líderes con una comprensión integral de cómo la DEI informa su trabajo.

El Presupuesto incluye la continuación del **Programa de becarios de oficios** (TIP). Se trata de un programa que abarca muchas de las operaciones de la ciudad y que se centra en apoyar y capacitar a los jóvenes y adultos vulnerables de Santa Mónica que se enfrentan a barreras para el empleo, que pueden incluir la implicación con el sistema de justicia penal, la salida de la libertad condicional, o no haber obtenido un diploma de escuela preparatoria

o GED. En particular, TIP ha atendido a jóvenes de color, siendo los jóvenes afroamericanos (33%) y latinos (63%) el 96% de los participantes desde 2015. Para muchos participantes, el programa se ha convertido en un vehículo hacia la estabilidad personal, social y económica. Desde 2015, un total de 27 becarios de oficios han participado en el programa. 19 graduados del TIP han conseguido con éxito un empleo a tiempo completo en los oficios, y 10 de ellos han adquirido puestos permanentes a tiempo completo en la ciudad.

El Presupuesto incluye los fondos para permitir una opción de reunión pública **híbrida** para las reuniones que tengan lugar en las Cámaras del Consejo y en la sala de conferencias del Instituto Santa Mónica (SMI) en la Estructura de Estacionamiento del Centro Cívico. Este modelo aprovecha los cambios en la estructura de las reuniones que permitirían que todos los comentarios del público y las audiencias públicas se produjeran al principio de la reunión para mantener al mínimo los costos adicionales de personal. El costo se cubre con fondos de pago reasignados.

proporcionará un punto de contacto para las solicitudes de adaptaciones y las preguntas del público y dirigirá las iniciativas de la Ciudad para garantizar que las instalaciones cumplen la normativa de la Ley sobre Estadounidenses con Discapacidades (ADA).

Para garantizar que todos los vendedores y proveedores de servicios tengan oportunidades viables significativas de competir y participar en la adquisición de bienes y servicios por parte de la ciudad, esta llevará a cabo un estudio de disparidad para explorar las barreras actuales a la **equidad e inclusión de las prácticas de adquisición y contratación de la ciudad**, diseñará un plan para implementar cambios que respondan a los hallazgos del estudio de disparidad y creará un marco estructural para la educación, divulgación y apoyo a los vendedores.

### **COMUNIDAD SOSTENIBLE Y CONECTADA**

Garantizar que las políticas y los programas de la Ciudad mejoren nuestros recursos, prevengan y remedien los daños al entorno natural y a la salud humana, y beneficien el bienestar social y económico de la comunidad por el bien de las generaciones actuales y futuras.

Las prácticas sostenibles están integradas en los programas, políticas y operaciones de toda la ciudad. Una parte significativa del trabajo de la ciudad que aborda la prioridad de Sostenibilidad está financiada por los Fondos Empresariales de la ciudad, incluidos los Fondos de Agua, Aguas Residuales, Recuperación de Recursos y Reciclaje y Big Blue Bus, que han realizado inversiones estratégicas y cambios operativos para avanzar en los resultados de sostenibilidad.

El Consejo estableció objetivos de sostenibilidad significativos tanto para las operaciones municipales como para la comunidad con la adopción del Plan de Ciudad Sostenible y el Plan de Acción y Adaptación Climática. El Plan de Ciudad Sostenible actualizado refleja las mejores prácticas para la toma de decisiones basada en datos y la sostenibilidad municipal. El Consejo también adoptó objetivos agresivos para mejorar la sostenibilidad y la capacidad de recuperación comprometiéndose a lograr la Autosuficiencia Hídrica para 2023, Cero Residuos para 2030 y la Neutralidad de Carbono para 2050 o antes. El **Plan Maestro de Agua Sostenible**, el **Plan Estratégico de Residuos Cero**, el **Plan de Acción para la Bicicleta**, y el **Plan de Acción para el Vehículo Eléctrico** detallan estrategias para integrar prácticas sostenibles y lograr los resultados adoptados por el Consejo. Estos planes y los

objetivos asociados han dado lugar a inversiones en el reciclaje del agua y el abastecimiento de agua local, la mejora de los programas de recogida de residuos alimentarios, la adquisición de energía verde, una transición exitosa a una flota de autobuses eléctricos, esfuerzos para electrificar los edificios y la ampliación de la infraestructura de recarga de vehículos eléctricos.

El Consejo también hizo hincapié en la importancia de la sostenibilidad a la hora de planificar el futuro del aeropuerto de Santa Mónica tras su cierre previsto para principios de 2029.

El presupuesto incluye mejoras en la dotación de personal para apoyar el cumplimiento adicional y los requisitos de ensayo del permiso de Requisito de Agua Sostenible para apoyar las operaciones de reciclaje de agua y recarga de aguas subterráneas, hacer cumplir las políticas de escorrentía urbana y mejorar las actividades de conservación del agua, así como programas y cambios operativos para lograr un nivel cero de residuos. (también aborda la prioridad de limpieza y seguridad)

También se añade personal para apoyar los esfuerzos de contratación y formación del BBB para restablecer el servicio de autobuses a los niveles anteriores a la pandemia con el fin de proporcionar servicios de tránsito a la comunidad. Esto es crucial, ya que el departamento, así como otras agencias de tránsito a nivel nacional, se enfrentan a una escasez de operadores de autocares.

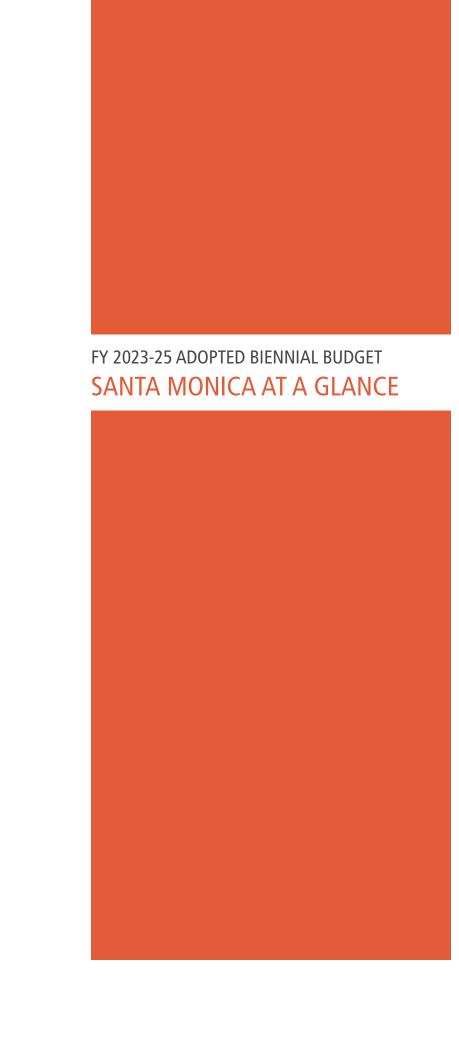
### CONCLUSIÓN

La pandemia de COVID-19 impactó en la Ciudad y en las operaciones de la Ciudad de formas inimaginables. La rápida pérdida de ingresos se tradujo en drásticas reducciones de programas y servicios que aún hoy se dejan sentir. En un entorno altamente restringido, este Presupuesto aprovecha las medidas fiscales recientemente adoptadas y reasigna los recursos existentes para ampliar los programas existentes con el fin de lograr restauraciones vitales que no sólo alimentarán nuestra recuperación económica, sino que garantizarán que los programas que atienden a nuestros jóvenes, familias y ancianos se amplíen para satisfacer las necesidades de la comunidad. Las inversiones reflejadas en este Presupuesto no sólo se alinean con las prioridades del Consejo de la Ciudad, sino que se filtran a través de una lente de equidad para garantizar que los recursos se dirigen allí donde son más necesarios y atienden a las poblaciones vulnerables. Aunque seguimos en un estado de recuperación, esta se está moderando, como refleja este Presupuesto que demuestra una enorme cantidad de trabajo por delante y pasos positivos para avanzar en las prioridades del Consejo de la Ciudad que abordan las necesidades de la comunidad y estabilizan la organización.

Respetuosamente presentado,

**David White** 

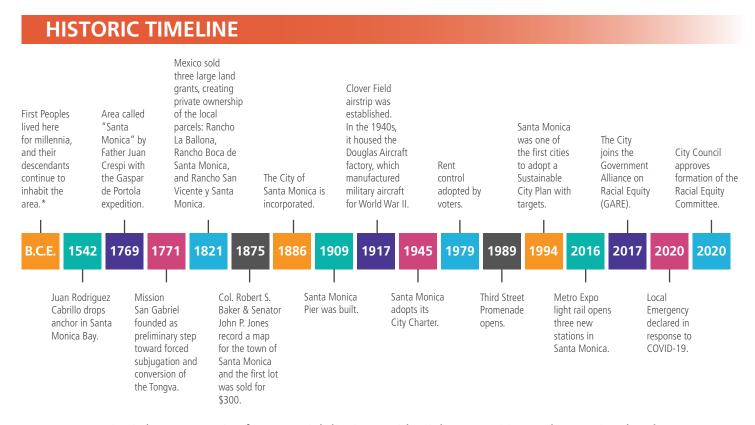
Administrador municipal



## FY 2023-25 ADOPTED BIENNIAL BUDGET SANTA MONICA AT A GLANCE

### Santa Monica: Populus Felix In Urbe Felici (Fortunate people in a fortunate place)

Santa Monica is a beautiful beachside community of 8.3 square miles, situated on the westside of Los Angeles County, about 16 miles from Downtown Los Angeles. It is bordered by the City of Los Angeles on three sides and the Pacific Ocean on the west.



Santa Monica is home to a mix of commercial districts, residential communities, and recreational and art venues. Each of Santa Monica's character-rich neighborhoods — Pico, Wilshire Montana, Ocean Park, Downtown, Sunset Park, North of Montana, and Northeast — has a unique vibe. Recently named by National Geographic as one of the Top "10 Beach Cities in the World" and by TIME as one of the "Best Places to Live," Santa Monica features three miles of Pacific Ocean beaches and the Santa Monica Pier. High-profile global technology and entertainment companies, small entrepreneurial start-ups, restaurants and retail businesses call the City home.

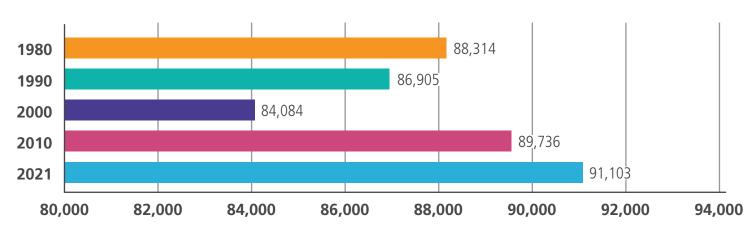
Santa Monica is a full-service city. City departments provide police, fire, a regional transportation network, water, refuse and recycling, streets, parking, planning, building, engineering, free public Wi-Fi, a high-speed fiber optic network, parks, affordable housing, economic development, library, rent control, recreational, cultural, and educational services to the community.

<sup>\*</sup>Gabrieleno/Gabrielino Tongva and Kizh. In addition, Fernandeño Tataviam, Ventureño/Chumash, Acjachemen (Juaneño), Payómkawichum (Luiseño), and Nicoleño are the names of other groups and tribes of this region.



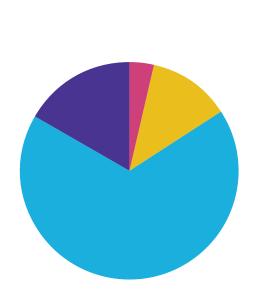
#### **QUICK FACTS**

#### **POPULATION IN SANTA MONICA**



Source: U.S. Census Bureau, Census 2021 American Community Survey

#### **AGE DISTRIBUTION IN 2021**



#### **AGE GROUP**



**Educational Attainment:** 71% Bachelor's Degree or higher

Median Household Income: \$94,906 Percentage of Homeowners: 31.4% Percentage of Renters: 68.6%

Households: 45,541

Median Gross Rent: \$2,157 Person per Household: 1.96

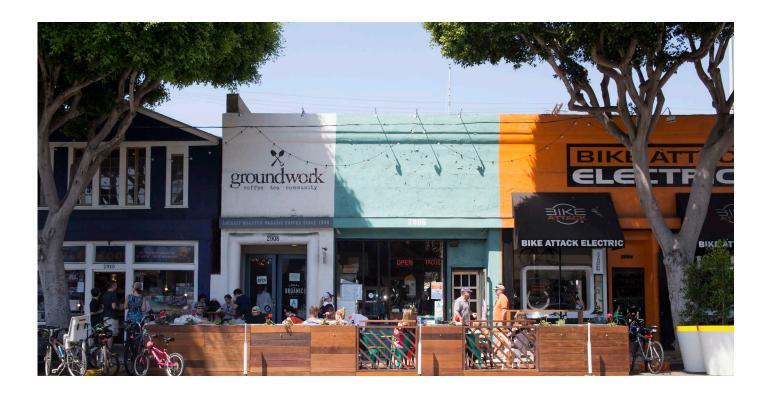
Median Value of Owner Occupied Housing: \$1,582,300

Source: U.S. Census Bureau, 2021 American Community Survey

#### **LOCAL ECONOMY**

The City's economy continues the path to recovery in the aftermath of the COVID-19 global pandemic. The community has made proactive investments to support local businesses, workers, and residents through actions that include adopting permanent outdoor dining and zoning changes to keep businesses open and workers employed; welcoming 14 new business developments planned for downtown; supporting free public art and cultural programming and events through the Art of Recovery program; and adding Planning and Economic Development staffing to support economic development.

While the challenges have been real, Santa Monica has a very robust and diverse economy. Known as "Silicon Beach," Santa Monica's businesses are at the leading edge of the nation's creative economy and startup scene. People are coming from all over the world to work at companies like Activision, Red Bull, and Snap. From entertainment leaders like Universal Music Group and Lionsgate to startup successes like GoodRx, Truecar, and Beautycounter, Santa Monica is a home for creativity and business innovation. Renowned healthcare providers like UCLA Medical Center, Providence St. John's Health Center and Kaiser Permanente also call Santa Monica home and have played a pivotal role in the community's care over the past three years. Santa Monica offers Class A office space with access to sun, surf, and a highly skilled workforce along with a nationally recognized high-speed fiber optic network. Principal local employers are in the fields of education, municipal government, technology, fintech, health care, policy, and research. Santa Monica's leading industry sectors are Information Technology, Professional, Scientific and Technical Services, Accommodation and Food Services, and Health Care and Social Assistance (by employment).



## FY 2023-25 ADOPTED BIENNIAL BUDGET SANTA MONICA AT A GLANCE

Employers and employees are drawn to the area's cultural, artistic, and recreational amenities. Unbeatable year-round sunshine and warm weather helps too! Tourism is an important driver of the local economy. In 2021, Santa Monica welcomed over 3.5 million visitors who spent \$750 million in Santa Monica, generating significant retail sales and transient occupancy tax revenues for the City. The City is making progress to once more attract over 8 million visitors as it did in pre-covid times.

5,747 jobs are supported by the tourism industry. The City's 41 hotels typically operate with high occupancy rates year-round, apart from the recent dip due to COVID-19 and international travel restrictions.

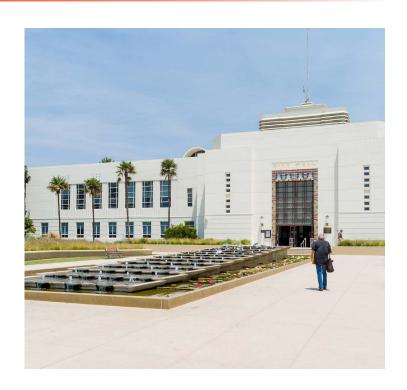
Retail plays a major role in Santa Monica's economy. Santa Monica is home to a number of distinctive shopping districts. In the heart of Downtown, the Santa Monica Pier, Third Street Promenade, and Santa Monica Place draw locals and visitors alike. South of the Civic Center are the Main Street and Pico Boulevard districts, with eclectic shops, art, performance venues, and fine dining. On the north end of town, numerous boutiques and trendy restaurants line Montana Avenue, and Wilshire Boulevard provides an important thoroughfare throughout the City.

While our streets have had some quiet days over the last few years, residents, businesses, and workers are reemerging, and on an average day, tourists, shoppers, and employees significantly boost the daytime population to an estimated 250,000 people. The streets are now more vibrant than ever with the addition of outdoor dining activations throughout the City.

#### **GOVERNMENT AND ADMINISTRATION**

The City of Santa Monica was incorporated on November 30, 1886 and subsequently adopted a City Charter in 1945. In 1947, a Council-Manager form of government was established following a vote of the City's residents and approval by the California legislature.

The City Council consists of seven members elected by the community at large to four-year terms. Elections are held every two years, at which time either three or four Council members are elected. The Council selects the Mayor and Mayor Pro Tempore. City Council appoints a City Manager to administer the City, a City Attorney and a City Clerk. The City Council also serves as the governing bodies for the Santa Monica Redevelopment Successor Agency, the Housing and Parking Authorities, and the Public Financing Authority.

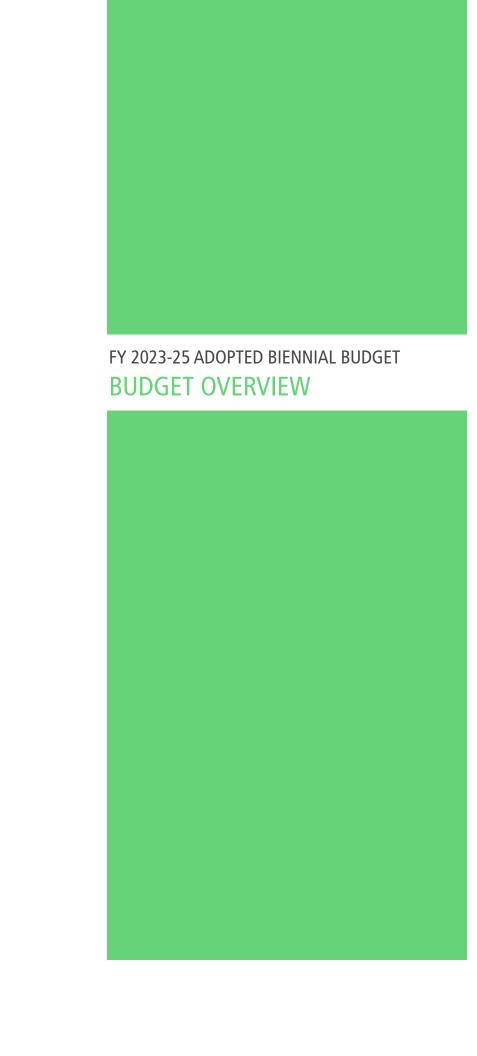


## FY 2023-25 ADOPTED BIENNIAL BUDGET SANTA MONICA AT A GLANCE

#### **SCHOOLS**

The highly rated Santa Monica-Malibu Unified School District serves both Santa Monica and Malibu residents. There are ten elementary schools, two middle schools, three high schools, and an alternative K-8 school in the district. The City of Santa Monica provides \$28 million in funding support to SMMUSD annually.

Santa Monica College (SMC), one of the state's top two-year community colleges, serves over 30,000 full-time and part-time students on several campuses and offers more than 300 new courses in 58 subject areas. For 29 years, the college has ranked #1 in transferring students to the University of California, University of Southern California, and other four-year campuses.

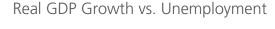


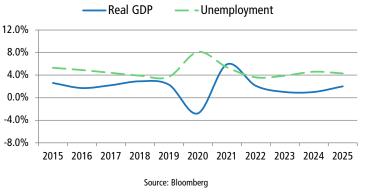
### FY 2023-25 ADOPTED BIENNIAL BUDGET BUDGET OVERVIEW - OVERALL ECONOMIC CONDITIONS

The amount of funding recommended for programs and services is driven by available resources. Economic conditions at the national, state and local levels affect the level of revenue available to the City each year. This section identifies the existing economic conditions that influenced the development of the annual budget. The section includes summary charts for Citywide budgeted revenues and expenditures, including an overview of retirement expenditures and employee contributions. The section also presents summary information regarding the major tax revenues and their impact on the General Fund revenue forecasting, and revenue analysis for each fund.

#### **NATIONAL ECONOMY**

The U.S. economy rebounded strongly in 2021 and 2022 from the pandemic-induced recession of 2020. However, high inflation, lingering supply chain issues, high interest rates, labor shortages, and the war in Ukraine are all contributing to a softening of the economy and uncertainty about the future course of the economy. The most recent Bloomberg survey of leading economists projects tepid economic growth, as measured by GDP, of just 1% in both 2023 and 2024, and predicts a 65% chance of a recession sometime in the next 12 months. Consumer spending and the housing market, which helped propel the economy, are





showing signs of weakness. While unemployment remains near historic lows (below 4%), the rate is expected to grow slightly over the next two years as the economy cools, and a number of companies, particularly in the technology sector, have announced large layoffs. While inflation has begun to moderate, CPI is still running nearly 15% above the level of two years ago.

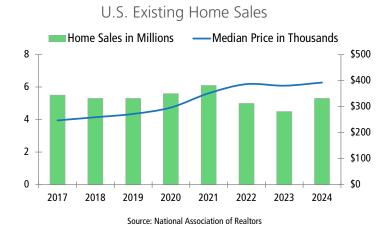
### FY 2023-25 ADOPTED BIENNIAL BUDGET BUDGET OVERVIEW - OVERALL ECONOMIC CONDITIONS

#### **STATE ECONOMY**

The future course of the State economy reflects the same uncertainty as the Nation. The March 2023 UCLA Forecast for the Nation and California does anticipate that the State economy will outperform the national economy regardless of whether or not a recession occurs. The state's economy will be helped by a strong construction sector, a still sufficient State budget rainy-day fund, and increasing demand in California for things such as defense goods, labor-saving equipment and software. This is expected to help keep unemployment at relatively low levels despite the layoffs in the technology sector.

On the consumer side, inflation-adjusted personal income is expected to remain flat or even fall slightly for the remainder of 2023 before relatively mild increases in 2024 and 2025. The UCLA Forecast also projects that strong demand for the limited housing stock, as well as new laws permitting accessory dwelling units to be built in neighborhoods zoned for single family homes, should lead to increased homebuilding through 2025. This increase will be partially mitigated by the impact of high mortgage rates.



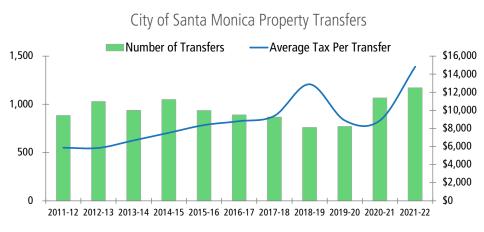


### FY 2023-25 ADOPTED BIENNIAL BUDGET BUDGET OVERVIEW - OVERALL ECONOMIC CONDITIONS

### **LOCAL ECONOMY**

Santa Monica has historically benefited from a more diversified tax base with less reliance on Sales and Property Taxes than most other cities. While these tax revenues are important for Santa Monica, the local economy is also highly dependent on tourism and the hospitality industry, both of which have recovered strongly since the depths of the pandemic. Transient Occupancy Taxes (TOT), Sales Taxes, and parking-related revenues (including Parking Facility Taxes) together accounted for nearly 50% of General Fund revenues pre-COVID-19. TOT and Sales Taxes have essentially returned to pre-COVID levels despite the fact that the recovery in international tourism and business travel is still lagging. Parking-related revenues have recovered somewhat, but are not expected to reach pre-COVID levels until at least FY 2027-28.

Property taxes have remained positive as assessed value increases continued during the pandemic. These increases are expected to continue, but at a slower pace for the next two years, reflecting a slight softening in the real estate market. The number of property transfers year-to-date (through February) is down nearly 37% in FY 2022-23 after strong increases the prior two years, however, the average transfer value has continued to increase.



Source: County of Los Angeles Registrar Recorder

Business License taxes have begun to recover from the pandemic, but are not expected to return to pre-COVID levels until FY 2026-27. TOT and Documentary Transfer Tax revenues will also be bolstered by voter-approved measures increasing the TOT rate (Measure CS) from 14% to 15% (to 17% for homeshares) and adding a third tier to the City's Documentary Transfer Tax (Measure GS) of \$56 per \$1,000 transfer value for transfers of \$8 million and over. Due to the extreme volatility in this account, no revenue estimate will be included until the FY 2023-24 Midyear report, and these revenues will be included in the Special Revenue Sources Fund rather than the General Fund due to the restrictions of the measure. The voters also approved Measure HMP establishing business license tax rates for cannabis businesses, but no revenue from these sources is anticipated before FY 2025-26.

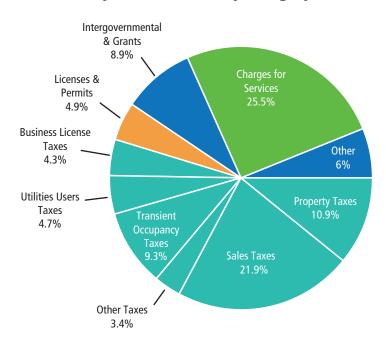
A more detailed discussion of local taxes follows the Citywide Budget overview.



#### **TOTAL FY 2023-24 CITY REVENUES: \$750.9 MILLION**

Total projected City revenues for FY 2023-24 are \$750.9 million, net of reimbursements and transfers. This represents a \$16.5 million or 2.2% increase from the FY 2022-23 revised budget. The increase reflects greater General Fund revenues primarily from Transient Occupancy and Property taxes, revenues from the merge of the Community Broadband Fund to the General Fund, anticipated developer payments and advertising revenue from the City's new Digital Wayfinding Kiosk program. In the other funds, revenues reflect increased capital project funding, adjustments reflecting the timing of estimated reimbursements from grant expenses, scheduled water and wastewater rate adjustments, anticipated solid waste rate adjustments, and estimated funding allocations from various other government agencies. Revenue details and projections for the next two fiscal years for all City funds are detailed in the Revenue Analysis section.

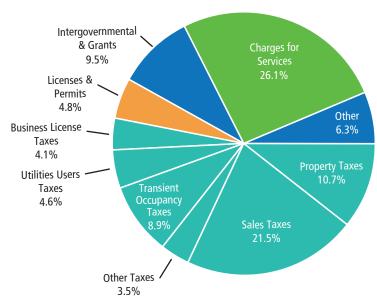
#### **Citywide Revenues by Category**



#### **TOTAL FY 2024-25 CITY REVENUES: \$782.5 MILLION**

Revenues in FY 2024-25 are projected to be \$782.5 million, net of reimbursements and transfers. This represents a \$31.6 million or 4.2% increase from FY 2023-24, primarily driven by greater General Fund revenues reflecting continued recovery from the pandemic-induced economic downturn. In the other funds, changes are driven by various items, as in FY 2023-24, including increased capital project funding, adjustments reflecting the timing of estimated reimbursements from grant expenses, scheduled water and wastewater rate adjustments, anticipated solid waste rate adjustments, and estimated funding allocations from various other government agencies. Revenue details and projections for the next two fiscal years for all City funds are detailed in the Revenue Analysis section.

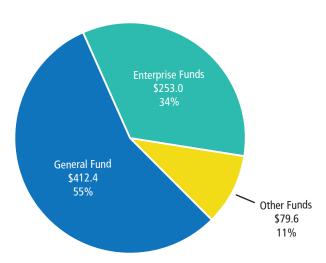
#### **Citywide Revenues by Category**



### **TOTAL FY 2023-24 CITYWIDE EXPENDITURE BUDGET: \$745.0 MILLION**

The FY 2023-24 budget includes \$745.0 million in expenditures, net of reimbursements and transfers, for all funds. This amount represents a 3.7% increase over the revised budget for FY 2022-23, primarily reflecting maintenance of effort increases in the operating budget for compensation and operating expenditures, the allocation of new resources to address City Council and community priorities, subsidies and loans to the Pier Fund and Beach Fund, and adjustments for estimated grant funded operating and capital project expenditures.

### Citywide Expenditures by Fund (in millions)

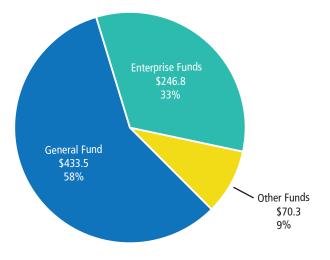


#### **TOTAL FY 2024-25 CITYWIDE EXPENDITURE BUDGET: \$750.6 MILLION**

The FY 2024-25 budget includes \$750.6 million in expenditures, net of reimbursements and transfers, for all funds. This amount represents a net increase of 0.7% from FY 2023-24, primarily due to a decrease in programmed capital expenditures in the Big Blue Bus Fund. Additional capital expenditures commencing in FY 2024-25 will be programmed in the Big Blue Bus Fund as part of the FY 2024-26 Biennial Capital Improvement Program budget process. Operating expenditures continue to reflect impacts of annual cost of living increases on employee compensation and benefits and operating expenditures, the allocation of resources to address City Council and community priorities, and subsidies and loans to the Pier Fund and Beach Fund.

The difference between Citywide revenues and expenditures is due to disparities in timing between revenues and expenditures for capital projects, as well as the use of working capital reserves to cover expenditures in the General Fund.

### Citywide Expenditures by Fund (in millions)



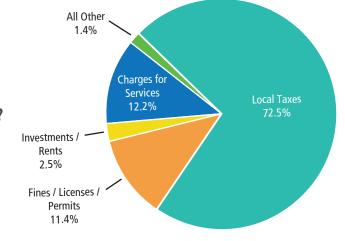
The City continues to comply with its policy to fund ongoing costs using ongoing revenues. As in previous years, City revenues are subject to changes in economic conditions, State budget actions, and legislative changes.



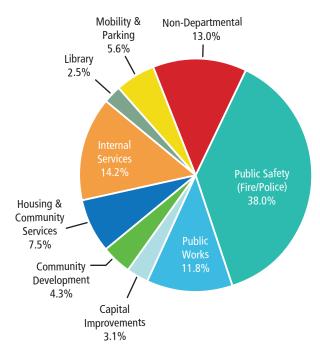
# FY 2023-24 GENERAL FUND REVENUES: \$438.7 MILLION; EXPENDITURES: \$436.9 MILLION

Total FY 2023-24 General Fund revenues are projected to be \$438.7 million, which is \$13.4 million (3.2%) greater than the FY 2022-23 revised budget. The General Fund Operating Expenditure Budget for FY 2023-24 is \$423.4 million and Capital Improvement Projects add an additional \$13.5 million, for a total General Fund budget of \$436.9 million. Operating expenditures increase \$16.1 million, or 4.0% from the FY 2022-23 revised budget. The increase is primarily related to operating expenditures, which reflect impacts of annual cost of living increases on employee compensation and benefits and projected increases for operating expenditures (including insurance, gas and utilities), the allocation of new resources to address City Council and community priorities, and subsidies and loans to the Pier Fund and Beach Fund.

Where does the money come from in FY 2023-24?



Where does the money go?

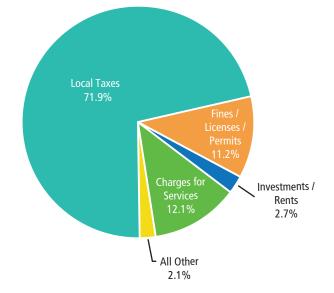




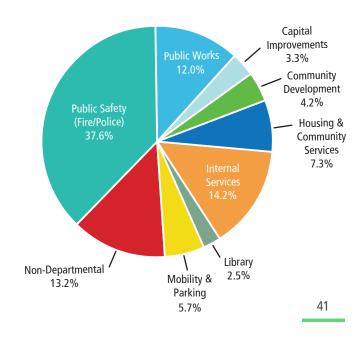
# FY 2024-25 GENERAL FUND REVENUES: \$451.9 MILLION; EXPENDITURES: \$458.6 MILLION

Total FY 2024-25 General Fund revenues are projected to be \$451.9 million, which is \$13.2 million, or 3.0% more than in FY 2023-24. The General Fund Operating Expenditure Budget for FY 2024-25 is \$443.6 million and Capital Improvement Projects add \$15.0 million, for a total General Fund budget of \$458.6 million. Operating expenditures increase \$20.2 million, or 4.8% over the FY 2023-24 budget. The increase primarily reflects annual cost of living increases on employee compensation and benefits and projected increases for operating expenditures (including insurance, gas and utilities), and subsidies and loans to the Pier Fund and Beach Fund. Funds set-aside in the General Fund reserve as working capital will be used to close the gap between revenues and expenditures. The gap is due to short-term hotel closures impacting transient occupancy taxes, as well as some short-term economic weakness that is impacting revenue recovery.

Where does the money come from in FY 2024-25?



Where does the money go?



### FY 2023-25 ADOPTED BIENNIAL BUDGET BUDGET OVERVIEW - CITYWIDE BUDGET OVERVIEW

#### **OTHER FUNDS**

In addition to the General Fund, the City budget includes a number of funds that are either self-sustaining or require assistance (subsidies or loans) from the General Fund, as projected upon completion of five-year financial forecasts for all funds.

The **Water and Wastewater Funds** will maintain positive balances through the five-year forecast period. With Council-approved outside financing, these funds are making progress on a number of projects that will increase locally sourced water supply and reduce the City's reliance on imported water. The projects support Groundwater Well Improvements, Advanced Metering Infrastructure (AMI), and the Arcadia Water Treatment Plant Expansion Project in the Water Fund and the Sustainable Water Infrastructure Project (SWIP) in the Wastewater Fund. Historically, imported water has cost as much as 30% more than local water. By continuing to invest in local water supply, the City diversifies and enhances its drought resiliency and provides long-term cost savings and cost certainty for the community. Per best practices, staff will conduct the regular 5-year Water and Wastewater rate study in FY 2023-24 to align rates with the projected costs to provide water service. Rate adjustment recommendations will be presented to Council at the conclusion of the study.

The **Resource Recovery and Recycling (RRR) Fund** will remain self-sufficient through FY 2023-24, partially attributed to the infusion of one-time funds from the closeout of old construction and demolition projects. Reflecting rate increases approved by City Council in June 2023, the FY 2023-25 Biennial Budget includes the addition of 15.12 FTE permanent positions to address service gaps in the collection of solid waste, street sweeping, and compliance with the State's Short-Lived Pollutants Act SB 1383 and the City's corresponding mandatory organics ordinance adopted in November 2021. To maintain a balanced budget and address operational and capital needs, the Fund would require rate increases that were recommended to Council on February 28, 2023, adopted on June 13, 2023, and effective in August 2023. The rate adjustments will generate sufficient revenues to maintain a positive fund balance throughout the forecast period and allow the fund to rebuild reserves.

The Department of Transportation's (DOT) **Big Blue Bus (BBB) Fund** biennial budget reflects the department's commitment and proactive response to the ever-changing transportation landscape. Over the biennial period, the department will continue to make intentional and strategic investments which include the restoration of service to pre-pandemic levels, increasing system-wide safety for transit riders and front-line staff and enhancing recruitment and retention efforts in response to the national shortage of Motor Coach Operators. The department will also engage in a comprehensive operational analysis to ensure improvements to Big Blue Bus routes and service delivery to the public. DOT will make notable progress in the electrification of its fleet by procuring fifteen battery electric buses which will expand its zero-emissions buses to 17.4% of the total fleet. BBB will continue to maintain a balanced budget over the forecast period through the use of one-time federal stimulus funds allocated to transit operators in response to the adverse impact of the pandemic on ridership and transit operations.

The **Airport Fund** will generate adequate revenues to sustain its operations throughout the five-year forecast period. The biennial budget includes several capital improvement projects planned for FY 2023-24 and FY 2024-25, including Parking and Airfield pavement maintenance and building and facility improvements to enhance lease revenue opportunities. By the vote of the City Council, Airport closure is planned for all aircraft operations after December 31, 2028.

### FY 2023-25 ADOPTED BIENNIAL BUDGET BUDGET OVERVIEW - CITYWIDE BUDGET OVERVIEW

The **Community Broadband Fund** will be incorporated into the General Fund, effective July 1, 2023.

The **Beach Recreation Fund** which supports Beach and Beach House operations, is projecting a structural deficit during the forecast period. The fund was impacted by pandemic closures and required prior year advances from the General Fund and a loan from the Special Revenue Source Fund. The primary revenue source for the Beach Fund is parking revenues, which returned to pre-COVID levels in FY 2021-22. However, growth in parking revenues are projected to remain relatively flat through the forecast period as future parking rate increases are dependent on California Coastal Commission (CCC) approvals, a pre-requisite for implementing rate increases. Staff continues to seek efficiencies and revenue generating opportunities to support unfunded capital expenditures and address the structural deficit. However, over \$5 million in identified capital projects remain unfunded and it is projected that the fund will require General Fund loans of \$14.4 million over the forecast period if a parking rate increase is not implemented. Furthermore, while exact impacts are not yet fully known, Beach parking revenues will be further impacted beginning in FY 2025-26 for construction staging related to the Pier Bridge Replacement project; up to one-third of the adjacent Beach parking lot may be impacted for two years. Every effort will be made to minimize the extent of the impact.

The **Cemetery Fund** will maintain a positive fund balance throughout the five-year forecast period. Although the inventory for plots is expected to be depleted by FY 2029-30, staff continues to assess overall Cemetery operations, projected plot sales, and reconfiguration and development of the Cemetery area in order to extend inventory and maintain fiscal sustainability.

The **Housing Authority Fund** is stable and will maintain a positive fund balance throughout the forecast period. The additional administrative funding provided through the CARES Act for the Santa Monica Housing Authority in FY 2021-22 supplemented traditional Section 8 administrative funding. This allowed the fund to build an administrative cash reserve and to ensure a positive fiscal outlook through the five-year forecast window.

The **Pier Fund** was severely impacted by the pandemic and is reliant on General Fund subsidies to maintain a positive fund balance. The primary revenue sources for the Pier Fund are lease payments and parking income. The forecast reflects recovery to pre-pandemic levels for lease revenues as of FY 2022-23. The Pier Deck parking lot closed to vehicles in the Spring of 2020 and did not re-open until December 2022 for Monday through Thursday only. In the first four months that the Pier Deck parking lot has been open, it has generated approximately one-third of the revenues that it generated for the same period pre-pandemic. Given the uncertainty of full reopening and the limited data currently available, it is difficult to project when parking revenues will return to previous levels. Additionally, the City is in the planning stages of the Pier Bridge Replacement (funded through the Caltrans Highway Bridge Program), which will impact parking revenues once construction begins in FY 2026-27, as access to the Pier Deck parking lot will be impacted. Staff continues to seek efficiencies and revenue generating opportunities to support unfunded capital expenditures and address the structural deficit. However, the Capital Budget includes over \$20 million in unfunded Pier projects and it is projected that the fund will require General Fund subsidies of \$5-10 million over the forecast period depending on how quickly parking revenues return to prepandemic levels.

The **Stormwater Management Fund** receives revenues primarily from user fees and the **Special Revenue Source Fund** receives revenue from various sources, which are restricted and committed for specific uses. Both of these funds will generate adequate revenues to remain sustainable throughout the forecast period.

### FY 2023-25 ADOPTED BIENNIAL BUDGET BUDGET OVERVIEW - CITYWIDE BUDGET OVERVIEW

The **Vehicle Management Fund** and **Information Technology Replacement & Services Fund** will maintain positive balances through the forecast period. However, to maintain a positive balance, the Funds have had to defer scheduled replacement and maintenance of equipment, primarily due to a two-year suspension/ reduction in FY 2020-21 and FY 2021-22 in funding from the General Fund associated with revenue shortfalls from the pandemic. In the Vehicle Management Fund, the suspension totaled \$8.8 million and resulted in the majority of the 227 vehicles scheduled for replacement to be deferred to FY 2022-23 and beyond. In the Information Technology Replacement & Services Fund, the suspension totaled \$3.4 million and resulted in the deferment of all computer equipment replacements for two years beyond their scheduled replacement. This is not sustainable, and funding needs to be restored. As General Fund revenues continue to gradually improve, funds are being earmarked to immediately address areas that cannot withstand the replacement timing lag and to gradually resume the replacement schedules. The General Fund will begin partial repayment to the Information Technology Replacement & Services Fund over three years beginning in FY 2025-26.

#### **CITYWIDE TOTAL COMPENSATION**

When determining total compensation, the City includes employee salaries, pension contributions, health care and workers' compensation costs. These items make up approximately 56% of the City's overall operating budget, and approximately 68% of the General Fund operating budget. Healthcare costs make up approximately 10% of the total budgeted compensation. Pension costs make up 19% of the total budgeted compensation. Workers' compensation costs, which are not a negotiated benefit but are largely driven by State mandates, make up 3% of total budgeted compensation. Further discussion of pension costs follows. To accommodate healthcare, pension, and workers' compensation costs, cost of living adjustments (COLA) for employees consider the total compensation package and not just salary.

#### **PENSION CONTRIBUTIONS**

The City's defined benefit pension plan, Santa Monica Public Employees' Retirement Plan, provides retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members and beneficiaries. The plan is part of the Public Agency portion of the California Public Employees' Retirement System (CalPERS), which acts as a common investment and administrative agent for participating public employers within the State of California. Active full-time employees in the plan reimburse the City for a portion of the costs. The overall level of annual contributions by City employees, using negotiated contribution levels as of June 30, 2022, is approximately 24% of the total annual cost of pensions, while the percent contributed varies by plan (Police sworn, Fire sworn, Miscellaneous employee) and the length of time an employee has been with the City (Miscellaneous employees hired before July 2012 and public safety employees hired before January 2013 receive a higher benefit but pay between 18%-26% of the pension cost, while all other employees receive a lower pension benefit and pay 18%-21% of the annual pension cost).

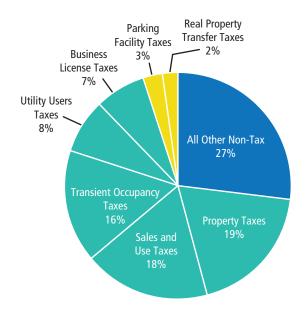
Detail of gross projected pension plan costs for FY 2023-24, offset by employee reimbursements, is outlined below.

	FY 2023-24 Adopted Budget (in millions)	% of Operating Budget	FY 2024-25 Budget Plan (in millions)	% of Operating Budget
General Fund				
Gross Pension Cost	\$76.0		\$76.8	
Employee Contributions	17.7		14.4	
Net Pension Cost to the City	\$58.3	13.8%	\$62.4	14.1%
All Other Funds	¢24.4		¢22.5	
Gross Pension Cost	\$21.1		\$22.5	
Employee Contributions	5.2		5.4	
Net Pension Cost to the City	\$15.8	5.6%	\$17.1	5.9%
Total Gross Pension Cost	\$97.1		\$99.3	
Total Employee Contributions	22.9		19.8	
Total Net Pension Cost to the City	\$74.1	10.5%	\$79.5	10.8%



#### **BUDGET OVERVIEW - MAJOR GENERAL FUND TAX BASE PROJECTIONS**

Local taxes represent approximately 73% of projected General Fund revenues for FY 2023-24. Five of these tax sources, Transient Occupancy Taxes (TOT), Sales Taxes, Property Taxes, Utility Users Taxes (UUT), and Business License Taxes, account for \$296 million out of the \$318 million in local taxes projected to be received in the next fiscal year. The remaining tax revenues are from Parking Facility Taxes, Real Property Transfer Taxes, Vehicle License Fees, and Condominium Taxes. The projections reflect a prudent approach to forecasting using standard methodologies such as trend analysis, known extraordinary circumstances, fiscal impacts of legislative changes, outside consultant forecasts, and professional judgment. The projections reflect a strong recovery from the devastating economic impact of the COVID-19 pandemic. Overall, General Fund revenues returned to pre-pandemic levels by the end of FY 2021-22, quicker than anticipated. However, an uncertain economic outlook due to high inflation, continuing



supply chain disruptions, and the impact of the continuing war in Ukraine is reflected in a softening of tax revenue projections over the next two years. Additionally, as is always the case, other unknown variables such as the depth of the expected economic downturn and unforeseen state legislative changes could affect the ultimate amount of taxes received.

#### PROPERTY TAXES — 19% OF GENERAL FUND REVENUES

Total assessed values in the City increased 6.1% in FY 2022-23, essentially the same as the annual average increase over the last five years. At this point, it appears that the pandemic did not have a significant impact on assessed values in Santa Monica. However, it is projected that assessed value increases will slow, particularly over the next two years (about 2.7% annually) before returning to a more moderate level of about 4% annually.

Revenue from unsecured property taxes (personal property and airplanes) is projected to remain relatively flat throughout the next few years, as are delinquent tax receipts. Supplemental taxes peaked in FY 2020-21 and are expected to moderate in future years. Additionally, the City will continue to receive residual and pass-through payments from Redevelopment Property Tax Trust Funds (RPTTF) due to the dissolution of Redevelopment over ten years ago.

## FY 2023-25 ADOPTED BIENNIAL BUDGET BUDGET OVERVIEW - MAJOR GENERAL FUND TAX BASE PROJECTIONS

#### **SALES TAXES — 18% OF GENERAL FUND REVENUES**

Total sales taxes include the standard "Bradley Burns" 1% allocation of taxable sales that all cities receive as well as the Transaction and Use Tax (TUT), approved at one-half percent by Santa Monica voters in 2010 (Measure Y) and increased to 1% in November 2016 per ballot Measure GSH. Half of the TUT is paid to the Santa Monica/ Malibu Unified School District per a Master Facility Use agreement, following advisory measures approved by Santa Monica voters in 2010 and 2016, and another 25% is set aside for affordable housing uses following the 2016 advisory measure. However, this housing set aside was temporarily suspended during the pandemic-induced economic downturn. Sales tax revenues recovered faster than anticipated largely due to strength in the auto and hospitality sectors of the economy, and essentially returned to pre-COVID levels by FY 2021-22. However, a softening economy is anticipated to result in revenues showing essentially no growth in FY 2023-24 before resuming a more normal growth pattern of about 3% annually beginning in FY 2024-25.

#### TRANSIENT OCCUPANCY TAXES — 16% OF GENERAL FUND REVENUES

Forecasts for Transient Occupancy Taxes (TOT) have been developed in coordination with Santa Monica Travel and Tourism. Tourism has experienced a strong recovery after being devastated by the pandemic when taxes fell by nearly 70%. While occupancy rates are still below pre-pandemic levels as international and business travel recovery is lagging the recovery in domestic travel, room rates have exceeded pre-COVID rates resulting in revenues returning to pre-pandemic levels. Additionally, Measure CS, passed by Santa Monica voters in November 2022, increased the tax rate from 14% for all lodging types to 15% for hotels/motels and 17% for homeshares effective March 1, 2023. This is expected to generate approximately \$5 million annually in additional taxes. Although the recovery is expected to continue, revenues are being impacted by the temporary closure of several major hotels for renovations over the next several years, and a slowing economy might also have an impact.

#### **UTILITY USERS TAXES — 8% OF GENERAL FUND REVENUES**

Tax revenue growth from electric, gas, and cable television utilities is primarily driven by rate changes by Southern California Edison, Southern California Gas Company, Spectrum, and Frontier Communications, respectively. Taxes from water and wastewater services reflect Council-approved utility rates as well as anticipated consumption patterns. Taxes from electricity and natural gas, after spiking in FY 2022-23 due to sharp increases in energy costs, are expected to flatten or decrease beginning in FY 2023-24. Overall, Utility Users Taxes are projected to increase just under 2% annually as increases from water and wastewater scheduled rate increases are projected to be partially offset by continuing decreases in taxes from hardwire and wireless telecommunications services, reflecting a shift of consumer use to more internet-based, non-taxable services. Taxes from other utilities are expected to remain relatively flat after the slight decrease in FY 2023-24.

### FY 2023-25 ADOPTED BIENNIAL BUDGET BUDGET OVERVIEW - MAJOR GENERAL FUND TAX BASE PROJECTIONS

#### **BUSINESS LICENSE TAXES — 7% OF GENERAL FUND REVENUES**

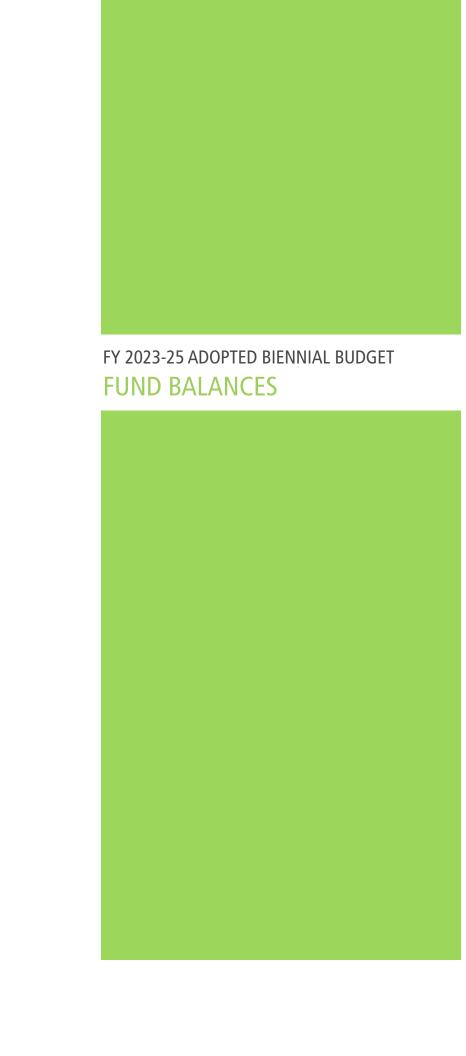
Due to the reporting period for Business License Taxes, fiscal year revenues are based on businesses' prior calendar year gross receipts. Therefore, the major impact from the pandemic was realized in FY 2021-22 when a decrease of over 13% from pre-COVID highs was realized. The strong rebound in economic activity from pandemic lows resulted in an estimated increase in FY 2022-23 revenues of 7.5%. However, the expected economic softening is projected to result in lower growth rates over the next two years, and, revenues, while approaching historical trend growth rates thereafter, are not expected to exceed pre-pandemic levels until FY 2026-27.

#### PARKING FACILITY TAXES — 3% OF GENERAL FUND REVENUES

Parking revenues were among the hardest hit City revenue sources during the pandemic, and while they have recovered strongly, the recovery has not been as rapid as is the case for most other revenue sources. While parking taxes are projected to increase over the next two years, pre-pandemic levels are not expected to be reached in the foreseeable future. The current revenue projections do not include the impact of any potential parking rate increases.

### REAL PROPERTY (DOCUMENTARY) TRANSFER TAXES — 2% OF GENERAL FUND REVENUES

Real Property (Documentary) Transfer Tax revenues are very volatile, economy driven and can be skewed by very large-value transfers. The real estate market continued to exhibit strength during the pandemic as the number of annual property transfers, after dipping slightly at the onset of the pandemic, increased sharply the last two fiscal years. However, consistent with the softening economy, the volume of transfers has dropped sharply, down 37% through the first eight months of FY 2022-23, and tax receipts have shown a similar pattern, down 24% over the same time period. The impact of Measure GS, approved by the voters in November 2022, added a third tier of the tax at \$56 per \$1,000 sale value for transfers \$8 million and above and cannot be determined at this time. The new tier went into effect March 1, 2023, and revenues from the increase will be deposited into the Special Revenue Source Fund as they are restricted as to use.



The financial operations of the City are organized into funds for which budgets are prepared. These funds are grouped into three major categories: General, Special Revenue, and Proprietary. This section includes a description of the funds and their fund balance projections for the two budget years.

#### THE GENERAL FUND

The General Fund is used to account for all financial resources necessary to carry out basic governmental activities of the City that are not accounted for in another fund. The General Fund supports essential City services such as police and fire protection, street maintenance, libraries, parks, and open space management. Most of the General Fund is financed from tax revenues.

#### CAPITAL PROJECTS AND SPECIAL REVENUE FUNDS

Capital Projects and Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditures for specified purposes.

- Asset Seizure Fund (21) To account for the receipt and expenditure of federal and state asset forfeiture funds from equitable sharing programs. The federal guideline disallows a grantee to supplant its budget with asset seizure funds.
- **Beach Recreation Fund (11)** To account for beach parking, concession, and beach house revenues and expenditures related to beach maintenance and recreation activities.
- Citizens Option for Public Safety (COPS) Fund (22) To account for the receipt and expenditure of
  the Citizens Option for Public Safety program established by AB3229 of 1996. In addition to disallowing a
  grantee to use the funds to supplant its budget, the State guideline requires a public hearing for the use
  of funds. Appropriations are recommended to the Council by a separate staff report after the hearing is
  conducted.
- Clean Beaches and Ocean Parcel Tax Fund (16) To account for activity related to implementation of Watershed Management Plan and the passage of Measure V in November 2006.
- Community Development Block Grant (CDBG) Fund (19) To account for Federal entitlements under the Housing and Community Development Act of 1974, as amended. The City Council annually allocates CDBG funds to various programs.
- **Gas Tax Fund (26)** To account for State and County gasoline tax allocations and any Federal funds provided to the City for street-related purposes.

- Housing Authority Fund (12) To account for the receipt and expenditure of federal funds related to housing programs.
- **Local Return Fund (27)** To account for revenues and expenditures from the Proposition A, Proposition C and Measure R Local Return programs, three one-half cent sales tax measures approved by Los Angeles County voters to finance a countywide transit development program.
- Low- and Moderate-Income Housing Asset Fund (41) To account for the revenues and
  expenditures formerly in the Low- and Moderate-Income Housing Fund established under Community
  Redevelopment law.
- **Miscellaneous Grants Fund (20)** To account for the receipt and expenditure of miscellaneous Federal, State and County awarded grants and special allocations provided to the City.
- Parks and Recreation Fund (28) To account for funds collected under the City's Unit Dwelling Tax.
   These funds are to be used for the acquisition, improvement, and expansion of public parks, playgrounds, and recreational facilities.
- Rent Control Fund (25) To account for revenues and expenditures of the Rent Control Board. Though
  included in the Annual Comprehensive Financial Report, the fund is not discussed in this document, as the
  budget is prepared separately for the Rent Control Board's adoption.
- **South Coast Air Quality Management District (SCAQMD) Fund (18)** To account for the receipt of Air Quality Management District funds and eligible expenditures.
- Special Revenue Source Fund (10) To account for receipt and expenditure of monies restricted, committed or assigned for specific use.
- Tenant Ownership Rights Charter Amendment (TORCA) Fund (14) To account for filing fee and
  conversion tax revenues and expenditures related to various housing programs authorized by Chapter XX
  of the City Charter.

#### PROPRIETARY (ENTERPRISE AND INTERNAL SERVICE) FUNDS

Proprietary (Enterprise and Internal Service) Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where (a) the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public or City departments on a continuing basis be financed or recovered primarily through user charges, or (b) the City has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

 Airport Fund (57) — To account for revenues and expenses connected with management of the Santa Monica Municipal Airport.

- Big Blue Bus (BBB) Fund (60) To account for revenues and expenses related to operation of the City's municipal bus lines.
- Cemetery Fund (59) To account for revenues and expenses associated with operation of Woodlawn Cemetery.
- Community Broadband Fund (55) To account for revenues and expenses related to the City's dark and lit fiber services. Effective FY 2023-24, the Community Broadband Fund (55) will be consolidated into the General Fund (01).
- Information Technology Replacement and Services Fund (71) To account for user charges from other funds and expenses related to replacement of computer and telecommunication equipment.
- Parking Authority Fund (61) The Parking Authority is a financing authority for the City's parking structures.
- Pier Fund (53) To account for revenues and expenses connected with management and development of the Santa Monica Pier.
- Resource Recovery and Recycling (RRR) Fund (54) To account for revenues and expenses of
  operating the City's refuse collection, street sweeping and cleaning, and recycling programs.
- **Self-insurance**, **Bus Fund (73)** To account for contributions from the Big Blue Bus Fund and expenses related to the administration and payment of bus-related liability claims.
- **Self-insurance, General Liability and Auto Fund (72)** To account for user charges from other funds and expenses related to the administration and payment of general liability and auto claims.
- **Self-insurance, Risk Management Administration Fund (74)** To account for user charges from other funds and expenses related to the administration of the Risk Management Division.
- **Self-insurance, Workers' Compensation Fund (75)** To account for contributions from City Departments for administration and payment of workers' compensation claims.
- **Stormwater Management Fund (52)** To account for revenues and expenses associated with stormwater management.
- Vehicle Management Fund (70) To account for user charges from other funds and expenses related to replacement, maintenance and fueling of City owned vehicles, including specialized mechanical equipment.
- Wastewater Fund (51) To account for revenues and expenses associated with maintaining the sanitary sewer and storm drain systems within the City.
- Water Fund (50) To account for revenues and expenses of providing water service.

Three other fund types that are included in the City's Annual Comprehensive Financial Report are not budgeted for various reasons:

#### FIDUCIARY FUNDS

Fiduciary Funds are used to account for resources held for the benefit of parties outside the City. The fund resources are not available to support City programs and therefore they are not budgeted.

- General Trust Fund (80) To account for payroll withholding due State and Federal agencies,
   Environmental Impact Report (EIR) monies deposited by developers and other resources held in trust for the benefit of parties outside the City.
- Private Purpose Trust Fund (43) To account for the distribution of assets of the dissolved Redevelopment Agency of the City of Santa Monica.
- **Street Light Fund (83)** To account for collected payments of street assessments.

#### **PERMANENT FUNDS**

Permanent Funds, which consist of Cemetery Perpetual Care (81) Fund and Mausoleum Perpetual Care (82) Fund, are used to report resources that reflect only earnings, not principal, to be used for City programs. Earnings from these two funds are transferred to the Cemetery Fund to support the cemetery operations. While the two perpetual care funds are not budgeted, the Cemetery Fund budgets the transfer amounts.

#### **DEBT SERVICE FUND**

Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.



## FY 2023-25 ADOPTED BIENNIAL BUDGET FUND BALANCES - FUND BALANCE PROJECTIONS

The following section shows fund balance projections for each year of the biennial budget in the three major categories: General Fund, Special Revenue funds, and Proprietary (Enterprise and Internal Service) funds. Funds are budgeted to maintain a positive balance on a yearly basis. In the cases where budgeted expenditures exceed revenues, this indicates one-time capital projects where expenditures are funded from prior years' revenue held in reserve for this purpose, except in the case of the Housing Authority, which requires a transfer of funds from the Special Revenue Source Fund.

### FUND BALANCES - FUND BALANCE PROJECTIONS (FY 2023-24)

	6/20/2022				Oneveties:		20/2024			
	6/30/2023 Projected	FY 2023	-24	FY 2023-24	Operating Transfers /		30/2024 ojected			
	Ending	Budget		Budgeted	Use of		inding			Change
Fund Category/Type	Fund Balance	Revenu	es	Expenditures	Reserves	Fun	d Balance	C	hange \$	%
GENERAL FUND										
General <sup>a</sup>	\$ 4,900,893	\$ 438,68	9,358	\$ (436,874,538)	\$ -	\$	6,715,713	\$	1,814,820	37.0%
SPECIAL REVENUE FUNDS										
Beach Recreation <sup>b</sup>	-	16,76	7,189	(15,917,291)	=		849,898		849,898	N/A
Citizens' Option for Public Safety	720,463	22	5,000	(106,955)	-		838,508		118,045	16.4%
Clean Beaches / Ocean Parcel Tax	12,145,321	4,60	2,895	(8,837,297)	-		7,910,919		(4,234,402)	-34.9%
CDBG <sup>c</sup>	-	1,53	3,710	(1,518,851)	10,789		25,648		<i>25,648</i>	N/A
Gas Tax	250,325	4,95	7,637	(4,932,472)	=		275,490		<i>25,165</i>	10.1%
Housing Authority	2,657,950	29,21	4,740	(29,838,470)	-		2,034,220		(623,730)	-23.5%
Local Return <sup>c</sup>	-	8,62	8,542	(10,151,567)	1,523,025		=		-	N/A
Low/Moderate Income Housing Asset	13,711,210	50	0,000	(389,364)	-		13,821,846		110,636	0.8%
Miscellaneous Grants	2,457,500	10,99	2,513	(9,471,092)	=		3,978,921		1,521,421	61.9%
Parks and Recreation Facilities	-		3,000	-	-		3,000		3,000	N/A
SCAQMD AB2766	381,385	12	9,000	(112,000)	-		398,385		17,000	4.5%
Special Revenue Source	85,775,767	4,86	4,617	785,878	=		91,426,262		<i>5,650,495</i>	6.6%
TORCA	1,210,582	18	5,000	(122,592)	-		1,272,990		62,408	5.2%
ENTERPRISE FUNDS										
Airport	11,008,577	18,70	3,994	(19,228,795)	-		10,483,776		(524,801)	-4.8%
Big Blue Bus	118,229,067	111,56	7,424	(110,790,082)	-	1	19,006,408		777,341	0.7%
Cemetery	2,940,530	2,38	9,760	(2,377,840)	-		2,952,450		11,920	0.4%
Parking Authority	100,335	4	0,000	(900)	-		139,435		39,100	39.0%
Pier <sup>d</sup>	4,603,465	8,78	6,676	(12,104,536)	-		1,285,605		(3,317,860)	-72.1%
Resource Recovery and Recycling	14,966,889	35,00	3,605	(39,372,152)	-		10,598,342		(4,368,547)	-29.2%
Stormwater Management <sup>e</sup>	1,859,213	2,12	6,858	(1,338,092)	(400,000)		2,247,979		388,766	20.9%
Wastewater <sup>f</sup>	31,283,071	24,31	1,954	(23,693,597)	(2,892,931)		29,008,497		(2,274,574)	-7.3%
Water <sup>g</sup>	12,725,440	51,72	9,641	(46,636,852)	(875,892)		16,942,337		4,216,897	33.1%

### FUND BALANCES - FUND BALANCE PROJECTIONS (FY 2023-24)

FUND BALANCE PROJECTIONS	6/30/2023 Projected Ending	FY 2023-24 Budgeted	FY 2023-24 Budgeted	Operating Transfers / Use of	6/30/2024 Projected Ending		Change
Fund Category/Type	Fund Balance	Revenues	Expenditures	Reserves	Fund Balance	Change \$	%
INTERNAL SERVICE FUNDS							
Info Tech Replacement and Services	818,806	2,516,447	(2,895,400)	=	439,853	(378,953)	-46.3%
Self-Insurance, Bus	7,524,992	4,470,000	(4,709,930)	-	7,285,062	(239,930)	-3.2%
Self-Insurance, General / Auto Liability	10,880,032	12,355,000	(8,682,233)	-	14,552,799	3,672,767	33.8%
Self-Insurance, Risk Management Admin	1,774,479	6,113,500	(5,418,095)	-	2,469,884	695,405	39.2%
Self-Insurance, Workers' Compensation	62,527,924	14,270,000	(15,526,658)	-	61,271,266	(1,256,658)	-2.0%
Vehicle Management <sup>h</sup>	\$ 7,837,237	\$ 19,267,800	\$ (18,796,456)	\$ (107,500)	\$ 8,201,081	\$ 363,844	4.6%
Total All Funds	\$ 413,291,452	\$ 834,945,860	\$ (829,058,229)	\$ (2,742,509)	\$ 416,436,574	\$ 3,145,122	0.8%

- a. The General (01) Fund June 30, 2023 projected ending fund balance reflects working capital that is anticipated to be needed during the biennial budget period.
- b. The Beach Recreation (11) Fund reflects a \$2.7 million advance/loan from the General (01) Fund, which is included in the budgeted expenditures. Depending on actual spending, General Fund support may be less than projected.
- c. The CDBG (19) and Local Return (27) funds revenues and expenditures do not consistently balance on an annual basis due to receipt of federal funding and grant timing.
- d. The Pier (53) Fund June 30, 2023 projected ending funding balance includes an anticipated subsidy of working capital from the General fund that is in addition to the budgeted \$0.2 million subsidy. Depending on actual spending, General Fund support may be less than projected.
- e. The Stormwater Management (52) Fund includes a transfer to set aside funds in reserves to support future capital projects.
- f. The Wastewater (51) Fund reflects payment of debt service to the Clean Water State Revolving Fund for the Sustainable Water Infrastructure Project.
- g. The Water (50) Fund reflects payment of debt service on the Water Revenue Bond partially offset by the use of Gillette Boeing Settlement reserves to fund capital water projects.
- h. The Vehicle Management (70) Fund transfer reflects the set aside of funds to reserves to support future fuel station replacement.

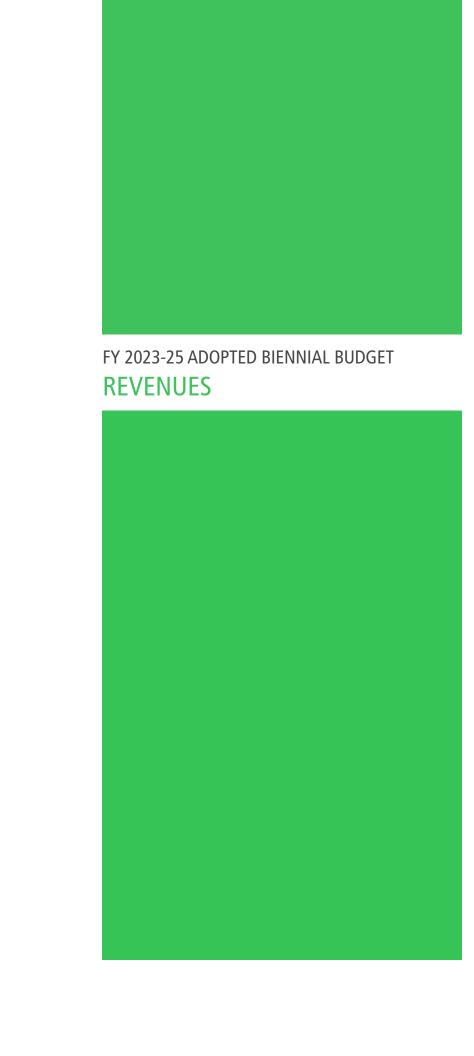
### **FUND BALANCES** - FUND BALANCE PROJECTIONS (FY 2024-25)

FUND BALANCE PROJECTIONS	FY 2024-25						
Fund Category/Type	6/30/2024 Projected Ending Fund Balance	FY 2024-25 Budgeted Revenues	FY 2024-25 Budgeted Expenditures	Operating Transfers / Use of Reserves	6/30/2025 Projected Ending Fund Balance	Change \$	Change %
GENERAL FUND							
General	\$ 6,715,713	\$ 451,899,443	\$ (458,615,156)	\$ -	\$ -	<i>\$ (6,715,713)</i>	-100.0%
SPECIAL REVENUE FUNDS							
Beach Recreation <sup>a</sup>	849,898	17,140,589	(17,255,716)	-	734,771	(115,127)	-13.5%
Citizens' Option for Public Safety	838,508	225,000	(109,094)	-	954,414	115,906	13.8%
Clean Beaches / Ocean Parcel Tax	7,910,919	4,676,211	(12,673,150)	86,020	-	(7,910,919)	-100.0%
CDBG <sup>b</sup>	25,648	1,199,558	(478,650)	_	746,556	720,908	2810.8%
Gas Tax	275,490	5,173,328	(4,688,969)	-	759,849	484,359	175.8%
Housing Authority	2,034,220	30,242,658	(30,440,595)	_	1,836,283	(197,937)	-9.7%
Local Return <sup>b</sup>	-	7,743,736	(7,076,456)	_	667,280	667,280	N/A
Low/Moderate Income Housing Asset	13,821,846	500,000	(389,364)	_	13,932,482	110,636	0.8%
Miscellaneous Grants <sup>b</sup>	3,978,921	3,818,698	(2,746,705)	_	5,050,914	1,071,993	26.9%
Parks and Recreation Facilities	3,000	3,000	-	<del>-</del>	6,000	3,000	100.0%
SCAQMD AB2766	398,385	129,000	-	<del>-</del>	527,385	129,000	32.4%
Special Revenue Source	91,426,262	4,964,617	221,053	<del>-</del>	96,611,932	<i>5,185,670</i>	5.7%
TORCA	1,272,990	185,000	(122,714)	-	1,335,276	62,286	4.9%
ENTERPRISE FUNDS							
Airport	10,483,776	20,364,117	(24,611,196)	-	6,236,697	(4,247,079)	-40.5%
Big Blue Bus <sup>c</sup>	119,006,408	124,557,284	(94,138,266)	(16,655,860)	132,769,566	<i>13,763,158</i>	11.6%
Cemetery	2,952,450	2,468,560	(2,335,894)	-	3,085,116	132,666	4.5%
Parking Authority	139,435	40,000	(900)	-	178,535	39,100	28.0%
Pier <sup>d</sup>	1,285,605	8,870,002	(9,970,455)	-	185,152	(1,100,453)	-85.6%
Resource Recovery and Recycling	10,598,342	39,413,352	(40,883,015)	-	9,128,679	(1,469,663)	-13.9%
Stormwater Management <sup>e</sup>	2,247,979	2,126,858	(1,431,365)	(400,000)	2,543,472	295,493	13.1%
Wastewater <sup>f</sup>	29,008,497	27,095,343	(25,892,349)	(2,935,733)	27,275,758	(1,732,739)	-6.0%
Water <sup>g</sup>	16,942,337	55,680,506	(50,117,447)	(2,304,049)	20,201,347	3,259,010	19.2%

### FUND BALANCES - FUND BALANCE PROJECTIONS (FY 2024-25)

FUND BALANCE PROJECTIONS	FY	2024-25						
Fund Category/Type		6/30/2024 Projected Ending Ind Balance	FY 2024-25 Budgeted Revenues	FY 2024-25 Budgeted expenditures	Operating Fransfers / Use of Reserves	6/30/2025 Projected Ending Ind Balance	Change \$	Change %
INTERNAL SERVICE FUNDS								
Info Tech Replacement and Services		439,853	2,516,447	(2,956,300)	-	-	(439,853)	-100.0%
Self-Insurance, Bus		7,285,062	4,270,000	(5,391,090)	-	6,163,972	(1,121,090)	-15.4%
Self-Insurance, General / Auto Liability		14,552,799	14,155,000	(10,094,358)	-	18,613,441	4,060,642	27.9%
Self-Insurance, Risk Management Admin		2,469,884	7,123,900	(5,532,728)	-	4,061,056	1,591,172	64.4%
Self-Insurance, Workers' Compensation		61,271,266	14,770,000	(15,961,548)	-	60,079,718	(1,191,548)	-1.9%
Vehicle Management <sup>h</sup>	\$	8,201,081	\$ 19,269,770	\$ (15,028,466)	\$ (107,500)	\$ 12,334,885	\$ 4,133,804	50.4%
Total All Funds	\$	416,436,574	\$ 870,621,977	\$ (838,720,893)	\$ (22,317,122)	\$ 426,020,536	\$ <i>9,583,962</i>	2.3%

- a. The Beach Recreation (11) Fund reflects a \$2.6 million advance/loan from the General (01) Fund, which is included in the budgeted expenditures. Depending on actual spending, General Fund support may be less than projected.
- b. The CDBG (19) and Local Return (27) funds revenues and expenditures do not consistently balance on an annual basis due to receipt of federal funding and grant timing.
- c. FY 2024-25 budgeted capital expenditures are subject to change due to potential changes in capital activity. Transfers reflected in this table serves as an adjustment related to additional capital expenditures that will be programmed as part of the FY 2024-26 Biennial Capital Improvement Program budget process.
- d. The Pier (53) fund reflects a \$3.2 million subsidy from the General Fund, which is included in the budgeted expenditures. Depending on actual spending, General Fund support may be less than projected.
- e. The Stormwater Management (52) Fund includes a transfer to set aside funds in reserves to support future capital projects.
- f. The Wastewater (51) Fund reflects transfer use reserves for payment of debt service to the Clean Water State Revolving Fund for the Sustainable Water Infrastructure Project.
- g. The Water (50) Fund reflects payment of debt service on the Water Revenue Bond partially offset by the use of Gillette Boeing Settlement reserves to fund capital water projects.
- h. The Vehicle Management (70) Fund transfer reflects the set aside of funds to reserves to support future fuel station replacement.



# FY 2023-25 ADOPTED BIENNIAL BUDGET REVENUES - SUMMARY BY CATEGORY & FUND (FY 2023-24)

							_			n			Inter-				
Fund	Property Taxes	S	ales Taxes	Other Taxes		icenses & Permits		ines and orfeitures		Charges for Services	Investmen Rent	t/	governmental / Grants		Other	В	udget Tota
General	\$ 81,461,289	\$	77,695,000	\$ 158,760,605	\$	36,567,610	\$ 1	13,326,284	\$	53,570,626	\$ 11,149,5	13	\$ 1,538,961	\$	4,619,470	\$	438,689,35
Airport										17,149,328	270,0	00			1,284,666		18,703,99
Beach Recreation						123,250				14,138,207	1,335,8	62	37,379		1,132,491		16,767,18
Big Blue Bus			86,448,120							10,135,248			11,436,615		3,547,441		111,567,42
Cemetery										2,292,200	5,0	00			92,560		2,389,76
COPS											5,0	00	220,000				225,00
Clean Beaches & Ocean Parcel Tax				3,660,172							130,0	00	812,723				4,602,89
CDBG											5,0	00	1,528,710				1,533,71
Gas Tax											18,0	00	4,939,637				4,957,63
Housing Authority													29,214,740				29,214,74
Information Technology										2,416,447	100,0	00					2,516,44
Local Return													8,628,542				8,628,54
Low & Moderate Income Housing Asset											100,0	00			400,000		500,00
Misc. Grants													10,957,513		35,000		10,992,51
Parking Authority											40,0	00					40,00
Parks & Recreation											3,0	00					3,00
Pier										8,783,273	3,4	03			-		8,786,67
Resources Recovery & Recycling										34,297,070	250,0	00			456,535		35,003,60
Self-insurance, Bus										4,400,000	70,0	00					4,470,00
Self-Insurance, General Liability/Auto										12,200,000	155,0	00					12,355,00
Self-insurance, Risk Management Admin										6,113,500							6,113,50
Self-insurance, Workers' Comp										13,500,000	770,0	00			-		14,270,00
SCAQMD											10,0	00	119,000				129,00
Special Revenue Source										448,107	230,0	00	547,516		3,638,994		4,864,61
Stormwater										1,706,858	20,0		, -		400,000		2,126,85
TORCA				25,000							110,0				50,000		185,00
Vehicle Management				-,						18,675,200	440,0				152,600		19,267,80
Wastewater										23,231,954	860,0				220,000		24,311,95
Water										50,424,641	750,0				555,000		51,729,64
SUBTOTAL	\$ 81,461,289	\$	164,143,120	\$ 162,445,777	\$	36,690,860	\$ 1	13,326,284	\$	273,482,659	\$ 16,829,7		\$ 69,981,336	\$	16,584,757	\$	834,945,80
Reimbursements & Transfers	-	*	-	-	*	-	*	-	•	(82,591,029)	(1,433,0		-	*	-	*	(84,024,05
TOTAL	\$ 81,461 289	\$	164,143 120	\$ 162,445,777	\$	36,690,860	\$ 1	13.326 284	\$	190.891.630	\$ 15 396 7	53	\$ 69 981 336	s	16,584,757	\$	750 921 8

# FY 2023-25 ADOPTED BIENNIAL BUDGET REVENUES - SUMMARY BY CATEGORY & FUND (FY 2024-25)

	Day 1				100		mr.		Observe of	Inches Art	Inter-			
Fund	Property Taxes	5	Sales Taxes	Other Taxes		enses & ermits	Fines a		Charges for Services	Investment / Rent	governmental / Grants		Other	Budget Tota
General	\$ 83,895,666	\$	79,888,000	\$ 161,493,019	\$ 37	,211,527	\$ 13,343	,910	\$ 54,549,709	\$ 12,019,930	\$ 2,276,801	\$	7,220,881	\$ 451,899,44
Airport									18,780,110	270,000			1,314,007	20,364,11
Beach Recreation						123,250			14,260,841	1,579,062	38,127		1,139,309	17,140,58
Big Blue Bus			88,239,079						10,750,333	-	21,919,372		3,648,500	124,557,28
Cemetery									2,367,900	5,000			95,660	2,468,56
COPS										5,000	220,000			225,00
Clean Beaches & Ocean Parcel Tax				3,733,376						130,000	812,835			4,676,21
CDBG										5,000	1,194,558			1,199,55
Gas Tax										18,000	5,155,328			5,173,32
Housing Authority										-	30,242,658			30,242,65
Information Technology									2,416,447	100,000				2,516,44
Local Return										-	7,743,736			7,743,73
Low & Moderate Income Housing Asset										100,000			400,000	500,00
Misc. Grants											3,783,698		35,000	3,818,69
Parking Authority										40,000				40,00
Parks & Recreation										3,000				3,00
Pier									8,866,497	3,505			-	8,870,00
Resources Recovery & Recycling									38,701,816	250,000			461,536	39,413,35
Self-insurance, Bus									4,200,000	70,000				4,270,00
Self-Insurance, General Liability/Auto									14,000,000	155,000				14,155,00
Self-insurance, Risk Management Admin									7,123,900	-				7,123,90
Self-insurance, Workers' Comp									14,000,000	770,000			-	14,770,00
SCAQMD										10,000	119,000			129,00
Special Revenue Source									448,107	230,000	547,516		3,738,994	4,964,61
Stormwater									1,706,858	20,000			400,000	2,126,85
TORCA				25,000					<u> </u>	110,000			50,000	185,00
Vehicle Management									18,679,070	440,000			150,700	19,269,77
Wastewater									26,015,343	860,000			220,000	27,095,34
Water									54,375,506	750,000			555,000	55,680,50
SUBTOTAL	\$ 83,895,666	\$	168,127,079	\$ 165,251,395	\$ 37	,334,777	\$ 13.343	910	\$ 291,242,437	<u> </u>	\$ 74,053,629	\$	19,429,587	
Reimbursements & Transfers	-	Ť	-	-		-	,•	-	(86,706,547)	(1,433,025)	-	•	-	(88,139,57
TOTAL	\$ 83,895,666	\$	168.127.079	\$ 165,251,395	\$ 37	.334.777	\$ 13.343	910	\$ 204.535.890	\$ 16.510 472	\$ 74,053,629	\$	19,429 587	\$ 782,482,40

			FY 2022-23	FY 2023-24	E	/ 2022-23 to FY	2022 24	FY 2024-25
	FY 2020-21	FY 2021-22	Revised	Adopted	_ F 1	Change	Change	Budget
und/Revenue Category	Actual	Actual	Budget	Budget		Amount	Percent	Plan
ENERAL FUND			3	3				
Property Taxes	\$ 75,324,680	\$ 75,980,972	\$ 79,254,752	\$ 81,461,289	\$	2,206,537	2.8%	\$ 83,895,66
Sales Taxes	64,301,901	76,698,693	77,971,800	77,695,000		(276,800)	-0.4%	79,888,0
Other Local Taxes	98,955,859	157,399,065	154,052,530	158,760,605		4,708,075	3.1%	161,493,0
Licenses and Permits	25,963,474	35,337,524	35,129,456	36,567,610		1,438,154	4.1%	37,211,5
Fines and Forfeitures	7,779,861	12,262,875	13,381,964	13,326,284		(55,680)	-0.4%	13,343,9
Charges for Service	36,793,794	43,100,868	47,055,049	53,570,626		6,515,577	13.8%	54,549,7
Investment (Interest)	9,372,127	1,174,433	2,600,000	2,900,000		300,000	11.5%	3,700,00
Rentals	5,291,570	6,578,878	7,828,021	8,249,513		421,492	5.4%	8,319,9
Intergovernmental	1,868,075	1,482,605	4,418,856	1,538,961		(2,879,895)	-65.2%	2,276,8
Other	3,256,724	4,320,736	3,578,566	4,619,470		1,040,904	29.1%	7,220,8
Total General Fund	\$ 328,908,065	\$ 414,336,650	\$ 425,270,994	\$ 438,689,358	\$	13,418,364	3.2%	\$ 451,899,4
IRPORT FUND								
Charges for Services	\$ 14,951,966	\$ 16,508,884	\$ 17,328,126	\$ 17,149,328	\$	(178,798)	-1.0%	\$ 18,780,1
Investment (Interest)	385,038	160,525	270,000	270,000		-	0.0%	270,0
Other _	1,261,014	1,053,684	1,176,834	1,284,666		107,832	9.2%	 1,314,0
Total Airport Fund	\$ 16,598,019	\$ 17,723,093	\$ 18,774,960	\$ 18,703,994	\$	(70,966)	-0.4%	\$ 20,364,1
SSET SEIZURE FUND								
Investment (Interest)	\$ 22,074	\$ 8,032	\$ -	\$ -	\$	-	N/A	\$
Intergovernmental	154,472	282,386				_	N/A	
Total Airport Fund	\$ 176,547	\$ 290,418	\$ -	\$ -	\$	-	N/A	\$
EACH RECREATION FUND								
Licenses & Permits	\$ 71,617	\$ 129,631	\$ 123,250	\$ 123,250	\$	-	0.0%	\$ 123,2
Charges for Services	10,997,027	13,952,792	14,029,040	14,138,207		109,167	0.8%	14,260,8
Investment (Interest)	73,161	16,984	-	-		-	N/A	
Rentals	841,816	1,436,692	1,335,862	1,335,862		-	0.0%	1,579,0
	50,873	28,899	28,899	37,379		8,480	29.3%	38,1
Intergovernmental								
Intergovernmental Other	748,435	1,342,959	782,795	1,132,491		349,696	44.7%	1,139,3

FIVE-YEAR REVENUE SUMM	1AF	RY								
					FY 2022-23	FY 2023-24	F	/ 2022-23 to FY	2023-24	FY 2024-25
		Y 2020-21		FY 2021-22	Revised	Adopted		Change	Change	Budget
Fund/Revenue Category		Actual		Actual	Budget	Budget		Amount	Percent	Plan
BIG BLUE BUS FUND										
Sales Taxes	\$	39,666,655	\$	37,048,344	\$ 74,101,950	\$ 86,448,120	\$	12,346,170	16.7%	\$ 88,239,079
Charges for Services		3,426,680		9,551,395	9,647,112	10,135,248		488,136	5.1%	10,750,333
Investment (Interest)		589,421		85,761	-	-		-	N/A	-
Capital Grants		28,984,243		38,328,627	14,198,538	11,436,615		(2,761,923)	-19.5%	21,919,372
Other		2,823,710		3,539,191	3,469,602	3,547,441		77,839	2.2%	3,648,500
Total Big Blue Bus Fund	\$	75,490,709	\$	88,553,318	\$ 101,417,202	\$ 111,567,424	\$	10,150,222	10.0%	\$ 124,557,284
CEMETERY FUND										
Charges for Services	\$	2,443,202	\$	2,763,982	\$ 1,963,912	\$ 2,292,200	\$	328,288	16.7%	\$ 2,367,900
Investment (Interest)		21,381		10,987	5,000	5,000		-	0.0%	5,000
Other		381,509		378,340	89,000	92,560		3,560	4.0%	95,660
Total Cemetery Fund	\$	2,846,092	\$	3,153,309	\$ 2,057,912	\$ 2,389,760	\$	331,848	16.1%	\$ 2,468,560
CITIZENS' OPTION FOR PUBLIC SAFE	TY	(COPS) FUN	D							
Investment (Interest)	\$	8,118	\$	2,874	\$ 5,000	\$ 5,000	\$	-	0.0%	\$ 5,000
Intergovernmental		220,760		228,404	220,000	220,000			0.0%	220,000
Total COPS Fund	\$	228,878	\$	231,278	\$ 225,000	\$ 225,000	\$	-	0.0%	\$ 225,000
<b>CLEAN BEACHES &amp; OCEAN PARCEL</b>	(AT	( FUND								
Other Local Taxes	\$	3,394,100	\$	3,466,243	\$ 3,588,404	\$ 3,660,172	\$	71,768	2.0%	\$ 3,733,376
Investment (Interest)		126,621		52,186	130,000	130,000		-	0.0%	130,000
Intergovernmental		3,298,245		3,317,241	3,297,465	812,723		(2,484,742)	-75.4%	812,835
Total Clean Bchs & Ocean Prcl Tax Fund	\$	6,818,965	\$	6,835,669	\$ 7,015,869	\$ 4,602,895	\$	(2,412,974)	-34.4%	\$ 4,676,211
COMMUNITY BROADBAND FUND										
Charges for Services	\$	3,299,401	\$	2,779,596	\$ 2,567,375	\$ -	\$	(2,567,375)	-100.0%	\$ -
Investment (Interest)		7,980		2,861	-	-			N/A	-
Total Community Broadband Fund	\$	3,307,382	\$	2,782,457	\$ 2,567,375	\$ -	\$	(2,567,375)	-100.0%	\$ -
COMMUNITY DEVELOPMENT BLOCK	GR.	ANTS (CDBG	) F	UND						
Investment (Interest)	\$	291	\$	17	\$ 5,000	\$ 5,000	\$	-	0.0%	\$ 5,000
Intergovernmental		2,465,110		1,324,848	1,235,326	1,528,710		293,384	23.7%	1,194,558
Total CDBG Fund	\$	2,465,401	\$	1,324,865	\$ 1,240,326	\$ 1,533,710	\$	293,384	23.7%	\$ 1,199,558

FIVE-YEAR REVENUE SUMM	IAF	RY											
						FY 2022-23		FY 2023-24	F	Y 2022-23 to FY			FY 2024-25
Fund/Revenue Category		FY 2020-21 Actual		FY 2021-22 Actual		Revised Budget		Adopted Budget		Change Amount	Change Percent		Budget Plan
		Actual		Actual		Budget		Buuget		Amount	rercent		riali
GAS TAX FUND	\$	51,551	¢	22,136	¢.	18,000	¢	18,000	σ		0.0%	¢.	18,000
Investment (Interest) Intergovernmental	Ф	3,711,636	Ф	3,893,161	Ф	4,597,728	Ф	4,939,637	Ф	341,909	7.4%	Ф	5,155,328
		3,711,030		3,093,101		4,597,726		4,939,037		341,909			
Total Gas Tax Fund	\$	3,763,186	\$	3,915,297	\$	4,615,728	\$	4,957,637	\$	341,909	7.4%	\$	5,173,328
HOUSING AUTHORITY FUND													
Investment (Interest)	\$	4,304	\$	3,630	\$		\$		\$	-	N/A	\$	-
Intergovernmental		21,669,582		26,801,001		27,086,442		29,214,740		2,128,298	7.9%		30,242,658
Total Housing Authority Fund	\$	21,673,886	\$	26,804,631	\$	27,086,442	\$	29,214,740	\$	2,128,298	7.9%	\$	30,242,658
INFORMATION TECHNOLOGY SERVIO	CES	AND REPLA	CE	MENT FUND									
Charges for Services	\$	439,967	\$	1,249,018	\$	2,416,421	\$	2,416,447	\$	26	0.0%	\$	2,416,447
Investment (Interest)		52,051		10,533		100,000		100,000		-	0.0%		100,000
Total Information Technology Fund	\$	492,018	\$	1,259,551	\$	2,516,421	\$	2,516,447	\$	26	0.0%	\$	2,516,447
LOCAL RETURN FUND													
Investment (Interest)	\$	195,318	\$	81,494	\$	150,000	\$	-	\$	(150,000)	-100.0%	\$	-
Intergovernmental		5,484,185		6,783,792		6,325,938		8,628,542		2,302,604	36.4%		7,743,736
Total Local Return Fund	\$	5,679,503	\$	6,865,285	\$	6,475,938	\$	8,628,542	\$	2,152,604	33.2%	\$	7,743,736
LOW AND MODERATE INCOME HOUS	ING	ASSET FUN	ID										
Investment (Interest)	\$	198,423	\$	72,999	\$	100,000	\$	100,000	\$	-	0.0%	\$	100,000
Other		377,623		366,367		400,000		400,000			0.0%		400,000
Total Low & Mod. Housing Asset Fund	\$	576,046	\$	439,366	\$	500,000	\$	500,000	\$	-	0.0%	\$	500,000
MISCELLANEOUS GRANTS FUND													
Investment (Interest)	\$	-	\$	-	\$	-	\$	-	\$	-	N/A	\$	-
Intergovernmental	\$	19,573,047	\$	22,052,957	\$	30,728,824	\$	10,957,513	\$	(19,771,311)	-64.3%		3,783,698
Other		5,000		3,000		289,178		35,000		(254,178)	-87.9%		35,000
Total Misc. Grants Fund	\$	19,578,047	\$	22,055,957	\$	31,018,002	\$	10,992,513	\$	(20,025,489)	-64.6%	\$	3,818,698
PARKING AUTHORITY FUND							·						
Investment (Interest)	\$	33,012	\$	2,371	\$	40,000	\$	40,000	\$	_	0.0%	\$	40,000
Total Parking Authority Fund	\$	33,012	\$	2,371	\$	40,000	\$	40,000	\$	-	0.0%	\$	40,000

FIVE-YEAR REVENUE SUMM	1AF	RY											
Fund/Revenue Category	ı	Y 2020-21 Actual		FY 2021-22 Actual		FY 2022-23 Revised Budget		FY 2023-24 Adopted Budget	F	Y 2022-23 to FY Change Amount	2023-24 Change Percent		FY 2024-25 Budget Plan
PARKS AND RECREATION FACILITIES	S FL	JND											
Investment (Interest)	\$	1,057	\$	153	\$	3,000	\$	3,000	\$	-	0.0%	\$	3,000
Total Parks & Rec Facilities Fund	\$	1,057	\$	153	\$	3,000	\$	3,000	\$	_	0.0%	\$	3,000
PIER FUND	<u> </u>	1,001	Ť		Ť		Ť	5,555	<u> </u>		010,0	Ť	3,111
Charges for Services	\$	3,163,590	\$	6,725,936	\$	9,003,696	\$	8,783,273	\$	(220,423)	-2.4%	\$	8,866,497
Investment (Interest)		95,792		20,356		-		-		-	N/A		
Rent		-		-		-		3,403		3,403	N/A		3,505
Other		1,210		1,322		-		-			N/A		
Total Pier Fund	\$	3,260,592	\$	6,747,614	\$	9,003,696	\$	8,786,676	\$	(217,020)	-2.4%	\$	8,870,002
RESOURCE RECOVERY AND RECYCL	LING	(RRR) FUN	D										
Charges for Services	\$	26,842,778	\$	27,347,037	\$	28,120,375	\$	34,297,070	\$	6,176,695	22.0%	\$	38,701,816
Investment (Interest)		436,490		145,560		250,000		250,000		-	0.0%		250,000
Other		281,575		698,161		446,976		456,535		9,559	2.1%		461,536
Total RRR Fund	\$	27,560,843	\$	28,190,758	\$	28,817,351	\$	35,003,605	\$	6,186,254	21.5%	\$	39,413,352
SELF-INSURANCE, BUS FUND													
Charges for Services	\$	5,200,000	\$	5,200,000	\$	5,200,000	\$	4,400,000	\$	(800,000)	-15.4%	\$	4,200,000
Investment (Interest)		80,486		24,540		70,000		70,000		-	0.0%		70,000
Total Self-Insurance, Bus Fund	\$	5,280,486	\$	5,224,540	\$	5,270,000	\$	4,470,000	\$	(800,000)	-15.2%	\$	4,270,000
SELF-INSURANCE, GENERAL LIABILI	TY/	AUTO FUND	)										
Charges for Services	\$	17,451,656	\$	67,719,187	\$	14,100,000	\$	12,200,000	\$	(1,900,000)	-13.5%	\$	14,000,000
Investment (Interest)		98,257		55,218		155,000		155,000		-	0.0%		155,000
Total Self-Ins., Gen Liab. / Auto Fund	\$	17,549,913	\$	67,774,405	\$	14,255,000	\$	12,355,000	\$	(1,900,000)	-13.3%	\$	14,155,000
SELF-INSURANCE, RISK MANAGEME	NT /	ADMINISTRA	TIC	N FUND									
Charges for Services	\$	4,065,875	\$	4,472,123	\$	5,357,547	\$	6,113,500	\$	755,953	14.1%	\$	7,123,900
Investment (Interest)		-		730		-		-		-	N/A		
Total Self-Ins., Risk MgtAdmin Fund	\$	4,065,875	\$	4,472,853	\$	5,357,547	\$	6,113,500	\$	755,953	14.1%	\$	7,123,900

## FY 2023-25 ADOPTED BIENNIAL BUDGET REVENUES - FIVE-YEAR REVENUE SUMMARY

FIVE-YEAR REVENUE SUMM	ΛAF	RY											
						FY 2022-23		FY 2023-24	F	Y 2022-23 to FY	2023-24		FY 2024-25
		FY 2020-21		FY 2021-22	Revised			Adopted		Change	Change		Budget
Fund/Revenue Category		Actual		Actual		Budget		Budget		Amount	Percent		Plan
SELF-INSURANCE, WORKERS' COMP	EN:	SATION FUN	D										
Charges for Services	\$	19,075,424	\$	16,978,358	\$	15,500,379	\$	13,500,000	\$	(2,000,379)	-12.9%	\$	14,000,000
Investment (Interest)		965,159		358,964		770,000		770,000		-	0.0%		770,000
Other		39,118		7,324		-		-		-	N/A		-
Total Self-Ins., Workers' Comp Fund	\$	20,079,701	\$	17,344,645	\$	16,270,379	\$	14,270,000	\$	(2,000,379)	-12.3%	\$	14,770,000
SOUTH COAST AIR QUALITY MANAG	EM	ENT DISTRIC	T (S	SCAQMD) AB	276	66 FUND							
Investment (Interest)	\$	16,958	\$	6,408	\$	10,000	\$	10,000	\$	-	0.0%	\$	10,000
Intergovernmental		120,598		120,147		137,004		119,000		(18,004)	-13.1%		119,000
Total SCAQMD AB 2766 Fund	\$	137,556	\$	126,555	\$	147,004	\$	129,000	\$	(18,004)	-12.2%	\$	129,000
SPECIAL REVENUE SOURCE FUND													
Charges for Services	\$	560,304	\$	595,102	\$	5,448,107	\$	448,107	\$	(5,000,000)	-91.8%	\$	448,107
Investment (Interest)		283,495		76,237		200,000		-		(200,000)	-100.0%		-
Rent		179,525		194,423		230,000		230,000		-	0.0%		230,000
Intergovernmental		-		-		547,516		547,516		-	0.0%		547,516
Other		3,895,790		7,568,956		3,005,548		3,638,994		633,446	21.1%		3,738,994
Total Special Revenue Source Fund	\$	4,919,115	\$	8,434,718	\$	9,431,171	\$	4,864,617	\$	(4,566,554)	-48.4%	\$	4,964,617
STORMWATER MANAGEMENT FUND													
Charges for Services	\$	1,609,229	\$	1,419,613	\$	1,706,858	\$	1,706,858	\$	-	0.0%	\$	1,706,858
Investment (Interest)		104,575		42,570		20,000		20,000		-	0.0%		20,000
Other		449,042		421,359		400,000		400,000			0.0%		400,000
Total Stormwater Management Fund	\$	2,162,846	\$	1,883,541	\$	2,126,858	\$	2,126,858	\$	-	0.0%	\$	2,126,858
TENANT OWNERSHIP RIGHTS CHAR	ΤER	AMENDMEN	T (	TORCA) FUNI	)								
Other Local Taxes	\$	48,060	\$	36,732	\$	25,000	\$	25,000	\$	-	0.0%	\$	25,000
Investment (Interest)		102,957		28,814		110,000		110,000		-	0.0%		110,000
Other		268,794		183,542		50,000		50,000			0.0%		50,000
Total TORCA Fund	\$	419,811	\$	249,087	\$	185,000	\$	185,000	\$	-	0.0%	\$	185,000

## FY 2023-25 ADOPTED BIENNIAL BUDGET REVENUES - FIVE-YEAR REVENUE SUMMARY

FIVE-YEAR REVENUE SUMM	IAF	RY									
					FY 2022-23		FY 2023-24	F١	/ 2022-23 to FY		FY 2024-25
Fund/Davanua Catagony		FY 2020-21 Actual	FY 2021-22 Actual	Revised Budget		Adopted Budget		Change		Change Percent	Budget Plan
Fund/Revenue Category		Actual	Actual		Buuget		Buuget		Amount	Percent	Plan
VEHICLE MANAGEMENT FUND											
Charges for Services	\$	10,716,549	\$ 14,214,770	\$	17,232,235	\$	18,675,200	\$	1,442,965	8.4%	\$ 18,679,070
Investment (Interest)		333,561	134,993		440,000		440,000		-	0.0%	440,000
Other		239,497	215,370		90,100		152,600		62,500	69.4%	150,700
<b>Total Vehicle Management Fund</b>	\$	11,289,607	\$ 14,565,133	\$	17,762,335	\$	19,267,800	\$	1,505,465	8.5%	\$ 19,269,770
WASTEWATER FUND											
Charges for Services	\$	17,330,719	\$ 19,249,781	\$	21,236,857	\$	23,231,954	\$	1,995,097	9.4%	\$ 26,015,343
Investment (Interest)		673,178	162,590		860,000		860,000		-	0.0%	860,000
Other		215,646	382,893		220,000		220,000		-	0.0%	220,000
Total Wastewater Fund	\$	18,219,543	\$ 19,795,263	\$	22,316,857	\$	24,311,954	\$	1,995,097	8.9%	\$ 27,095,343
WATER FUND											
Charges for Services	\$	29,638,341	\$ 34,259,153	\$	41,030,526	\$	50,424,641	\$	9,394,115	22.9%	\$ 54,375,506
Investment (Interest)		1,225,317	464,684		750,000		750,000		-	0.0%	750,000
Other		555,668	675,773		555,000		555,000		-	0.0%	555,000
Total Water Fund	\$	31,419,326	\$ 35,399,610	\$	42,335,526	\$	51,729,641	\$	9,394,115	22.2%	\$ 55,680,506
ALL FUNDS											
Total All Funds	\$	647,784,958	\$ 823,690,346	\$	820,403,739	\$	834,945,860	\$	14,542,121	1.8%	\$ 870,621,977
Less Reimbursements and Transfers	\$	(78,949,171)	\$ (131,910,242)	\$	(85,969,432)	\$	(84,024,054)	\$	1,945,378	-2.3%	\$ (88,139,572)
Grand Total	\$	568,835,787	\$ 691,780,104	\$	734,434,307	\$	750,921,806	\$	16,487,499	2.2%	\$ 782,482,405

### FY 2023-25 ADOPTED BIENNIAL BUDGET **REVENUES** - OVERVIEW

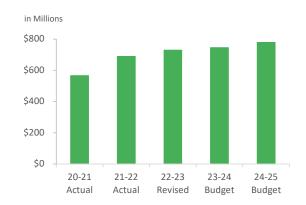
### **OVERVIEW**

Departmental staff works in concert with Finance Department staff to develop revenue projections. The projections reflect a somewhat conservative, yet prudent and consistent, approach using established budget practices that reflect the economic impacts described in the "Overall Economic Conditions" section of the budget. Staff considers qualitative and quantitative methods of forecasting and uses techniques such as trend analysis, economic indicators, and professional judgment, to arrive at the revenue projections. Revenue forecasting is always one of the most challenging aspects in the budget process, with many unknown variables over which the City has little or no control including fluctuations in the local, regional, statewide, and national economies; patterns of consumer habits and demands; geo-political events, and the fiscal impacts of legislative changes.

#### **TOTAL CITY REVENUES**

Total City revised budgeted revenues for FY 2022-23, after adjustments for reimbursements and transfers between funds, are \$731.6 million, reflecting a \$39.8 million, or 5.8%, increase over FY 2021-22. Primary drivers of the increases by fund are described in the following Fund Details section.

FY 2023-24 total City revenues, after adjustments for reimbursements and transfers between funds, are projected to be \$750.9 million, \$16.5 million or 2.2% more than the FY 2022-23 budget. The increase reflects greater General Fund revenues (\$13.4 million) primarily from various taxes including Transient Occupancy and Property taxes (\$4.8 million),



Community Broadband revenues (\$2.6 million), anticipated developer payments (\$2.0 million) and revenue (\$4.0 million) from the City's new Digital Wayfinding Kiosk program. Other increases include revenues from the Big Blue Bus Fund (\$10.2 million) primarily from increased capital project funding, the Water Fund (\$9.4 million) and Wastewater Fund (\$2.0 million) from scheduled water and wastewater rate adjustments, the Resource Recovery and Recycling Fund (\$6.2 million) from anticipated solid waste rate adjustments, the Local Return Fund (\$2.2 million) based on estimates of funding allocation from LA Metro, and the Housing Authority Fund (\$2.1 million) reflecting increased use and associated funding allocation of Federal Housing Choice Voucher (Section 8) Program vouchers. The increases are primarily offset by decreases in the Miscellaneous Grants Fund (\$20.0 million) reflecting the timing of estimated reimbursement revenues from grant expenses. All other funds are expected to show a net revenue decrease of \$8.9 million.

FY 2024-25 total City revenues, after adjustments for reimbursements and transfers between funds, are projected to be \$782.5 million, \$31.6 million or 4.2% more than in FY 2023-24. The increase is primarily driven by greater General Fund revenues (\$13.2 million) reflecting continued recovery from the pandemic-induced economic downturn; increases in the Big Blue Bus Fund (\$13.0 million) primarily from increased capital project funding, increases in the Resource Recovery and Recycling Fund (\$4.4 million) from anticipated solid waste rate adjustments, and increases in the Water Fund (\$4.0 million) and Wastewater Fund (\$2.8 million) reflecting

### FY 2023-25 ADOPTED BIENNIAL BUDGET **REVENUES** - OVERVIEW

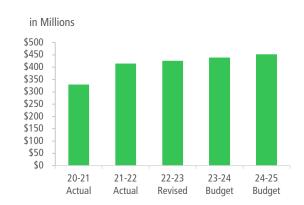
scheduled water and wastewater rate adjustments. The increases are primarily offset by a decrease in expected grant funding in the Miscellaneous Grants Fund (\$7.2 million). All other funds are expected to show net revenue growth of \$1.4 million.

#### **FUND DETAILS**

Revenue projections for the next two fiscal years for all City funds are detailed in the section that follows.

#### **GENERAL FUND**

The FY 2022-23 revised revenue budget is \$425.3 million, \$11 million (2.6%) more than in FY 2021-22 and nearly \$100 million more than in FY 2020-21, the lowest year of the COVID-19 pandemic. The global, national, and local economies recovered faster than anticipated from the pandemic-induced recession. The hardest hit areas of the economy, tourism, retail, and hospitality sectors have all showed a strong recovery, although certain areas such as parking, international travel, and business travel continue to lag.



FY 2023-24 total General Fund revenues are projected to be \$438.7 million, which is \$13.4 million (3.2%) greater than the FY

2022-23 revised budget. Revenue increases primarily reflect gains in charges for services (\$6.5 million), Transient Occupancy Taxes (\$3.5 million) primarily reflecting voter approved (Measure CS) increases in the tax rate, property taxes (\$2.2 million), Utility Users Taxes (\$0.9 million), Business License taxes (\$0.6 million), and a net increase of \$0.2 million from various other sources.

FY 2024-25 revenues are forecast to be \$451.9 million, \$13.2 million (3.0%) more than in FY 2023-24. The increases are from Property Taxes (\$2.4 million), Sales Taxes (\$2.2 million), Documentary Transfer Taxes (\$2 million), other taxes (\$0.6 million), investment income (\$1 million), and a net increase of \$5 million from various other revenues.

General Fund revenues are grouped into the following major revenue categories. An in-depth review of each of these major revenue categories follows:

- Property Taxes
- Sales Taxes
- Other Taxes
  - ♦ Utility Users Taxes
  - Transient Occupancy Taxes
  - ♦ Business Licenses Taxes
  - ♦ Other Local Taxes

- Licenses & Permits
- Fines/Forfeitures
- Charges for Services
- Investment Income (Interest)
- Rent
- Intergovernmental
- Other

#### **PROPERTY TAXES**

Property Tax revenues result from a 1% levy on the assessed value of all real property in the City. Proposition 13, passed by California voters in 1979, specifies that assessed value of properties will change at the rate of the Consumer Price Index, not to exceed 2% per year, unless the property is improved or sold, thus establishing a new market value.

The 1% Property Tax levy is collected by the Los Angeles County Tax Collector and is distributed to various public agencies located in the County, including cities, school districts, and special districts. Santa Monica's share of the 1% levy is approximately

\$15 -\$0 -20-21 21-22 22-23 23-24 24-25 Actual Actual Revised Budget Budget

in Millions

\$90

\$75

\$60

\$45

\$30

14% to 17%, depending on the area of the City where the property is located.

The primary component of Property Taxes is taxes secured by real property. The City also receives unsecured property taxes, a reimbursement of homeowners' exemptions, pass through and residual tax payments related to the former Redevelopment Agency (RDA), and an additional levy over the 1% rate used to pay debt service on voter approved debt. Beginning in FY 2004-05, this category also includes property taxes received in exchange for lost Vehicle License Fee (VLF) revenue resulting from the decrease in the VLF rate per the FY 2004-05 State budget (VLF Swap).

The FY 2022-23 revised budget for Property Tax revenues is \$3.3 million more than in FY 2021-22, primarily due to increases in assessed valuation growth and residual Property Tax payments related to the former RDA.

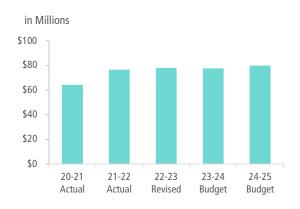
FY 2023-24 Property Taxes are projected to be \$2.2 million more than FY 2022-23, primarily from assessed valuation increases that are expected to continue, but at a slower pace than the last few years, and greater residual Property Tax payments related to the former RDA.

Revenues are anticipated to increase by another \$2.4 million in FY 2024-25 based on slower assessed valuation growth as the real estate market continues to soften.

#### **SALES TAXES**

The total sales tax rate in Santa Monica is 10.25%. The rate is allocated as follows:

State Local		City General Fund To Counties for Transportation Uses
		Voter approved debt allocated to
Prop A	0.5%	local agencies from the Los
Prop C	0.5%	Angeles County Metropolitan
Measure R	0.5%	Transit Authority (LACMTA).
Measure M	0.5%	



Measures Y and GSH 1.00% Measure Y approved by Santa Monica voters in November 2010 added 0.5% and Measure GSH approved by Santa Monica voters in November 2016 added an additional 0.5% to the rate.

One half of the Measure Y and Measure GSH Transaction and Use Tax revenues are paid to the Santa Monica-Malibu Unified School District for use of certain school district facilities. Additionally, 25% of the Measure GSH revenues are set aside to be used for affordable housing. The affordable housing allocation was suspended in FY 2020-21 to help offset pandemic-induced revenue losses.

Sales tax revenues have rebounded strongly and quicker than anticipated from pandemic lows and have returned to pre-COVID levels. The FY 2022-23 revised budget is \$14 million (nearly 22%) greater than in FY 2019-20 and FY 2020-21.

However, the economy has started to show signs of weakness, which is expected to continue into FY 2023-24 when revenues are projected to be flat with FY 2022-23.

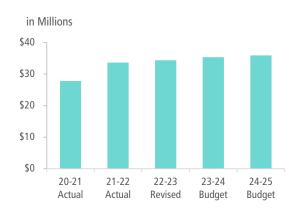
Sales Tax revenues are projected to increase \$2.2 million (2.8%) in FY 2024-25 as the economy strengthens and sales taxes growth approaches the projected long-term trend.

#### **UTILITY USERS TAXES**

The City's 10% Utility Users Tax (UUT) is applied to electricity, natural gas, telephone (both hardwire and wireless), cable, and water/wastewater services.

FY 2022-23 revised budget revenue projections are approximately 2.4% more than in FY 2021-22 due to spikes in electricity and natural gas rates.

UUT are projected to increase by \$0.9 million (2.7%) in FY 2023-24 and another \$0.7 million in FY 2024-25 (1.8%) primarily due to Council-approved water and wastewater rate increases,

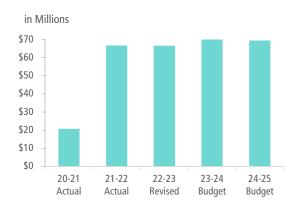


partially offset by the continuing decrease in revenues from telecommunication services as consumers shift to more internet-based services which are not subject to the tax.

#### TRANSIENT OCCUPANCY TAX

The City levies a tax on transient room rentals of 15% for hotel/motel stays and 17% for homeshare stays.

Tourism, one of the primary drivers of the City's economy, has experienced a stronger and faster than anticipated recovery after the devastating impacts of the COVID-19 pandemic which resulted in a 70% decrease in tax receipts. Exclusive of a one-time accounting change made in FY 2020-21, the FY 2022-23 revised budget is nearly 10% more than FY 2021-22 actuals and has exceeded pre-pandemic levels. The increase reflects higher average room rates and occupancy levels, although occupancy still lags behind pre-COVID levels as international and business travel have been slower to recover than domestic leisure travel.



The estimate also includes the partial year impact of the voter-approved Measure CS, which increased the tax rates from 14%, effective March 1, 2023.

While tourism is expected to remain strong, the uncertain economy over the next 12-18 months could negatively affect the tourism industry. Additionally, the closure of a major hotel is expected to impact revenues for at least the first half of FY 2023-24. Therefore, the 5.3% increase projected for FY 2023-24 is almost entirely due to the full year impact of the tax rate increases.

Another major hotel will be closed for renovation for approximately 30 months beginning in FY 2024-25. Additionally, increased enforcement regarding illegally operating homeshares may impact revenues. Based on these factors, FY 2024-25 taxes are projected to be essentially flat with FY 2023-24 levels.



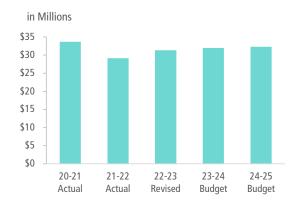
#### **BUSINESS LICENSE TAXES**

Businesses operating in the City of Santa Monica are required to obtain a business license annually and pay a tax. In most cases, the amount of the tax is based on prior calendar year gross business receipts. There are three major tax categories:

**Professional:** \$5.00 for each \$1,000 in gross receipts

**Services**: \$3.00 for each \$1,000 in gross receipts

Other: \$1.25 for each \$1,000 in gross receipts



Certain other small categories pay a flat fee. Businesses with gross receipts between \$40,000 and \$60,000 annually pay the minimum tax of \$75. Businesses with worldwide gross receipts less than \$40,000 annually may request an exemption from paying the tax.

Due to the reporting period for calculating business license taxes (fiscal year revenues are based on businesses' gross receipts from the prior calendar year), most of the pandemic-related revenue impact was realized in FY 2021-22, when revenues dropped over 13%. The fast recovery from the pandemic-induced recession was also seen in business license tax revenues as the FY 2022-23 revised budget is \$2.2 million (7.5%) more than FY 2021-22 actuals.

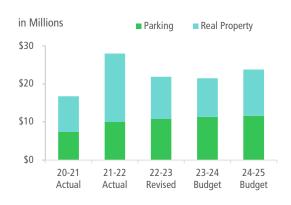
FY 2023-24 revenues (based on calendar year 2022 gross receipts) are expected to grow by approximately 2% (\$0.6 million). However, the economic weakening during the fiscal year is expected to impact FY 2024-25 revenues, which are projected to be relatively flat with FY 2023-24 levels.

#### **OTHER TAXES**

Other Taxes include:

### Real Property (Documentary) Transfer Tax The

Documentary Transfer Tax is levied on the sale of real property in the City at a rate of \$3.00 per \$1,000 of transfer value for transfers valued under \$5 Million. Per Measure SM, approved by Santa Monica voters in November 2020, transfers valued \$5 million and over are assessed a tax of \$6.00 per \$1,000 of transfer value. Measure GS, approved by voters in November 2022, added a third tier to the tax of \$56.00 per \$1,000 for transfers valued at \$8 million and over, effective March 1, 2023. The incremental revenues from the third tier are restricted as to use and will be deposited into the Special Revenue Source Fund.



**Vehicle License Fees (VLF)** The State Budget Act of 2011 ended the allocation of VLF to cities with the exception of a small portion related to certain compliance procedures.

**Parking Facility Tax** The Parking Facility Tax of 10% is assessed on private and public parking fees collected in the City.

**Condominium Tax** The Condominium Tax of \$1,000 per unit is assessed on all new condominium construction and condominium conversions in the City.

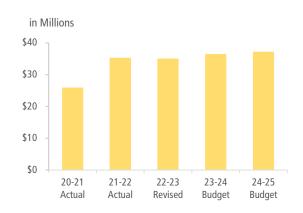
Revenues from these other taxes have recovered from the pandemic. Revenues spiked in FY 2021-22, mostly due to the addition of the second tier of the Documentary Transfer Tax (\$6.00 per \$1,000 for transfers \$5 million and over) effective March 1, 2021, as well as a number of very large transfers occurring in that year. The FY 2022-23 revised budget reflects a \$6 million decrease over the prior year due to a sharp decrease in the number of property transfers (down 37% year-to-date through February 2023) as the economy and housing market have shown signs of weakness.

The FY 2023-24 projected decrease of \$1.2 million primarily reflects continued weakness in the real estate market resulting in fewer property transfers, partially offset by a projected 4.6% increase in Parking Facility Taxes as parking activity in the City continues to increase, but still remains below pre-COVID levels.

FY 2024-25 revenues are projected to increase an additional \$2.3 million reflecting increased Documentary Transfer Taxes and Parking Facility Taxes as the economy improves after an expected weakening in FY 2023-24.

#### LICENSES AND PERMITS

The primary component of the Licenses and Permits revenue category is parking revenues, which have recovered strongly from pandemic lows, but still have not recovered to pre-COVID levels of \$39.9 million. The rebound in parking activity has been slower than anticipated as parkers have trended towards parking in facilities that offer free parking for short stays. Additionally, the remote and hybrid work environment continue to impact overall parking activity. Therefore, the FY 2022-23 revised revenue budget is relatively flat with FY 2021-22 actuals.

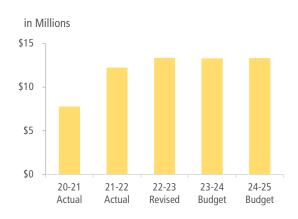


Revenues are expected to return to a moderate, steady recovery in FY 2023-24 as visitation to the City increases, resulting in a \$1.4 million (4.1%) increase, followed by an additional \$0.6 million (1.8%) increase in FY 2024-25. The revenue projections do not include the impact of any potential parking rate increases, which are currently pending before the Coastal Commission.

#### **FINES AND FORFEITURES**

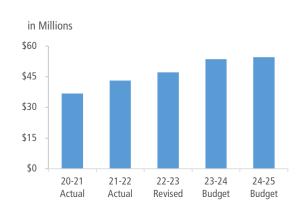
Fines and forfeitures are comprised mainly of parking citation fines but also include administrative fines and penalties from Code Enforcement and Police Department activities, California vehicle code fines, library fines, and other administrative fines. In total, the FY 2022-23 revised revenue budget of \$13.4 million is up approximately 9% from FY 2021-22 but remains approximately 10% below pre-pandemic levels.

Revenues are projected to remain relatively flat in FY 2023-24 and FY 2024-25 at \$13.3 million. Parking citation revenues are projected at \$12.9 million for both years and represent a gradual return to near pre-pandemic levels.



#### **CHARGES FOR SERVICES**

The FY 2022-23 revised revenue budget of \$47.1 million is \$4.0 million over FY 2021-22, primarily due to increased reimbursement from other funds for general government administrative support services, increased building permit revenue as building activity returned to pre-pandemic levels, and increased enrollment in City afterschool programs. The increases were partially offset by lower than anticipated revenues related to mutual aid deployments by the Fire Department to assist with wildfires as part of multiple mutual aid strike team deployments and mobile stroke unit special deployments (these are typically unbudgeted reimbursements that fluctuate year over year).

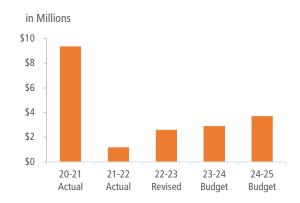


Revenues are projected to increase by \$6.5 million in FY 2023-24 to \$53.6 million, primarily due to the advertising revenue from the City's new Digital Wayfinding Kiosk program and the consolidation of the Community Broadband Fund into the General Fund. These increases are partially offset by a decrease in zoning revenue due to process streamlining, which reduces the number of projects requiring zoning review and by a further reduction to mutual aid deployment revenues.

In FY 2024-25 revenues are projected to increase by \$1.0 million to \$54.6 million primarily due to an increase in reimbursements from other funds for general government administrative support based on projected total compensation costs.

#### **INVESTMENT INCOME**

Total investment income represents earnings from the City's pooled investment portfolio (which primarily consists of reserves) and bond/loan proceeds. Revenues are budgeted on a cash basis and do not take into account unrealized gains or losses. Additionally, interest on bond proceeds is not typically included in the budget since it is restricted to the projects for which the bonds were issued. The chart and the discussion exclude unrealized gains and losses, other year-end accounting adjustments, and interest from bond/loan proceeds.



FY 2022-23 revised budget revenues are \$2 million more than in

FY 2021-22 as interest rates rose sharply over the last several months after a long period of historically low rates.

FY 2023-24 revenues are projected to be flat with FY 2022-23 levels. While the overall portfolio yield is expected to increase as many investments purchased before the rise in rates will mature and be reinvested at much higher rates of return, the increase will be offset by an expected decrease in the investable fund balance due to large legal settlement payments.



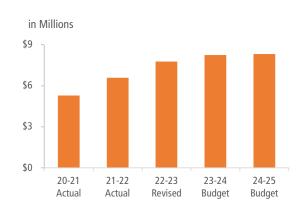
FY 2024-25 revenues are projected to increase by \$1 million as the portfolio continues to shed investments purchased during the low interest environment, and funds are reinvested at higher rates. The investable fund balance is anticipated to remain relatively flat.

#### **RENT**

The FY 2022-23 revised lease revenue budget of \$7.8 million is \$1.2 million greater than FY 2021-22 due to an increase in percentage rents for leases of City-owned property, a partial year of the reinstated outdoor dining fees, and revenue from the new parklet program.

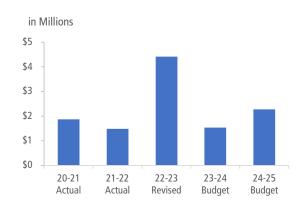
FY 2023-24 revenues are projected to increase by \$0.4 million to \$8.2 million reflecting a full year of outdoor dining license and parklet fees.

FY 2024-25 revenues are projected to remain relatively level with FY 2023-24.



#### INTERGOVERNMENTAL

This revenue category is related to reimbursements from other government agencies. FY 2022-23 revised budgeted revenue of \$4.4 million is \$2.9 million greater than FY 2021-22 due to one-time State reimbursement for SB 90 claims from prior years (2002 to 2013) and election cost reimbursements from the Santa Monica-Malibu Unified School District, the Santa Monica Community College District, and the Rent Control Board, which typically occur on a biennial basis, as reflected in FY 2024-25 revenues.

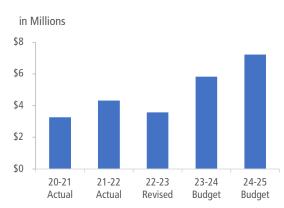




#### OTHER REVENUES

The FY 2022-23 revised revenue budget of \$3.6 million is \$0.7 million less than in FY 2021-22 primarily due to one-time revenues received in FY 2021-22 from legal settlements and reimbursements from various sources.

Other revenues are projected to increase by about \$1.0 million in FY 2023-24 and an additional \$2.6 million in FY 2024-25. These increases are primarily related to anticipated developer payments from the Miramar Hotel during the period it is closed for renovation to partially offset lost Transient Occupancy Taxes and the discount the City receives for pre-paying the full employer share of its CalPERS retirement contribution at the beginning of each fiscal year, which is expected to resume in FY 2024-25 after being suspended in FY 2023-24.

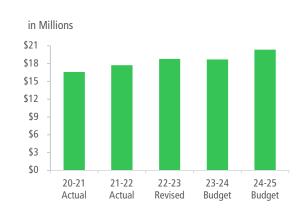


#### **AIRPORT FUND**

This enterprise fund accounts for revenues and expenses connected with management of the Santa Monica Municipal Airport and its property.

FY 2022-23 revised budgeted revenues of \$18.8 million reflect an increase of \$1.1 million from FY 2021-22 primarily due to increased property rental income from new leases.

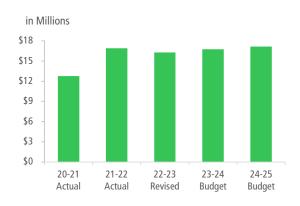
Revenues are projected to remain relatively flat in FY 2023-24 due to temporary vacancies while building renovations occur. Revenues for FY 2024-25 are projected to increase by \$1.7 million once renovations are complete and lease revenues are reinstated.



#### **BEACH RECREATION FUND**

This special revenue fund accounts for revenues and expenses related to beach parking, beach recreation activities, concession revenues, beach maintenance, and Beach House operations. Beach parking revenues account for approximately 80% of total revenues and can be highly dependent on weather conditions and other factors.

FY 2022-23 revised budgeted revenues of \$16.3 million reflect a \$0.6 million decrease from FY 2021-22 primarily due to lower than projected parking due to setbacks in the implementation of a projected rate increase pending California Coastal Commission (CCC) approvals, a key step in the process to implement a rate increase.

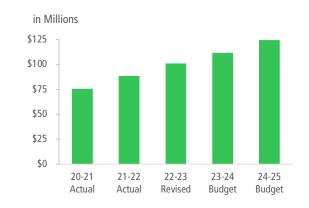


FY 2023-24 revenues are projected to increase by \$0.5 million to \$16.8 million due to increasing special event and parking permit activity. FY 2024-25 revenues are projected to increase by an additional \$0.3 million to \$17.1 million, reflecting increases in lease agreements. Parking revenue estimates do not include the impact of potential parking rate increases, which are pending California Coastal Commission (CCC) approval.

### **BIG BLUE BUS FUND**

This enterprise fund accounts for operating and capital revenues and expenses related to operation of the City's municipal bus lines.

FY 2022-23 revised budgeted revenues of \$101.4 million are \$12.9 million higher than FY 2021-22, primarily due to an increase in the funding allocation by LA Metro as a result of higher than anticipated County and State-wide sales tax revenues.



FY 2023-24 revenues are projected to increase by \$10.2 million to \$111.6 million due to the projected increases in funding allocations and reimbursements associated with capital

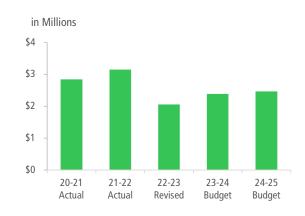
projects, including bus purchases, due to the shift to electric vehicles. FY 2024-25 revenues are projected to increase by \$13.0 million to \$124.6 million due to capital reimbursements associated with the procurement of 15 battery electric buses.

#### **CEMETERY FUND**

This enterprise fund accounts for revenues and expenses associated with the operation of the City of Santa Monica Woodlawn Cemetery, Mausoleum, and Mortuary.

FY 2022-23 revised budgeted revenues of \$2.1 million are \$1.1 million lower than FY 2021-22, reflecting a decrease in cemetery and mausoleum-related sales and a one-time donation received in FY 2021-22.

FY 2023-24 revenues are expected to increase by approximately \$0.3 million to \$2.4 million due to the availability of additional niches, the purchase of unused plots, and the reallocation of abandoned plots. FY 2024-25 revenues are anticipated to remain relatively flat at \$2.5 million.



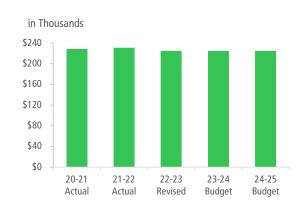
uonea pioto. 1 1 202 i 20 i evenues are anticipatea to remain relatively nat at 4210 inimion

### CITIZENS' OPTION FOR PUBLIC SAFETY (COPS) FUND

This fund accounts for State-funded revenues and associated expenditures for the Citizens Option for Public Safety (COPS) program established per AB3229 of 1996.

FY 2022-23 revised budgeted revenues of \$225,000 are relatively level with FY 2021-22.

FY 2023-24 and FY 2024-25 revenues are projected to continue to remain flat with FY 2022-23.

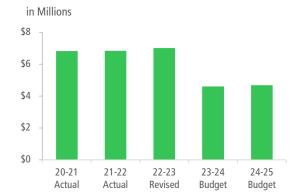


#### **CLEAN BEACHES AND OCEAN PARCEL TAX FUND**

This fund records activity related to implementation of the Watershed Management Plan and the passage of Measure V, Clean Beaches and Ocean Parcel Tax, in November 2006. The assessment rate is subject to annual CPI increases.

FY 2022-23 revised budgeted revenues of \$7.0 million are \$0.2 million more than FY 2021-22, which reflect installments of a three-year Measure W, Safe Clean Water Program regional grant.

FY 2023-24 revenues are projected to decrease by \$2.4 million to \$4.6 million reflecting the end of the three-year Measure W,

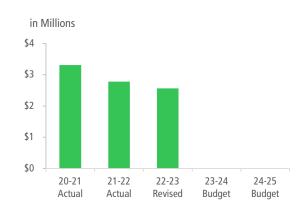


Safe Clean Water Program regional grant. FY 2024-25 revenues are expected to remain level.

### **COMMUNITY BROADBAND FUND**

This enterprise fund recorded revenues and expenses related to the management of Santa Monica CityNet, the City's 100 Gigabit advanced broadband initiative. Effective FY 2023-24, the Community Broadband Fund has been consolidated into the General Fund, realigning the structure of CityNet operations as a way to control costs.

FY 2022-23 revised budgeted revenues of \$2.6 million are \$0.2 million less than FY 2021-22 and reflect the difficult business environment as businesses continue the transition to hybrid or fully remote work.



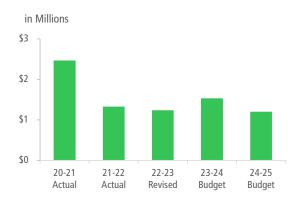
#### **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND**

The Community Development Block Grant (CDBG) Fund accounts for Federal entitlements under the Housing and Community Development Act of 1974 (as amended). The City Council annually allocates CDBG funds to various programs.

FY 2022-23 revised budgeted revenues of \$1.2 million are \$0.1 less than FY 2021-22 due to the one-time CARES Act funding in FY 2021-22.

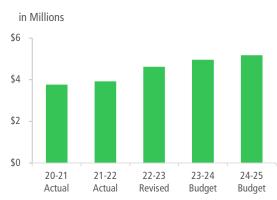
FY 2023-24 revenues of \$1.5 million are \$0.3 million higher than FY 2022-23, reflecting an increase in the annual allocation

amount and the reprogramming of prior year funds. FY 2024-25 revenues are projected at the historical funding level of \$1.2 million.



#### **GAS TAX FUND**

The Gas Tax Fund collects revenue resulting from a State tax on the sale of gasoline in accordance with the provisions of the State of California Streets and Highway Code. The State of California imposes per-gallon excise taxes on gasoline and diesel fuel, sales taxes on gasoline and diesel fuel and registration taxes on motor vehicles with allocations dedicated to transportation purposes. Gas Tax funds are used to perform citywide repairs and restoration to existing roadways, reduce congestion and to improve safety.



FY 2022-23 revised budgeted revenues of \$4.6 million are \$0.7 million more than FY 2021-22 primarily due to higher than anticipated gas tax apportionments from the State.

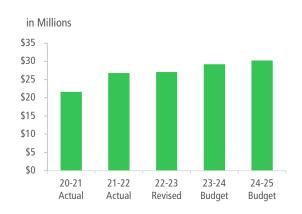
FY 2023-24 revenues are projected to increase by \$0.4 million to \$5.0 million and increase an additional \$0.2 million in FY 2024-25, reflecting updated gas tax apportionment estimates.

### **HOUSING AUTHORITY FUND**

The Housing Authority Fund accounts for the receipt and expenditure of Federal funds related to housing programs.

FY 2022-23 revised budgeted revenues of \$27.1 million are approximately \$0.3 million higher than FY 2021-22 reflecting a slight increase in utilization of Section 8 vouchers.

FY 2023-24 revenues are projected to increase by \$2.1 million to \$29.2 million and increase by an additional \$1.0 million to \$30.2 million in FY 2024-25, reflecting the projected increase in unit utilization in both the Section 8 and Emergency Housing Voucher Programs.

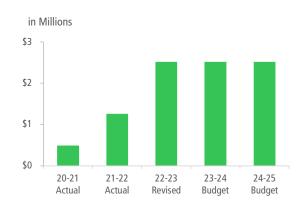


#### INFORMATION TECHNOLOGY SERVICES AND REPLACEMENT FUND

This internal service fund receives allocations from City departments to finance the City's annual scheduled expenses for replacement of computer equipment and telephone-related services.

FY 2022-23 revised budgeted revenues of \$2.5 million are \$1.2 million higher than FY 2021-22. This reflects the General Fund resuming its contributions, which were suspended for two years to address revenue shortfalls from the pandemic.

FY 2023-24 and FY 2024-25 revenues are expected to remain level at \$2.5 million.

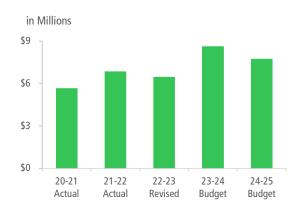


#### **LOCAL RETURN FUND**

This fund records Prop A and Prop C local return funding from MTA. Prior to FY 2016-17, these revenues were recorded in the Miscellaneous Grants Fund.

FY 2022-23 revised budgeted revenues of \$6.5 million are approximately \$0.4 million less than FY 2021-22 due to lower than expected funding allocations from LA Metro.

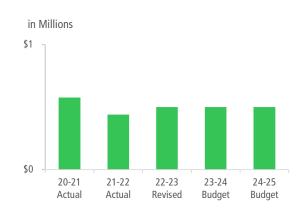
FY 2023-24 revenues are projected to increase by \$2.1 million to \$8.6 million and decrease by \$0.9 million to \$7.7 million in FY 2024-25 based on estimates of funding allocations from LA Metro.



### LOW AND MODERATE INCOME HOUSING ASSET FUND

On February 1, 2012, the Redevelopment Agency of the City of Santa Monica was dissolved, and its assets transferred to the City as the Successor Agency. The City, in turn, assigned housing assets and functions to the Housing Authority, which now maintains prior Redevelopment Low and Moderate Income Housing Fund assets in the Low and Moderate Income Housing Asset Fund.

FY 2022-23 revised budgeted revenues of \$0.5 million are essentially level with FY 2021-22 and reflect interest earnings and residual receipts from housing projects.

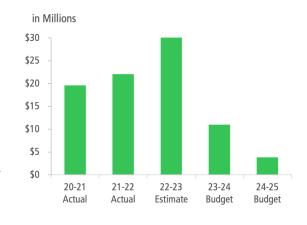


FY 2023-24 and FY 2024-25 are projected to remain flat with FY 2022-23 revenues.

#### **MISCELLANEOUS GRANTS FUND**

This fund accounts for the receipt and expenditure of miscellaneous federal, state and county awarded grants and special allocations provided to the City.

FY 2022-23 revised budgeted revenues of \$31.0 million reflect new grants awarded during the year, including \$14.8 million from the State's AB-179 Budget Act of 2022 legislation, authorizing two earmarks to the City for the City Yards Modernization Microgrid and the Lincoln Neighborhood Corridor Streetscape (LiNC) projects, \$4.6 million in transportation and mobility grants, \$2.9 million in grants related to the HOME voucher program and \$1.9 million from the Federal Emergency



Management Association (FEMA) in Hazard Mitigation Grant funds to reimburse qualifying property owners in completing their City-required seismic retrofits.

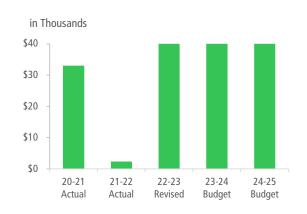
FY 2023-24 revenues are projected at \$11.0 million and FY 2024-25 revenues are projected at \$3.8 million, reflecting anticipated grant awards and timing of grant receipts.

### **PARKING AUTHORITY FUND**

The Parking Authority is a financing authority for the City's parking structures.

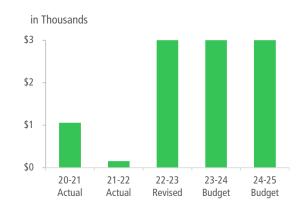
FY 2022-23 revised budgeted revenues of \$40,000 are \$37,600 above FY 2021-22, which reflected historic low interest rates.

Revenues for FY 2023-24 and FY 2024-25 of \$40,000 reflect anticipated interest earnings.



#### PARKS AND RECREATION FACILITIES FUND

This fund was used to account for funds collected from the Unit Dwelling Tax. Starting in FY 2021-22, no unit dwelling tax is collected, as developers of any new projects that would have paid the Unit Dwelling Tax are eligible to pay the Parks and Recreation Impact Fee in-lieu of the unit dwelling tax. The impact fee is deposited into the Special Revenue Source Fund. The annual revenue currently recorded in this fund reflects investment income only. The funds are used for the acquisition, improvement, and expansion of public parks, playgrounds, and recreational facilities.



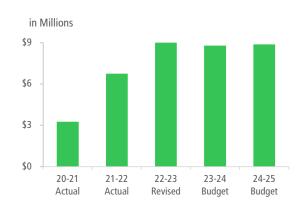
The revised budget of \$3,000 in FY 2022-23 is \$2,800 higher than FY 2021-22 as a result of the prior year's historic low interest rate environment. Revenues for FY 2023-24 and FY 2024-25 are projected to remain flat with FY 2022-23.

#### **PIER FUND**

This enterprise fund accounts for revenues and expenses connected with management, operation, and development of the Santa Monica Pier. Lease rental and parking revenues account for about 80% of total revenues and can be highly dependent on weather conditions and other factors, including impacts due to closures related to the pandemic.

FY 2022-23 revised budgeted revenues of \$9.0 million are \$2.3 million higher than FY 2021-22, reflecting continued economic recovery and improving lease revenues.

FY 2023-24 and FY 2024-25 revenues are projected to remain essentially level with FY 2022-23 at \$8.8 million and \$8.9 million, respectively.

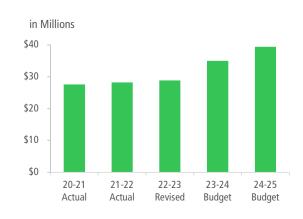


### RESOURCE RECOVERY AND RECYCLING (RRR) FUND

This enterprise fund accounts for revenues and expenses of operating the City's refuse collection, street sweeping and cleaning, and recycling programs.

FY 2022-23 revised budgeted revenues of \$28.8 million are \$0.6 million higher than FY 2021-22, from greater than projected construction and demolition permits activity.

FY 2023-24 revenues are anticipated to increase by \$6.2 million and a further \$4.4 million in FY 2024-25, primarily from the new rates anticipated to be approved and adopted on June 13, 2023 and effective in August 2023, as well as other fee increases.

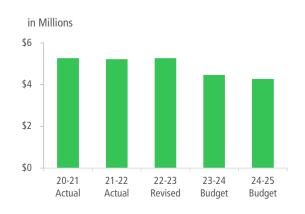


### **SELF-INSURANCE, BUS FUND**

This internal service fund accounts for contributions from the Big Blue Bus Fund, and expenses related to the administration and payment of bus-related liability claims.

FY 2022-23 revised budgeted revenues of \$5.3 million are essentially level with FY 2021-22.

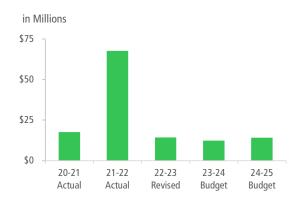
FY 2023-24 and FY 2024-25 revenues are projected to remain relatively flat at \$4.5 million and \$4.3 million, based on lower contributions required from the Big Blue Bus Fund due to sufficient fund balance available to cover anticipated claim payments.



### SELF-INSURANCE, GENERAL LIABILITY/AUTO FUND

This internal service fund accounts for contributions from other funds and expenses related to the administration and payment of general liability and automobile liability claims.

FY 2022-23 revised budgeted revenues of \$14.3 million are \$53.5 million lower than FY 2021-22 as a result of a transfer in FY 2021-22 from the General Fund to pay for a legal settlement. A second large settlement (\$122.5 million), finalized in late April 2023 is not included in the FY 2022-23 revised budget, which will be adjusted at year-end. Revenues are projected to be \$12.4 million in FY 2023-24 and \$14.2 million in FY 2024-25, reflecting required contribution levels from all City funds to ensure an adequate fund balance for anticipated claim payments.

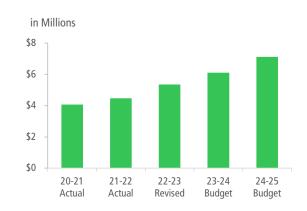


### SELF-INSURANCE, RISK MANAGEMENT ADMINISTRATION FUND

This internal service fund represents contributions from other funds for property and other special insurance.

FY 2022-23 revised budgeted revenues of \$5.4 million are \$0.9 million higher than FY 2021-22, reflecting increased contributions from other funds for property insurance due to rising premiums.

Revenues are projected to increase to \$6.1 million in FY 2023-24 and then increase to \$7.1 million in FY 2024-25, reflecting increased contributions required from other funds for property insurance to cover the cost of rising premiums.

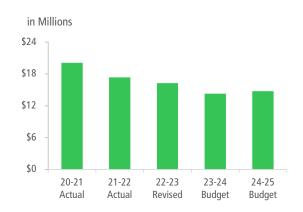


### SELF-INSURANCE, WORKERS' COMPENSATION FUND

This internal service fund accounts for contributions from City Departments and expenses related to the administration and payment of workers' compensation claims. Fluctuations in annual contribution levels from all City funds depends on the number and amount of anticipated workers' compensation claims.

FY 2022-23 revised budgeted revenues of \$16.3 million are \$1.0 million lower than FY 2021-22.

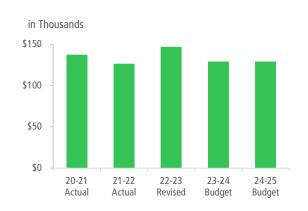
FY 2023-24 revenues are projected to decrease by \$2.0 million to \$14.3 million. FY 2024-25 revenues are projected to increase \$0.5 million to \$14.8 million.



### **SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT (SCAQMD)**

This fund accounts for the receipt of Air Quality Management District funds and eligible expenditures.

FY 2022-23 revised budgeted revenues of \$147,004 are approximately \$20,000 more than FY 2021-22, reflecting the one time allocation of grant funds. FY 2023-25 revenues reflect the City's projected annual funding allocation of \$129,000 to remain flat for both years.

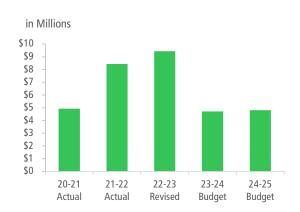


### **SPECIAL REVENUE SOURCE FUND**

In accordance with Government Accounting Standards Board Statement 33, this fund records revenues that are restricted, committed, or assigned for specific uses.

FY 2022-23 revised budgeted revenues of \$9.4 million are \$1.0 million higher than FY 2021-22 due to increased developer fees.

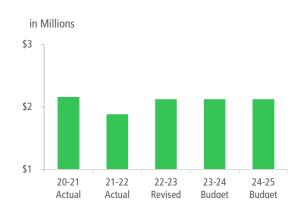
FY 2023-24 projected revenues of \$4.9 million reflect a decrease of \$4.6 million as compared to FY 2022-23, primarily due to a large one-time development agreement payment received in FY 2022-23. FY 2024-25 revenues are projected to increase by \$0.1 million, based on the anticipated timing of receipt of fees related to pending development projects.



#### STORMWATER MANAGEMENT FUND

This enterprise fund accounts for revenues and expenses associated with stormwater management. The primary source of revenue is the stormwater management parcel fee. Additional revenues include the sale of recycled water, operating and capital cost reimbursements from the City of Los Angeles related to the Santa Monica Urban Runoff Recycling Facility (SMURRF) facility, and developer payments.

FY 2022-23 revised budgeted revenues of \$2.1 million reflect a \$0.2 million increase over FY 2021-22 due to delayed reimbursement from the City of Los Angeles for operating costs associated with the Santa Monica Urban Runoff Recycling Facility (SMURRF).

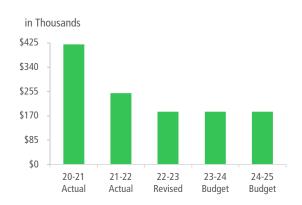


FY 2023-24 and FY 2024-25 revenues are anticipated to remain level at \$2.1 million.

#### TENANT OWNERSHIP RIGHTS CHARTER AMENDMENT (TORCA) FUND

The TORCA Fund accounts for TORCA Conversion Tax revenues and expenditures related to various housing programs as authorized by Article XX—Tenant Ownership Rights of the City Charter. The tax was levied on each conversion, with the funds to be used for development and administration of TORCA programs, or to assist low to moderate income households. This program was voted into effect in 1984 by Santa Monica voters and expired in 1996.

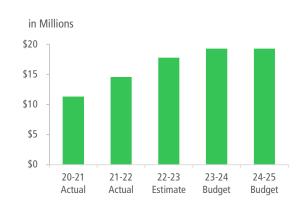
Revenue estimates of \$185,000 in FY 2023-24 and FY 2024-25 are projected to remain level with the FY 2022-23 revised budget, reflecting anticipated receipt of TORCA tax revenues from previously approved conversions, and interest earnings on available fund balances.



#### **VEHICLE MANAGEMENT FUND**

This internal service fund receives payments and contributions from City departments to finance the City's annual scheduled costs for vehicle maintenance, fuel, scheduled replacement of vehicles, and the operating costs and future fuel station replacements.

FY 2022-23 revised budgeted revenues of \$17.8 million are \$3.2 million higher than FY 2021-22. This increase represents resumed contributions from the General and Beach Recreation Funds which were suspended for two years to address revenue shortfalls from the pandemic.



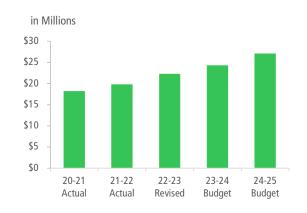
FY 2023-24 revenues are anticipated to increase by \$1.5 million over the FY 2022-23 and remain flat in FY 2024-25, in FY 2024-25, reflecting required vehicle replacement contributions and anticipated maintenance payments from other funds.

#### **WASTEWATER FUND**

This enterprise fund accounts for revenues and expenses associated with maintaining the sanitary sewer and storm drain systems within the City.

FY 2022-23 revised budgeted revenues of \$22.3 million are expected to be \$2.5 million higher than FY 2021-22, reflecting scheduled wastewater rate adjustments.

FY 2023-24 revenues are projected to increase by \$2.0 million, primarily reflecting the last full fiscal year of five annual Councilapproved wastewater rate adjustments. Another \$2.8 million increase in FY 2024-25, revenues reflect a half year of Council-



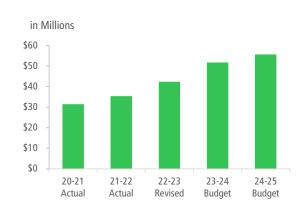
approved rate increase and an estimated rate increase from the next 5-year Water and Wastewater rate study commencing in FY 2023-24. Rate adjustment recommendations will be presented to Council at the conclusion of the study.

#### **WATER FUND**

This enterprise fund accounts for revenues and expenses of providing water service to the residents of the City.

FY 2022-23 revised budgeted revenues of \$42.3 million are \$6.9 million higher than FY 2021-22 due to scheduled water rate adjustments.

FY 2023-24 revenues are projected to increase by \$9.4 million to \$51.7 million, primarily reflecting the last full fiscal year of five Council-approved annual water rate adjustments. FY 2024-25 revenues are projected to increase by an additional \$4.0 million to \$55.7 million, reflecting the last half year of Council-



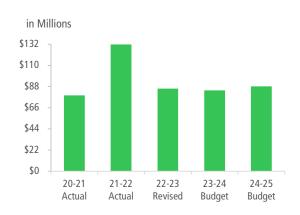
approved rate increases and an estimated rate increase from the next 5-year Water and Wastewater rate study commencing in FY 2023-24. Rate adjustment recommendations will be presented to Council at the conclusion of the study.

#### REIMBURSEMENTS AND TRANSFERS

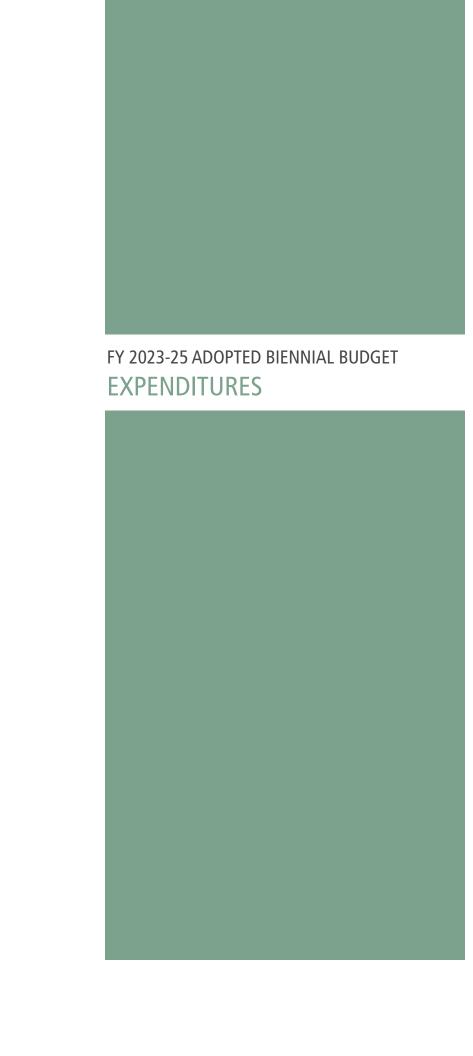
These are technical adjustments to eliminate double counting of certain revenues appearing in two funds and revenues paid by one fund to another due for accounting procedures.

FY 2022-23 revised budgeted reimbursements and transfers are expected to be \$85.9 million, which is 35% lower than FY 2021-22 due to a one-time transfer from the General Fund to the Self-Insurance, General Liability/Auto Fund to fund a settlement.

Reimbursements and transfers are projected to decrease by \$1.9 million in FY 2023-24 primarily due to reductions to required self-insurance contributions, primarily for General Liability/Auto



and Workers' Compensation funds. FY 2024-25 is projected to increase by \$4.1 million due to increases in the self-insurance contributions.



## FY 2023-25 ADOPTED BIENNIAL BUDGET EXPENDITURES - EXPENDITURE SUMMARY BY FUND (FY 2023-24)

FY 2023-24 Expenditure Summary by Fund													
Fund	S	Salaries and Wages	S	upplies and Expenses	Op	perating Total	lm	Capital provements	E	Budget Total			
General	\$	288,308,088	\$	135,062,021	\$	423,370,109	\$	13,504,429	\$	436,874,538			
Airport		2,502,953		8,511,953		11,014,906		8,213,889		19,228,795			
Beach Recreation		5,548,230		9,597,341		15,145,571		771,720		15,917,291			
Big Blue Bus		61,122,618		24,190,314		85,312,932		25,477,150		110,790,082			
Cemetery		977,227		1,151,520		2,128,747		249,093		2,377,840			
Citizens Op for Public Safety				106,955		106,955		-		106,955			
Clean Beaches/Ocean Parcel Tax		-		5,577,297		5,577,297		3,260,000		8,837,297			
Community Development Block Grants				468,851		468,851		1,050,000		1,518,851			
Gas Tax				2,632,472		2,632,472		2,300,000		4,932,472			
Housing Authority		2,204,237		27,621,862		29,826,099		12,371		29,838,470			
Info Tech Replacement and Services						-		2,895,400		2,895,400			
Local Return				1,566,367		1,566,367		8,585,200		10,151,567			
Low/Mod Income Housing Asset				389,364		389,364		-		389,364			
Miscellaneous Grants		-		4,590,357		4,590,357		4,880,735		9,471,092			
Parking Authority		900		-		900		-		900			
Pier		2,638,496		4,582,253		7,220,749		4,883,787		12,104,536			
Resource Recovery & Recycling		14,074,727		21,184,198		35,258,925		4,113,227		39,372,152			
Self-Insurance, Bus				4,709,930		4,709,930		-		4,709,930			
Self-Insurance, Comprehensive				8,682,233		8,682,233		-		8,682,233			
Self-Insurance, Risk Management Admin		2,065,354		3,318,553		5,383,907		34,188		5,418,095			
Self-Insurance, Workers' Comp				15,526,658		15,526,658		-		15,526,658			
SCAQMD AB 2766				-		-		112,000		112,000			
Special Revenue Source				(3,417,178)		(3,417,178)		2,631,300		(785,878)			
Stormwater				1,338,092		1,338,092		-		1,338,092			
TORCA				122,592		122,592		-		122,592			
Vehicle Management		3,667,678		4,864,226		8,531,904		10,264,552		18,796,456			
Wastewater		3,502,622		13,086,478		16,589,100		7,104,497		23,693,597			
Water		9,089,753		21,021,385		30,111,138		16,525,714		46,636,852			
SUBTOTAL	\$	395,702,883	\$	316,486,094	\$	712,188,977	\$	116,869,252	\$	829,058,229			
Reimbursements and Transfers						(71,234,507)		(12,789,547)		(84,024,054)			
GRAND TOTAL	\$	395,702,883	\$	316,486,094	\$	640,954,470	\$	104,079,705	\$	745,034,175			

# FY 2023-25 ADOPTED BIENNIAL BUDGET EXPENDITURES - EXPENDITURE SUMMARY BY FUND (FY 2024-25)

FY 2024-25 Expenditure Sumn	nary	by Fund							
Fund	5	Salaries and Wages	S	upplies and Expenses	Op	erating Total	lm	Capital provements	Budget Total
General	\$	298,713,897	\$	144,912,030	\$	443,625,927	\$	14,989,229	\$ 458,615,156
Airport		2,644,956		8,935,151		11,580,107		13,031,089	24,611,196
Beach Recreation		5,778,395		10,180,301		15,958,696		1,297,020	17,255,716
Big Blue Bus		63,986,742		24,809,974		88,796,716		5,341,550	94,138,266
Cemetery		1,022,590		1,231,511		2,254,101		81,793	2,335,894
Citizens Op for Public Safety				109,094		109,094		-	109,094
Clean Beaches/Ocean Parcel Tax		-		4,623,150		4,623,150		8,050,000	12,673,150
Community Development Block Grants				478,650		478,650		-	478,650
Gas Tax				2,688,969		2,688,969		2,000,000	4,688,969
Housing Authority		2,328,336		28,099,888		30,428,224		12,371	30,440,595
Info Tech Replacement and Services						-		2,956,300	2,956,300
Local Return				1,576,456		1,576,456		5,500,000	7,076,456
Low/Mod Income Housing Asset				389,364		389,364		-	389,364
Miscellaneous Grants		-		2,396,705		2,396,705		350,000	2,746,705
Parking Authority		900		-		900		-	900
Pier		2,775,994		1,860,674		4,636,668	6,668 5,333		9,970,455
Resource Recovery & Recycling		14,647,144		22,015,344		36,662,488		4,220,527	40,883,015
Self-Insurance, Bus				5,391,090		5,391,090		-	5,391,090
Self-Insurance, Comprehensive				10,094,358		10,094,358		-	10,094,358
Self-Insurance, Risk Management Admin		2,183,688		3,314,852		5,498,540		34,188	5,532,728
Self-Insurance, Workers' Comp				15,961,548		15,961,548		-	15,961,548
Special Revenue Source				(3,466,053)		(3,466,053)		3,245,000	(221,053)
Stormwater				1,431,365		1,431,365		-	1,431,365
TORCA				122,714		122,714		-	122,714
Vehicle Management		3,832,342		5,235,822		9,068,164		5,960,302	15,028,466
Wastewater		3,631,596		14,614,956		18,246,552		7,645,797	25,892,349
Water		9,506,770		21,917,263		31,424,033		18,693,414	50,117,447
SUBTOTAL	\$	411,053,350	\$	328,925,176	\$	739,978,526	\$	98,742,367	\$ 838,720,893
Reimbursements and Transfers						(75,273,625)		(12,865,947)	(88,139,572)
GRAND TOTAL	\$	411,053,350	\$	328,925,176	\$	664,704,901	\$	85,876,420	\$ 750,581,321

Five-Year Expenditure Summary							
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
			FY 2022-23	FY 2023-24	Change	Change	FY 2024-25
FUND DED A DEMENT DUD OFF UNIT	FY 2020-21	FY 2021-22	Revised	Adopted	Amount	Percent	Budget
FUND/DEPARTMENT BUDGET UNIT	Actual	Actual	Budget <sup>a</sup>	Budget	(4) - (3)	(5) / (3)	Plan
GENERAL FUND							
Operating Budget	\$ 794.460	¢ 005.404	Ф 000.070	¢ 007.000	¢ (6.500)	0.70/	ф 004.400
City Council					. , ,	-0.7%	\$ 934,133
City Attorney	10,851,646 11,298,628	11,111,210	12,039,016	12,802,292	763,276 477,749	6.3% 3.8%	13,358,691
City Attorney Records & Elections Services	3,240,089	11,875,744 2,517,564	12,566,694 3,534,871	13,044,443 2,848,348	*	-14.3%	13,671,033
Community Development	15,214,406	14,740,602	17,386,179	18,578,147	(686,523) 1,191,968	-14.3% 6.9%	3,739,923 19,480,317
Community Development  Community Services	23,948,999	25,716,118	29,412,863	10,370,147	(29,412,863)	-100.0%	19,400,517
Finance	11,496,940	11,127,938	12,203,965	12,708,374	504,409	4.1%	13,272,109
Fire Dept	45,572,620	48,479,262	51,578,309	52,963,821	1,385,512	2.7%	54,848,610
Housing & Human Services	43,372,020	40,479,202	31,370,309	23,092,202	23,092,202	N/A	23,275,622
Human Resources	4,970,360	4,950,668	5,944,373	6,308,341	363,968	6.1%	6,595,296
Information Services	9,058,675	8,935,338	10,507,148	12,974,857	2,467,709	23.5%	13,591,029
Library	8,712,984	8,673,550	10,359,730	10,986,687	626,957	6.1%	11,511,299
Police Dept	96,395,653	96,096,806	108,727,934	113,276,099	4,548,165	4.2%	117,745,552
Public Works	41,729,702	45,252,310	48,504,596	51,358,680	2,854,084	5.9%	54,806,475
Recreation & Arts	-	-	-	10,042,653	10,042,653	N/A	10,420,377
Santa Monica Department of Transportation	20,223,678	22,766,226	24,809,531	24,780,660	(28,871)	-0.1%	25,921,504
Departmental Operating Budget	303,508,840	313,048,440	348,468,881	366,652,694	18,183,813	5.2%	383,171,970
Non-Departmental		, ,			, ,		, ,
All Other Transactions	49,756,298	109,536,721	59,242,444	57,184,013	(2,058,431)	-3.5%	58,408,664
Non-Departmental Operating Budget	49,756,298	109,536,721	59,242,444	57,184,013	(2,058,431)	-3.5%	58,408,664
Operating Budget Subtotal	353,265,138	422,585,161	407,711,325	423,836,707	16,125,382	4.0%	441,580,634
Interfund Transfers	(13,496,496)	(4,483,102)	(491,303)	, ,	24,705	-5.0%	2,045,293
Operating Budget Total	339,768,642	418,102,059	407,220,022	423,370,109	16,150,087	4.0%	443,625,927
Capital Budget	29,739,471	25,831,983	49,682,852	13,504,429	(36,178,423)	-72.8%	14,989,229
Sub-Total	369,508,113	443,934,043	456,902,874	436,874,538	(20,028,336)	-4.4%	458,615,156
Less Reappropriated Capital <sup>b</sup>			36,198,648		,		
Total General Fund	\$ 369,508,113	\$ 443,934,043	\$ 420,704,226	\$ 436,874,538	\$ 16,170,312	3.8%	\$ 458,615,156

a. FY 2022-23 Revised Budget differs from amounts presented in the Adopted FY 2022-23 City Budget due to Council-approved budget changes throughout the fiscal year.

b. Reappropriated Capital represents capital projects fully budgeted in prior fiscal years that are still underway; these are financed using associated fund reserves.

Five-Year Expenditure Summary								
	(1)	(2	2)	(3)	(4)	(5)	(6)	(7)
				FY 2022-23	FY 2023-24	Change	Change	FY 2024-25
	FY 2020-21		21-22	Revised	Adopted	Amount	Percent	Budget
FUND/DEPARTMENT BUDGET UNIT	Actual	Act	tual	Budget <sup>a</sup>	Budget	(4) - (3)	(5) / (3)	Plan
AIRPORT FUND								
Operating Budget	6,879,676	8,1	190,448	9,626,866	10,377,124	750,258	7.8%	10,919,546
All Other Transactions (Non-Departmental)	(2,372)		7,966	22,719	822	(21,897)	-96.4%	863
Interfund Transfers	1,873,493	(6,7	756,108)	682,371	636,960	(45,411)	-6.7%	659,698
Capital Budget	2,480,492	3,2	254,033	29,711,824	8,213,889	(21,497,935)	-72.4%	 13,031,089
Sub-Total	11,231,288	4,6	596,338	40,043,780	19,228,795	(20,814,985)	-52.0%	24,611,196
Less Reappropriated Capital <sup>b</sup>				17,064,956				
Total Airport Fund	\$ 11,231,288	\$ 4,6	696,338	\$ 22,978,824	\$ 19,228,795	\$ (3,750,029)	-16.3%	\$ 24,611,196
ASSET SEIZURE FUND								
Operating Budget	124,407	1	143,733	-	-	-	N/A	-
Capital Budget _	-		-	650,000	-	(650,000)	-100.0%	-
Sub-Total	124,407	1	143,733	650,000	-	(650,000)	-100.0%	-
Less Reappropriated Capital <sup>b</sup>				650,000				
Total Asset Seizure Fund	\$ 124,407	\$ 1	143,733	\$ -	\$ -	\$ -	N/A	\$ -
BEACH RECREATION FUND								
Operating Budget	13,599,188	14,9	974,236	16,753,596	17,731,972	978,376	5.8%	18,412,782
All Other Transactions (Non-Departmental)	12,232		17,873	69,005	28,170	(40,835)	-59.2%	29,578
Interfund Transfers	(2,684,306)		74,238	86,811	(2,614,571)	(2,701,382)	-3111.8%	(2,483,664
Capital Budget	5,032,936	1,0	012,256	4,158,102	771,720	(3,386,382)	-81.4%	1,297,020
Sub-Total	15,960,050	16,0	078,602	21,067,514	15,917,291	(5,150,223)	-24.4%	17,255,716
Less Reappropriated Capital <sup>b</sup>				2,077,107				-
Total Beach Recreation Fund	\$ 15,960,050	\$ 16,0	078,602	\$ 18,990,407	\$ 15,917,291	\$ (3,073,116)	-16.2%	\$ 17,255,716
BIG BLUE BUS FUND								
Operating Budget	70,028,137	71,4	432,883	83,413,414	85,439,653	2,026,239	2.4%	88,887,004
All Other Transactions (Non-Departmental)	(158,561)	2	249,687	735,698	294,733	(440,965)	-59.9%	309,469
Interfund Transfers	(106,034)	(5	502,923)	38,047	(421,454)	(459,501)	-1207.7%	(399,757
Capital Budget	4,745,297	19,2	245,805	99,822,333	25,477,150	(74,345,183)	-74.5%	5,341,550
Sub-Total	74,508,839		125,452	184,009,492	110,790,082	(73,219,410)	-39.8%	94,138,266
Less Reappropriated Capital <sup>b</sup>				87,468,329				 
Total Big Blue Bus Fund	\$ 74,508,839	\$ 90,4	425,452	\$ 96,541,163	\$ 110,790,082	\$ 14,248,919	14.8%	\$ 94,138,266

Five-Year Expenditure Summary											
	(1)		(2)		(3)		(4)	(5)	(6)		(7)
				F	FY 2022-23	F	Y 2023-24	Change	Change	F	Y 2024-25
	FY 2020-21	FY	2021-22		Revised		Adopted	Amount	Percent		Budget
FUND/DEPARTMENT BUDGET UNIT	Actual	-	Actual		Budget <sup>a</sup>		Budget	(4) - (3)	(5) / (3)		Plan
CEMETERY FUND											
Operating Budget	2,231,578		2,397,083		2,526,164		2,504,463	(21,701)	-0.9%		2,629,761
All Other Transactions (Non-Departmental)	(24,589)		(20,785)		25,762		-	(25, 762)	-100.0%		-
Interfund Transfers	(536,748)		(483,094)		(385,071)		(375,716)	9,355	-2.4%		(375,660)
Capital Budget	69,752		385,143		279,455		249,093	(30,362)	-10.9%		81,793
Sub-Total	1,739,993		2,278,347		2,446,310		2,377,840	(68,470)	-2.8%		2,335,894
Less Reappropriated Capital <sup>b</sup>					35,122						-
Total Cemetery Fund	\$ 1,739,993	\$	2,278,347	\$	2,411,188	\$	2,377,840	\$ (33,348)	-1.4%	\$	2,335,894
COPS FUND											
Operating Budget	326,973		12,754		104,858		106,955	2,097	2.0%		109,094
Sub-Total	326,973		12,754		104,858		106,955	2,097	2.0%		109,094
Less Reappropriated Capital <sup>b</sup>					-						-
Total COPS Fund	\$ 326,973	\$	12,754	\$	104,858	\$	106,955	\$ 2,097	2.0%	\$	109,094
CLEAN BEACHES & OCEAN PARCEL TAX FUNI	D										
Operating Budget	533,931		527,130		781,378		799,020	17,642	2.3%		816,097
All Other Transactions (Non-Departmental)	-		-		5,223		-	(5, 223)	-100.0%		-
Interfund Transfers	(13,827,237)		1,239,933		2,750,768		4,778,277	2,027,509	73.7%		3,807,053
Capital Budget	21,396,441		1,805,856		9,987,633		3,260,000	(6,727,633)	-67.4%		8,050,000
Sub-Total	8,103,135		3,572,919		13,525,002		8,837,297	(4,687,705)	-34.7%		12,673,150
Less Reappropriated Capital <sup>b</sup>					9,187,633						-
Total Clean Beaches & Ocean Parcel Tax Fund	\$ 8,103,135	\$	3,572,919	\$	4,337,369	\$	8,837,297	\$ 4,499,928	103.7%	\$	12,673,150
COMMUNITY BROADBAND FUND											
Operating Budget	1,768,351		2,374,927		2,163,899		-	(2,163,899)	-100.0%		-
All Other Transactions (Non-Departmental)	(22)		3,037		80,247		-	(80,247)	-100.0%		-
Interfund Transfers	222,000		822,000		222,000		-	(222,000)	-100.0%		-
Capital Budget	1,267,277		294,273		1,728		-	(1,728)	-100.0%		-
Sub-Total	3,257,606		3,494,236		2,467,874		-	(2,467,874)	-100.0%		-
Less Reappropriated Capital <sup>b</sup>					1,728						-
Total Community Broadband Fund	\$ 3,257,606	\$	3,494,236	\$	2,466,146	\$	-	\$ (2,466,146)	-100.0%	\$	-
COMMUNITY DEVELOPMENT BLOCK GRANTS	(CDBG) FUND										
Operating Budget	3,280,212		248,877		201,268		189,800	(11,468)	-5.7%		189,800
All Other Transactions (Non-Departmental)	45,853		24,168		107,065		149,051	41,986	39.2%		157,350
Interfund Transfers	237,618		125,334		140,000		130,000	(10,000)	-7.1%		131,500
Capital Budget	77,004		44,164		1,668,529		1,050,000	(618,529)	-37.1%		
Sub-Total	3,640,688		442,543		2,116,862		1,518,851	(598,011)	-28.2%		478,650
Less Reappropriated Capital <sup>b</sup>					742,829						-
Total CDBG Fund	\$ 3,640,688	\$	442,543	\$	1,374,033	\$	1,518,851	\$ 144,818	10.5%	\$	478,650

Five-Year Expenditure Summar	Ύ												
		(1)		(2)		(3)		(4)		(5)	(6)		(7)
			_			FY 2022-23	I	FY 2023-24		Change	Change	I	Y 2024-25
FUND (DED A DEMENT DUD OFF UNIT		FY 2020-21		FY 2021-22		Revised		Adopted		Amount	Percent		Budget
FUND/DEPARTMENT BUDGET UNIT		Actual		Actual		Budget <sup>a</sup>		Budget		(4) - (3)	(5) / (3)		Plan
GAS TAX FUND	1)	4.054		5.042		5.004		F 200		405	0.00/		5 474
All Other Transactions (Non-Departmental Interfund Transfers	1)	4,951		5,013		5,261		5,366		105	2.0% -2.0%		5,474
		1,996,179		2,169,917		2,681,020		2,627,106		(53,914)			2,683,495
Capital Budget	-Total	658,871		1,323,914		6,480,426		2,300,000		(4,180,426)	-64.5%		2,000,000
Less Reappropriated Capital <sup>b</sup>	-Total	2,660,002		3,498,844		9,166,707		4,932,472		(4,234,235)	-46.2%		4,688,969
			_		_	4,280,426	_		_			_	-
Total Gas Tax	Fund	\$ 2,660,002	\$	3,498,844	\$	4,886,281	\$	4,932,472	\$	46,191	0.9%	\$	4,688,969
HOUSING AUTHORITY FUND													
Operating Budget		24,242,724		25,267,146		27,517,034		29,586,947		2,069,913	7.5%		30,074,327
Interfund Transfers		(129,000)		(92,355)		(65,258)		239,152		304,410	-466.5%		353,897
Capital Budget		12,371		12,371		12,371		12,371		-	0.0%		12,371
Sub-	-Total	24,126,095		25,187,162		27,464,147		29,838,470		2,374,323	8.6%		30,440,595
Less Reappropriated Capital <sup>b</sup>						-							-
Total Housing Authority	Fund	\$ 24,126,095	\$	25,187,162	\$	27,464,147	\$	29,838,470	\$	2,374,323	8.6%	\$	30,440,595
INFORMATION TECHNOLOGY REPLACES	MENT	& SERVICES FL	JND	)									
Capital Budget	_	2,208,238		1,923,347		4,003,038		2,895,400		(1,107,638)	-27.7%		2,956,300
Sub-	-Total	2,208,238		1,923,347		4,003,038		2,895,400		(1,107,638)	-27.7%		2,956,300
Less Reappropriated Capital <sup>b</sup>						1,167,138							-
Total Info Tech Replacement & Services	Fund	\$ 2,208,238	\$	1,923,347	\$	2,835,900	\$	2,895,400	\$	59,500	2.1%	\$	2,956,300
LOCAL RETURN FUND													
Operating Budget		272,238		326,327		494,538		347,532		(147,006)	-29.7%		352,563
Interfund Transfers		550,700		684,378		738,000		1,218,835		480,835	65.2%		1,223,893
Capital Budget		1,830,051		3,784,435		14,228,942		8,585,200		(5,643,742)	-39.7%		5,500,000
Sub-	-Total	2,652,989		4,795,140		15,461,480		10,151,567		(5,309,913)	-34.3%		7,076,456
Less Reappropriated Capital <sup>b</sup>						11,114,806							-
Total Local Return	Fund	\$ 2,652,989	\$	4,795,140	\$	4,346,674	\$	10,151,567	\$	5,804,893	133.5%	\$	7,076,456
LOW AND MODERATE INCOME HOUSING	G ASSE	ET FUND											
All Other Transactions (Non-Departmental		43		112				-			N/A		-
Interfund Transfers	.,	(3,697,398)		362,715		372.657		389,364		16,707	4.5%		389,364
	-Total	(3,697,355)		362,827		372,657		389,364		16,707	4.5%		389,364
Less Reappropriated Capital <sup>b</sup>		( , , , , , , , , , , , , , , , , , , ,		,		-		, -			-		, -
Total Low & Mod Income Housing Asset	Fund	\$ (3,697,355)	\$	362,827	\$	372,657	\$	389,364	\$	16,707	4.5%	\$	389,364

Five-Year Expenditure Summary												
	(1)		(2)		(3)		(4)		(5)	(6)		(7)
				-	FY 2022-23	- 1	FY 2023-24		Change	Change	I	Y 2024-25
	FY 2020-21	F	Y 2021-22		Revised		Adopted		Amount	Percent		Budget
FUND/DEPARTMENT BUDGET UNIT	Actual		Actual		Budget <sup>a</sup>		Budget		(4) - (3)	(5) / (3)		Plan
MISCELLANEOUS GRANTS FUND												
Operating Budget	3,667,533		3,510,077		9,049,988		4,427,614		(4,622,374)	-51.1%		2,233,962
Interfund Transfers	17,156,546		15,710,876		157,144		162,743		5,599	3.6%		162,743
Capital Budget	5,704,780		6,861,242		40,143,596		4,880,735		(35, 262, 861)	-87.8%		350,000
Sub-Total	26,528,859		26,082,194		49,350,728		9,471,092		(39,879,636)	-80.8%		2,746,705
Less Reappropriated Capital <sup>b</sup>					21,616,810							
Total Miscellaneous Grants Fund	\$ 26,528,859	\$	26,082,194	\$	27,733,918	\$	9,471,092	\$	(18,262,826)	-65.9%	\$	2,746,705
PARKING AUTHORITY FUND												
Operating Budget	1,050		1,000		900		900		-	0.0%		900
Interfund Transfers	10,998,895		-		-		-		-	N/A		-
Capital Budget	1,707,582		56,471		352,624		-		(352,624)	-100.0%		-
Sub-Total	12,707,527		57,471		353,524		900		(352,624)	-99.7%		900
Less Reappropriated Capital <sup>b</sup>					352,624							
Total Parking Authority Fund	\$ 12,707,527	\$	57,471	\$	900	\$	900	\$	-	0.0%	\$	900
PARKS AND RECREATION FUND												
Capital Budget	28,841		164,742		136,542		-		(136,542)	-100.0%		-
Sub-Total	28,841		164,742		136,542		-		(136,542)	-100.0%		-
Less Reappropriated Capital <sup>b</sup>					136,542							
Total Parks & Recreation Fund	\$ 28,841	\$	164,742	\$	-	\$	-	\$	-	N/A	\$	-
PIER FUND												
Operating Budget	5,715,185		6,504,664		7,506,557		7,797,038		290,481	3.9%		8,197,133
All Other Transactions (Non-Departmental)	717,176		(3,147)		73,603		9,445		(64,158)	-87.2%		9,917
Interfund Transfers	(2,796,326)		(3,411,613)		(2,814,738)		(585,734)		2,229,004	-79.2%		(3,570,382)
Capital Budget	2,419,132		5,115,568		6,027,179		4,883,787		(1,143,392)	-19.0%		5,333,787
Sub-Total	6,055,166		8,205,472		10,792,601		12,104,536		1,311,935	12.2%		9,970,455
Less Reappropriated Capital <sup>b</sup>	<b>A A A A B B B B B B B B B B</b>	_		_	1,288,318	_	40 404 500	_		0= 404	_	
Total Pier Fund	\$ 6,055,166	\$	8,205,472	\$	9,504,283	\$	12,104,536	\$	2,600,253	27.4%	\$	9,970,455
RESOURCE RECOVERY & RECYCLING FUND	04 400 745		05.004.400		00.470.404		00.004.040		5.540.005	10.10/		25.004.000
Operating Budget	24,136,745		25,364,189		28,470,181		33,984,046		5,513,865	19.4%		35,361,026
All Other Transactions (Non-Departmental)	(110,241)		9,688		250,693		89,704		(160,989)	-64.2%		94,189
Interfund Transfers	231,217		272,312		1,141,235		1,185,175		43,940	3.9%		1,207,273
Capital Budget	3,429,941		4,044,144		6,805,727		4,113,227		(2,692,500)	-39.6%		4,220,527
Sub-Total	27,687,663		29,690,333		36,667,836		39,372,152		2,704,316	7.4%		40,883,015
Less Reappropriated Capital <sup>b</sup>					2,239,141							
Total Resource Recovery & Recycling Fund	\$ 27,687,663	\$	29,690,333	\$	34,428,695	\$	39,372,152	\$	4,943,457	14.4%	\$	40,883,015

# FY 2023-25 ADOPTED BIENNIAL BUDGET EXPENDITURES - FIVE-YEAR EXPENDITURE SUMMARY

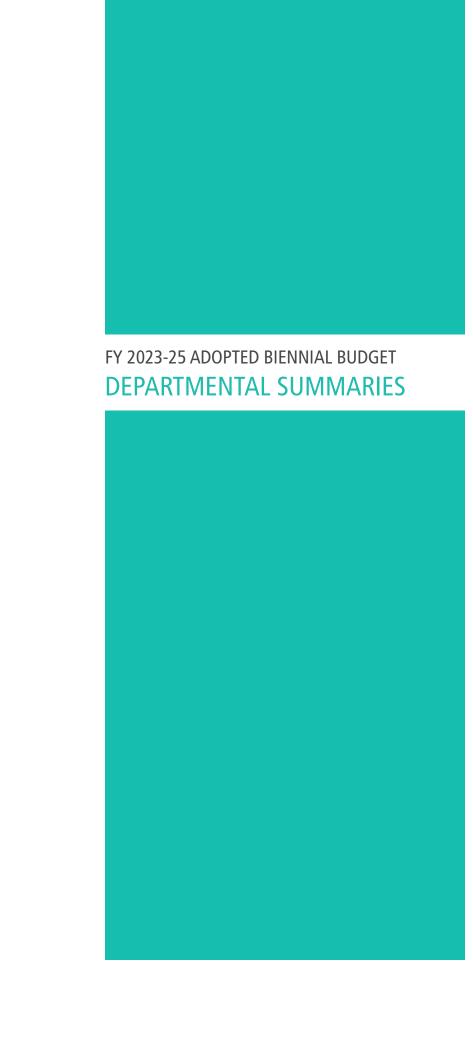
Five-Year Expenditure Summary									
Tive-real Expenditure Summary		(1)		(2)	(3)	(4)	(5)	(6)	(7)
		(1)		(2)	FY 2022-23	FY 2023-24	Change	Change	Y 2024-25
	F	Y 2020-21	F	FY 2021-22	Revised	Adopted	Amount	Percent	Budget
FUND/DEPARTMENT BUDGET UNIT	-	Actual		Actual	Budget a	Budget	(4) - (3)	(5) / (3)	Plan
SELF-INSURANCE, BUS FUND									
Operating Budget		3,980,887		3,271,764	3,157,535	4,260,936	1,103,401	34.9%	4,919,717
Interfund Transfers		328,722		339,779	309,414	448,994	139,580	45.1%	471,373
Sub-Total		4,309,608		3,611,543	3,466,949	4,709,930	1,242,981	35.9%	5,391,090
Less Reappropriated Capital <sup>b</sup>					-				
Total Self-Insurance, Bus Fund	\$	4,309,608	\$	3,611,543	\$ 3,466,949	\$ 4,709,930	\$ 1,242,981	35.9%	\$ 5,391,090
SELF-INSURANCE, COMPREHENSIVE FUND									
Operating Budget		63,508,418		14,872,117	5,739,311	8,056,782	2,317,471	40.4%	9,432,411
Interfund Transfers		504,600		502,192	487,682	625,451	137,769	28.2%	661,947
Sub-Total		64,013,018		15,374,309	6,226,993	8,682,233	2,455,240	39.4%	10,094,358
Less Reappropriated Capital <sup>b</sup>					-				
Total Self-Insurance, Comprehensive Fund	\$	64,013,018	\$	15,374,309	\$ 6,226,993	\$ 8,682,233	\$ 2,455,240	39.4%	\$ 10,094,358
SELF-INSURANCE, RISK MANAGEMENT ADMI	NIS	TRATION FUI	ND						
Operating Budget		5,450,147		6,407,654	7,890,188	8,206,906	316,718	4.0%	8,461,320
All Other Transactions (Non-Departmental)		(7,321)		14,033	41,851	23,697	(18, 154)	-43.4%	24,882
Interfund Transfers		(1,992,253)		(2,059,268)	(2,053,007)	(2,846,696)	(793,689)	38.7%	(2,987,662)
Capital Budget		92,732		32,433	34,148	34,188	40	0.1%	34,188
Sub-Total		3,543,305		4,394,852	5,913,180	5,418,095	(495,085)	-8.4%	5,532,728
Less Reappropriated Capital <sup>b</sup>					-				
Total Self-Insurance, Risk Mgmt Admin Fund	\$	3,543,305	\$	4,394,852	\$ 5,913,180	\$ 5,418,095	\$ (495,085)	-8.4%	\$ 5,532,728
SELF-INSURANCE, WORKERS' COMPENSATION	ON F	UND							
Operating Budget		13,626,153		9,495,815	13,097,563	13,703,476	605,913	4.6%	14,047,485
Interfund Transfers		1,334,810		1,379,710	1,315,011	1,823,182	508,171	38.6%	1,914,063
Sub-Total		14,960,962		10,875,524	14,412,574	15,526,658	1,114,084	7.7%	15,961,548
Less Reappropriated Capital <sup>b</sup>					-				
Total Self-Insurance, Workers' Comp Fund	\$	14,960,962	\$	10,875,524	\$ 14,412,574	\$ 15,526,658	\$ 1,114,084	7.7%	\$ 15,961,548
SCAQMD AB 2766 FUND									
All Other Transactions (Non-Departmental)		7,317		7,463	-	-	-	N/A	-
Capital Budget				274,122	842,161	112,000	(730,161)	-86.7%	
Sub-Total		7,317		281,585	842,161	112,000	(730,161)	-86.7%	-
Less Reappropriated Capital <sup>b</sup>					190,161				
Total SCAQMD AB 2766 Fund	\$	7,317	\$	281,585	\$ 652,000	\$ 112,000	\$ (540,000)	-82.8%	\$ -

# FY 2023-25 ADOPTED BIENNIAL BUDGET EXPENDITURES - FIVE-YEAR EXPENDITURE SUMMARY

Five-Year Expenditure Summary							
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	. ,	` '	FY 2022-23	FY 2023-24	Change	Change	FY 2024-25
	FY 2020-21	FY 2021-22	Revised	Adopted	Amount	Percent	Budget
FUND/DEPARTMENT BUDGET UNIT	Actual	Actual	Budget <sup>a</sup>	Budget	(4) - (3)	(5) / (3)	Plan
SPECIAL REVENUE SOURCE FUND							
Operating Budget	2,173,132	2,505,412	3,493,499	3,182,487	(311,012)	-8.9%	3,144,423
Interfund Transfers	(13,726,217	(7,916,973	3) (7,080,326	(6,599,665)	480,661	-6.8%	(6,610,476
Capital Budget	3,590,370	1,921,253	12,996,323	2,631,300	(10,365,023)	-79.8%	3,245,000
Sub-Total	(7,962,714	(3,490,307	7) 9,409,496	(785,878)	(10, 195, 374)	-108.4%	(221,053
Less Reappropriated Capital <sup>b</sup>			8,558,665	i			
Total Special Revenue Source Fund	\$ (7,962,714	) \$ (3,490,307	7) \$ 850,831	\$ (785,878)	\$ (1,636,709)	-192.4%	\$ (221,053)
STORMWATER MANAGEMENT FUND							
All Other Transactions (Non-Departmental)	9,166	36,719	185,245	37,429	(147,816)	-79.8%	38,178
Interfund Transfers	740,125	1,335,657	7 1,136,504	1,300,663	164,159	14.4%	1,393,187
Capital Budget	<del>-</del>	434,729	3,253,122	! <b>-</b>	(3, 253, 122)	-100.0%	
Sub-Total	749,292	1,807,106	4,574,871	1,338,092	(3,236,779)	-70.8%	1,431,365
Less Reappropriated Capital <sup>b</sup>			3,253,122	<u>!</u>			
Total Stormwater Management Fund	\$ 749,292	\$ 1,807,106	5 \$ 1,321,749	\$ 1,338,092	\$ 16,343	1.2%	\$ 1,431,365
Total Stormwater Management Fund TORCA FUND	\$ 749,292	\$ 1,807,100	5 \$ 1,321,749	1,338,092	\$ 16,343	1.2%	\$ 1,431,365
TORCA FUND Operating Budget	<b>\$ 749,292</b> 3,511				<b>\$ 16,343</b> 120	2.0%	\$ 1,431,365 6,242
TORCA FUND		39	6,000				
TORCA FUND Operating Budget	3,511	39 59,49	6,000	6,120		2.0%	
TORCA FUND Operating Budget All Other Transactions (Non-Departmental)	3,511 188	39 59,49 118,647	6,000 I	6,120 - - 116,472	120	2.0% N/A 35.0%	6,242
TORCA FUND Operating Budget All Other Transactions (Non-Departmental) Interfund Transfers	3,511 188 51,645	39 59,49 118,647 1,344,226	6,000 6,000 7 86,268 6 1,919,349	6,120  3 116,472	120 - 30,204	2.0% N/A 35.0%	6,242
TORCA FUND Operating Budget All Other Transactions (Non-Departmental) Interfund Transfers Capital Budget	3,511 188 51,645 63,290	39 59,49 118,647 1,344,226	6,000 6,000 7 86,268 6 1,919,349	6,120  5 116,472  122,592	120 - 30,204 (1,919,349)	2.0% N/A 35.0% -100.0%	6,242 - 116,472
TORCA FUND Operating Budget All Other Transactions (Non-Departmental) Interfund Transfers Capital Budget Sub-Total	3,511 188 51,645 63,290 118,635	39 59,49 118,64 1,344,226 1,522,404	6,000 7 86,268 6 1,919,349 4 2,011,617 1,919,349	6,120 116,472 - 122,592	120 - 30,204 (1,919,349) (1,889,025)	2.0% N/A 35.0% -100.0%	6,242 - 116,472
TORCA FUND Operating Budget All Other Transactions (Non-Departmental) Interfund Transfers Capital Budget Sub-Total Less Reappropriated Capital b Total TORCA Fund VEHICLE MANAGEMENT FUND	3,511 188 51,645 63,290 118,635	39 59,49 118,64 1,344,226 1,522,404	6,000 7 86,268 6 1,919,349 4 2,011,617 1,919,349	6,120 116,472 - 122,592	120 - 30,204 (1,919,349) (1,889,025)	2.0% N/A 35.0% -100.0% -93.9%	6,242 - 116,472 - 122,714
TORCA FUND  Operating Budget All Other Transactions (Non-Departmental) Interfund Transfers Capital Budget  Sub-Total Less Reappropriated Capital b  Total TORCA Fund	3,511 188 51,645 63,290 118,635	39 59,49 118,647 1,344,226 1,522,404 \$ 1,522,404	6,000 7 86,268 6 1,919,349 4 2,011,617 1,919,349 4 \$ 92,268	6,120 - 116,472 - 122,592 - 122,592	120 - 30,204 (1,919,349) (1,889,025)	2.0% N/A 35.0% -100.0% -93.9%	6,242 - 116,472 - 122,714
TORCA FUND Operating Budget All Other Transactions (Non-Departmental) Interfund Transfers Capital Budget Sub-Total Less Reappropriated Capital b Total TORCA Fund VEHICLE MANAGEMENT FUND	3,511 188 51,645 63,290 118,635 \$ 118,635	39 59,49 118,647 1,344,226 1,522,404 \$ 1,522,404	6,000 7 86,268 6 1,919,349 4 2,011,617 1,919,349 4 <b>92,268</b> 0 7,810,000	6,120 - 116,472 - 122,592 - 122,592 - 8,500,053	120 - 30,204 (1,919,349) (1,889,025) \$ 30,324	2.0% N/A 35.0% -100.0% -93.9%	6,242 - 116,472 - 122,714 \$ 122,714
TORCA FUND Operating Budget All Other Transactions (Non-Departmental) Interfund Transfers Capital Budget Sub-Total Less Reappropriated Capital b Total TORCA Fund  VEHICLE MANAGEMENT FUND Operating Budget	3,511 188 51,645 63,290 118,635 \$ 118,635	38 59,49 118,647 1,344,226 1,522,404 <b>1,522,40</b> 4 7,476,726 6,292	6,000 7 86,268 6 1,919,349 4 2,011,617 1,919,349 4 <b>92,268</b> 0 7,810,000 2 57,956	6,120 - 116,472 - 122,592 - 122,592 - 8,500,053 - 27,161	120 - 30,204 (1,919,349) (1,889,025) \$ 30,324	2.0% N/A 35.0% -100.0% -93.9% 32.9%	6,242 - 116,472 - 122,714 \$ 122,714
TORCA FUND Operating Budget All Other Transactions (Non-Departmental) Interfund Transfers Capital Budget Sub-Total Less Reappropriated Capital b Total TORCA Fund  VEHICLE MANAGEMENT FUND Operating Budget All Other Transactions (Non-Departmental)	3,511 188 51,645 63,290 118,635 \$ 118,635 6,979,583 (30,187	39 59,49 118,647 1,344,226 1,522,404 3 1,522,404 7,476,726 6,292 63,31	6,000 7 86,268 6 1,919,349 4 2,011,617 1,919,349 4 <b>92,268</b> 0 7,810,000 2 57,956 1 58,960	6,120 	120 - 30,204 (1,919,349) (1,889,025) \$ 30,324 690,053 (30,795)	2.0% N/A 35.0% -100.0% -93.9% 32.9% 8.8% -53.1% -92.0%	6,242 - 116,472 - 122,714 \$ 122,714 9,034,771 28,519
Operating Budget All Other Transactions (Non-Departmental) Interfund Transfers Capital Budget Sub-Total Less Reappropriated Capital  Total TORCA Fund  VEHICLE MANAGEMENT FUND Operating Budget All Other Transactions (Non-Departmental) Interfund Transfers	3,511 188 51,645 63,290 118,635 \$ 118,635 \$ (30,187 60,833	39 59,49 118,647 1,344,226 1,522,404 3 1,522,404 7,476,726 6 3,31 1,619,728	6,000 7 86,268 6 1,919,349 4 2,011,617 1,919,349 4 <b>92,268</b> 0 7,810,000 2 57,956 58,960 3 27,564,735	6,120 	120 - 30,204 (1,919,349) (1,889,025) \$ 30,324 690,053 (30,795) (54,270)	2.0% N/A 35.0% -100.0% -93.9% 32.9% 8.8% -53.1% -92.0% -62.8%	6,242 - 116,472 - 122,714 \$ 122,714 9,034,771 28,519 4,874
Operating Budget All Other Transactions (Non-Departmental) Interfund Transfers Capital Budget Sub-Total Less Reappropriated Capital  Total TORCA Fund  VEHICLE MANAGEMENT FUND Operating Budget All Other Transactions (Non-Departmental) Interfund Transfers Capital Budget	3,511 188 51,645 63,290 118,635 \$ 118,635 \$ 6,979,583 (30,187 60,833 2,411,473	39 59,49 118,647 1,344,226 1,522,404 3 1,522,404 7,476,726 6 3,31 1,619,728	6,000 7 86,268 6 1,919,349 4 2,011,617 1,919,349 4 <b>92,268</b> 0 7,810,000 2 57,956 58,960 3 27,564,735	6,120 - 116,472 - 122,592 3 \$ 122,592 8,500,053 27,161 4,690 10,264,552 18,796,456	120 - 30,204 (1,919,349) (1,889,025) \$ 30,324 690,053 (30,795) (54,270) (17,300,183)	2.0% N/A 35.0% -100.0% -93.9% 32.9% 8.8% -53.1% -92.0% -62.8%	6,242 - 116,472 - 122,714 \$ 122,714 \$ 9,034,771 28,519 4,874 5,960,302

# FY 2023-25 ADOPTED BIENNIAL BUDGET EXPENDITURES - FIVE-YEAR EXPENDITURE SUMMARY

Five-Year Expenditure Summary							
	(1)	(2)	(3)	(4)	(5)	(6)	(7)
			FY 2022-23	FY 2023-24	Change	Change	FY 2024-25
	FY 2020-21	FY 2021-22	Revised	Adopted	Amount	Percent	Budget
FUND/DEPARTMENT BUDGET UNIT	Actual	Actual	Budget <sup>a</sup>	Budget	(4) - (3)	(5) / (3)	Plan
WASTEWATER FUND							
Operating Budget	12,105,397	10,281,690	19,026,148	20,257,741	1,231,593	6.5%	20,990,886
All Other Transactions (Non-Departmental)	(5,592)	24,083	65,667	17,978	(47,689)	-72.6%	18,877
Interfund Transfers	14,947,487	(552,236)	(1,333,692)	(3,686,619)	(2,352,927)	176.4%	(2,763,211)
Capital Budget	21,856,073	27,652,067	29,721,555	7,104,497	(22,617,058)	-76.1%	7,645,797
Sub-Total	48,903,365	37,405,603	47,479,678	23,693,597	(23,786,081)	-50.1%	25,892,349
Less Reappropriated Capital <sup>b</sup>			20,482,974				
Total Wastewater Fund	\$ 48,903,365	\$ 37,405,603	\$ 26,996,704	\$ 23,693,597	\$ (3,303,107)	-12.2%	\$ 25,892,349
WATER FUND							
Operating Budget	23,939,408	26,940,310	29,263,479	28,757,240	(506, 239)	-1.7%	30,030,738
All Other Transactions (Non-Departmental)	(15,225)	65,500	104,078	46,827	(57,251)	-55.0%	49,169
Interfund Transfers	1,221,097	428,007	1,246,822	1,307,071	60,249	4.8%	1,344,126
Capital Budget	18,995,441	35,190,547	109,342,258	16,525,714	(92,816,544)	-84.9%	18,693,414
Sub-Total	44,140,721	62,624,364	139,956,637	46,636,852	(93,319,785)	-66.7%	50,117,447
Less Reappropriated Capital <sup>b</sup>			91,091,123				
Total Water Fund	\$ 44,140,721	\$ 62,624,364	\$ 48,865,514	\$ 46,636,852	\$ (2,228,662)	-4.6%	\$ 50,117,447
ALL FUNDS							
Operating Budget	592,083,404	555,575,433	626,563,245	654,877,499	28,314,254	4.5%	681,423,958
All Other Transactions (Non-Departmental)	50,199,114	110,043,914	61,072,517	57,914,396	(3,158,121)	-5.2%	59,175,129
Interfund Transfers	(536,048)	(628,665)	(572,681)	(602,918)	(30, 237)	5.3%	(620,561)
Capital Budget	129,817,856	143,628,851	459,826,553	116,869,252	(342,957,301)	-74.6%	98,742,367
Sub-Total	771,564,326	808,619,533	1,146,889,634	829,058,229	(317,831,405)	-27.7%	838,720,893
Less Reappropriated Capital <sup>b</sup>			342,389,925				
Total All Funds	771,564,326	808,619,533	804,499,709	829,058,229	\$ 24,558,520	3.1%	838,720,893
Less Reimbursements and Transfers							
Operating	(74,609,839)	(123,891,790)	(73,738,776)	(71,234,507)	2,504,269	-3.4%	(75,273,625)
Capital	(4,339,332)	(8,018,452)	(12,230,656)	(12,789,547)	(558,891)	4.6%	(12,865,947)
GRAND TOTAL	\$ 692,615,154	\$ 676,709,291	\$ 718,530,277	\$ 745,034,175	\$ 26,503,898	3.7%	\$ 750,581,321
			· · ·				



# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - CITY COUNCIL

This section presents a description of each department, its mission and the services provided by its divisions. It identifies how department projects, programs, and initiatives align with and contribute to positive outcomes. It also identifies the divisional expenditure budget and related positions.

## **CITY COUNCIL**

The mission of the City Council is to adopt legislation and provide direction to the administration of the City and to promote the best interests of the community locally and with other governmental agencies.



EXPENDITURES	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 REVISED BUDGET	2023-24 ADOPTED BUDGET	2024-25 BUDGET PLAN
General Fund					
Salaries and Wages	\$ 481,653	\$ 478,803	\$ 607,952	\$ 595,654	\$ 636,868
Supplies and Expenses	312,807	326,301	285,720	291,436	297,265
Subtotal	794,460	805,104	893,672	887,090	934,133
<b>Total All Funds</b>					
Salaries and Wages	481,653	478,803	607,952	595,654	636,868
Supplies and Expenses	312,807	326,301	285,720	291,436	297,265
Total Department	\$ 794,460	\$ 805,104	\$ 893,672	\$ 887,090	\$ 934,133

	2020-21	2021-22	2022-23	2023-24	2024-25
	REVISED	REVISED	REVISED	<b>ADOPTED</b>	BUDGET
PERSONNEL	BUDGET	BUDGET	BUDGET	BUDGET	PLAN
Permanent Employees	1.0	2.0	2.0	2.0	2.0
Temporary Staffing	0.0	0.0	0.0	0.0	0.0
Total Personnel & Staffing	1.0	2.0	2.0	2.0	2.0



# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - CITY COUNCIL

# **SERVICE BY DIVISION**

The City Council provides leadership in establishing policies for the conduct of municipal affairs while acting as the principal policymakers for the City; oversees the delivery of basic City services; formulates community priorities for allocation of City resources; and holds regularly scheduled meetings, hearings, and study sessions to receive citizens' input and conduct City business in a public forum. Staff manages constituent services and the City's legislative and intergovernmental affairs programs and provides Council members with scheduling, communications and other administrative support.

# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - CITY MANAGER

### **CITY MANAGER**

The City Manager's Office leads the team of City departments and staff to implement the Council's vision based on Council priorities and direction. The Department's mission is to foster collaboration and innovation across the City, guided by the values of accountability, equity, inclusion, innovation, resilience, safety, and stewardship.



EXPENDITURES	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 REVISED BUDGET	2023-24 ADOPTED BUDGET	2024-25 BUDGET PLAN
General Fund					
Salaries and Wages	\$ 9,047,380	\$ 9,416,183	\$ 9,939,320	\$ 10,618,911	\$ 11,122,998
Supplies and Expenses	1,804,267	1,695,026	2,099,696	2,183,381	2,235,693
Subtotal	10,851,647	11,111,209	12,039,016	12,802,292	13,358,691
Miscellaneous Grants Fund					
Supplies and Expenses	483,039	14	565,000	-	-
Subtotal	483,039	14	565,000	-	-
Total All Funds					
Salaries and Wages	9,047,380	9,416,183	9,939,320	10,618,911	11,122,998
Supplies and Expenses	2,287,306	1,695,040	2,664,696	2,183,381	2,235,693
Total Department	\$ 11,334,686	\$ 11,111,223	\$ 12,604,016	\$ 12,802,292	\$ 13,358,691
	2020-21	2021-22	2022-23	2023-24	2024-25
	REVISED	<b>REVISED</b>	<b>REVISED</b>	<b>ADOPTED</b>	BUDGET
PERSONNEL	BUDGET	BUDGET	BUDGET	BUDGET	PLAN
Permanent Employees	47.0	51.0	55.0	56.0	56.0
Temporary Staffing	1.0	1.9	1.4	1.4	1.4
Total Personnel & Staffing	48.0	52.9	56.4	57.4	57.4

# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - CITY MANAGER

### **SERVICE BY DIVISION**

#### **ADMINISTRATION**

The Administration Division is responsible for supporting the departments in their efforts to provide efficient and cost-effective City programs and policies. The division oversees major City-initiated projects, coordinates policy development, advocates for City priorities and programs, provides guidance on the annual budget process, and manages the City Council agendas. In addition to these functions, the Administration Division houses five teams:

- 311 Customer Service provides centralized customer response for all non-public safety services via in person, phone, web and mobile app in multiple languages;
- Community Partnerships manages relationships with key City partners, including Santa Monica Travel and Tourism, the We Are Santa Monica Fund, and others;
- Diversity, Equity and Inclusion works to advance racial equity and social diversity to improve the wellbeing
  of people who live, work, play, and do business in our City;
- Public Information administers Citywide strategic outreach via digital and print media, manages media relations and outreach, covers government meetings and produces City videos; and
- Policy and Legislative Affairs advances the Council's legislative platform through work with City lobbyists and supports the development of City policy recommendations supporting Council priorities.

#### OFFICE OF EMERGENCY MANAGEMENT

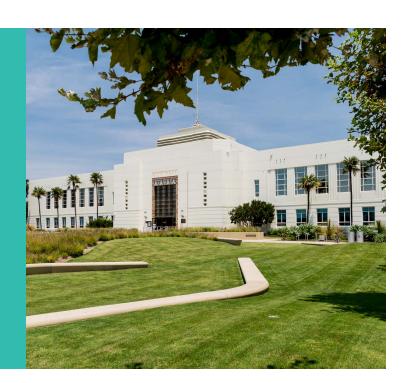
The Office of Emergency Management (OEM) is responsible for the City's emergency response and planning efforts including mitigation, preparedness, response, and recovery to community-wide hazards and disaster events. OEM is made up of two divisions. The Emergency Services Division implements extensive disaster planning, training, and proactive community-based disaster preparedness programs to ensure that the City of Santa Monica is a disaster resilient community. Emergency Services also oversees the operation of the City's Emergency Operation Center (EOC). The Public Safety Communications Division is responsible for providing communications services to the police and fire departments, including answering 911 and non-emergency telephone calls, dispatching public safety resources, and providing emergency medical dispatch services.



# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - CITY ATTORNEY

### **CITY ATTORNEY**

The City Attorney's Office provides the City Council, City Manager, City Clerk, and staff with the highest quality legal services. The services the office provides are objective, timely, comprehensive, vigorous, and fair. Prosecutors diligently, compassionately, and justly enforce the law on behalf of the People of the State of California. In all functions, the office is ethical and costeffective in promoting the community's interests in equity, justice, and fairness.



# **DEPARTMENT RESOURCES**

**Total Personnel & Staffing** 

			2022-23	2023-24	2024-25
	2020-21	2021-22	REVISED	ADOPTED	BUDGET
EXPENDITURES	ACTUAL	ACTUAL	BUDGET	BUDGET	PLAN
General Fund					
Salaries and Wages	\$ 10,336,488	\$ 10,812,356	\$ 11,716,568	\$ 12,286,477	\$ 12,886,110
Supplies and Expenses	962,140	1,063,389	850,126	757,966	784,923
Subtotal	11,298,628	11,875,745	12,566,694	13,044,443	13,671,033
Total All Funds					
Salaries and Wages	10,336,488	10,812,356	11,716,568	12,286,477	12,886,110
Supplies and Expenses	962,140	1,063,389	850,126	757,966	784,923
<b>Total Department</b>	\$ 11,298,628	\$ 11,875,745	\$ 12,566,694	\$ 13,044,443	\$ 13,671,033
	2020-21	2021-22	2022-23	2023-24	2024-25
	REVISED	REVISED	REVISED	ADOPTED	BUDGET
PERSONNEL	BUDGET	BUDGET	BUDGET	BUDGET	PLAN
Permanent Employees	42.0	43.0	44.0	44.0	44.0
Temporary Staffing	0.5	0.5	0.5	0.5	0.5

43.5

44.5

44.5

44.5

# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - CITY ATTORNEY

## **SERVICE BY DIVISION**

#### **ADMINISTRATION**

The Administrative Unit supports the work of the entire office. Among other things, administrative staff manage the office budget; manage procurement, city wide legal contracts and invoices; handle office personnel matters; recruiting, onboarding, offboarding; manage technology including hardware, software, and the City website; manage facilities and supplies; and manage the City Attorney's Office's (CAO) ongoing response to health and safety issues.

#### **LITIGATION**

The work of the Litigation Unit is as varied and complex as the City's operations. The unit defends the City in state and federal court lawsuits covering nearly every aspect of the operations of Big Blue Bus, Public Works, Community Development, Community Services, Human Resources, Police, and Fire Departments, and more. Litigators work closely with City staff, shepherding employees through the legal process from discovery to trial and appeal. The unit also initiates litigation to obtain monetary recovery for the City from third party individuals and entities. While civil lawsuits focus on past events, the unit also works closely with Risk Management to provide preventive legal advice based on experience. Lawyers make recommendations with the goal of improving safety and reducing claims.

#### **CRIMINAL PROSECUTION**

The Criminal Prosecution Unit represents the People in misdemeanor criminal matters, many of which used to be considered felony crimes. Prosecuted offenses range from Penal Code violations, such as driving under the influence, assault, theft, and domestic violence, to local infractions. Most cases are referred by the Santa Monica Police Department, but cases also come from other City departments and public agencies. The unit assists victims of crime (especially victims of domestic violence) by providing support prior to and in court proceedings, connecting victims to available resources, and processing restitution payments. The unit also staffs the City's drug, mental illness, and homeless courts, which are diversion programs designed to address and remedy underlying causes of unlawful conduct with a focus on racial equity within the justice system.

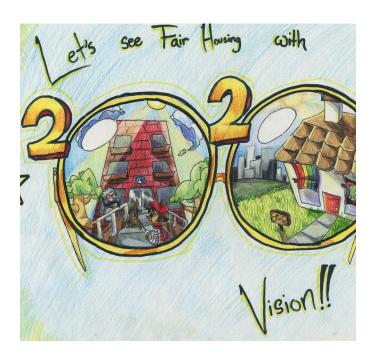


# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - CITY ATTORNEY

#### **ADVISORY**

The Advisory Unit provides legal advice on a wide range of issues to the City Council, the City's boards and commissions, the Emergency Operations, and all City staff. The unit drafts and reviews emergency orders, ordinances, resolutions, contracts, leases, memos, and other legal documents. The unit also handles land use, constitutional, and other specialized litigation, including appeals; and oversees personnel issues and investigations.

#### CONSUMER PROTECTION



The Consumer Protection Unit brings affirmative litigation to address violations of consumer protection and fair housing laws, including federal, state, and local laws that prohibit housing discrimination, protect tenants against harassment and other unlawful conduct, and protect consumers against fraud and unfair business practices. The unit also prosecutes code violations, handling administrative appeals and pursuing criminal actions. The unit enforces state and local emergency eviction laws; building and fire codes; state and local laws regulating nuisances, contractors, massage businesses, and alcohol serving establishments; zoning; historic resources; signs; minimum wage; business licensing; and tenant relocation. The unit educates the community on their legal rights. The unit also handles responses to Public Records Act requests.



# **DEPARTMENTAL SUMMARIES** - RECORDS AND ELECTION SERVICES (CITY CLERK)

# RECORDS AND ELECTION SERVICES (CITY CLERK)

The mission of the City Clerk is to serve as the City Elections Official, Political Reform Filing Officer, and Compliance Officer for the Public Records Act, Brown Act, and local statutes. The City Clerk's Office facilitates the democratic process by conducting City elections for voters and candidates. It provides support to the City Council and records Council proceedings; manages the City's records and coordinates responses to public requests for information; accepts federal passport applications; provides mail and printing services to internal departments; and cost-effectively carries out all programs of this office.



EXPENDITURES	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 REVISED BUDGET	2023-24 ADOPTED BUDGET	2024-25 BUDGET PLAN
General Fund					
Salaries and Wages	\$ 1,767,883	\$ 1,889,962	\$ 1,959,506	\$ 2,064,362	\$ 2,166,381
Supplies and Expenses	1,472,206	627,603	1,575,365	783,986	1,573,542
Subtotal	3,240,089	2,517,565	3,534,871	2,848,348	3,739,923
Total All Funds					
Salaries and Wages	1,767,883	1,889,962	1,959,506	2,064,362	2,166,381
Supplies and Expenses	1,472,206	627,603	1,575,365	783,986	1,573,542
Total Department	\$ 3,240,089	\$ 2,517,565	\$ 3,534,871	\$ 2,848,348	\$ 3,739,923

	2020-21	2021-22	2022-23	2023-24	2024-25
	REVISED	REVISED	REVISED	<b>ADOPTED</b>	BUDGET
PERSONNEL	BUDGET	BUDGET	BUDGET	BUDGET	PLAN
Permanent Employees	12.0	12.0	12.0	13.0	13.0
Temporary Staffing	0.0	0.0	0.0	0.0	0.0
Total Personnel & Staffing	12.0	12.0	12.0	13.0	13.0



# **DEPARTMENTAL SUMMARIES** - RECORDS AND ELECTION SERVICES (CITY CLERK)

## **SERVICE BY DIVISION**

#### **ADMINISTRATION**

The Administration Division carries out the official duties of the City Clerk as required by local law and the Brown Act (Open Meetings Law), Public Records Act and Political Reform Act. The division prepares and disseminates the City Council meeting agenda and packets; maintains the City's legislative history for the City Council, Redevelopment Successor Agency, and Public Finance, Housing and Parking Authorities. Additionally, division staff serve as the Board Secretaries of the Audit Subcommittee and Clean Beaches & Ocean Oversight Committee. The office also maintains the City's Boards/Commissions Appointments List, Lobbyist Registry and Council's Oaks Initiative Log; administers the Records Management Program; attests to contracts executed by the City Manager; and serves as a Passport Acceptance Facility.

#### **ELECTIONS**

The City Clerk serves as the City's Elections Official and Filing Officer as required by local and State Election Codes and the State Political Reform Act. The division conducts special municipal elections, coordinates consolidated regular City Council, Rent Control Board, Santa Monica — Malibu Unified School District (SMMUSD) Board and Santa Monica City College (SMCC) Board elections with the Los Angeles County Clerk/Registrar-Recorder, and maintains the official election records. The division is staffed by Administration and Support Services personnel.



### FY 2023-25 ADOPTED BIENNIAL BUDGET

# **DEPARTMENTAL SUMMARIES** - RECORDS AND ELECTION SERVICES (CITY CLERK)

#### **SUPPORT SERVICES**

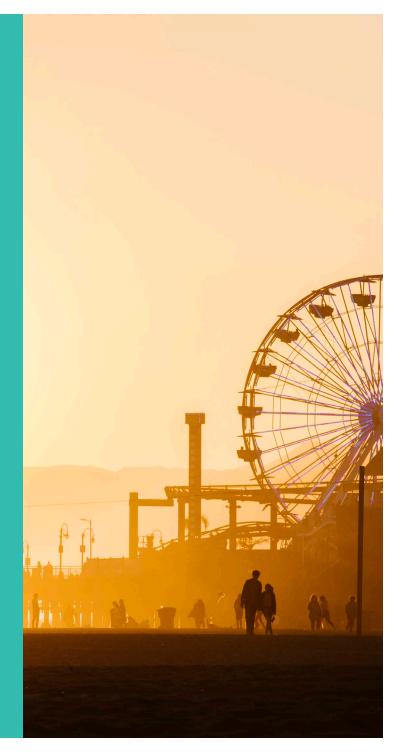
The Support Services Division provides internal support to City staff and provides all City departments with high quality reprographic services and efficient internal and external mail service. Support Services personnel also provide additional staffing for Administration and Election events.





# COMMUNITY DEVELOPMENT

The mission of the Community Development Department is focused on the built environment and the encouragement and expansion of economic opportunities for businesses and residents. The department facilitates new investment and encourages economic activity by introducing code amendments to streamline the land use entitlement process and review for development applications consistent with the City's adopted land use policies. The department ensures that development projects comply with applicable standards, project design reflects the City's aesthetic character, and historic resources are protected. The Department is also responsible for development review, plan check, building inspections, code enforcement, implementing City real estate transactions, promoting economic sustainability, serving as liaison to the business districts, managing leasing and licensing of City property, operating the Santa Monica Farmers Markets, managing the Santa Monica Beach and Pier, and administering the wind-down of the former Redevelopment Agency.



# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - COMMUNITY DEVELOPMENT

EXPENDITURES	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 REVISED BUDGET	2023-24 ADOPTED BUDGET	2024-25 BUDGET PLAN
General Fund					
Salaries and Wages	\$ 13,161,251	\$ 13,502,840	\$ 15,200,847	\$ 15,553,259	\$ 16,364,620
Supplies and Expenses	2,053,155	1,237,762	2,185,332	3,024,888	3,115,697
Subtotal -	15,214,406	14,740,602	17,386,179	18,578,147	19,480,317
Beach Fund					
Supplies and Expenses	6,435,384	6,912,028	7,443,583	7,908,585	8,142,769
Subtotal	6,435,384	6,912,028	7,443,583	7,908,585	8,142,769
Miscellaneous Grants Fund					
Supplies and Expenses	355,607	305,517	1,965,260	-	-
Subtotal	355,607	305,517	1,965,260	-	_
Pier Fund	· · · · · · · · · · · · · · · · · · ·	·			
Salaries and Wages	334,672	333,899	331,637	370,655	393,595
Supplies and Expenses	1,468,767	1,902,812	2,421,561	2,579,088	2,749,780
Subtotal	1,803,439	2,236,711	2,753,198	2,949,743	3,143,375
Special Revenue Source Fund					
Supplies and Expenses	259,474	62,296	-	-	-
Subtotal	259,474	62,296	_	-	-
Total All Funds					
Salaries and Wages	13,495,923	13,836,739	15,532,484	15,923,914	16,758,215
Supplies and Expenses	10,572,387	10,420,415	14,015,736	13,512,561	14,008,246
Total Department	\$ 24,068,310	\$ 24,257,154	\$ 29,548,220	\$ 29,436,475	\$ 30,766,461
	2020-21	2021-22	2022-23	2023-24	2024-25
	REVISED	REVISED	REVISED	ADOPTED	BUDGET
PERSONNEL	BUDGET	BUDGET	BUDGET	BUDGET	PLAN
Permanent Employees	79.2	85.2	84.2	86.2	86.2
Temporary Staffing	0.8	0.8	0.8	0.8	0.8
Total Personnel & Staffing	80.0	86.0	85.0	87.0	87.0

## **SERVICE BY DIVISION**

#### **ADMINISTRATION**

The Administration Division coordinates and manages the Department's four other divisions: Building and Safety, City Planning, Code Enforcement, and Economic Development. Responsibilities include providing direction and leadership to the Department, coordinating the wind-down of the former Redevelopment Agency's activities, monitoring staff report preparation, coordination of personnel issues, reviewing and coordinating responses to City Council/citizen inquiries, budget preparation and fiscal tracking, coordinating inter-departmental collaborative objectives, coordinating responses to regional planning initiatives, and researching and analyzing data for inclusion in reports and special studies.

#### **BUILDING AND SAFETY**

The Building and Safety Division ensures the safe construction and occupancy of buildings by verifying construction compliance with regulated building and fire codes, which is achieved through the application and enforcement of State laws and City ordinances governing the construction, use, and maintenance of structures on private and public property throughout the City. In this capacity, the Building and Safety Division administers Federal, State, and Municipal regulations regarding architectural compliance, structural stability, seismic safety, electrical, mechanical, plumbing, disabled access, energy conservation, green building, and tenant protection during construction. Services provided by the Building and Safety Division include public counter permitting operations, plan review, inspections, and maintenance of permit and construction records. Additionally, the division administers the locally implemented Seismic Retrofit Program, where nearly 2,000 buildings were identified as potentially seismically vulnerable in need of seismic retrofit and required to comply with the Program.



# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - COMMUNITY DEVELOPMENT

#### **CITY PLANNING**

The City Planning Division develops long-range policies and plans that shape the built environment and public parks of Santa Monica to address community priorities and changing conditions, in addition to administering and implementing City land use and development policies, the zoning ordinance, housing policies, urban design policies, and the historic preservation program. The division coordinates environmental review, development agreement negotiations, community outreach, and maintains and updates existing policy documents such as the City's General Plan. The Division's current strategic planning projects include the 2021-2029 Housing Element Update and Local Coastal Program Update. Ongoing multi-year strategic planning projects include the Parks and Recreation Master Plan Update, Landmarks Ordinance Update, Tree Preservation Ordinance, and planning for the conversion of the Santa Monica airport after its closure.

#### **CODE ENFORCEMENT**

The Code Enforcement Division ensures that both residents and businesses within the City adhere to Federal, State, and Municipal codes by responding to reported code violations, as well as conducting proactive enforcement. The division responds to violations involving construction work, substandard housing, noise, and property maintenance. They also investigate planning and zoning violations, including adherence to conditional use permit requirements. The division may take enforcement action to compel compliance, including issuing notices of violation or administrative citations. The Code Enforcement Division strives to form partnerships within the community and routinely participates in educational sessions during local neighborhood meetings.

#### **ECONOMIC DEVELOPMENT**

The Economic Development Division is focused on creating a sustainable, equitable and inclusive economy in Santa Monica and continues to lead the Citywide economic recovery effort in response to the economic impacts of the COVID-19 pandemic. The division manages leasing of the City's real estate assets including the Airport, Beach, and Pier properties, the Outdoor Dining program, and provides technical assistance to City departments in lease negotiation, property management, and property reuse and development. The division oversees administration of the Santa Monica Beach and Pier, including management of the multi-departmental funds and coordination with community partners to enhance the visitor experience at the Santa Monica Beach and Municipal Pier, and manages four weekly Santa Monica Farmers Markets. Additionally, the division acts as a liaison and provides technical support to Santa Monica's several business organizations, including the Santa Monica Alliance, Santa Monica Travel and Tourism, the Buy Local Santa Monica Committee and business improvement districts.



# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - FINANCE

## **FINANCE**

The mission of the Finance Department is to provide sound business, financial, and risk management support to internal and external customers, ensuring continuation of public services to the residents, visitors, and businesses of Santa Monica through the protection of financial resources.



					2022-23	2023-24	2024-25
		2020-21		2021-22	REVISED	ADOPTED	BUDGET
EXPENDITURES		ACTUAL		ACTUAL	BUDGET	BUDGET	PLAN
General Fund							
Salaries and Wages	\$	8,230,681	\$	8,365,208	\$ 9,043,123	\$ 9,498,814	\$ 9,986,363
Supplies and Expenses		3,266,259		2,762,730	3,160,842	3,209,560	3,285,746
Subtotal		11,496,940		11,127,938	12,203,965	12,708,374	13,272,109
Self-insurance, Risk Managem	ent	: Administratio	n F	und			
Salaries and Wages		1,535,881		1,590,335	1,856,950	2,041,657	2,158,806
Supplies and Expenses		3,914,266		4,817,319	6,033,238	6,165,249	6,302,514
Subtotal		5,450,147		6,407,654	7,890,188	8,206,906	8,461,320
<b>Total All Funds</b>							
Salaries and Wages		9,766,562		9,955,543	10,900,073	11,540,471	12,145,169
Supplies and Expenses		7,180,525		7,580,049	9,194,080	9,374,809	9,588,260
Total Department	\$	16,947,087	\$	17,535,592	\$ 20,094,153	\$ 20,915,280	\$ 21,733,429

PERSONNEL	2020-21 REVISED BUDGET	2021-22 REVISED BUDGET	2022-23 REVISED BUDGET	2023-24 ADOPTED BUDGET	2024-25 BUDGET PLAN
Permanent Employees	61.3	64.3	66.3	67.3	67.3
Temporary Staffing	0.0	0.0	0.0	0.5	0.5
Total Personnel & Staffing	61.3	64.3	66.3	67.7	67.7

## **SERVICE BY DIVISION**



#### **ADMINISTRATION**

The Administration Division is responsible for financial strategic planning, providing overall long-range financial projections, and managing debt issuance and compliance. In addition, the division is responsible for directing the Department's divisions, coordinating personnel activities, staff reports, budgets and fiscal tracking, and responding to inquiries from the public. The division also staffs the Audit Subcommittee, administers the internal audit function, and staffs the Measure CS Advisory Committee.

#### **BUDGET**

The Budget Division is responsible for developing and monitoring the City's multi-year budget; preparing the long-term financial forecast and periodic financial status updates; developing and implementing budget policies, systems, and procedures; and providing budgetary guidance and support to City departments.

#### FINANCIAL OPERATIONS

The Financial Operations Division is responsible for the City's financial reporting; accounts payable; payroll; grants monitoring; and management, maintenance, and development of the City's Enterprise Resource Planning software and other financial systems. Division staff coordinates with the City's independent auditors and other auditors to complete numerous financial and compliance audits and produce required financial reports to be submitted to numerous regulatory agencies, including the Annual Comprehensive Financial Report and the Single Audit Report.

#### **PROCUREMENT**

The Procurement Division is responsible for developing and implementing procurement policies and procedures and for providing procurement and contract administration guidance and support to City departments. The division coordinates the procurement of goods and services and assists all City departments with procurement efforts, securing goods and services which meet necessary standards and are in compliance with City policy and State law, assuring fair and equal opportunity to all qualified suppliers in support of the delivery of public services.

# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - FINANCE

#### **REVENUE**

The Revenue Division is responsible for local tax administration, managing the City's investment portfolio, revenue collection process, and banking relationships; administering debt issuance and compliance; collecting the business license tax and related City business permits/assessments; billing for and collecting utility payments from all City residents and businesses; ensuring that delinquent debts are collected; and counting and processing daily cash collections for City parking meter and transit fare-box revenue.

#### **RISK MANAGEMENT ADMINISTRATION**

The Risk Management Division is responsible for ensuring the City has sufficient insurance in place to cover all liability, workers' compensation, and property losses; adjusting all liability and most of the workers' compensation claims filed against the City; implementing policies and procedures across the organization to reduce the City's exposure to unnecessary liability, workers' compensation and property losses; and coordinating the City's efforts to comply with local, state, and federal safety regulations.



# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - FIRE

## **FIRE**

We believe in making a difference every day. We help people by preserving and improving the safety, health, and wellbeing of our community. We provide collaborative and innovative fire protection, emergency medical care, and life safety services. We are committed to service that honors our core values of Integrity, Compassion, Teamwork, Accountability, and Trust.



EXPENDITURES	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 REVISED BUDGET		2023-24 ADOPTED BUDGET	2024-25 BUDGET PLAN
General Fund						
Salaries and Wages	42,357,268	\$ 44,540,477	\$ 47,698,247	\$	48,839,290	\$ 50,491,415
Supplies and Expenses	3,215,352	3,938,785	3,880,062		4,124,531	4,357,195
Subtotal	45,572,620	48,479,262	51,578,309		52,963,821	54,848,610
Miscellaneous Grants Fund						
Supplies and Expenses	1,670,684	1,800,971	1,935,000		1,468,805	-
Subtotal	1,670,684	1,800,971	1,935,000		1,468,805	-
Special Revenue Source Fund						
Supplies and Expenses	7,380	11,752	15,000		15,300	15,606
Subtotal	7,380	11,752	15,000		15,300	15,606
Total All Funds						
Salaries and Wages	42,357,268	44,540,477	47,698,247		48,839,290	50,491,415
Supplies and Expenses	4,893,416	5,751,508	5,830,062		5,608,636	4,372,801
Total Department	\$ 47,250,684	\$ 50,291,985	\$ 53,528,309	\$	54,447,926	\$ 54,864,216
_						
	2020-21	2021-22	2022-23		2023-24	2024-25
	REVISED	REVISED	REVISED		ADOPTED	BUDGET
PERSONNEL	BUDGET	BUDGET	BUDGET		BUDGET	PLAN
Permanent Employees	134.0	137.0	138.0		137.0	137.0
Temporary Staffing	0.0	0.0	0.0		0.4	0.4
Total Personnel & Staffing	134.0	137.0	138.0		137.4	137.4

### **SERVICE BY DIVISION**

#### ADMINISTRATION DIVISION

The Fire Chief and administrative staff are responsible for establishing and implementing policy and procedures, evaluating operational effectiveness and implementing improvements, establishing goals and objectives, analyzing outcomes, and managing ongoing and one-time capital improvement projects. Additionally, the administrative staff is responsible for oversight of continuing education for Emergency Medical Services (EMS) personnel, communications, and computers and software programs utilized for emergency response. Staff also provides City employees



with training in the use of Automatic External Defibrillators (AED), including the installation and maintenance of each unit, as well as the recertification of each employee. Administration works with the Department of Transportation under a maintenance agreement to ensure that Fire apparatus and heavy duty vehicles are kept in excellent working condition through scheduled preventative maintenance and timely repairs and service.

#### PREVENTION DIVISION



The Fire Prevention Division is responsible for developing and implementing programs that prevent or reduce the magnitude of emergencies, such as loss of life and property, personal injury, or environmental damage. The division recommends and implements ordinances, reviews plans, processes complaints, and enforces codes, ordinances and laws through inspection of new construction and existing buildings. The division works with other City agencies, such as the Police Department and the Building and Safety Division of the Community Development Department,

to advocate for new or revised laws where appropriate. The division evaluates provisions for emergency access, building evacuation, confinement of fires, and potential for hazardous materials releases. Fire Prevention also enforces State laws regarding health care, penal, public assembly, high-rise facilities, and environmental regulations relating to hazardous materials. Additionally, the Prevention Division provides public safety education to the schools, community members, and City employees in fire safety and disaster assistance response training. The division is also responsible for the SMFD's social media.

#### SUPPRESSION AND RESCUE DIVISION

The Fire Suppression and Rescue Division is responsible for responding to and effectively mitigating fire, medical, urban search and rescue, aircraft rescue firefighting, accident, and hazardous materials-related emergencies. This division also conducts extensive evaluation of its preparedness status, provides training and recertification of its personnel in the specialty fields of hazardous materials and urban search and rescue, evaluates potential building hazards, and plans mitigation tactics. The division also conducts residential inspections, provides public education, and maintains facilities, apparatus and equipment.





#### TRAINING DIVISION

The Training Division is responsible for providing and managing training for each Fire Department division, including recruitment programs and a recruit training academy for newly hired firefighters. The division coordinates and controls the training calendar for all divisions. Training activities cover career development; evaluation for retention of job skills, knowledge, abilities and team effectiveness; specialized and new information or procedures; monitoring of cyclic training recertification programs; post stress incident debriefing; classroom and field training; physical fitness programs; and training outside the City or Department.







# HOUSING AND HUMAN SERVICES

The Housing and Human Services
Department aligns Santa Monica's social
services safety net with the City's affordable
housing programs within one consolidated
team, administering a comprehensive
array of housing, educational, and social
services, programs, and investments to
support vulnerable populations. This, in
turn, supports an inclusive and diverse
Santa Monica, a place that dedicates local
investments in the community's basic needs
for education, housing, and stability.



EXPENDITURES	2020-21 ACTUAL		2021-22 ACTUAL		2022-23 REVISED BUDGET		2023-24 ADOPTED BUDGET	2024-25 BUDGET PLAN
General Fund								
Salaries and Wages	\$	- \$		- \$		- \$	9,432,575 \$	9,909,901
Supplies and Expenses		-		-		-	13,659,627	13,365,721
Subtotal		-		-		-	23,092,202	23,275,622
Community Development Block	k Grant (CDBG)	Fund						
Supplies and Expenses		-		-		-	189,800	189,800
Subtotal		-		-		-	189,800	189,800
Housing Authority Fund								
Salaries and Wages		-		-		-	2,204,237	2,328,336
Supplies and Expenses		-		-		-	27,382,710	27,745,991
Subtotal		-		-		_	29,586,947	30,074,327
Miscellaneous Grants Fund								
Supplies and Expenses		-		-		-	2,010,356	2,167,844
Subtotal		-		-		-	2,010,356	2,167,844
<b>Special Revenue Source Fund</b>								
Supplies and Expenses		-		_		-	2,485,690	2,485,690
Subtotal		-		_		-	2,485,690	2,485,690
TORCA Fund							<u> </u>	
Supplies and Expenses		_		_		_	6,120	6,242
Subtotal		-		_		-	6,120	6,242

### FY 2023-25 ADOPTED BIENNIAL BUDGET

# **DEPARTMENTAL SUMMARIES - HOUSING AND HUMAN SERVICES**

	2020-21	2021-22	2022-23 REVISED	2023-24 ADOPTED	2024-25 BUDGET
EXPENDITURES	ACTUAL	ACTUAL	BUDGET	BUDGET	PLAN
Total All Funds					
Salaries and Wages		-	_	- 11,636,812	12,238,237
Supplies and Expenses		-	-	- 45,734,303	45,961,288
<b>Total Department</b>	\$	- \$	- \$	- \$ 57,371,115	\$ 58,199,525
	2020-21	2021-22	2022-23	2023-24	2024-25
	<b>REVISED</b>	REVISED	REVISED	<b>ADOPTED</b>	<b>BUDGET</b>
PERSONNEL	BUDGET	BUDGET	BUDGET	BUDGET	PLAN
Permanent Employees	0.0	0.0	0.0	75.0	75.0

0.0

0.0

0.0

0.0

### **SERVICE BY DIVISION**

0.0

0.0

#### **ADMINISTRATION**

**Total Personnel & Staffing** 

The Administration Division guides the department's activities to ensure access to housing and human services that meet the needs and priorities of the community. Additionally, the division leads development of the department's budget and financial reporting, coordinates its communication and marketing outreach, and provides administrative support to the department's boards, commissions, and advisory bodies.

#### **HOUSING**

**Temporary Staffing** 



The Housing Division manages a diverse portfolio of housing programs that address the needs of households struggling with housing stability and affordability. The division administers project and tenant-based rental assistance programs, manages production and preservation of affordable housing, and performs compliance monitoring of existing affordable housing. Collaborating with community stakeholders and partners, as well as with public and private lenders, developers and service providers, the division works to ensure low-income and vulnerable community members have access to income and rental support through the City's Housing Authority to prevent homelessness and help individuals and families thrive.

8.2

83.2

8.2

83.2

# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - HOUSING AND HUMAN SERVICES

#### **HUMAN SERVICES**

The Human Services Division manages an extensive portfolio of essential community resources and services that address the economic, equity and basic needs of low-income and vulnerable youth and families, people with disabilities, seniors, and people experiencing homelessness. Additionally, this dynamic division provides direct services through school and community-based educational and cultural programs and events at Virginia Avenue Park, the Police Activities League, and through the CREST Program. The division collaborates with community stakeholders and service providers to ensure low-income and vulnerable community members have access to an array of coordinated, high-quality safety net services funded through the City's Human Services Grants Program.



# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - HUMAN RESOURCES

## **HUMAN RESOURCES**

The mission of the Human Resources Department is to attract and retain the next generation of leaders, cultivate a culture of accountability, empowerment and leadership, and reinforce a civil and equitable workplace.



					2022-23		2023-24		2024-25
	2020-21	2021-22		REVISED	ADOPTED			BUDGET	
EXPENDITURES	ACTUAL		ACTUAL		BUDGET	BUDGET		PLAN	
General Fund									
Salaries and Wages	\$ 4,224,808	\$	4,082,553	\$	5,126,538	\$	5,069,215	\$	5,314,408
Supplies and Expenses	745,552		868,115		817,835		1,239,126		1,280,888
Subtotal	4,970,360		4,950,668		5,944,373		6,308,341		6,595,296
Total All Funds									
Salaries and Wages	4,224,808		4,082,553		5,126,538		5,069,215		5,314,408
Supplies and Expenses	745,552		868,115		817,835		1,239,126		1,280,888
Total Department	\$ 4,970,360	\$	4,950,668	\$	5,944,373	\$	6,308,341	\$	6,595,296

	2020-21	2021-22	2022-23	2023-24	2024-25
	REVISED	REVISED	REVISED	ADOPTED	BUDGET
PERSONNEL	BUDGET	BUDGET	BUDGET	BUDGET	PLAN
Permanent Employees	22.0	27.0	27.0	26.0	26.0
Temporary Staffing	0.0	0.0	0.0	0.0	0.0
Total Personnel & Staffing	22.0	27.0	27.0	26.0	26.0

# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - HUMAN RESOURCES

# **SERVICE BY DIVISION**



#### ADMINISTRATIVE SERVICES

The Chief People Officer oversees the Administrative Services Division which provides administrative oversight and leadership to all the divisions of the Human Resources Department. Functions of the Administrative Services Division include but are not limited to: establishing organizational human resource policy and departmental budget preparation and fiscal tracking; maintaining the HR/Payroll and compensation systems; staff report preparation; management of the department's records retention and the facilitation of the Santa Monica Personnel Board. Through a team of HR professionals the division promotes a culture that reflects the City's progressive values and ensures the highest levels of service to the City's departments and workforce.

#### **EMPLOYMENT AND CLASSIFICATION**

The Employment and Classification Division engages in efforts to establish the City of Santa Monica as an employer of choice by attracting and retaining the next generation of leaders. The division handles all recruitment, selection and certification of qualified candidates supporting all City Departments. The division also manages all job classifications within the City and conducts studies to ensure classifications are relevant and meet the operational needs of City Departments. The HR staff serves as business partners using a consultative approach with City Departments when delivering business services to assist them in meeting their staffing needs as well as serving the public in their search for career opportunities with the City of Santa Monica.

#### LABOR AND EMPLOYEE RELATIONS

The Labor and Employee Relations Division is responsible for reinforcing a civil and equitable workplace. The division negotiates and administers labor agreements with the City's various employee associations; provides assistance to departments regarding employee performance issues and disciplinary matters; ensures City compliance with all Federal and State employment laws; and investigates employee complaints. Additionally, the division administers the interactive/reasonable accommodation process and monitors compliance of various leave programs such as the Family and Medical Leave Act and California Family Rights Acts. The division's Human Resources Manager is responsible for labor negotiations for the City.

# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - HUMAN RESOURCES

#### ORGANIZATIONAL DEVELOPMENT AND EMPLOYEE BENEFITS

The Organizational Development and Employee Benefits Division is responsible for cultivating a culture of accountability, empowerment and leadership. The division provides services that focus on the development and retention of our workforce. The division facilitates training, organizational development and employee engagement opportunities within the City of Santa Monica to provide professional development for employees and enhance the organizational culture. The division also administers, coordinates, and provides information related to employee health benefits, employee wellness, deferred compensation, retirement, new employee orientation, and employee recognition programs.



# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - INFORMATION SERVICES

### **INFORMATION SERVICES**

The mission of the Information Services
Department is to leverage technology in
support of responsive City services and
an exceptional digital experience for the
people of Santa Monica. Our vision: through
technology we empower people, connect
community, and craft solutions to support
a digitally literate City that works for
everyone.



EXPENDITURES		2020-21 ACTUAL	2021-22 ACTUAL	2022-23 REVISED BUDGET			2023-24 ADOPTED BUDGET	2024-25 BUDGET PLAN	
General Fund									
Salaries and Wages	\$	7,276,117	\$	7,553,551	\$	8,623,593	\$	9,952,888	\$ 10,437,461
Supplies and Expenses		1,782,558		1,381,787		1,883,555		3,021,969	3,153,568
Subtotal		9,058,675		8,935,338		10,507,148		12,974,857	13,591,029
<b>Community Broadband Fund</b>									
Salaries and Wages		827,429		831,221		1,134,621		-	-
Supplies and Expenses		940,922		1,543,705		1,029,278		-	-
Subtotal		1,768,351		2,374,926		2,163,899		-	-
<b>Miscellaneous Grants Fund</b>									
Supplies and Expenses		42,000		181,575		370,000		-	-
Subtotal		42,000		181,575		370,000		-	-
Total All Funds									
Salaries and Wages		8,103,546		8,384,772		9,758,214		9,952,888	10,437,461
Supplies and Expenses		2,765,480		3,107,067		3,282,833		3,021,969	3,153,568
Total Department	\$	10,869,026	\$	11,491,839	\$	13,041,047	\$	12,974,857	\$ 13,591,029

	2020-21	2021-22	2022-23	2023-24	2024-25
	REVISED	REVISED	REVISED	<b>ADOPTED</b>	BUDGET
PERSONNEL	BUDGET	BUDGET	BUDGET	BUDGET	PLAN
Permanent Employees	46.0	49.0	52.0	52.0	52.0
Temporary Staffing	0.0	0.0	0.5	0.5	0.5
Total Personnel & Staffing	46.0	49.0	52.5	52.5	52.5

## **SERVICE BY DIVISION**

#### STRATEGY AND OPERATIONS

The Strategy and Operations Division manages business operations and administrative functions, provides project management oversight, delivers technology training, and oversees the City's cyber security program. Major activities include: strategic planning and organizational development; budget development and oversight; contract management; project portfolio management, and development and implementation of technology policies and procedures.



#### **COMMUNITY BROADBAND**

The Community Broadband Division is responsible for overall strategy, program development, operations, and management of Santa Monica CityNet- the City's 100 Gigabit advanced broadband initiative. CityNet provides business broadband services to the City's businesses and several affordable housing units.

#### **CUSTOMER EXPERIENCE AND SUPPORT**

The Customer Experience and Support Division provides comprehensive support services to enable quality technology experiences for City staff and patrons. The division delivers a proactive customer support program that includes a call-center, department based business application services, and end-user device support.

#### **DIGITAL TRANSFORMATION AND DEVELOPMENT**

The Digital Transformation and Development Division leads the City's efforts in software engineering, information architecture, data analysis and integration, and geospatial analysis. The division contributes to the City of Santa Monica's mission of government transparency and resident empowerment by developing and supporting applications such as the Santamonica.gov, the Santa Monica Mobile App, and the City's open data program.

#### INFRASTRUCTURE AND CLOUD SERVICES

The Infrastructure and Cloud Services Division manages the planning, implementation, and operation of the City's Information Technology infrastructure, including the City's on premise and cloud-hosted datacenters, telecommunications services, and the City's network that connects 44 City facilities, 13 School District facilities, 6 College facilities, 156 traffic signals, and 14 parking facilities.

### **LIBRARY**

The mission of the Library is to provide resources, services, and a physical and virtual space to encourage the community to read, connect, relax, and learn. The Library supports literacy, lifelong learning, civic engagement, and cultural awareness through the Strategic Plan's four main focus areas: 1) Vibrant Learning Center, 2) Wellbeing Cultivator, 3) Dynamic Third Place, and 4) Community and Cultural Connector. The Library is committed to diversity, equity and inclusion and welcomes all.



EXPENDITURES	2020-21 ACTUAL		2021-22 ACTUAL	2022-23 REVISED BUDGET		2023-24 ADOPTED BUDGET	2024-25 BUDGET PLAN	
General Fund								
Salaries and Wages	\$	6,915,021	\$ 6,913,212	\$	8,392,544	\$	8,893,310	\$ 9,296,256
Supplies and Expenses		1,797,964	1,760,338		1,967,186		2,093,377	2,215,043
Subtotal		8,712,985	8,673,550		10,359,730		10,986,687	11,511,299
Miscellaneous Grants Fund								
Supplies and Expenses		41,271	41,365		56,006		60,465	66,118
Subtotal		41,271	41,365		56,006		60,465	66,118
Total All Funds								
Salaries and Wages		6,915,021	6,913,212		8,392,544		8,893,310	9,296,256
Supplies and Expenses		1,839,235	1,801,703		2,023,192		2,153,842	2,281,161
<b>Total Department</b>	\$	8,754,256	\$ 8,714,915	\$	10,415,736	\$	11,047,152	\$ 11,577,417

	2020-21	2021-22	2022-23	2023-24	2024-25
	REVISED	REVISED	REVISED	<b>ADOPTED</b>	BUDGET
PERSONNEL	BUDGET	BUDGET	BUDGET	BUDGET	PLAN
Permanent Employees	47.0	51.0	53.5	56.5	56.5
Temporary Staffing	0.8	7.3	14.5	16.4	16.4
Total Personnel & Staffing	47.8	58.3	68.0	72.9	72.9

### **SERVICE BY DIVISION**

# ADMINISTRATION AND BUSINESS SERVICES

The Administration and Business Services Division plans and oversees the operation of the department; coordinates system-wide business services, including HR processes, staff development, and facilities management; develops and disperses the budget; oversees branch facilities and daily operations; handles special projects; directs internal staff communications and engagement; and aligns staff work with the City's and Library's priorities, mission and vision. The division manages system-wide publicity and community relations, staffs the Library Board, assists the Friends of the Santa Monica Public Library, and maintains the safety and security of all Library facilities.



#### **COLLECTIONS, TECHNOLOGY AND PATRON SERVICES**

The Collections, Technology and Patron Services
Division supports the Library's strategic goal as
a Vibrant Learning Center by coordinating and
maintaining collections to help community members
learn, improve, and grow. The division includes
the following functions: materials selection and
acquisitions, cataloging and processing, and Patron
Services desk and cardholder account management.
The division is also responsible for implementation
of the Library's technology initiatives, virtual
infrastructure and digital environment, and supports
the Library as a virtual Dynamic Third Place.



#### COMMUNITY ENGAGEMENT AND PROGRAMMING

The Community Engagement and Programming Division addresses the programming needs of youth, families, and adults through innovative programs, activities, and learning experiences. In alignment with the Library's goal as a Vibrant Learning Center, this division produces a variety of literary programs and literacy services for adults and

# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - LIBRARY

families, coordinates volunteers, and hosts technology and educational classes. The division supports the Library as a Wellbeing Cultivator and Community and Cultural Connector by collaborating with community groups and organizations, working with diverse populations, enhancing relationships with the schools and other youth service providers, and actively engaging with new partners and external resources to support services for all ages.



# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - POLICE

# **POLICE**

We are dedicated to safeguarding our community by improving quality of life and upholding public trust. We endeavor to be law enforcement's benchmark for excellence as we seek to eliminate crime and social disorder in collaboration with our community partners.



EXPENDITURES	2020 ACT		2021-22 ACTUAL	2022-23 REVISED BUDGET	2023-24 ADOPTED BUDGET	2024-25 BUDGET PLAN
General Fund						
Salaries and Wages	\$ 89	9,706,673	\$ 88,440,161	\$ 101,448,895	\$ 103,831,464	\$ 107,624,055
Supplies and Expenses	(	6,688,980	7,656,645	7,279,039	9,444,635	10,121,497
Subtotal	90	6,395,653	96,096,806	108,727,934	113,276,099	117,745,552
Asset Seizure Fund						
Supplies and Expenses		124,407	143,733	-	-	-
Subtotal		124,407	143,733	-	-	_
Citizen's Option for Public Saf	ety (COP	S) Fund				
Supplies and Expenses	_	326,973	12,754	104,858	106,955	109,094
Subtotal		326,973	12,754	104,858	106,955	109,094
Miscellaneous Grants Fund						
Salaries and Wages		241,182	183,640	258,444	-	-
Supplies and Expenses		186,452	113,077	497,360	887,988	-
Subtotal		427,634	296,717	755,804	887,988	-
Pier Fund						
Salaries and Wages		1,622,964	1,630,855	1,604,144	1,652,431	1,742,890
Supplies and Expenses		162,787	187,358	186,562	200,682	207,829
Subtotal		1,785,751	1,818,213	1,790,706	1,853,113	1,950,719
<b>Special Revenue Source Fund</b>						
Supplies and Expenses		32,025	96,955	4,390	4,478	4,568
Subtotal		32,025	96,955	4,390	4,478	4,568
Total All Funds						
Salaries and Wages	9	1,570,819	90,254,656	103,311,483	105,483,895	109,366,945
Supplies and Expenses		7,521,624	8,210,522	8,072,209	10,644,738	10,442,988
Total Department	\$ 99	,092,443	\$ 98,465,178	\$ 111,383,692	\$ 116,128,633	\$ 119,809,933

	2020.24	2024 22	2022.22	2022.24	2024.25
	2020-21	2021-22	2022-23	2023-24	2024-25
	REVISED	REVISED	REVISED	ADOPTED	BUDGET
PERSONNEL	BUDGET	BUDGET	BUDGET	BUDGET	PLAN
Permanent Employees	389.0	387.5	387.5	394.5	394.5
Temporary Staffing	10.7	18.5	21.0	22.5	22.5
Total Personnel & Staffing	399.7	406.0	408.5	417.0	417.0

#### **SERVICE BY DIVISION**



#### OFFICE OF THE CHIEF OF POLICE

The Office of the Chief of Police is the Chief Executive of the Police Department and provides direct oversight of the executive staff. The Chief's Office has the responsibility to ensure the implementation of goals, objectives, policies, procedures, and standards for the department. It establishes the overall mission and sets direction for the Department as a whole. The Chief's Office takes part in the design, management, and evaluation of all law enforcement activities. The Chief's Office also partakes in the strategic planning covering the use of resources, coordinating activities, and ensuring high quality service. Additionally, the office contributes to the development and implementation of projects and programs to maximize police services in coordination with the City Manager, the City Council, other city departments, and public and private organizations. The Community Affairs Unit consists of the Crime Prevention Coordinators and Neighborhood Resource Officers, which works as a liaison between the public and the Police Department to resolve quality of life issues.

#### **PATROL SERVICES**

The Patrol Operations Division (POD) includes Patrol, Downtown Services Unit (DSU), Direct Action Response Team (DaRT), Community Service Officers, K9 Program, and Harbor Unit. Patrol is responsible for the preservation of peace and protection of life and property, maintains a 24-hours-a-day City patrol. It is tasked with enforcement of laws, conducting preliminary investigations of crimes, and the apprehension of criminal offenders. Patrol responds to 911 calls, the majority of homeless related calls, encampments, fights, assaults, disturbances, public death, and open-air drug use and dealing. Downtown Services utilizes bicycles, zero bikes, and provides a collaborative approach to community policing by partnering with the downtown community and business improvement districts (BIDs). DaRT is partnered with Code Enforcement, Fire and the City Attorney to provide effective solutions to impacting the criminal activity on and around the Santa Monica Beach and Pier.

#### CRIMINAL INVESTIGATIONS

The Criminal Investigations Division includes the Criminal Investigations Section, the Criminal Investigations Support Section, and the Custody Section. The Criminal Investigations Section is an impartial fact-finding entity responsible for the apprehension of criminals through investigation, recovery of stolen property, and the preparation and presentation of evidence to the judicial system. Detectives also identify, register, and track previously convicted sex offenders utilizing State mandated protocols. The Criminal Investigations Support Section is responsible for the management of public law enforcement records, Uniform Crime Reporting, Investigative analysis, and the retention and safeguarding of evidence and found property. The Custody Section's primary mission is to take custody of people who have been arrested and ensure their safety and security until their arraignment or release.

#### **SPECIAL OPERATIONS**

The Special Operations Division is comprised of three sections: Special Enforcement Section, Strategic Planning Section, and Traffic Services Section. Within the Special Enforcement Section lies the Homeless Liaison Program (HLP), Public Services Officers (PSOs) Unit, and collateral units including SWAT, Crisis Negotiations Unit, and the Mounted Unit. HLP addresses quality of life issues associated with the homeless population while providing long-term solutions. This unit works hand in hand with other city departments, such as the Human Services Division and the City Attorney's Office, to positively deal with the problems brought about by homelessness. The PSOs are non-sworn personnel deployed in the parks, airport, and downtown areas to address quality of life concerns. Within the Strategic Planning Section lies the Traffic Enforcement Unit and Planning and Intelligence, along with collateral units including Mobile Field Force, Major Accident Response Team, and the Mobile Command Post. The Traffic Enforcement Unit, comprised of our motor officers and collision investigators, provide citywide enforcement, education, and investigation of vehicle code violations. Planning and Intelligence is responsible for facilitating First Amendment activities and intelligence coordination with local, state, and federal law enforcement partners. Within the Traffic Services Section lies the Traffic Services Unit, Crossing Guard Unit, and Parking Citation Review. The Traffic Services Unit and Crossing Guards provide intersection traffic control and parking enforcement services throughout the City and enhances pedestrian safety.

#### **PROFESSIONAL SERVICES**

The Professional Services Division includes the Technical Services Section, Animal Control Section, and the Budget & Procurement Unit. The Technical Services Section encompasses several units: the Logistics Unit is responsible for implementing and recommending technology integration into the police department and maintaining the police safety facility; the Range Unit provides firearms training and operation of the shooting range and equipment inventory and tracking; the Drone as a First Responder (DFR) unit provides Remote Aerial Systems (RAS) to assist in the daily operations of patrol. The Animal Control Section operates a progressive animal care shelter, and is responsible for the enforcement of both local and State animal control laws and regulations. The Budget and Procurement Unit is responsible for the fiscal planning, analysis, and procuring of department equipment and supplies.



#### **HARBOR UNIT**

The Harbor Unit provides 24-hour security, rescue, and major first-aid service to persons using the Pier, ocean, and beach areas. The Unit provides a continuous source of phone and over-the-counter public information on weather, tides, boating, fishing, and other marine matters. The Harbor Unit works closely with other municipal, County, and State agencies, and keeps watch for crimes and potential crimes on the Pier and adjacent beach area, reporting suspicious activity to Police Officers. Harbor Unit personnel also support the operations of the Municipal Pier by maintaining and protecting pier pilings, moorings, and related structures and equipment. The Unit is under the supervision of the Patrol Operations Division.

## **PUBLIC WORKS**

The mission of the Public Works
Department is to protect and enrich the
quality of life in the City through the
sustainable maintenance, management,
and enhancement of resources and public
infrastructure.



## **DEPARTMENT RESOURCES**

		2020-21		2021-22		2022-23 REVISED	2023-24 ADOPTED	2024-25 BUDGET
EXPENDITURES		ACTUAL		ACTUAL		BUDGET	BUDGET	PLAN
General Fund								
Salaries and Wages	\$	28,162,010	\$	28,225,449	\$	31,907,852	\$ 32,708,348	\$ 34,223,077
Supplies and Expenses		13,567,692		17,026,861		16,596,744	18,650,332	20,583,398
Subtotal		41,729,702		45,252,310		48,504,596	51,358,680	54,806,475
Airport Fund								
Salaries and Wages		1,403,061		1,753,432		2,348,947	2,502,131	2,644,093
Supplies and Expenses		5,476,615		6,437,016		7,277,919	7,874,993	8,275,453
Subtotal		6,879,676		8,190,448		9,626,866	10,377,124	10,919,546
<b>Beach Recreation Fund</b>								
Salaries and Wages		2,895,799		3,165,212		3,846,480	4,015,621	4,179,517
Supplies and Expenses		2,238,481		2,429,016		2,647,273	2,970,802	3,111,338
Subtotal		5,134,280		5,594,228		6,493,753	6,986,423	7,290,855
<b>Cemetery Fund</b>								
Salaries and Wages		964,625		929,063		1,057,337	977,227	1,022,590
Supplies and Expenses		1,266,952		1,468,020		1,468,827	1,527,236	1,607,171
Subtotal		2,231,577		2,397,083		2,526,164	2,504,463	2,629,761
Clean Beaches & Ocean Parce	el Tax	r Fund						
Supplies and Expenses		533,931		527,130		781,378	799,020	816,097
Subtotal		533,931		527,130		781,378	799,020	816,097
<b>Miscellaneous Grants Fund</b>								
Supplies and Expenses		38,428		55,741		303,429	_	-
Subtotal		38,428		55,741		303,429	_	-
Pier Fund		· · · · · · · · · · · · · · · · · · ·		· · · · · · · · · · · · · · · · · · ·		·		
Salaries and Wages		427,689		522,113		542,774	605,965	629,592
Supplies and Expenses		1,698,307		1,927,626		2,419,879	2,388,217	2,473,447
Subtotal		2,125,996		2,449,739		2,962,653	2,994,182	3,103,039
Resource Recovery & Recycli	ng Fu			· · ·				· · ·
Salaries and Wages		10,730,663		10,974,649		12,599,859	13,985,023	14,552,955
Supplies and Expenses		13,406,082		14,389,540		15,870,322	19,999,023	20,808,071
Subtotal		24,136,745		25,364,189		28,470,181	33,984,046	35,361,026

	2020-21	2021-22	2022-23 REVISED	2023-24 ADOPTED	2024-25 BUDGET
EXPENDITURES	ACTUAL	ACTUAL	BUDGET	BUDGET	PLAN
Vehicle Management Fund					
Salaries and Wages	3,188,622	3,038,055	3,360,423	3,640,517	3,803,823
Supplies and Expenses	3,790,961	4,438,665	4,449,577	4,859,536	5,230,948
Subtotal	6,979,583	7,476,720	7,810,000	8,500,053	9,034,771
Wastewater Fund					
Salaries and Wages	2,392,762	2,474,388	3,055,457	3,484,644	3,612,719
Supplies and Expenses	9,712,635	7,807,302	15,970,691	16,773,097	17,378,167
Subtotal	12,105,397	10,281,690	19,026,148	20,257,741	20,990,886
Water Fund					
Salaries and Wages	6,504,343	7,293,283	8,751,915	9,042,926	9,457,60°
Supplies and Expenses	17,435,066	19,647,026	20,511,564	19,714,314	20,573,137
Subtotal	23,939,409	26,940,309	29,263,479	28,757,240	30,030,738
Total All Funds					
Salaries and Wages	56,669,574	58,375,644	67,471,044	70,962,402	74,125,96
Supplies and Expenses	69,165,150	76,153,943	88,297,603	95,556,570	100,857,227
Total Department	\$ 125,834,724	\$ 134,529,587	\$ 155,768,647	\$ 166,518,972	\$ 174,983,194
_					
	2020-21	2021-22	2022-23	2023-24	2024-25
	<b>REVISED</b>	REVISED	<b>REVISED</b>	<b>ADOPTED</b>	BUDGET
PERSONNEL	BUDGET	BUDGET	BUDGET	BUDGET	PLAN
Permanent Employees	438.0	445.0	459.5	480.5	480.5
Temporary Staffing	0.0	2.9	2.9	0.4	0.4
Total Personnel & Staffing	438.0	447.9	462.4	480.9	480.9

#### **SERVICE BY DIVISION**

#### **ADMINISTRATIVE SERVICES**

The Administrative Services Division directs the work of the department and provides administrative support to the Public Works Divisions. Support includes coordinating and preparing the department operating budget, coordinating and managing the City's Capital Improvement Program and budget, coordinating City Council staff reports and information items, monitoring responses to constituent inquiries, and conducting research and analysis. The division is also responsible for inter-departmental and interagency coordination. Within the division, Woodlawn Cemetery, Mausoleum and Mortuary provides mortuary services, funeral service planning, and cemetery services including sale of traditional and green burial plots. In addition, the Fleet Management section procures and services the City's fleet including over 800 pieces of equipment, vehicles and maintenance of various fueling stations.

#### **AIRPORT**

The Airport Division manages the operation of the Santa Monica Municipal Airport, a general aviation airport. Airport Administration provides enforcement of noise regulations and applicable fees and user rates, and acts as a liaison with the neighboring community, aviation groups, and the Airport Commission. The Airport Division provides property management services to the numerous tenants of the Airport campus, and provides for the general maintenance and Capital Improvements of City-owned Airport property and buildings.



#### **ARCHITECTURE SERVICES**

The Architecture Services Division is responsible for the planning, design, construction and management of capital improvement projects related to City-owned and leased facilities, including public buildings, community and recreation centers, parks, parking structures, transportation facilities, libraries and fire stations. The division incorporates the City's sustainable design directives, while maintaining a high standard of economy, utility, and aesthetics. The division strives to provide innovative design solutions in the development and construction of efficient, sustainable, safe, and inspiring public facilities and open spaces.

#### **ENGINEERING AND STREET SERVICES**

The Engineering and Street Services Division provides sustainable design, construction, and construction management services for City public infrastructure improvements including annual street resurfacing, water/ waste water main replacement, pier upgrades, airport improvements, urban runoff mitigation and watershed management. Additionally, the division provides various services related to land development including permit review, right-of-way inspection, and utility coordination. Within the division, the Street Services section repairs and maintains city streets, alleys, and sidewalks as well as the vast network of streetlights, park and parking lot lighting, and electric vehicle charging stations.

#### **FACILITIES MAINTENANCE**

The Facilities Maintenance Division is divided into four distinct sections. The Custodial Services section manages cleaning services for all public parks, public restrooms, and City facilities by both in-house and contractual custodial staff. The Promenade Maintenance section is responsible for ensuring the over 4 million square-feet of downtown area are maintained, allowing residents and visitors a safe and beautiful city center to explore. The Facilities Services section is responsible for the upkeep, repairs and maintenance of all City buildings and properties by skilled City staff and outside contractors. The division also oversees the Airport Maintenance section, which is responsible for the day to day maintenance of runway, taxiways, aircraft parking areas, buildings and infrastructure.

#### OFFICE OF SUSTAINABILITY AND THE ENVIRONMENT

The Office of Sustainability and the Environment is responsible for strategic initiatives that promote environmental, economic, and social sustainability. The office oversees programs and policies related to climate change, resource management, energy, watershed management, water conservation and efficiency, sustainable procurement, and toxic use reduction. It also provides education, outreach, and training to residents, students, and businesses regarding sustainable practices. The Office leads the citywide efforts to enhance and expand electric vehicle infrastructure, and achieve water self-sufficiency, zero waste, and carbon neutrality.

#### **PUBLIC LANDSCAPE**

The Public Landscape Division maintains and enhances the City's parks, landscapes, urban forest, Santa Monica State Beach, Santa Monica Pier, Santa Monica Swim Center, and Annenberg Community Beach House. These assets require constant upkeep and repairs as they are heavily used for recreation, leisure, commerce, and events, and impact health, wellness, and quality of life. Some responsibilities include tennis and basketball courts, athletic fields, park amenities, Muscle Beach, managing over 35,000 public trees; and keeping the waterfront clean. The division leads or collaborates with other departments on a variety of capital improvement projects and implements the vision of the City's Urban Forest Master Plan.



#### **RESOURCE RECOVERY & RECYCLING**

The Resource Recovery & Recycling Division collects all residential and commercial municipal landfill trash, organics, and recyclable material in the City, services litter and recycling cans located on sidewalks, provides bulky item pick-up and illegal dumping clean-ups, sweeps all streets to prevent debris from entering the storm drains and polluting the Santa Monica Bay, performs fee-based services, such as pressure-washing and trash enclosure plan checks, manages the household and small business hazardous waste program, and oversees the City's zero waste programs including construction and demolition material recycling, zero waste event management, public outreach, and community engagement. In response to California Senate Bill 1383, which mandates Statewide organics recycling and edible food recovery, in 2022 the division continued the rollout of green organics containers to locations throughout the City that did not already have one, with an anticipated completion by the end of December 2023.

#### **WATER RESOURCES**

The Water Resources Division provides a safe, reliable and sustainable water supply for residents and businesses, operates the City's potable and recycled water production and treatment facilities and distribution systems, manages water pollution prevention programs, oversees groundwater basin clean-up operations, and maintains the wastewater collection and conveyance system. The division is working towards reducing the City's reliance on imported water supplies by diversifying the City's water supply portfolio to enhance sustainability and drought resiliency through projects like the recently completed Sustainable Water Infrastructure Project (SWIP) and enhance production efficiency of the City's Arcadia Water Treatment Plant by the end of 2023. The SWIP would recover 1,680 acre-feet of water annually (approximately 11% of the City's supply) from stormwater, dry weather urban runoff and municipal wastewater through a new stormwater harvesting tank, a new advanced water treatment facility, and upgrades to the Santa Monica Urban Runoff Recycling Facility (SMURRF). Production efficiency enhancement of the City's Arcadia Water Treatment Plant will increase overall recovery to 90%, adding an additional 1,200 acre-feet of water annually (approximately 8% of the City's water supply).



# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - RECREATION AND ARTS

#### **RECREATION AND ARTS**

The Recreation and Arts Department focuses on efforts and initiatives that serve communities through its social, cultural and recreational programming. Initiatives of the new department will include the future management and programming at the Miles Memorial Playhouse and Camera Obscura cultural facilities, reframing City Hall murals, promoting economic recovery through art activations and events, leveraging the Beach House as a tourist destination and a key element of Santa Monica's beachfront brand, addressing the conflicts between demand for recreational amenities and capacity, managing recreational spaces and programs, and permitting community events and art installations.



## **DEPARTMENT RESOURCES**

EXPENDITURES	2020-21 ACTUAL		2021-22 ACTUAL		2022-23 REVISED BUDGET		2023-24 ADOPTED BUDGET	2024-25 BUDGET PLAN
General Fund								
Salaries and Wages	\$	- \$		- \$		- \$	7,001,488	\$ 7,301,903
Supplies and Expenses		-		-		-	3,041,165	3,118,474
Subtotal		-		-		-	10,042,653	10,420,377
Beach Recreation Fund								
Salaries and Wages		-		-		-	1,504,439	1,569,300
Supplies and Expenses		-		-		-	1,332,525	1,409,858
Subtotal -		-		-		-	2,836,964	2,979,158
Special Revenue Source Fund								
Supplies and Expenses		-		-		-	345,995	300,915
Subtotal -		-		-		-	345,995	300,915

# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - RECREATION AND ARTS

<b>Total Personnel &amp; Staffing</b>	0.0	0.0	0.0	86.1	86.1
Temporary Staffing	0.0	0.0	0.0	43.3	43.3
Permanent Employees	0.0	0.0	0.0	42.8	42.8
PERSONNEL	BUDGET	BUDGET	BUDGET	BUDGET	PLAN
	REVISED	<b>REVISED</b>	REVISED	ADOPTED	BUDGET
	2020-21	2021-22	2022-23	2023-24	2024-25
Total Department	-	\$	- \$	- \$ 13,225,612	\$ 13,700,450
Supplies and Expenses			-	- 4,719,685	4,829,247
Salaries and Wages	-		-	- 8,505,927	8,871,203
Total All Funds					
EXPENDITURES	ACTUAL	ACTUAL	BUDGET	BUDGET	PLAN
	2020-21	2021-22	REVISED	ADOPTED	BUDGET
			2022-23	2023-24	2024-25

#### **SERVICE BY DIVISION**

#### **ADMINISTRATION**

The Administration Division guides the Department's activities to ensure access to the social, cultural, recreational, and educational programs and services that meet the needs and interests of the community. Additionally, the division leads development of the department's budget and financial reporting and coordinates its communication and marketing outreach.

#### **COMMUNITY RECREATION**

The Community Recreation Division manages recreation and active-living programs at the City's parks, beach, and recreation facilities. In addition, the division offers aquatics programming at the City's award-winning Swim Center, Santa Monica High School Aquatics Center and the Annenberg Community Beach House, including recreational and lap swimming, swim instruction, specialty classes, and competitive swimming opportunities. The division oversees adult sports leagues, the Memorial Park Gym, The Cove Skatepark, and community classes and camps. Additionally, the division develops policies and issues permits for use of facilities, BBQ picnic areas, sports fields, tennis courts, commercial fitness and athletic instruction, and community events.

# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - RECREATION AND ARTS

#### **CULTURAL AFFAIRS**

The Cultural Affairs Division manages the development and implementation of a broad range of community-focused cultural programs and investments. This includes supporting local artists and arts organizations through direct grants, residency programs, visibility, and convenings; commissioning public art; implementing creative partnerships to reopen cultural facilities such as the Miles Playhouse and Camera Obscura; and overseeing the Annenberg Community Beach House. Alongside the Arts Commission, the division serves as an advocate for arts and culture. Cultural Affairs also runs Art of Recovery, a pioneering program that uses dynamic partnerships between creatives and other sectors to achieve the City's recovery goals. The division's newest initiative, Acknowledge and Reframe Together (Reframe), produces public art and civic memory projects that center community voices with the aim of creating a more just and equitable Santa Monica.





# DEPARTMENT OF TRANSPORTATION

The Santa Monica Department of Transportation (SaMoDoT) provides accessible connections to economic opportunity and leads the City's vision for a non-auto-centric future, while also ensuring safe and reliable streets. The department is a resource for innovative, accessible, and sustainable mobility options. DoT combines Big Blue Bus (BBB) planning, operations and maintenance, traffic engineering, operations and maintenance, multi-modal transportation planning, programming and design, shared mobility and micromobility regulation, transportation permitting and parking operations/management under one administration. DoT advances BBB's regional transit service, the Mobility On-Demand Every Day (MODE) paratransit program, and the planning and implementation of Complete, Green Streets to include bus, bike, pedestrian, micromobility, and first-last mile options. DoT provides opportunities for community mobility and wellbeing as part of an active, accessible, congestion-relieving, multimodal transportation network.



# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - DEPARTMENT OF TRANSPORTATION

## **DEPARTMENT RESOURCES**

	2020-21	2021-22	2022-23 REVISED	2023-24 ADOPTED	2024-25 BUDGET
EXPENDITURES	ACTUAL	ACTUAL	BUDGET	BUDGET	PLAN
General Fund					
Salaries and Wages	\$ 5,147,444	\$ 4,910,421	\$ 6,021,687	\$ 6,177,976	\$ 6,547,771
Supplies and Expenses	15,076,234	17,855,805	18,787,844	18,602,684	19,373,733
Subtotal	20,223,678	22,766,226	24,809,531	24,780,660	25,921,504
Big Blue Bus Fund					
Salaries and Wages	51,681,247	52,363,880	62,090,857	60,827,885	63,677,273
Supplies and Expenses	18,346,889	19,069,003	21,322,557	24,611,768	25,209,731
Subtotal	70,028,136	71,432,883	83,413,414	85,439,653	88,887,004
Local Return Fund					
Supplies and Expenses	272,238	326,327	494,538	347,532	352,563
Subtotal	272,238	326,327	494,538	347,532	352,563
Parking Authority Fund	•	·	•	·	·
Salaries and Wages	1,050	1,000	900	900	900
Subtotal	1,050	1,000	900	900	900
Special Revenue Source Fund					
Supplies and Expenses	255,838	203,793	324,533	331,024	337,644
Subtotal	255,838	203,793	324,533	331,024	337,644
Total All Funds	•		•		
Salaries and Wages	56,829,741	57,275,301	68,113,444	67,006,761	70,225,944
Supplies and Expenses	33,951,199	37,454,928	40,929,472	43,893,008	45,273,671
Total Department	\$ 90,780,940	\$ 94,730,229	\$ 109,042,916	\$ 110,899,769	\$ 115,499,615
	2020-21	2021-22	2022-23	2023-24	2024-25
	REVISED	REVISED	REVISED	ADOPTED	BUDGET
PERSONNEL	BUDGET	BUDGET	BUDGET	BUDGET	PLAN
Permanent Employees	441.8	448.8	469.3	473.3	473.3
Temporary Staffing	0.5	0.5	0.5	0.5	0.5
Total Personnel & Staffing	442.3	449.3	469.7	473.7	473.7

# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - DEPARTMENT OF TRANSPORTATION

## **SERVICE BY DIVISION**

#### FINANCE AND ADMINISTRATIVE SERVICES

The Finance and Administrative Services Division is responsible for providing leadership and direction to the SaMoDoT through ensuring stable regional, federal, and state funding sources, developing new services, resources for staff and BBB capital project oversight. The division manages a portfolio of projects including the long-range transition of the Big Blue Bus fleet to zero-emission vehicles and the procurement and implementation of transit system technology solutions. The division provides oversight in the hiring and recruitment of staff, equal employment opportunity, financial performance, evaluation compliance, as well as employee relations.

Additionally, the division is responsible for the development and oversight of the biennial operating budget, multiyear financial and capital plan, funding strategies, and BBB grants administration. It also provides all operational accounting support to the department such as payroll-timekeeping, BBB accounts payables and receivables, vault and fare inventory control, and warranty recovery. The division coordinates the completion of financial, compliance, operational and performance audits, and manages the development and submittal of all required local, state, and federal compliance documentation and reporting. The division is also responsible for bus advertising sales.

#### COMMUNITY ENGAGEMENT AND CUSTOMER EXPERIENCE

The Community Engagement and Customer Experience Division is responsible for marketing and communications for Big Blue Bus (BBB), the Mobility On-Demand Every Day (MODE) program; community outreach and customer information. The division develops and administers annual customer surveys, manages media and public relations activities, works with local and regional transportation partners on communications, captures and responds to customer inquiries related to BBB and MODE service, facilitates transit fare product purchases and in-person assistance at Blue: The Transit Store, and maintains and operates both the BBB and MODE Call Centers.



The division manages the conceptualization, graphic design, copywriting, and production of all digital and printed public information for BBB and MODE, including the Little Blue Book transit guide, system maps, route maps, interior and exterior bus advertising, audio announcements, website, social media, email marketing, video production, internal and external publications, and all customer-facing aspects of BBB's bus stops and transit hubs, and other activities in support of BBB's goals and objectives.

## **DEPARTMENTAL SUMMARIES - DEPARTMENT OF TRANSPORTATION**



#### **MAINTENANCE**

The Maintenance Division is responsible for the procurement, maintenance, technology, and servicing of the Big Blue Bus (BBB) fleet of more than 195 clean fuel and zero-emission buses and service vehicles as well as providing maintenance services to both the Fire and Police Department heavy vehicles and apparatus. In addition, the division is responsible for cleaning and fueling buses used in revenue service, procurement of goods and services, parts and equipment inventory management/control, and the overall maintenance of all BBB infrastructure supporting these functions. The division is also responsible for BBB all facilities infrastructure and the BBB bus stop maintenance and cleaning program, bus stop amenities, facility and heavy shop equipment preventative maintenance programs, and BBB capital improvement projects related to facility and bus stop enhancements.

#### **MOBILITY**

The Mobility Division provides accessible connections to economic activity and strives to manage congestion, reduce green house gas emissions, and eliminate fatal and severe injury crashes from our streets. The team oversees citywide transportation to increase the safety, efficiency, quality, convenience, and variety of Santa Monica's transportation options and ensures the safe movement of people and goods throughout the City. The division is responsible for a Capital Improvement Project (CIP) program to implement the protected bike lane network envisioned in the Bike Action Plan Amendment, the goals of the Pedestrian Action Plan, and safety enhancements to realize our goal of eliminating all traffic fatalities by 2026 as part of the City's Vision Zero Program.

The Mobility Division coordinates city-wide efforts that affect how our streets are designed, operated, and maintained. The division oversees the City's traffic management system, traffic signals, traffic signs and markings, as well as programs including Shared Use Mobility, Personal Delivery Devices, Take the Friendly Road Safety Campaign, and Taxicab and Pedicab permitting and policy.





## **DEPARTMENTAL SUMMARIES - DEPARTMENT OF TRANSPORTATION**

The division reviews private property development for compliance with the City's transportation design and transportation demand management requirements, and seeks to reduce construction disruption through mitigation plans and permitting for temporary traffic controls, oversize loads and roadway closures. The division is responsible for the day-to-day operations of the Preferential Parking Program and Employer Trip Reduction Ordinance. Special projects of the division include economic recovery through parklets and directing the GoSaMo Transportation Management Organization.

#### **OPERATIONS**

The Operations Division is responsible for the delivery of safe, reliable, and efficient daily service to our customers on all of Big Blue Bus's (BBB's) routes across its 58 square mile service area. Operations is responsible for all BBB operations personnel including 335 Motor Coach Operators and Motor Coach Operator Supervisors who provide support to street operations, fleet communications, and daily staff scheduling. The division also manages the Motor Coach Operator General Work Bid three times per year, facilitates service delivery for special events and related detours in the City and the Los Angeles service area, and oversees service disruptions in real-time due to unforeseen road events.

#### **PARKING OPERATIONS**

The Parking Operations Division is responsible for the revenues, management, and operations of the City's 5,600 on-street parking meters and 41 off-street public parking facilities in Downtown, the beach lots and other locations citywide. Through innovative staffing and technology solutions, the division ensures efficient access to each facility, protects parking assets and revenues, maximizes the customer experience, provides safe and well-maintained parking facilities, and supports the City's broader transportation and mobility goals through data analytics and regulatory compliance. Division staff oversees the collection and adjudication of parking citations, administers the City's residential, recreational, and other parking permit programs, as well as manages the coordination of special event parking activations in the City's off-street public parking facilities. The division also maintains a working collaboration with regulatory bodies such as the California Coastal Commission to ensure timely compliance for beach zone access and parking issues.



#### PLANNING AND PERFORMANCE

The Transit Planning and Performance Division is responsible for service planning for Big Blue Bus (fixed route) and MODE (demand response). Service planning includes route and schedule changes, creation of vehicle and motor coach operator (MCO) schedules, advancing projects and programs that improve fixed route travel times (e.g., bus

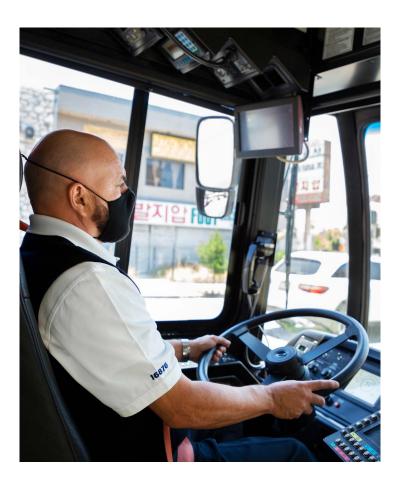
## **DEPARTMENTAL SUMMARIES - DEPARTMENT OF TRANSPORTATION**

only lanes), setting fare policy, conducting planning studies and analyses, and researching and implementing best practices to improve the customer experience (e.g., real-time signs at bus stops). The division is also responsible for the collection and reporting of all fixed route and demand response performance metrics such as ridership, system size (i.e., miles and hours), route performance, cost effectiveness, safety, maintenance, and fares, and supports the department's federally required reporting to the National Transit Database (NTD). Finally, the division serves as a liaison to other transit agencies in LA County to coordinate and implement projects that improve transit services in the region.

#### SAFETY AND TRAINING

The Safety and Training Division is responsible for the development, management, and implementation of all DOT safety, security, and training programs. The division develops and maintains Big Blue Bus (BBB) Public Transportation Agency Safety Plan (PTASP), which ensures that the transit agency meets or exceeds its safety objectives through the collection, analysis, and assessment of safety data. It also identifies and analyzes hazards and takes action to mitigate safety risks.

The division selects and trains Motor Coach Operators (MCOs), provides continuous trainings such as Verification of Transit Training (VTT), accident retraining, return-to-work, special assignment trainings, and OSHA/Cal OSHA-required training for all pertinent BBB staff. The division also hosts quarterly safety meetings to communicate safety information for all BBB staff and oversees system-wide safety by investigating bus accidents and incidents, tracking accident trends, and taking measures to mitigate preventable collisions.



The division manages the department's security programs for customers and staff through contracts with SMPD to provide transit enforcement services on BBB buses and with a security contractor company to provide 24-hour onsite security services for the BBB campus and the safety of staff.



#### **NON-DEPARTMENTAL**

The Non-Departmental budget represents activities that are not attributed to any one specific department in the City. The Non-Departmental budget includes appropriations to manage the use of federal funding sources such as Coronavirus Aid, Relief, and Economic Security (CARES) Act and the American Rescue Plan Act (ARPA); payments to pay down the California Public Employees' Retirement System (CalPERS) unfunded liability; annual required contribution (ARC) to prefund Other Post-Employment Benefits (OPEB) liabilities; payment to the Santa Monica-Malibu Unified School District (SMMUSD) in return for the use of certain school district facilities; debt service payments; and transfers to/from other funds such as a transfer per the Advisory Measure GS to fund schools, homelessness prevention, and affordable housing.



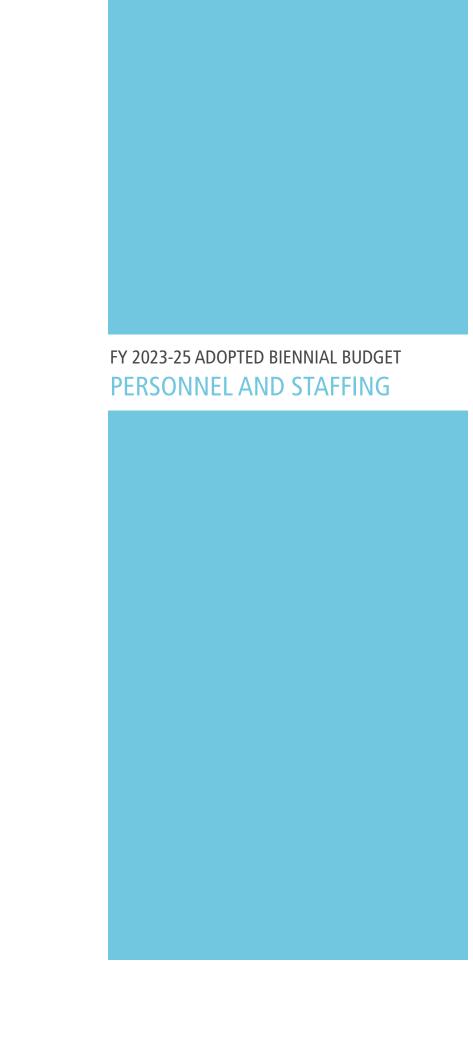
EXPENDITURES	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 REVISED BUDGET	2023-24 ADOPTED BUDGET	2024-25 BUDGET PLAN
General Fund					
Salaries and Wages	\$ (1,678,766) \$	960,149	6,465,228	\$ 5,784,057 \$	4,404,310
Supplies and Expenses	37,938,568	104,093,471	52,285,913	50,933,358	56,049,647
Subtotal	36,259,802	105,053,620	58,751,141	56,717,415	60,453,957
Airport Fund					
Salaries and Wages	(2,372)	7,966	22,719	822	863
Supplies and Expenses	1,873,493	(6,756,108)	682,371	636,960	659,698
Subtotal	1,871,121	(6,748,142)	705,090	637,782	660,561
<b>Beach Recreation Fund</b>					
Salaries and Wages	(4,435)	17,873	69,005	28,170	29,578
Supplies and Expenses	(2,667,639)	74,238	86,811	(2,614,571)	(2,483,664)
Subtotal	(2,672,074)	92,111	155,816	(2,586,401)	(2,454,086)

# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - NON-DEPARTMENTAL

EXPENDITURES	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 REVISED BUDGET	2023-24 ADOPTED BUDGET	2024-25 BUDGET PLAN
Big Blue Bus Fund					
Salaries and Wages	(158,561)	249,687	735,698	294,733	309,469
Supplies and Expenses	(106,034)	(502,923)	38,047	(421,454)	(399,757)
Subtotal	(264,595)	(253,236)	773,745	(126,721)	(90,288)
Cemetery Fund		, , ,	·	, , ,	, , ,
Salaries and Wages	(24,589)	(20,785)	25,762	_	-
Supplies and Expenses	(536,748)	(483,094)	(385,071)	(375,716)	(375,660)
Subtotal	(561,337)	(503,879)	(359,309)	(375,716)	(375,660)
Clean Beaches & Ocean Parcel					
Salaries and Wages	-	-	5,223	-	-
Supplies and Expenses	(13,827,237)	1,239,933	2,750,768	4,778,277	3,807,053
Subtotal	(13,827,237)	1,239,933	2,755,991	4,778,277	3,807,053
<b>Community Broadband Fund</b>					
Salaries and Wages	(22)	3,037	80,247	-	-
Supplies and Expenses	222,000	822,000	222,000	-	-
Subtotal	221,978	825,037	302,247	-	_
<b>Community Development Blo</b>	ck Grant (CDBG) Fur	nd	·		
Supplies and Expenses	283,471	149,502	247,065	279,051	288,850
Subtotal	283,471	149,502	247,065	279,051	288,850
Gas Tax Fund	· · · · · · · · · · · · · · · · · · ·	·	·	· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·
Supplies and Expenses	2,001,131	2,174,930	2,686,281	2,632,472	2,688,969
Subtotal	2,001,131	2,174,930	2,686,281	2,632,472	2,688,969
<b>Housing Authority Fund</b>	<u> </u>	· ·			
Supplies and Expenses	(129,000)	(92,355)	(65,258)	239,152	353,897
Subtotal	(129,000)	(92,355)	(65,258)	239,152	353,897
Local Return Fund				· · · · · · · · · · · · · · · · · · ·	,
Supplies and Expenses	550,700	684,378	738,000	1,218,835	1,223,893
Subtotal	550,700	684,378	738,000	1,218,835	1,223,893
Low/Moderate Income Housin		,	,	· · ·	· · ·
Supplies and Expenses	(3,697,355)	362,827	372,657	389,364	389,364
Subtotal	(3,697,355)	362,827	372,657	389,364	389,364
Miscellaneous Grants Fund	(0,000,000)				
Supplies and Expenses	17,156,546	15,710,876	157,144	162,743	162,743
Subtotal	17,156,546	15,710,876	157,144	162,743	162,743
Parking Authority Fund	,,.		,		
Supplies and Expenses	10,998,895	_	_	_	_
Subtotal	10,998,895	_	_	_	_
Pier Fund					
Salaries and Wages	(12,165)	(3,147)	73,603	9,445	9,917
Supplies and Expenses	(2,066,985)	(3,411,613)	(2,814,738)	(585,734)	(3,570,382
Subtotal	(2,079,150)	(3,414,760)	(2,741,135)	(576,289)	(3,560,465
Resource Recovery & Recyclin		(=	(=///	(,,	(= /= = = / = = =
Salaries and Wages	(110,241)	9,688	250,693	89,704	94,189
Supplies and Expenses	231,217	272,312	1,141,235	1,185,175	1,207,273
Subtotal	120,976	282,000	1,391,928	1,274,879	1,301,462
SCAQMD AB 2766 Fund	120,570	_02,000	.,551,525	.,=, ,,0,0	.,501,102
Supplies and Expenses	7,317	7,463	_	_	_
Subtotal	7,317	7,463	_	-	

# FY 2023-25 ADOPTED BIENNIAL BUDGET DEPARTMENTAL SUMMARIES - NON-DEPARTMENTAL

EXPENDITURES	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 REVISED BUDGET	2023-24 ADOPTED BUDGET	2024-25 BUDGET PLAN
Self-insurance, Bus Fund					
Supplies and Expenses	4,309,608	3,611,543	3,466,949	4,709,930	5,391,090
Subtotal	4,309,608	3,611,543	3,466,949	4,709,930	5,391,090
Self-insurance, General Liability	/Auto Fund				
Supplies and Expenses	64,013,018	15,374,309	6,226,993	8,682,233	10,094,358
Subtotal	64,013,018	15,374,309	6,226,993	8,682,233	10,094,358
Self-insurance, Risk Managemer	nt Administration	Fund			
Salaries and Wages	(7,321)	14,033	41,851	23,697	24,882
Supplies and Expenses	(1,992,253)	(2,059,268)	(2,053,007)	(2,846,696)	(2,987,662)
Subtotal	(1,999,574)	(2,045,235)	(2,011,156)	(2,822,999)	(2,962,780)
Self-insurance, Workers' Compe	nsation Fund				
Supplies and Expenses	14,960,962	10,875,524	14,412,574	15,526,658	15,961,548
Subtotal	14,960,962	10,875,524	14,412,574	15,526,658	15,961,548
Special Revenue Source Fund					
Supplies and Expenses	(13,726,217)	(7,916,973)	(7,080,326)	(6,599,665)	(6,610,476)
Subtotal	(13,726,217)	(7,916,973)	(7,080,326)	(6,599,665)	(6,610,476)
Stormwater Management Fund					
Supplies and Expenses	749,292	1,372,377	1,321,749	1,338,092	1,431,365
Subtotal	749,292	1,372,377	1,321,749	1,338,092	1,431,365
TORCA Fund					
Supplies and Expenses	51,833	178,139	86,268	116,472	116,472
Subtotal	51,833	178,139	86,268	116,472	116,472
Vehicle Management Fund					
Salaries and Wages	(30,187)	6,292	57,956	27,161	28,519
Supplies and Expenses	60,833	63,311	58,960	4,690	4,874
Subtotal	30,646	69,603	116,916	31,851	33,393
Wastewater Fund					
Salaries and Wages	(5,592)	24,083	65,667	17,978	18,877
Supplies and Expenses	14,947,487	(552,236)	(1,333,692)	(3,686,619)	(2,763,211)
Subtotal	14,941,895	(528,153)	(1,268,025)	(3,668,641)	(2,744,334)
Water Fund					
Salaries and Wages	(15,225)	65,500	104,078	46,827	49,169
Supplies and Expenses	1,221,097	428,007	1,246,822	1,307,071	1,344,126
Subtotal	1,205,872	493,507	1,350,900	1,353,898	1,393,295
Total All Funds					
Salaries and Wages	(2,049,476)	1,334,376	7,997,730	6,322,594	4,969,773
Supplies and Expenses	132,828,000	135,720,570	74,496,515	77,010,078	81,984,408
Total Non-Departmental	130,778,524		\$ 82,494,245		86,954,181



## PERSONNEL AND STAFFING - ORGANIZATIONAL CHART



#### **CITY COUNCIL**

MAYOR Gleam Davis / MAYOR PRO TEM Lana Negrete
COUNCILMEMBER Phil Brock / COUNCILMEMBER Oscar de la Torre
COUNCILMEMBER Christine Parra / COUNCILMEMBER Caroline Torosis
COUNCILMEMBER Jesse Zwick



RECORDS & ELECTION SERVICES (CITY CLERK) Denise Anderson-Warren



CITY MANAGER David White



CITY ATTORNEY
Douglas Sloan



ASSISTANT CITY MANAGER Susan Cline



**DEPUTY CITY MANAGER** Anuj Gupta



COMMUNITY
DEVELOPMENT
David Martin



**FINANCE**Gigi Decavalles-Hughes



**FIRE** Danny Alvarez



**HOUSING AND HUMAN SERVICES**Danielle Noble, Acting Director



**HUMAN RESOURCES**Lori Gentles



INFORMATION SERVICES
Christopher J. Smith, Acting Director



**LIBRARY** Erica Cuyugan



**POLICE** Ramon Batista



**PUBLIC WORKS** Rick Valte



RECREATION AND ARTS
Vacant



**TRANSPORTATION** Edward F. King



Fund / Department / Employee Type (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2023-24 Change	2024-25 Budget Plan	2024-25 Change
TOTAL CITY							
GENERAL FUND							
Permanent Employees	1,171.0	1,203.5	1,227.0	1,259.7	32.8	1,259.7	-
Temporary Staffing	36.1	66.4	71.4	86.4	<i>15.0</i>	86.4	-
General Fund Total	1,207.1	1,269.9	1,298.3	1,346.1	47.8	1,346.1	-
NON-GENERAL FUND							
Permanent Employees	680.3	699.3	729.8	746.3	16.5	746.3	-
Temporary Staffing	2.4	9.8	11.1	9.0	(2.0)	9.0	-
Non-General Fund Total	682.7	709.1	740.8	755.3	14.5	755.3	-
ALL FUNDS							
Permanent Employees	1,851.3	1,902.8	1,956.7	2,006.0	49.3	2,006.0	-
Temporary Staffing	38.47	76.2	82.4	95.4	13.0	95.4	_
Total Personnel & Staffing	1,889.8	1,979.0	2,039.1	2,101.4	62.3	2,101.4	
<b>3</b>	-,	-,					
CENERAL FUND							
GENERAL FUND							
City Council							
Permanent Employees	1.0	2.0	2.0	2.0	-	2.0	-
Temporary Staffing	-	-	-	-	-	-	-
City Manager							
Permanent Employees	47.0	51.0	55.0	56.0	1.0	56.0	-
Temporary Staffing	1.0	1.9	1.4	1.4	-	1.4	-
City Attorney							
Permanent Employees	42.0	43.0	44.0	44.0	-	44.0	-
Temporary Staffing	0.5	0.5	0.5	0.5	-	0.5	-
Records & Election Services							
Permanent Employees	12.0	12.0	12.0	13.0	1.0	13.0	_
Temporary Staffing	-	-	-	-	-	-	_
• •							
Community Development	77.0	02.2	00.0	04.0	2.0	0.4.0	
Permanent Employees	77.2	83.2	82.2	84.2	2.0	84.2	-
Temporary Staffing	8.0	8.0	8.0	8.0	-	0.8	-
Community Services							
Permanent Employees	74.1	79.1	85.5	=	(85.5)	-	-
Temporary Staffing	24.1	39.4	34.6	-	(34.6)	-	-
Finance							
Permanent Employees	51.3	53.3	54.3	55.3	1.0	55.3	-
Temporary Staffing	-	-	-	-	-	-	-

Fund / Department / Emp (FTE counts rounded to not general FUND)	earest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2023-24 Change	2024-25 Budget Plan	2024-25 Change
Fire Permanent Employees Temporary Staffing		134.0 -	137.0 -	138.0 -	137.0 0.4	(1.0) 0.4	137.0 0.4	- -
Housing and Human Se Permanent Employees Temporary Staffing	ervices	-	<del>-</del> -	- -	60.0 8.2	60.0 8.2	60.0 8.2	- -
Human Resources Permanent Employees Temporary Staffing		22.0 -	27.0 -	27.0 -	26.0 -	(1.0) -	26.0 -	- -
Information Services Permanent Employees Temporary Staffing		42.0 -	44.0 -	46.0 0.5	52.0 0.5	6.0 -	52.0 0.5	- -
Library Permanent Employees Temporary Staffing		47.0 0.8	51.0 7.3	53.5 14.5	56.5 16.4	3.0 1.9	56.5 16.4	- -
Police Permanent Employees Temporary Staffing		380.0 8.8	378.5 16.6	378.5 19.1	385.5 20.6	7.0 1.5	385.5 20.6	-
Public Works Permanent Employees Temporary Staffing		210.0	208.0	214.5 -	217.5 -	<i>3.0</i> -	217.5 -	-
Recreation and Arts Permanent Employees Temporary Staffing		- -	- -	- -	35.3 37.5	35.3 37.5	35.3 37.5	- -
Department of Transpo Permanent Employees Temporary Staffing	ortation	31.5 -	34.5 -	34.5 -	35.5 -	1.0	35.5 -	- -
Fund Summary Permanent Employees Temporary Staffing		1,171.0 36.1	1,203.5 66.4	1,227.0 71.4	1,259.7 86.4	32.8 15.0	1,259.7 86.4	- -
	General Fund Total	1,207.1	1,269.9	1,298.3	1,346.1	47.8	1,346.1	-
AIRPORT Public Works								
Permanent Employees Temporary Staffing		14.0	17.0 -	17.0 -	18.0 -	1.0 -	18.0 -	<u>-</u> -
Fund Summary Permanent Employees		14.0	17.0	17.0	18.0	1.0	18.0	-
Temporary Staffing	Airport Total	14.0	17.0	17.0	18.0	1.0	18.0	-

Fund / Department / Empl (FTE counts rounded to ne		2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2023-24 Change	2024-25 Budget Plan	2024-25 Change
Community Services Permanent Employees Temporary Staffing		6.5 -	7.5 4.6	7.5 5.8	- -	(7.5) (5.8)	<u>-</u> -	- -
Public Works Permanent Employees Temporary Staffing		29.0 -	29.0 -	33.0 -	33.0 -	- -	33.0 -	- -
Recreation and Arts Permanent Employees Temporary Staffing					7.5 5.8	7.5 5.8	7.5 5.8	- -
Fund Summary Permanent Employees Temporary Staffing	Beach Total	35.5 - <b>35.5</b>	36.5 4.6 <b>41.1</b>	40.5 5.8 46.3	40.5 5.8 46.3	-	40.5 5.8 46.3	-
BIG BLUE BUS	=	33.3	7111	4013	4015		40.5	
Department of Transpor Permanent Employees Temporary Staffing	tation	410.3 0.5	414.3 0.5	434.8 0.5	437.8 0.5	<i>3.0</i> -	437.8 0.5	- -
Fund Summary Permanent Employees Temporary Staffing	Big Blue Bus Total	410.3 0.5 <b>410.8</b>	414.3 0.5 <b>414.8</b>	434.8 0.5 <b>435.2</b>	437.8 0.5 <b>438.2</b>	3.0	437.8 0.5 <b>438.2</b>	-
CEMETERY	=							
Public Works Permanent Employees Temporary Staffing		7.0 -	7.0 -	7.0 -	7.0 0.4	- 0.4	7.0 0.4	- -
Fund Summary Permanent Employees Temporary Staffing	Cemetery Total	7.0 - <b>7.0</b>	7.0 - 7.0	7.0 - 7.0	7.0 0.4 <b>7.4</b>	- 0.4 <b>0.4</b>	7.0 0.4 7.4	-
<b>COMMUNITY BRO</b>	ADBAND							
Information Services Permanent Employees Temporary Staffing		4.0 -	5.0 -	6.0 -	<del>-</del> -	(6.0) -	<del>-</del>	-
Fund Summary Permanent Employees Temporary Staffing		4.0	5.0 -	6.0 -	-	<i>(6.0)</i> -	<u>-</u>	- -
Commun	ity Broadband Total $begin{smallmatrix} -1 \\ 1 \end{bmatrix}$	4.0	5.0	6.0	-	(6.0)	-	-



Fund / Department / Em	nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2023-24 Change	2024-25 Budget Plan	2024-25 Change
HOUSING AUTHO	ORITY							
Community Services								
Permanent Employees		10.5	13.5	13.5	-	(13.5)	-	-
Temporary Staffing		-	=	=	=	-	=	<u>-</u>
Housing and Human S	Services							
Permanent Employees		-	-	-	15.0	15.0	15.0	-
Temporary Staffing		-	=	=	=	-	-	-
<b>Fund Summary</b>								
Permanent Employees		10.5	13.5	13.5	15.0	1.5	15.0	-
Temporary Staffing	_	-	-	-	-	-	-	-
Но	ousing Authority Total $_{_{\parallel}}$	10.5	13.5	13.5	15.0	1.5	15.0	-
PIER								
Community Developm	nent							
Permanent Employees		2.0	2.0	2.0	2.0	-	2.0	-
Temporary Staffing		-	=	-	-	-	-	-
Police								
Permanent Employees		9.0	9.0	9.0	9.0	-	9.0	-
Temporary Staffing		1.9	1.9	1.9	1.9	-	1.9	-
Public Works								
Permanent Employees		4.0	4.0	4.0	4.0	_	4.0	_
Temporary Staffing		-	-	-	- -	-	-	-
Fund Summary								
Permanent Employees		15.0	15.0	15.0	15.0	_	15.0	_
Temporary Staffing		1.9	1.9	1.9	1.9	_	1.9	_
· ····· <b>,</b> · · ····· <b>,</b>	Pier Total	16.9	16.9	16.9	16.9	-	16.9	-
RESOURCE RECO	= VERY & RECYCLIN	IG .						
Public Works	VENT & NECTCEIN							
Permanent Employees		81.0	87.0	91.0	105.0	14.0	105.0	_
Temporary Staffing		-	2.9	2.9	-	(2.9)	-	=
Fund Summary						,/		
Permanent Employees		81.0	87.0	91.0	105.0	14.0	105.0	_
Temporary Staffing		-	2.9	2.9	105.0	(2.9)	105.0	-
	very & Recycling Total	81.0	89.9	93.9	105.0	11.1	105.0	_
	,,							



Fund / Department / Employee Type (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2023-24 Change	2024-25 Budget Plan	2024-25 Change
RISK MANAGEMENT ADMINISTR	ATION						
Finance							
Permanent Employees	10.0	11.0	12.0	12.0	-	12.0	-
Temporary Staffing	-	-	-	0.5	0.5	0.5	-
<b>Fund Summary</b>							
Permanent Employees	10.0	11.0	12.0	12.0	-	12.0	-
Temporary Staffing	-	-	-	0.5	0.5	0.5	-
Risk Management Administration Tota	l <u>10.0</u>	11.0	12.0	12.5	0.5	12.5	-
VEHICLE MANAGEMENT							
Public Works							
Permanent Employees	21.0	21.0	21.0	21.0	-	21.0	-
Temporary Staffing	-	-	-	-	-	=	-
Fund Summary	,			,			
Permanent Employees	21.0	21.0	21.0	21.0	-	21.0	-
Temporary Staffing	-	-	-	-	-	-	-
Vehicle Management Tota	l 21.0	21.0	21.0	21.0	-	21.0	-
WASTEWATER							
Public Works							
Permanent Employees	21.0	20.0	20.0	22.0	2.0	22.0	-
Temporary Staffing	-	-	-	-	-	-	-
Fund Summary							
Permanent Employees	21.0	20.0	20.0	22.0	2.0	22.0	_
Temporary Staffing	-	-	-		-	<u>-</u>	-
Wastewater Tota	I 21.0	20.0	20.0	22.0	2.0	22.0	-
WATER							
Public Works							
Permanent Employees	51.0	52.0	52.0	53.0	1.0	53.0	_
Temporary Staffing	-	-	-	-	-	-	-
Fund Summary							
Permanent Employees	51.0	52.0	52.0	53.0	1.0	53.0	_
Temporary Staffing	-	J2.U -	J2.U _	J3.0 _	-	- -	- -
Water Tota	I 51.0	52.0	52.0	53.0	1.0	53.0	-
NON-GENERAL FUNDS SUMMARY							
Permanent Employees	680.3	699.3	729.8	746.3	16.5	746.3	-
Temporary Staffing	2.4	9.8	11.1	9.0	(2.0)	9.0	
NON-GENERAL FUNDS TOTAL	682.7	709.1	740.8	755.3	14.5	755.3	-

Department / Division / Title  (All Titles in Alphabetical Order, except for the division lead)  (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
CITY COUNCIL					
City Council					
Council Office and Legislative Affairs Liaison	1.0	1.0	1.0	1.0	1.0
Administrative Staff Assistant	-	-	1.0	1.0	1.0
Staff Assistant III	-	1.0	-	-	
Division Summary					
Permanent Employees	1.0	2.0	2.0	2.0	2.0
Temporary Staffing	1.0	- 2.0	2.0	2.0	2.0
City Council Total	1.0	2.0	2.0	2.0	2.0
Department Summary	1.0	2.0	2.0	2.0	2.0
Permanent Employees Temporary Staffing	1.0	2.0	2.0 -	2.0 -	2.0 -
City Council Total	1.0	2.0	2.0	2.0	2.0
	110				
CITY MANAGER					
Administration					
City Manager	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0	2.0	2.0
Administrative Staff Assistant - City Manager's Office	2.0	2.0	1.0	1.0	1.0
Assistant Administrative Analyst	-	-	1.0	1.0	1.0
Assistant City Manager/Chief Operating Officer	-	1.0	1.0	1.0	1.0
Assistant to the City Manager	1.0	1.0	1.0	1.0	1.0
Chief Communications Officer	1.0	1.0	-	-	-
Communications and Marketing Coordinator <sup>a</sup>	-	-	1.0	1.0	1.0
Communications and Public Information Manager	-	-	1.0	1.0	1.0
Community Partnerships Manager	-	-	1.0	1.0	1.0
Customer Services Assistant	2.0	3.0	4.0	4.0	4.0
Deputy City Manager	1.0	1.0	1.0	1.0	1.0
Equity and Communications Coordinator	-	1.0	1.0	1.0	1.0
Equity and Inclusion Manager	-	1.0	1.0	1.0	1.0
Executive Administrator to the City Manager	1.0	1.0	1.0	1.0	1.0
Lead Customer Services Assistant	-	-	1.0	1.0	1.0
Marketing Manager				1.0	1.0
Production Coordinator	1.0	1.0	1.0	1.0	1.0
Public Information Coordinator	1.0	1.0	1.0	1.0	1.0
Public Information Officer	1.0	1.0	-	-	-

Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Senior Marketing Manager	1.0	1.0	1.0	=	-
Special Assistant to the City Manager for Equity and Community Recovery	1.0	1.0	1.0	1.0	1.0
Division Summary					
Permanent Employees	15.0	19.0	22.0	23.0	23.0
Temporary Staffing <sup>b</sup>	1.0	1.9	1.4	1.4	1.4
Administration Total	16.0	20.9	23.4	24.4	24.4
Office of Emergency Management					
Chief Resilience Officer	1.0	1.0	1.0	1.0	1.0
Administrative Staff Assistant	-	-	1.0	1.0	1.0
Emergency Services Administrator	1.0	1.0	1.0	1.0	1.0
Public Safety Dispatch Administrator	1.0	1.0	1.0	1.0	1.0
Public Safety Dispatch Supervisor	5.0	5.0	5.0	5.0	5.0
Public Safety Dispatcher	23.0	23.0	23.0	23.0	23.0
Staff Assistant III	1.0	1.0	1.0	1.0	1.0
Division Summary					.,
Permanent Employees	32.0	32.0	33.0	33.0	33.0
Temporary Staffing	-	-	-	-	-
Office of Emergency Management Total	32.0	32.0	33.0	33.0	33.0
<b>Department Summary</b>					
Permanent Employees	47.0	51.0	55.0	56.0	56.0
Temporary Staffing <sup>b</sup>	1.0	1.9	1.4	1.4	1.4
City Manager Total	48.0	52.9	56.4	57.4	57.4

a. Position was transferred from Community Services in FY 2022-23.

b. The as-needed hours in FY 2022-23 has been corrected to reflect the one-time nature of as-needed hours (0.5 FTE) that had been added in FY 2021-22.

CITY ATTORNEY					
City Attorney					
City Attorney	1.0	1.0	1.0	1.0	1.0
Administrative Analyst - CAO	1.0	1.0	2.0	2.0	2.0
Assistant City Attorney	-	=	1.0	1.0	1.0
Chief Deputy City Attorney	3.0	3.0	4.0	4.0	4.0
Community Liaison	1.0	1.0	=	=	=
Consumer Affairs Specialist	1.0	1.0	1.0	1.0	1.0
Deputy City Attorney II	2.0	2.0	3.0	3.0	3.0
Deputy City Attorney III	19.0	19.0	18.0	18.0	18.0
Executive Assistant to the City Attorney	-	=	2.0	2.0	2.0

Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Investigator - Consumer Protection	1.0	1.0	1.0	1.0	1.0
Investigator - Criminal Division	1.0	1.0	1.0	1.0	1.0
Legal Assistant	2.0	3.0	5.0	5.0	5.0
Legal Operations Coordinator	1.0	1.0	-	-	-
Legal Secretary	3.0	3.0	1.0	1.0	1.0
Office Administrator	1.0	1.0	1.0	1.0	1.0
Paralegal	1.0	1.0	2.0	2.0	2.0
Principal Legal Analyst	-	-	1.0	1.0	1.0
Receptionist	1.0	1.0	-	-	-
Special Counsel / Chief of Staff	1.0	1.0	-	-	-
Staff Assistant - CAO	2.0	2.0	=	=	-
Division Summary					
Permanent Employees	42.0	43.0	44.0	44.0	44.0
Temporary Staffing	0.6	0.9	0.5	0.5	0.5
City Attorney Total	42.6	43.9	44.5	44.5	44.5
Department Summary					
Permanent Employees	42.0	43.0	44.0	44.0	44.0
Temporary Staffing	0.5	0.5	0.5	0.5	0.5
City Attorney Total	42.5	43.5	44.5	44.5	44.5
RECORDS & ELECTION SERVICES					
Administration					
Director of Records and Election Services (City Clerk)	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	1.0	=	=	=	-
Administrative Analyst - Records & Election Services	-	1.0	1.0	1.0	1.0
Assistant Director of Records and Election Services (Assistant City Clerk)	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	1.0	1.0	1.0
Records Management Coordinator	1.0	1.0	1.0	1.0	1.0
Staff Assistant III	3.0	3.0	3.0	4.0	4.0
Division Summary	3.0	3.0	3.0	1.0	7.0
Permanent Employees	8.0	8.0	8.0	9.0	9.0
Temporary Staffing	-	-	-	-	-
Administration Total	8.0	8.0	8.0	9.0	9.0
Support Services					
Support Services Supervisor	1.0	1.0	1.0	1.0	1.0
Mail Courier	1.0	1.0	1.0	1.0	1.0

Support Services Lead	Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Support Services Lead   1.0   1.0   1.0   1.0   1.0   1.0	Reprographics Specialist II	1.0	1.0	1.0	1.0	1.0
Division Summary   Permanent Employees		1.0	1.0	1.0	1.0	1.0
Support Services Total   A	• •					
Support Services Total   4.0	• •	4.0	4.0	4.0	4.0	4.0
Permanent Employees   12.0   12.0   12.0   13.0   13.0   14   14.0   14.0   15.0   1	, , ,		_	_	-	-
Permanent Employees	Support Services Total	4.0	4.0	4.0	4.0	4.0
Temporary Staffing						
COMMUNITY DEVELOPMENT	· ·	12.0	12.0	12.0	13.0	13.0
COMMUNITY DEVELOPMENT	. , ,	- 42.0	- 40.0	- 40.0	- 42.0	- 42.0
Administration	Records & Election Services Total	12.0	12.0	12.0	13.0	13.0
Director of Community Development   1.0	COMMUNITY DEVELOPMENT					
Administrative Services Officer Executive Administrative Assistant 1.0 1.0 1.0 1.0 1.0  Principal Administrative Analyst 1.0 1.0 1.0 1.0 1.0  Senior Administrative Analyst 1.0 1.0 1.0 1.0 1.0  Division Summary  Permanent Employees 4.0 5.0 5.0 5.0  Temporary Staffing 4.0 5.0 5.0 5.0  Building & Safety  Building and Safety Manager Administrative Analyst 1.0 1.0 1.0 1.0 1.0  Administrative Analyst 1.0	Administration					
Executive Administrative Analyst       1.0       1.0       1.0       1.0         Principal Administrative Analyst       1.0       1.0       1.0       1.0         Senior Administrative Analyst       -       1.0       1.0       1.0         Division Summary         Permanent Employees       4.0       5.0       5.0       5.0         Temporary Staffing       -       <	Director of Community Development	1.0	1.0	1.0	1.0	1.0
Principal Administrative Analyst       1.0       1.0       1.0       1.0         Senior Administrative Analyst       -       1.0       1.0       1.0         Division Summary         Permanent Employees       4.0       5.0       5.0       5.0         Temporary Staffing       - <t< td=""><td>Administrative Services Officer</td><td>1.0</td><td>1.0</td><td>1.0</td><td>1.0</td><td>1.0</td></t<>	Administrative Services Officer	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst   1.0   1.	Executive Administrative Assistant	1.0	1.0	1.0	1.0	1.0
Permanent Employees   4.0   5.0   5.0   5.0   5.0   Temporary Staffing	Principal Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Administration Total   Administration Analyst   Administration Analyst   Assistant Plan Check Engineer   Assistant Plan Check Permit Specialist I/II (limited-term)   Assistant Plan Check Supervisor   Assistant Plan Check Engineer   Assistant Plan Check Plan Check Plan Check Engineer   Assistant Plan Check P	Senior Administrative Analyst	-	1.0	1.0	1.0	1.0
Administration Total   Administration Total   Administration Total   Administration Total   Administration Total   Administration Safety						
Building & Safety	, ,	4.0	5.0	5.0	5.0	5.0
Building & Safety         Building and Safety Manager       1.0       1.0       1.0       1.0         Administrative Analyst       1.0       -       -       -         Assistant Plan Check Engineer       1.0       1.0       1.0       1.0         Building and Safety Permit Specialist I/II (limited-term)       -       1.0       -       -         Building Officer       1.0       1.0       1.0       1.0         Combination Building Inspector I/II/III       7.0       7.0       7.0       7.0         Inspection Supervisor       1.0       1.0       1.0       1.0         Lead Building and Safety Permit Specialist       1.0       1.0       1.0       1.0         Lead Combination Building Inspector       1.0       1.0       1.0       1.0         Permit Services Administrator       1.0       1.0       1.0       1.0         Plan Check Supervisor       1.0       1.0       1.0       1.0         Plans Examiner I/II/III - Mechanical/Plumbing       1.0       1.0       1.0       1.0         Principal Plan Check Engineer       2.0       2.0       2.0       2.0         Revenue Operations Assistant II       1.0       1.0       1.0       1.0<	, , ,	- 4.0	-	-	- F 0	- -
Building and Safety Manager       1.0       1.0       1.0       1.0         Administrative Analyst       1.0       -       -       -         Assistant Plan Check Engineer       1.0       1.0       1.0       1.0         Building and Safety Permit Specialist I/II (limited-term)       -       1.0       -       -         Building Officer       1.0       1.0       1.0       1.0         Combination Building Inspector I/II/III       7.0       7.0       7.0       7.0         Inspection Supervisor       1.0       1.0       1.0       1.0         Lead Building and Safety Permit Specialist       1.0       1.0       1.0       1.0         Lead Combination Building Inspector       1.0       1.0       1.0       1.0         Permit Services Administrator       1.0       1.0       1.0       1.0         Plan Check Supervisor       1.0       1.0       1.0       1.0         Plans Examiner I/II/III - Mechanical/Plumbing       1.0       1.0       1.0       1.0         Principal Plan Check Engineer       2.0       2.0       2.0       2.0       2.0         Revenue Operations Assistant II       1.0       1.0       1.0       1.0       1.0		4.0	5.0	5.0	5.0	5.0
Administrative Analyst       1.0       -       -         Assistant Plan Check Engineer       1.0       1.0       1.0         Building and Safety Permit Specialist I/II (limited-term)       -       1.0       5.0       5.0         Building Officer       1.0       1.0       1.0       1.0         Combination Building Inspector I/II/III       7.0       7.0       7.0       7.0         Inspection Supervisor       1.0       1.0       1.0       1.0         Lead Building and Safety Permit Specialist       1.0       1.0       1.0       1.0         Lead Combination Building Inspector       1.0       1.0       1.0       1.0         Permit Services Administrator       1.0       1.0       1.0       1.0         Plan Check Supervisor       1.0       1.0       1.0       1.0         Plans Examiner I/III/III - Mechanical/Plumbing       1.0       1.0       1.0         Principal Plan Check Engineer       2.0       2.0       2.0       2.0         Revenue Operations Assistant II       1.0       1.0       1.0       1.0		1.0	1.0	1.0	4.0	4.0
Assistant Plan Check Engineer       1.0       1.0       1.0       1.0         Building and Safety Permit Specialist I/II       4.0       4.0       5.0       5.0         Building and Safety Permit Specialist I/II (limited-term)       -       1.0       -       -         Building Officer       1.0       1.0       1.0       1.0         Combination Building Inspector I/II/III       7.0       7.0       7.0       7.0         Inspection Supervisor       1.0       1.0       1.0       1.0         Lead Building and Safety Permit Specialist       1.0       1.0       1.0       1.0         Lead Combination Building Inspector       1.0       1.0       1.0       1.0         Permit Services Administrator       1.0       1.0       1.0       1.0         Plan Check Supervisor       1.0       1.0       1.0       1.0         Plans Examiner I/II/III - Mechanical/Plumbing       1.0       1.0       1.0       1.0         Principal Plan Check Engineer       2.0       2.0       2.0       2.0         Revenue Operations Assistant II       1.0       1.0       1.0       1.0			1.0	1.0	1.0	1.0
Building and Safety Permit Specialist I/II (limited-term) - 1.0	•		<u>-</u>	-	-	<u>-</u>
Building and Safety Permit Specialist I/II (limited-term)  Building Officer  Combination Building Inspector I/II/III  7.0  Inspection Supervisor  Inspection Supervisor  Lead Building and Safety Permit Specialist  Ino  Ino  Ino  Ino  Ino  Ino  Ino  In	•					1.0
Building Officer       1.0       1.0       1.0       1.0         Combination Building Inspector I/II/III       7.0       7.0       7.0       7.0         Inspection Supervisor       1.0       1.0       1.0       1.0         Lead Building and Safety Permit Specialist       1.0       1.0       1.0       1.0         Lead Combination Building Inspector       1.0       1.0       1.0       1.0         Permit Services Administrator       1.0       1.0       1.0       1.0         Plan Check Supervisor       1.0       1.0       1.0       1.0         Plans Examiner I/III/III - Mechanical/Plumbing       1.0       1.0       1.0       1.0         Principal Plan Check Engineer       2.0       2.0       2.0       2.0       2.0         Revenue Operations Assistant II       1.0       1.0       1.0       1.0       1.0	· ·	4.0			5.0	5.0
Combination Building Inspector I/II/III       7.0       7.0       7.0       7.0         Inspection Supervisor       1.0       1.0       1.0       1.0         Lead Building and Safety Permit Specialist       1.0       1.0       1.0       1.0         Lead Combination Building Inspector       1.0       1.0       1.0       1.0         Permit Services Administrator       1.0       1.0       1.0       1.0         Plan Check Supervisor       1.0       1.0       1.0       1.0         Plans Examiner I/II/III - Mechanical/Plumbing       1.0       1.0       1.0       1.0         Principal Plan Check Engineer       2.0       2.0       2.0       2.0         Revenue Operations Assistant II       1.0       1.0       1.0       1.0		1.0			1.0	-
Inspection Supervisor       1.0       1.0       1.0       1.0         Lead Building and Safety Permit Specialist       1.0       1.0       1.0       1.0         Lead Combination Building Inspector       1.0       1.0       1.0       1.0         Permit Services Administrator       1.0       1.0       1.0       1.0         Plan Check Supervisor       1.0       1.0       1.0       1.0         Plans Examiner I/II/III - Mechanical/Plumbing       1.0       1.0       1.0       1.0         Principal Plan Check Engineer       2.0       2.0       2.0       2.0         Revenue Operations Assistant II       1.0       1.0       1.0       1.0	-					1.0 7.0
Lead Building and Safety Permit Specialist       1.0       1.0       1.0       1.0         Lead Combination Building Inspector       1.0       1.0       1.0       1.0         Permit Services Administrator       1.0       1.0       1.0       1.0         Plan Check Supervisor       1.0       1.0       1.0       1.0         Plans Examiner I/II/III - Mechanical/Plumbing       1.0       1.0       1.0       1.0         Principal Plan Check Engineer       2.0       2.0       2.0       2.0         Revenue Operations Assistant II       1.0       1.0       1.0       1.0	- ·					
Lead Combination Building Inspector       1.0       1.0       1.0       1.0         Permit Services Administrator       1.0       1.0       1.0       1.0         Plan Check Supervisor       1.0       1.0       1.0       1.0         Plans Examiner I/II/III - Mechanical/Plumbing       1.0       1.0       1.0       1.0         Principal Plan Check Engineer       2.0       2.0       2.0       2.0         Revenue Operations Assistant II       1.0       1.0       1.0       1.0	·					1.0
Permit Services Administrator       1.0       1.0       1.0       1.0         Plan Check Supervisor       1.0       1.0       1.0       1.0         Plans Examiner I/II/III - Mechanical/Plumbing       1.0       1.0       1.0       1.0         Principal Plan Check Engineer       2.0       2.0       2.0       2.0         Revenue Operations Assistant II       1.0       1.0       1.0       1.0	·					1.0
Plan Check Supervisor       1.0       1.0       1.0       1.0         Plans Examiner I/II/III - Mechanical/Plumbing       1.0       1.0       1.0       1.0         Principal Plan Check Engineer       2.0       2.0       2.0       2.0         Revenue Operations Assistant II       1.0       1.0       1.0       1.0						1.0
Plans Examiner I/II/III - Mechanical/Plumbing1.01.01.01.0Principal Plan Check Engineer2.02.02.02.0Revenue Operations Assistant II1.01.01.01.0						1.0
Principal Plan Check Engineer 2.0 2.0 2.0 2.0 2.0 Revenue Operations Assistant II 1.0 1.0 1.0 1.0	·					1.0
Revenue Operations Assistant II 1.0 1.0 1.0 1.0						1.0
·	,					2.0
	Revenue Operations Assistant II Senior Administrative Analyst	1.0	1.0 1.0	1.0 1.0	1.0 1.0	1.0 1.0

Department / Division / Title 'All Titles in Alphabetical Order, except for the division (FTE counts rounded to nearest tenth)	on lead)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Senior Plan Check Engineer		2.0	2.0	3.0	3.0	3.0
Senior Plan Check Engineer (limited-term)		-	1.0	-	-	-
Staff Assistant III		1.0	1.0	1.0	1.0	1.0
Division Summary	- -					
Permanent Employees		27.0	29.0	29.0	29.0	29.0
Temporary Staffing		-	-	-	-	-
City Planning	Building & Safety Total	27.0	29.0	29.0	29.0	29.0
		1.0	1.0	1.0	1.0	1.0
Planning Manager		1.0	1.0	1.0	1.0	1.0
Assistant Planner (limited term)		1.0	1.0	2.0	2.0	2.0
Assistant Planner (limited-term)		-	1.0	-	-	-
Associate Planner		7.0	7.0	7.0	7.0	7.0
Design and Historic Preservation Planner		1.0	1.0	1.0	1.0	1.0
Environmental Planner		1.0	1.0	1.0	1.0	1.0
Principal Planner		2.0	3.0	3.0	3.0	3.0
Senior Park Planner <sup>a</sup>		-	1.0	-	=	-
Senior Planner		3.0	2.0	2.0	3.0	3.0
Staff Assistant II		1.0	-	-	-	-
Staff Assistant III	<u>-</u>	1.0	3.0	3.0	3.0	3.0
Division Summary						
Permanent Employees		18.0	21.0	20.0	21.0	21.0
Temporary Staffing	C' DI TIL	- 40.0	- 24.0	- 20.0	- 24.0	- 24.0
	City Planning Total	18.0	21.0	20.0	21.0	21.0
Code Enforcement						
Code Enforcement Manager		1.0	1.0	1.0	1.0	1.0
Administrative Staff Assistant		1.0	1.0	1.0	1.0	1.0
Code Enforcement Officer I/II		10.0	12.0	12.0	12.0	12.0
Code Enforcement Specialist		1.0	1.0	1.0	1.0	1.0
Code Enforcement Supervisor		2.0	2.0	2.0	2.0	2.0
Lead Code Enforcement Officer		1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	_	1.0	1.0	1.0	1.0	1.0
Division Summary						
Permanent Employees		17.0	19.0	19.0	19.0	19.0
Temporary Staffing		-	-	-	-	-
	Code Enforcement Total	17.0	19.0	19.0	19.0	19.0
Economic Development						
Economic Development Manager		1.0	1.0	1.0	1.0	1.0
Economic Development Administrator		-	-	-	1.0	1.0
Farmers' Market Assistant		1.0	1.0	1.0	1.0	1.0
Farmers' Market Attendant		1.2	1.2	1.2	0.6	0.6

Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Farmers' Market Coordinator I	1.0	1.0	1.0	1.6	1.6
Farmers' Market Coordinator II	1.0	1.0	1.0	1.0	1.0
Farmers' Market Manager	1.0	1.0	1.0	1.0	1.0
Property Management Specialist (limited-term) b, c	1.0	-	-	-	-
Real Estate Project Manager <sup>c</sup>	1.0	-	-	-	-
Senior Development Analyst	3.0	3.0	3.0	3.0	3.0
Division Summary					
Permanent Employees	11.2	9.2	9.2	10.2	10.2
Temporary Staffing	0.8	0.8	0.8	0.8	0.8
Economic Development Total	12.0	10.0	10.0	11.0	11.0
Pier Administration					
Pier Administrator	1.0	1.0	-	-	-
Pier and Beach Administrator	-	-	1.0	1.0	1.0
Business Assistant	-	-	1.0	1.0	1.0
Staff Assistant III	1.0	1.0	-	-	=
Division Summary					
Permanent Employees	2.0	2.0	2.0	2.0	2.0
Temporary Staffing	=	=	=	=	-
Pier Administration Total	2.0	2.0	2.0	2.0	2.0
<b>Department Summary</b>					
Permanent Employees	79.2	85.2	84.2	86.2	86.2
Temporary Staffing	0.8	0.8	0.8	0.8	0.8
Community Development Total	80.0	86.0	85.0	87.0	87.0

a. Position transferred from Community Development to Public Works in FY 2022-23.

c. General Fund position transferred from Community Development to Public Works (Airport Fund) in FY 2021-22.

COMMUNITY SERVICES <sup>a</sup>						
Administration						
Director of Community Services		1.0	1.0	1.0	-	-
Assistant Director of Community Services		1.0	1.0	1.0	-	-
Communications and Marketing Coordinator b		1.0	1.0	-	-	-
Executive Administrative Assistant		1.0	1.0	1.0	-	-
Principal Administrative Analyst		1.0	1.0	1.0	-	-
Staff Assistant III		-	1.0	1.0	-	-
Division Summary						
Permanent Employees		5.0	6.0	5.0	=	-
Temporary Staffing		-	-	-	=	-
	Administration Total	5.0	6.0	5.0	_	_

b. Limited-term position ending December 31, 2028.

Department / Division / Title	2020-21	2021-22	2022-23	2023-24	2024-25
(All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	Revised Budget	Revised Budget	Revised Budget	Adopted Budget	Budget Plan
Beach House Operations					
Beach House Venue Manager	1.0	1.0	1.0	-	-
Beach Recreation Supervisor	1.0	1.0	1.0	-	-
Event Coordinator	0.5	1.0	1.0	-	-
Event Coordinator (limited-term) <sup>c</sup>	-	0.5	0.5	-	-
Guest Services Coordinator	1.0	1.0	1.0	-	-
Sales and Marketing Coordinator	1.0	1.0	1.0	-	=
Senior Administrative Analyst	1.0	1.0	1.0	-	-
Venue Services Assistant	1.0	1.0	1.0	-	-
Division Summary					
Permanent Employees	6.5	7.5	7.5	=	=
Temporary Staffing	_	4.6	5.8	-	-
Beach House Operations Total	6.5	12.1	13.3	-	-
Community Recreation					
Community Recreation Manager	1.0	1.0	1.0	-	=
Administrative Staff Assistant	1.0	1.0	1.0	-	-
Aquatic Site Supervisor	3.0	3.0	2.0	-	-
Aquatics Program Coordinator	0.8	0.8	2.0	-	-
Aquatics Program Manager	1.0	1.0	1.0	-	-
Chief Pool Lifeguard	2.4	2.4	2.4	-	-
Community Recreation Administrator	1.0	1.0	1.0	-	=
Community Services Program Coordinator	2.0	2.0	2.0	-	-
Community Services Program Specialist	2.6	2.6	2.6	-	-
Community Services Program Supervisor	-	1.0	1.0	-	-
Guest Services Assistant	2.2	2.2	2.2	-	-
Principal Community Services Supervisor	2.0	2.0	2.0	-	-
Senior Pool Lifeguard	2.4	2.4	2.4	=	=
Staff Assistant III	2.0	2.0	2.0	-	=
Division Summary					
Permanent Employees	23.4	24.4	24.6	-	-
Temporary Staffing	13.4	26.9	26.4	-	-
Community Recreation Total Cultural Affairs	36.8	51.3	51.0	-	_
Cultural Affairs Manager	1.0	1.0	1.0		
Cultural Affairs Manager  Cultural Affairs Administrator	1.0	1.0		-	-
	1.0	1.0	1.0	-	-
Cultural Affairs Supervisor	2.7	2.7	2.7	-	-

Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Senior Administrative Analyst	1.0	1.0	1.0	-	-
Staff Assistant III	1.0	1.0	1.0	-	-
Division Summary					
Permanent Employees	6.7	6.7	6.7	=	=
Temporary Staffing		-	-	-	
Cultural Affairs Total	6.7	6.7	6.7	-	-
Housing and Human Services					
Housing and Human Services Manager	1.0	1.0	1.0	-	-
Administrative Analyst - Youth and Family Services	1.0	1.0	1.0	=	=
Administrative Staff Assistant	2.0	2.0	2.0	-	-
Community Services Program Coordinator	7.0	7.0	10.8	-	-
Community Services Program Specialist	4.1	4.1	7.5	=	=
Community Services Program Supervisor - Youth and Family Programs	4.0	4.0	4.0	-	-
Housing Program Manager	1.0	1.0	1.0	-	-
Housing Specialist (limited-term) <sup>c</sup>	1.0	1.0	1.0	-	-
Human Services Administrator	1.0	1.0	1.0	-	-
Human Services Administrator - Fiscal	1.0	1.0	1.0	-	-
Human Services Administrator - Youth and Families	1.0	1.0	1.0	-	-
Policy and Performance Analyst	-	1.0	1.0	-	-
Principal Community Services Supervisor	2.0	2.0	2.0	-	=
Principal Community Services Supervisor - Youth and Family Services	1.0	1.0	1.0	-	-
Senior Administrative Analyst	2.0	1.0	1.0	-	-
Senior Administrative Analyst - Child and Family Resources	2.0	2.0	2.0	=	=
Senior Administrative Analyst - Housing Authority	-	1.0	1.0	-	-
Senior Development Analyst	1.0	2.0	2.0	-	-
Senior Human Services Analyst	3.0	4.0	4.0	-	-
Staff Assistant II <sup>d</sup>	-	1.0	1.0	-	-
Staff Assistant II (limited-term) <sup>d</sup>	1.0	=	-	=	=
Staff Assistant III	3.0	3.0	3.0	-	-
Division Summary					
Permanent Employees	39.1	42.1	49.3	-	-
Temporary Staffing	10.7	12.4	8.2	-	
Housing and Human Services Total	49.8	54.5	57.4	-	-
Housing Services					
Administrative Analyst	1.0	1.0	1.0	-	-
Data Analyst	1.0	1.0	1.0	-	-
Housing Inspector	0.5	0.5	0.5	-	=
Housing Specialist	5.0	5.0	5.0	-	-
Policy and Performance Analyst	-	2.0	2.0	-	-

Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Senior Administrative Analyst - Financial Analyst	1.0	1.0	1.0	-	-
Senior Administrative Analyst - Housing Authority	1.0	2.0	2.0	-	-
Staff Assistant II	1.0	1.0	1.0	-	-
Division Summary					
Permanent Employees	10.5	13.5	13.5	-	=
Temporary Staffing	=	=	=	=	-
Housing Services Total	10.5	13.5	13.5	-	-
Department Summary					
Permanent Employees	91.1	100.1	106.5	-	-
Temporary Staffing	24.1	43.9	40.4	-	-
Community Services Total	115.2	144.0	146.9	_	-

a. The Community Services Department dissolved and reorganized into two new departments, Housing and Human Services and Recreation and Arts.

d. The conversion of a Staff Assistant II from limited-term to permanent status that was approved by Council on November 23, 2021 was not reflected in the Proposed Budget Book. The permanent position is reflected correctly in FY 2021-22 and FY 2022-23.

FINANCE					
Administration					
Director of Finance/City Treasurer	1.0	1.0	1.0	1.0	1.0
Executive Administrative Assistant	1.0	1.0	1.0	1.0	1.0
Division Summary					
Permanent Employees	2.0	2.0	2.0	2.0	2.0
Temporary Staffing		-	-	-	-
Administration	Total 2.0	2.0	2.0	2.0	2.0
Budget					
Budget Manager	1.0	1.0	1.0	1.0	1.0
Principal Budget Analyst	1.0	1.0	1.0	1.0	1.0
Senior Budget Analyst	2.0	2.0	2.0	2.0	2.0
Division Summary					
Permanent Employees	4.0	4.0	4.0	4.0	4.0
Temporary Staffing		-	-	-	
Budge	t Total 4.0	4.0	4.0	4.0	4.0
Financial Operations					
Financial Operations Manager	1.0	1.0	1.0	1.0	1.0
Accountant I	2.0	2.0	2.0	2.0	2.0
Accountant II	3.0	3.0	3.0	3.0	3.0
Accounts Payable Supervisor	1.0	1.0	1.0	1.0	1.0
Administrative Analyst				1.0	1.0
Financial Reporting Administrator	1.0	1.0	1.0	1.0	1.0

b. Position transferred to City Manager's Office in FY 2022-23.

c. Limited-term position ended June 30, 2023.

Department / Division / Title	2020-21 Revised	2021-22 Revised	2022-23 Revised	2023-24 Adopted	2024-25 Budget
(All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	Budget	Budget	Budget	Budget	Plan
Financial Systems & Payroll Administrator	1.0	1.0	1.0	1.0	1.0
Fiscal Staff Assistant II	3.0	3.0	3.0	3.0	3.0
Payroll Analyst	3.0	3.0	3.0	3.0	3.0
Payroll Specialist	2.0	2.0	2.0	2.0	2.0
Senior Grants Analyst	1.0	1.0	1.0	1.0	1.0
Supervising Accountant	1.0	1.0	1.0	1.0	1.0
Division Summary					
Permanent Employees	19.0	19.0	19.0	20.0	20.0
Temporary Staffing		-	-	-	-
Financial Operatio	ns Total 19.0	19.0	19.0	20.0	20.0
Procurement					
Procurement Manager	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	-	-	1.0	1.0	1.0
Assistant Administrative Analyst	1.0	1.0	-	-	-
Buyer	-	-	-	1.0	1.0
Contracts Coordinator	-	-	-	1.0	1.0
Senior Administrative Analyst	-	=	=	1.0	1.0
Principal Buyer	-	1.0	1.0	=	=
Principal Procurement Analyst	-	1.0	1.0	-	-
Senior Buyer	2.0	2.0	2.0	2.0	2.0
Senior Procurement Analyst	1.0	-	-	-	-
Staff Assistant III	-	1.0	1.0	=	=
Division Summary					
Permanent Employees	5.0	7.0	7.0	7.0	7.0
Temporary Staffing	-	-	-	-	-
Procureme	ent Total 5.0	7.0	7.0	7.0	7.0
Revenue					
Assistant City Treasurer	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	1.0	-	-	-	-
Administrative Staff Assistant	1.0	1.0	1.0	1.0	1.0
Billing Specialist	3.0	3.0	3.0	3.0	3.0
Billing Supervisor	1.0	1.0	1.0	1.0	1.0
Business License Administrator	1.0	1.0	1.0	1.0	1.0
Business License Inspector	-	-	1.0	1.0	1.0
Business License Supervisor	-	1.0	1.0	1.0	1.0
Fiscal Staff Assistant III	1.0	1.0	1.0	1.0	1.0
Revenue Collections Assistant	2.3	2.3	2.3	2.3	2.3
Revenue Operations Specialist	5.0	5.0	5.0	5.0	5.0
Senior Administrative Analyst	1.0	1.0	1.0	1.0	1.0

Senior Revenue Collections Assistant         1.0	Department / Division / Title (All Titles in Alphabetical Order, except for the division (FTE counts rounded to nearest tenth)	on lead)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Treasury Administrator         1.0         2.2         2.2         2.23         22.0         20.0	Senior Revenue Collections Assistant		1.0	1.0	1.0	1.0	1.0
Treasury Operations Supervisor         1.0         1.0         1.0         1.0         1.0         1.0         1.0         1.0         1.0         1.0         1.0         1.0         1.0         1.0         1.0         1.0         1.0         1.0         1.0         2.3         23.0         23.0         23.0         23.0         23.0         23.0	Senior Treasury Analyst		1.0	1.0	1.0	1.0	1.0
Permanent Employees   21,3   21,3   22,3	Treasury Administrator		1.0	1.0	1.0	1.0	1.0
Permanent Employees         21.3         21.3         22.3         22.3         22.3           Temporary Staffing         -         -         -         -         -         -           Risk Management         21.3         21.3         22.3         22.3         22.3           Risk Management         8         21.3         21.3         22.3         22.3         22.3           Risk Management         1.0	Treasury Operations Supervisor		1.0	1.0	1.0	1.0	1.0
Temporary Staffing	Division Summary	-					
Risk Management         Revenue Total         21.3         21.3         22.3         22.3         22.3           Risk Manager         1.0			21.3	21.3	22.3	22.3	22.3
Risk Management         Risk Manager       1.0 <td>Temporary Staffing</td> <td></td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td></td>	Temporary Staffing		-	-	-	-	
Risk Manager       1.0		Revenue Total	21.3	21.3	22.3	22.3	22.3
Liability Claims Adjuster       1.0       1.0       1.0       1.0       1.0       1.0       1.0       1.0       1.0       1.0       1.0       1.0       1.0       1.0       1.0       1.0       1.0       1.0       3.0 <t< td=""><td>3</td><td></td><td></td><td></td><td></td><td></td><td></td></t<>	3						
Risk Management Analyst       2.0       1.0       -       -       -         Risk Management Technician       2.0       2.0       2.0       3.0       3.0         Safety Administrator       -       -       1.0       1.0       1.0       1.0       1.0       1.0       1.0       1.0       1.0       1.0       2.0	-						
Risk Management Technician       2.0       2.0       2.0       3.0       3.0         Safety Administrator       -       -       1.0       1.0       1.0       1.0       1.0       1.0       1.0       1.0       1.0       1.0       2.0	,		1.0	1.0	1.0	1.0	1.0
Safety Administrator       -       -       1.0       1.0       1.0       1.0       1.0       1.0       1.0       1.0       1.0       1.0       -       1.0       <	Risk Management Analyst		2.0	1.0	-	=	-
Safety Officer       1.0       1.0       -       -       -         Senior Risk Management Analyst       -       2.0       2.0       2.0       2.0         Staff Assistant III       1.0       1.0       1.0       -       -         Supervising Workers Compensation Claim Examiner       -       -       1.0       1.0       1.0         Volunteer Coordinator a       -       -       1.0       1.0       1.0       1.0         Workers' Compensation Claims Examiner       2.0       2.	Risk Management Technician		2.0	2.0	2.0	3.0	3.0
Senior Risk Management Analyst       -       2.0       2.0       2.0       2.0         Staff Assistant III       1.0       1.0       1.0       1.0       -       -         Supervising Workers Compensation Claim Examiner       -       -       1.0       1.0       1.0         Volunteer Coordinator a       -       -       -       1.0       1.0       1.0       1.0         Workers' Compensation Claims Examiner       2.0	Safety Administrator		-	-	1.0	1.0	1.0
Staff Assistant III       1.0       1.0       1.0       1.0       -       -         Supervising Workers Compensation Claim Examiner       -       -       1.0       1.0       1.0         Volunteer Coordinator a       -       -       1.0       1.0       1.0       1.0         Workers' Compensation Claims Examiner       2.0	Safety Officer		1.0	1.0	-	-	-
Supervising Workers Compensation Claim Examiner       -       -       1.0       1.0       1.0         Volunteer Coordinator a       -       -       1.0       1.0       1.0         Workers' Compensation Claims Examiner       2.0 <td>Senior Risk Management Analyst</td> <td></td> <td>-</td> <td>2.0</td> <td>2.0</td> <td>2.0</td> <td>2.0</td>	Senior Risk Management Analyst		-	2.0	2.0	2.0	2.0
Volunteer Coordinator a         -         -         1.0         1.0         1.0           Workers' Compensation Claims Examiner         2.0         2.0         2.0         2.0         2.0         2.0           Division Summary           Permanent Employees         10.0         11.0         12.0         12.0         12.0           Temporary Staffing         -         -         -         -         0.5         0.5           Department Summary         8         61.3         64.3         66.3         67.3         67.3           Temporary Staffing         -         -         -         -         0.5         0.5	Staff Assistant III		1.0	1.0	1.0	-	-
Workers' Compensation Claims Examiner         2.0         12.0         12.0         12.0         12.0         12.0         12.0         12.5	Supervising Workers Compensation Claim Exar	miner	-	-	1.0	1.0	1.0
Division Summary           Permanent Employees         10.0         11.0         12.0         12.0         12.0           Temporary Staffing         -         -         -         0.5         0.5           Risk Management Total         10.0         11.0         12.0         12.5         12.5           Department Summary         8         61.3         64.3         66.3         67.3         67.3           Temporary Staffing         -         -         -         -         0.5         0.5	Volunteer Coordinator <sup>a</sup>		-	-	1.0	1.0	1.0
Permanent Employees       10.0       11.0       12.0       12.0       12.0         Temporary Staffing       -       -       -       -       0.5       0.5         Risk Management Total       10.0       11.0       12.0       12.5       12.5         Department Summary         Permanent Employees       61.3       64.3       66.3       67.3       67.3         Temporary Staffing       -       -       -       0.5       0.5	Workers' Compensation Claims Examiner		2.0	2.0	2.0	2.0	2.0
Temporary Staffing         -         -         0.5         0.5           Risk Management Total         10.0         11.0         12.0         12.5         12.5           Department Summary           Permanent Employees         61.3         64.3         66.3         67.3         67.3           Temporary Staffing         -         -         0.5         0.5	Division Summary	-					
Risk Management Total         10.0         11.0         12.0         12.5         12.5           Department Summary           Permanent Employees         61.3         64.3         66.3         67.3         67.3           Temporary Staffing         -         -         -         0.5         0.5			10.0	11.0	12.0	12.0	12.0
Department Summary           Permanent Employees         61.3         64.3         66.3         67.3         67.3           Temporary Staffing         -         -         -         0.5         0.5	Temporary Staffing	<u>-</u>	-	-	-		
Permanent Employees       61.3       64.3       66.3       67.3       67.3         Temporary Staffing       -       -       -       0.5       0.5		Risk Management Total	10.0	11.0	12.0	12.5	12.5
Temporary Staffing 0.5 0.5	<b>Department Summary</b>						
			61.3	64.3	66.3	67.3	67.3
Finance Total 61.3 64.3 66.3 67.7 67.7	Temporary Staffing	_	-	-	-	0.5	0.5
		Finance Total	61.3	64.3	66.3	67.7	67.7

a. The Volunteer Coordinator position that was added during the FY 2022-23 midyear budget changes was listed incorrectly as being assigned to the General Fund. The position resides in the Risk Management Fund.

FIRE					
Administration					
Fire Chief	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Battalion Chief - Prevention	-	=	=	1.0	1.0
Deputy Fire Chief	2.0	2.0	2.0	2.0	2.0
EMS Coordinator	1.0	1.0	1.0	1.0	1.0
Executive Administrative Assistant	1.0	1.0	1.0	1.0	1.0

Department / Division / Title (All Titles in Alphabetical Order, except for the division lead)	2020-21 Revised	2021-22 Revised	2022-23 Revised	2023-24 Adopted	2024-25 Budget
(All Titles in Alphabetical Order, except for the division lead)  (FTE counts rounded to nearest tenth)	Budget	Budget	Budget	Budget	Plan
Fire Captain - Prevention (Administration)	1.0	3.0	3.0	3.0	3.0
Fire Captain - Prevention (Paramedic Coordinator)	1.0	-	-	-	-
Fire Captain - Prevention (Vehicle Maintenance Coordinator)	1.0	-	-	-	-
Fire Equipment Specialist	1.0	1.0	1.0	1.0	1.0
Fire Facilities and Maintenance Coordinator	1.0	1.0	1.0	1.0	1.0
Fire Prevention Coordinator	1.0	-	-	-	-
Firefighter Paramedic - Prevention (limited-term) <sup>a</sup>	-	1.0	1.0	-	-
Firefighter - Prevention (limited-term) <sup>a</sup>	-	1.0	1.0	-	-
Fiscal Staff Assistant II	1.0	1.0	1.0	1.0	1.0
Principal Administrative Analyst - Fire	1.0	1.0	1.0	1.0	1.0
Staff Assistant III	-	1.0	1.0	1.0	1.0
Division Summary					
Permanent Employees	14.0	16.0	16.0	15.0	15.0
Temporary Staffing	-	-	-	0.4	0.4
Administration Total	14.0	16.0	16.0	15.4	15.4
Fire Prevention					
Fire Marshal	1.0	1.0	1.0	1.0	1.0
Administrative Staff Assistant	1.0	1.0	1.0	1.0	1.0
Assistant Fire Marshal	1.0	2.0	2.0	2.0	2.0
Assistant Fire Marshal - Hazardous Materials	1.0	<del>-</del>	_	-	_
CUPA Administrator	-	1.0	1.0	1.0	1.0
CUPA/Environmental Coordinator	1.0	-	-	-	-
Environmental and Safety Inspection Specialist	1.0	1.0	-	-	-
Fire Code Enforcement Officer I/II	3.0	3.0	4.0	4.0	4.0
Fire Inspector	2.0	2.0	2.0	2.0	2.0
Fire Prevention Coordinator	-	1.0	1.0	1.0	1.0
Hazardous Materials Specialist	-	-	1.0	1.0	1.0
Senior Fire Inspector	2.0	2.0	2.0	2.0	2.0
Division Summary	12.0	1.1.0	15.0	15.0	15.0
Permanent Employees Temporary Staffing	13.0	14.0	15.0	15.0 -	15.0
Fire Prevention Total	13.0	14.0	15.0	15.0	15.0
Fire Suppression & Rescue	13.0	14.0	13.0	13.0	13.0
Battalion Chief - Suppression	3.0	3.0	3.0	3.0	3.0
Fire Captain - Suppression	21.0	24.0	24.0	27.0	27.0
Fire Engineer - Suppression	24.0	27.0	27.0	27.0	27.0
J					

Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Firefighter	33.0	28.0	28.0	25.0	25.0
Firefighter Paramedic	24.0	23.0	23.0	23.0	23.0
Division Summary					
Permanent Employees	105.0	105.0	105.0	105.0	105.0
Temporary Staffing	-	-	-	-	-
Fire Suppression & Rescue Tota	105.0	105.0	105.0	105.0	105.0
Training					
Battalion Chief - Prevention (Training)	1.0	1.0	1.0	1.0	1.0
Fire Captain - Prevention (Training)	1.0	1.0	1.0	1.0	1.0
Division Summary					
Permanent Employees	2.0	2.0	2.0	2.0	2.0
Temporary Staffing	-	-	-	-	-
Training Tota	2.0	2.0	2.0	2.0	2.0
<b>Department Summary</b>					
Permanent Employees	134.0	137.0	138.0	137.0	137.0
Temporary Staffing	-	-	-	0.4	0.4
Fire Total	134.0	137.0	138.0	137.4	137.4

a. Limited-term position ended June 30, 2023.

HOUSING AND HUMAN SERVICES <sup>a</sup>					
Administration					
Director of Housing and Human Services	-	-	-	1.0	1.0
Americans with Disabilities Act (ADA) Coordinator <sup>b</sup>	=	=	=	1.0	1.0
Assistant Director of Housing & Human Services <sup>b</sup>	-	=	=	1.0	1.0
Executive Administrative Assistant	-	=	=	1.0	1.0
Principal Administrative Analyst	-	-	-	1.0	1.0
Staff Assistant III	=	=	=	1.0	1.0
Division Summary					
Permanent Employees	-	-	-	6.0	6.0
Temporary Staffing	-	-	-	-	-
Administration Total	-	-	-	6.0	6.0
Housing					
Housing Manager	-	-	-	1.0	1.0
Data Analyst	-	-	-	1.0	1.0
Housing Program Manager	-	-	-	1.0	1.0
Housing Specialist	-	=	=	1.0	1.0
Policy and Performance Analyst	-	=	=	1.0	1.0
Senior Administrative Analyst <sup>c</sup>	-	=	=	1.0	1.0
Senior Development Analyst	=	=	=	2.0	2.0
Senior Housing Specialist	-	-	-	1.0	1.0

Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Staff Assistant II	-	-	-	1.0	1.0
Staff Assistant III <sup>d</sup>	-	-	-	1.0	1.0
Division Summary					
Permanent Employees	-	-	-	11.0	11.0
Temporary Staffing	-	-	-	-	
Housing Total	-	-	-	11.0	11.0
Human Services					
Human Services Manager <sup>b</sup>	=	=	=	1.0	1.0
Administrative Analyst - Youth and Family Services	-	-	-	1.0	1.0
Administrative Staff Assistant	-	-	-	2.0	2.0
Community Services Program Coordinator	-	-	-	11.8	11.8
Community Services Program Specialist	-	=	=	8.3	8.3
Community Services Program Supervisor - Youth and Family Programs	-	-	-	4.0	4.0
Human Services Administrator	-	-	-	1.0	1.0
Human Services Administrator - Fiscal	-	-	-	1.0	1.0
Human Services Administrator - Youth and Families	-	=	=	1.0	1.0
Principal Community Services Supervisor	-	=	=	2.0	2.0
Principal Community Services Supervisor - Youth and Family Services	-	-	-	1.0	1.0
Senior Administrative Analyst	-	-	-	1.0	1.0
Senior Administrative Analyst - Child and Family Resources	-	-	-	2.0	2.0
Senior Human Services Analyst	-	-	-	4.0	4.0
Staff Assistant III <sup>d</sup>	=	=	=	2.0	2.0
Division Summary					
Permanent Employees	-	-	-	43.0	43.0
Temporary Staffing	=	=	=	8.2	8.2
Human Services Total	-	-	-	51.2	51.2
Section 8 Administration					
Housing Authority Administrator	-	-	-	1.0	1.0
Administrative Analyst	-	-	-	1.0	1.0
Housing Inspector	-	=	-	1.0	1.0
Housing Specialist	-	-	-	6.0	6.0
Policy and Performance Analyst	-	-	-	2.0	2.0
Senior Administrative Analyst - Financial Analyst	-	-	-	1.0	1.0
Senior Administrative Analyst - Housing Authority	-	-	-	1.0	1.0

Department / Division / Title (All Titles in Alphabetical Order, except for the division lead (FTE counts rounded to nearest tenth)	d)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Staff Assistant II		-	-	-	1.0	1.0
Staff Assistant III		-	-	-	1.0	1.0
Division Summary						
Permanent Employees		-	-	-	15.0	15.0
Temporary Staffing	_	-	-	-	-	-
Section 8 A	Administration Total	-	-	-	15.0	15.0
<b>Department Summary</b>						
Permanent Employees		-	-	-	75.0	75.0
Temporary Staffing		-	-	-	8.2	8.2
Housing and Huma	an Services Total	-	-	-	83.2	83.2

a. The Community Services Department dissolved and reorganized into two new departments, Housing and Human Services and Recreation and Arts.

d. Correction to reflect the allocation of Staff Assistant positions between the divisions. The Proposed Budget incorrectly listed three Staff Assistant III positions in Housing. The table above has been revised to reflect that there is one Staff Assistant III in Housing and two Staff Assistant III positions in Human Services.

HUMAN RESOURCES					
Administrative Services					
Director of Human Resources/Chief People Officer	1.0	1.0	1.0	1.0	1.0
Deputy Director - Special Projects	1.0	1.0	1.0	1.0	1.0
Executive Administrative Assistant - Human Resources	1.0	1.0	1.0	1.0	1.0
Human Resources Analyst	1.0	1.0	1.0	1.0	1.0
Human Resources Fiscal Technician	1.0	1.0	=	=	-
Human Resources Information Systems Analyst	1.0	1.0	1.0	1.0	1.0
Human Resources Technician	-	=	1.0	3.0	3.0
Senior Human Resources Analyst	1.0	1.0	1.0	1.0	1.0
Staff Assistant III	1.0	1.0	1.0	=	-
Division Summary					
Permanent Employees	8.0	8.0	8.0	9.0	9.0
Temporary Staffing	-	-	-	-	
Administrative Services Total	8.0	8.0	8.0	9.0	9.0
Employment & Classification					
Human Resources Manager	1.0	1.0	1.0	1.0	1.0
Employee Benefits Specialist	-	-	-	2.0	2.0
Human Resources Analyst	4.0	5.0	5.0	5.0	5.0
Human Resources Technician	2.0	1.0	2.0	-	-
Human Resources Technician (limited-term) <sup>a</sup>	-	2.0	1.0	-	-

b. Pending Personnel Board approval.

c. Prior to the reorganization of the Community Services Department, the position title was "Senior Administrative Analyst-Housing Authority."

The title has been revised as reflected above to align with department operational needs.

Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Senior Human Resources Analyst	-	2.0	2.0	2.0	2.0
Staff Assistant III	-	_	_	1.0	1.0
Division Summary					
Permanent Employees	7.0	11.0	11.0	11.0	11.0
Temporary Staffing	-	-	-	-	-
Employment & Classification Total	7.0	11.0	11.0	11.0	11.0
Labor & Employee Relations					
Assistant Director of Human Resources	-	1.0	1.0	=	=
Human Resources Manager	1.0	=	-	1.0	1.0
Human Resources Analyst	2.0	3.0	3.0	3.0	3.0
Senior Human Resources Analyst	2.0	2.0	2.0	2.0	2.0
Division Summary					
Permanent Employees	5.0	6.0	6.0	6.0	6.0
Temporary Staffing	-	-	-	-	-
Labor & Employee Relations Total	5.0	6.0	6.0	6.0	6.0
Organizational Development & Employee Benefits					
Employee Benefits Specialist	2.0	2.0	2.0	-	-
Division Summary					
Permanent Employees	2.0	2.0	2.0	-	-
Temporary Staffing	-	-	-	-	-
Organizational Development & Employee Benefits Total	2.0	2.0	2.0	-	-
<b>Department Summary</b>					
Permanent Employees	22.0	27.0	27.0	26.0	26.0
Temporary Staffing	-	-	-	-	-
Human Resources Total	22.0	27.0	27.0	26.0	26.0

a. Limited-term position ended June 30, 2023.

INFORMATION SERVICES					
Strategy and Operations					
Chief Information Officer	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	-	1.0	1.0	1.0	1.0
Administrative Services Officer	1.0	1.0	1.0	1.0	1.0
Executive Administrative Assistant	1.0	1.0	1.0	1.0	1.0
Information Security Analyst	1.0	1.0	2.0	2.0	2.0
Information Security Officer	1.0	1.0	1.0	1.0	1.0
Project Portfolio Manager	1.0	1.0	1.0	1.0	1.0

Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Project Support Assistant	-	1.0	1.0	1.0	1.0
Technology Training Coordinator	1.0	1.0	1.0	1.0	1.0
Division Summary					
Permanent Employees	7.0	9.0	10.0	10.0	10.0
Temporary Staffing	-	=	-	-	-
Strategy and Operations Total	7.0	9.0	10.0	10.0	10.0
Community Broadband <sup>a</sup>					
Community Broadband Manager	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	-	1.0	1.0	1.0	1.0
Administrative Staff Assistant	1.0	1.0	1.0	1.0	1.0
Broadband Services Engineer	1.0	=	1.0	1.0	1.0
Network Construction Assistant	1.0	1.0	1.0	1.0	1.0
Principal Network Engineer	-	1.0	1.0	1.0	1.0
Division Summary					
Permanent Employees	4.0	5.0	6.0	6.0	6.0
Temporary Staffing	=	=	=	=	-
Community Broadband Total	4.0	5.0	6.0	6.0	6.0
Customer Experience and Support					
Customer Experience and Support Manager	1.0	1.0	1.0	1.0	1.0
Business Process Technology Analyst	6.0	5.0	5.0	6.0	6.0
Business Process Technology Analyst (limited-term)	-	1.0	1.0	-	-
Client Services Supervisor	1.0	1.0	1.0	1.0	1.0
Computer Support Technician II	4.0	4.0	4.0	4.0	4.0
Principal Business Process Technology Analyst	3.0	3.0	4.0	4.0	4.0
SCADA Systems Analyst	1.0	1.0	1.0	1.0	1.0
Software Systems Analyst	1.0	1.0	-	-	-
Technical Services Analyst	3.0	3.0	3.0	3.0	3.0
Division Summary -					
Permanent Employees	20.0	20.0	20.0	20.0	20.0
Temporary Staffing	-	-	0.5	0.5	0.5
Customer Experience & Support Total Digital Transformation and Development	20.0	20.0	20.5	20.5	20.5
Enterprise Architect and Digital Development Manager	1.0	1.0	1.0	1.0	1.0
Communications and Marketing Coordinator	1.0	1.0	-	<u>-</u>	-
GIS Analyst	1.0	1.0	2.0	2.0	2.0
Software Developer	3.0	3.0	3.0	3.0	3.0

User Experience Designer   1.0   1	Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Permanent Employees   6.0   7.0   8.0   8.0   8.0   8.0     Temporary Staffing	Systems Engineer	-	1.0	1.0	1.0	1.0
Permanent Employees   6.0   7.0   8.0   8.0   8.0   8.0   Temporary Staffing	User Experience Designer	-	=	1.0	1.0	1.0
Digital Transformation & Development Total   6.0   7.0   8	Division Summary					
Digital Transformation & Development Total   6.0   7.0   8	Permanent Employees	6.0	7.0	8.0	8.0	8.0
Infrastructure and Cloud Services         Infrastructure & Cloud Services Manager       1.0 <td< td=""><td>Temporary Staffing</td><td>-</td><td>-</td><td>-</td><td>-</td><td>-</td></td<>	Temporary Staffing	-	-	-	-	-
Infrastructure & Cloud Services Manager       1.0       1.0       1.0       1.0       1.0         Business Process Technology Analyst       1.0       1.0       1.0       1.0       1.0         Communications Engineer       1.0       1.0       1.0       1.0       1.0         Network Engineer       2.0       2.0       2.0       2.0       2.0         Principal Network Engineer       1.0       1.0       1.0       1.0       1.0       1.0         Systems Engineer       3.0       2.0       2.0       2.0       2.0       2.0         Division Summary         Permanent Employees       9.0       8.0       8.0       8.0       8.0         Temporary Staffing       -       <	Digital Transformation & Development Total	6.0	7.0	8.0	8.0	8.0
Business Process Technology Analyst       1.0 <td>Infrastructure and Cloud Services</td> <td></td> <td></td> <td></td> <td></td> <td></td>	Infrastructure and Cloud Services					
Communications Engineer       1.0       1.0       1.0       1.0       1.0         Network Engineer       2.0       2.0       2.0       2.0       2.0       2.0         Principal Network Engineer       1.0       1.	Infrastructure & Cloud Services Manager	1.0	1.0	1.0	1.0	1.0
Network Engineer       2.0 <td>Business Process Technology Analyst</td> <td>1.0</td> <td>1.0</td> <td>1.0</td> <td>1.0</td> <td>1.0</td>	Business Process Technology Analyst	1.0	1.0	1.0	1.0	1.0
Principal Network Engineer       1.0       2.0       2.0       2.0       2.0       2.0       2.0       2.0       2.0       2.0       2.0       2.0       2.0       2.0       2.0       2.0       8.0       <	Communications Engineer	1.0	1.0	1.0	1.0	1.0
Systems Engineer       3.0       2.0       2.0       2.0       2.0         Division Summary         Permanent Employees       9.0       8.0       8.0       8.0       8.0         Temporary Staffing       -       -       -       -       -       -       -         Department Summary         Permanent Employees       46.0       49.0       52.0       52.0       52.0         Temporary Staffing       -       -       0.5       0.5       0.5	Network Engineer	2.0	2.0	2.0	2.0	2.0
Division Summary           Permanent Employees         9.0         8.0         8.0         8.0           Temporary Staffing         -         0.5         0.5         0.5         0.5           Temporary Staffing         -         -         -         -         0.5         0.5         0.5         0.5         0.5	Principal Network Engineer	1.0	1.0	1.0	1.0	1.0
Permanent Employees       9.0       8.0       8.0       8.0       8.0         Temporary Staffing       -       52.0	Systems Engineer	3.0	2.0	2.0	2.0	2.0
Temporary Staffing	Division Summary					
Infrastructure and Cloud Services Total   9.0   8.0   8.0   8.0   8.0	Permanent Employees	9.0	8.0	8.0	8.0	8.0
Department Summary           Permanent Employees         46.0         49.0         52.0         52.0         52.0           Temporary Staffing         -         -         0.5         0.5         0.5	Temporary Staffing	-	-	-	-	-
Permanent Employees       46.0       49.0       52.0       52.0       52.0         Temporary Staffing       -       -       0.5       0.5       0.5	Infrastructure and Cloud Services Total	9.0	8.0	8.0	8.0	8.0
Permanent Employees       46.0       49.0       52.0       52.0       52.0         Temporary Staffing       -       -       0.5       0.5       0.5	Department Summary					
	•	46.0	49.0	52.0	52.0	52.0
Information Services Total 46.0 49.0 52.5 52.5 52.5	Temporary Staffing	-	-	0.5	0.5	0.5
	Information Services Total	46.0	49.0	52.5	52.5	52.5

a. Effective FY 2023-24, the Community Broadband Fund has been consolidated into the General Fund.

LIBRARY <sup>a</sup>					
Administration and Business Services (formerly Administration and Facilities	es)				
Director of Library Services/City Librarian	1.0	1.0	1.0	1.0	1.0
Assistant City Librarian	1.0	1.0	1.0	1.0	1.0
Executive Administrative Assistant	1.0	1.0	1.0	1.0	1.0
Librarian II	-	1.0	2.0	2.0	2.0
Librarian III - Adult & Neighborhood Services	-	1.0	1.0	1.0	1.0
Library Assistant II <sup>b</sup>	-	3.0	7.0	4.0	4.0
Library Assistant II (limited-term) <sup>c</sup>	-	-	1.0	-	-
Library Assistant III	-	-	1.0	1.0	1.0
Library Services Officer	6.0	6.0	6.0	7.0	7.0
Library Services Officer Supervisor	1.0	1.0	1.0	1.0	1.0
Principal Librarian - Reference Services	-	1.0	1.0	1.0	1.0
Senior Administrative Analyst - Library Administrative Services	1.0	1.0	1.0	1.0	1.0

Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Senior Administrative Analyst - Library Fiscal Services Coordinator	1.0	1.0	1.0	1.0	1.0
Staff Assistant III	1.0	1.0	1.0	1.0	1.0
Division Summary					
Permanent Employees	13.0	19.0	26.0	23.0	23.0
Temporary Staffing	-	6.9	14.1	16.0	16.0
Administration and Business Services Total	13.0	25.9	40.1	39.0	39.0
Collections, Technology and Patron Services (formerly Information Manage					
Principal Librarian - Information Management	1.0	1.0	1.0	1.0	1.0
Circulation Supervisor	-	1.0	1.0	1.0	1.0
Librarian I	1.0	3.0	3.0	2.0	2.0
Librarian II	1.0	1.0	1.0	2.0	2.0
Librarian III - Collections & Technology	-	1.0	1.0	1.0	1.0
Librarian III - Information Management	1.0	=	=	=	=
Library Assistant II <sup>b</sup>	3.5	8.5	4.5	9.5	9.5
Library Assistant III	1.0	2.0	1.0	2.0	2.0
Library Assistant III (limited-term) <sup>c</sup>	-	-	1.0	-	-
Division Summary					
Permanent Employees	8.5	17.5	13.5	18.5	18.5
Temporary Staffing	0.8		-	-	<del>-</del>
Collections, Technology and Patron Services Total	9.3	17.5	13.5	18.5	18.5
Community Engagement and Programming (formerly Public and Branch So					
Principal Librarian - Public & Branch Services	1.0	1.0	1.0	1.0	1.0
Librarian I	4.0	7.5	7.0	8.0	8.0
Librarian II	2.0	2.0	2.0	2.0	2.0
Librarian III - Adult & Neighborhood Services	-	1.0	1.0	1.0	1.0
Librarian III - Branch Services	2.0	-	-	=	-
Librarian III - Youth and Family Services	-	1.0	1.0	1.0	1.0
Librarian III - Youth Services	1.0	-	-	-	-
Library Assistant II	3.5	-	-	-	-
Library Literacy Program Assistant	-	1.0	1.0	1.0	1.0
Library Program Specialist - Youth and Family Services	-	1.0	1.0	1.0	1.0
Division Summary					
Permanent Employees	13.5	14.5	14.0	15.0	15.0
Temporary Staffing		0.4	0.4	0.4	0.4
Community Engagement and Programming Total	13.5	14.9	14.4	15.4	15.4
Reference Services					
Principal Librarian - Reference Services	1.0	=	=	-	=
Circulation Supervisor	1.0	-	-	-	-
Librarian I	3.0	-	-	-	-
Librarian II	1.0	-	-	-	-

Department / Division / Title  (All Titles in Alphabetical Order, except for the division lead)	2020-21 Revised	2021-22 Revised	2022-23 Revised	2023-24 Adopted	2024-25 Budget
(FTE counts rounded to nearest tenth)	Budget	Budget	Budget	Budget	Plan
Library Assistant II	5.0	-	-	-	-
Library Assistant III	1.0	-	-	-	-
Division Summary					
Permanent Employees	12.0	-	_	-	-
Temporary Staffing	=	=	=	=	=
Reference Services Total	12.0	-	-	-	-
<b>Department Summary</b>					
Permanent Employees	47.0	51.0	53.5	56.5	56.5
Temporary Staffing	0.8	7.3	14.5	16.4	16.4
Library Total	47.8	58.3	68.0	72.9	72.9

a. Department reorganization

c. Limited-term position ended June 30, 2023.

Office of Chief of Police					
Police Chief	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	-	1.0	1.0	1.0	1.0
Crime Prevention Coordinator	3.0	-	2.0	2.0	2.0
Deputy Police Chief	1.0	1.0	1.0	1.0	1.0
Executive Administrative Assistant	1.0	1.0	1.0	1.0	1.0
Police Lieutenant	2.0	4.0	4.0	3.0	3.0
Police Officer	9.0	8.0	16.0	17.0	17.0
Police Personnel Services Technician	3.0	=	=	-	=
Police Sergeant	5.0	3.0	4.0	4.0	4.0
Public Information Coordinator	-	=	1.0	1.0	1.0
Senior Administrative Analyst	1.0	=	=	=	=
Staff Assistant III	3.0	1.0	2.0	2.0	2.0
Division Summary					
Permanent Employees	29.0	20.0	33.0	33.0	33.0
Temporary Staffing	-	0.5	0.5	0.5	0.5
Office of Chief of Police Total	29.0	20.5	33.5	33.5	33.5
Criminal Investigations					
Police Captain	1.0	1.0	1.0	1.0	1.0
Court Services Coordinator	1.0	1.0	1.0	1.0	1.0
Custody Officer	-	=	14.0	14.0	14.0
Custody Officer Supervisor	-	=	1.0	1.0	1.0
Forensic Specialist	6.0	6.0	6.0	6.0	6.0
Forensic Supervisor	1.0	1.0	1.0	1.0	1.0

b. Correction to reflect the transfer of 1.0 FTE Library Assistant II from Administration and Business Services to Collections, Technology and Patron Services. The position was listed incorrectly in the Administration and Business Services Division in the Proposed Budget document.

Department / Division / Title	2020-21	2021-22	2022-23	2023-24	2024-25
(All Titles in Alphabetical Order, except for the division lead)	Revised	Revised	Revised	Adopted	Budget
(FTE counts rounded to nearest tenth)	Budget	Budget	Budget	Budget	Plan
Forensic Technician	1.0	1.0	1.0	1.0	1.0
Investigative Intelligence Analyst	1.0	1.0	1.0	1.0	1.0
Jail Services Attendant	-	-	2.0	2.0	2.0
Lead Custody Officer	-	-	2.0	2.0	2.0
Lead Forensic Specialist	1.0	1.0	1.0	1.0	1.0
Lead Police Records Technician	1.0	1.0	1.0	1.0	1.0
Police Lieutenant	2.0	2.0	2.0	2.0	2.0
Police Officer	37.0	31.0	32.0	34.0	34.0
Police Property Evidence Clerk	3.0	3.0	3.0	3.0	3.0
Police Records Administrator	1.0	1.0	1.0	1.0	1.0
Police Records Supervisor	3.0	3.0	3.0	3.0	3.0
Police Records Technician	11.0	11.0	11.0	11.0	11.0
Police Sergeant	5.0	5.0	5.0	4.0	4.0
Property/Evidence Supervisor	1.0	1.0	1.0	1.0	1.0
Public Services Administrator - Forensics	1.0	1.0	1.0	1.0	1.0
Public Services Administrator - Jail	-	-	1.0	1.0	1.0
Youth and Family Services Program Administrator	_	_	1.0	1.0	1.0
Youth and Family Services Support Coordinator	1.0	1.0	- -	- -	-
Staff Assistant III	1.0	1.0	1.0	1.0	1.0
Division Summary	1.0	1.0	1.0	110	1.0
Permanent Employees	79.0	73.0	94.0	95.0	95.0
Temporary Staffing <sup>a</sup>	=	0.5	1.5	1.5	1.5
Criminal Investigations Total	79.0	73.5	95.5	96.5	96.5
Harbor Unit					
Pier & Harbor Services Supervisor	1.0	1.0	1.0	1.0	1.0
Lead Pier & Harbor Services Officer	1.0	1.0	1.0	1.0	1.0
Pier and Harbor Services Officer	7.0	7.0	7.0	7.0	7.0
Division Summary					
Permanent Employees	9.0	9.0	9.0	9.0	9.0
Temporary Staffing	1.9	1.9	1.9	1.9	1.9
Harbor Unit Total	10.9	10.9	10.9	10.9	10.9
Patrol Operations					
Police Captain	1.0	1.0	1.0	1.0	1.0
Community Services Officer	8.0	8.0	8.0	8.0	8.0
Crime Analyst II	1.0	1.0	1.0	1.0	1.0
Lead Community Services Officer	1.0	1.0	1.0	1.0	1.0
Lead Public Services Officer	1.0	=	-	-	=
Police Lieutenant	4.0	3.0	3.0	5.0	5.0
Police Officer	99.0	95.0	100.0	96.0	96.0



Department / Division / Title (All Titles in Alphabetical Order, except for the div (FTE counts rounded to nearest tenth)	ision lead)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Police Sergeant		17.0	17.0	18.0	20.0	20.0
Public Services Officer		5.0	-	-	-	-
Public Services Officer Supervisor		1.0	-	-	-	-
Staff Assistant III		1.0	1.0	1.0	1.0	1.0
Division Summary	_					
Permanent Employees		139.0	127.0	133.0	133.0	133.0
Temporary Staffing <sup>a</sup>	<u>-</u>	=	=	1.0	1.0	1.0
	Patrol Operations Total	139.0	127.0	134.0	134.0	134.0
Professional Services						
Police Captain		1.0	1.0	1.0	1.0	1.0
Administrative Analyst		-	-	-	1.0	1.0
Animal Control Officer		5.0	5.0	5.0	5.0	5.0
Animal Control Supervisor		1.0	1.0	1.0	1.0	1.0
Assistant Administrative Analyst		1.0	1.0	1.0	1.0	1.0
Crime Prevention Coordinator		-	3.0	-	-	-
Custody Officer		11.0	14.0	-	-	-
Custody Officer Supervisor		1.0	1.0	=	-	=
Jail Services Attendant		2.0	2.0	-	-	-
Lead Animal Control Officer		1.0	1.0	1.0	1.0	1.0
Lead Custody Officer		2.0	2.0	-	-	-
Police Lieutenant		1.0	1.0	1.0	1.0	1.0
Police Officer		1.0	13.0	3.0	3.0	3.0
Police Personnel Services Technician		-	3.0	3.0	3.0	3.0
Police Sergeant		3.0	5.0	2.0	1.0	1.0
Principal Administrative Analyst		-	-	-	1.0	1.0
Public Services Administrator		1.0	1.0	1.0	1.0	1.0
Public Services Administrator - Jail		1.0	1.0	_	_	-
Senior Administrative Analyst		1.0	2.0	2.0	_	-
Staff Assistant II		1.0	1.0	1.0	1.0	1.0
Staff Assistant III		_	1.0	=	-	=
Division Summary	<del>-</del>					<del></del>
Permanent Employees		34.0	59.0	22.0	21.0	21.0
Temporary Staffing	_	2.3	1.4	1.4	2.9	2.9
	Professional Services Total	36.3	60.4	23.4	23.9	23.9

Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Special Operations					
Police Captain	1.0	1.0	1.0	1.0	1.0
Crime Analyst II	1.0	1.0	1.0	1.0	1.0
Crossing Guard Supervisor	1.0	1.0	1.0	1.0	1.0
Custody Officer	3.0	-	-	-	-
Lead Crossing Guard	-	0.5	0.5	0.5	0.5
Lead Public Services Officer	2.0	3.0	2.0	2.0	2.0
Lead Traffic Services Officer	3.0	3.0	3.0	3.0	3.0
Police Lieutenant	4.0	3.0	3.0	2.0	2.0
Police Officer	25.0	22.0	18.0	25.0	25.0
Police Sergeant	3.0	3.0	4.0	5.0	5.0
Public Services Administrator	1.0	1.0	1.0	1.0	1.0
Public Services Officer	20.0	25.0	25.0	25.0	25.0
Public Services Officer Supervisor	1.0	2.0	3.0	3.0	3.0
Staff Assistant III	1.0	1.0	1.0	1.0	1.0
Traffic Services Officer	30.0	30.0	30.0	30.0	30.0
Traffic Services Supervisor	3.0	3.0	3.0	3.0	3.0
Division Summary					
Permanent Employees	99.0	99.5	96.5	103.5	103.5
Temporary Staffing <sup>a</sup>	6.5	14.2	14.7	14.7	14.7
Special Operations	Total 105.5	113.7	111.2	118.2	118.2
<b>Department Summary</b>					
Permanent Employees	389.0	387.5	387.5	394.5	394.5
Temporary Staffing <sup>a</sup>	10.7	18.5	21.0	22.5	22.5
Police 1	Total <u>399.7</u>	406.0	408.5	417.0	417.0

a. The Temporary Staffing for FY 2022-23 has been corrected to reflect the addition of 2.5 FTE as-needed Police Cadets approved by City Council on September 27, 2022.

PUBLIC WORKS					
Administrative Services					
Director of Public Works	1.0	1.0	1.0	1.0	1.0
Administrative Services Officer	1.0	1.0	1.0	1.0	1.0
Administrative Staff Assistant	-	1.0	1.0	1.0	1.0
Assistant Director of Public Works	1.0	1.0	1.0	1.0	1.0
Chief Operations Officer	1.0	1.0	1.0	1.0	1.0
Chief Operations Officer - Airport Director	1.0	1.0	1.0	1.0	1.0
Executive Administrative Assistant	1.0	1.0	1.0	1.0	1.0

Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Principal Administrative Analyst	2.0	2.0	2.0	2.0	2.0
Trades Intern <sup>a</sup>	4.0	_	-	-	_
Division Summary					
Permanent Employees	12.0	9.0	9.0	9.0	9.0
Temporary Staffing	-	-	-	-	-
Administrative Services Total	12.0	9.0	9.0	9.0	9.0
Airport					
Airport Operations Administrator	1.0	1.0	1.0	1.0	1.0
Airport Operations Analyst	1.0	1.0	1.0	1.0	1.0
Airport Operations Specialist	1.0	1.0	1.0	1.0	1.0
Airport Staff Assistant	1.0	1.0	1.0	1.0	1.0
Property Management Specialist (limited-term) <sup>b, c</sup>	=	2.0	2.0	2.0	2.0
Real Estate Property Manager <sup>c</sup>	-	1.0	1.0	1.0	1.0
Senior Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Staff Assistant II	1.0	1.0	-	=	-
Staff Assistant III	1.0	1.0	1.0	1.0	1.0
Staff Assistant III (limited-term) <sup>b</sup>	-	-	1.0	1.0	1.0
Division Summary					
Permanent Employees	7.0	10.0	10.0	10.0	10.0
Temporary Staffing	-	-	-	-	-
Airport Total	7.0	10.0	10.0	10.0	10.0
Airport Maintenance					
Airport Maintenance Crew Leader	1.0	1.0	-	-	-
Airport Maintenance Worker	3.0	3.0	3.0	3.0	3.0
Airport Maintenance Worker (limited-term) <sup>b</sup>	-	-	1.0	1.0	1.0
Building Systems Technician	1.0	1.0	1.0	1.0	1.0
Facilities Supervisor (limited-term) <sup>b</sup>	-	-	1.0	1.0	1.0
Maintenance Assistant	2.0	2.0	1.0	1.0	1.0
Trades Intern (limited-term) <sup>b</sup>	-	-	-	1.0	1.0
Division Summary					
Permanent Employees	7.0	7.0	7.0	8.0	8.0
Temporary Staffing	- 7.0	- 7.0	- 7.0	-	- 0.0
Airport Maintenance Total	7.0	7.0	7.0	8.0	8.0
Architecture Services	4.0	1.0	1.0	1.0	4.0
Capital Program Manager	1.0	1.0	1.0	1.0	1.0
Architectural Associate	2.0	2.0	2.0	2.0	2.0
CIP Project Manager	1.0	1.0	2.0	2.0	2.0
CIP Project Manager (limited-term) <sup>b</sup>	1.0	1.0	1.0	1.0	1.0
Project Support Assistant	1.0	2.0	2.0	2.0	2.0
Public Works Construction Specialist	1.0	1.0	1.0	1.0	1.0

Department / Division / Title (All Titles in Alphabetical Order, except for the (FTE counts rounded to nearest tenth)	e division lead)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Senior Administrative Analyst		1.0	1.0	1.0	1.0	1.0
Senior Construction Manager		1.0	1.0	1.0	1.0	1.0
Senior Design Manager		3.0	3.0	3.0	3.0	3.0
Senior Park Planner <sup>d</sup>		-	_	1.0	1.0	1.0
Division Summary	-					
Permanent Employees		12.0	13.0	15.0	15.0	15.0
Temporary Staffing		-	-		-	-
B 1.0	Architecture Services Total	12.0	13.0	15.0	15.0	15.0
Beach House Maintenance						
Aquatics Maintenance Worker		2.0	2.0	2.0	2.0	2.0
Custodian I		6.0	6.0	6.0	6.0	6.0
Custodian II	-	2.0	2.0	2.0	2.0	2.0
Division Summary		10.0	10.0	10.0	10.0	10.0
Permanent Employees Temporary Staffing		10.0	10.0	10.0	10.0 -	10.0
	Beach House Maintenance Total	10.0	10.0	10.0	10.0	10.0
Beach Maintenance	beach flouse Maintenance Total	10.0	10.0	10.0	10.0	10.0
Beach Maintenance Supervisor		2.0	2.0	2.0	2.0	2.0
Custodian I		5.0	4.0	1.0	1.0	1.0
Equipment Operator I		1.0	1.0	1.0	1.0	1.0
Equipment Operator II		5.0	5.0	5.0	5.0	5.0
Maintenance Crew Leader		2.0	2.0	2.0	2.0	2.0
Maintenance Crew Leader		4.0	5.0	12.0	12.0	12.0
Division Summary	-	4.0	3.0	12.0	12.0	12.0
Permanent Employees		19.0	19.0	23.0	23.0	23.0
Temporary Staffing		=	-	=	=	=
	Beach Maintenance Total	19.0	19.0	23.0	23.0	23.0
Cemetery						
Cemetery Administrator		1.0	1.0	1.0	1.0	1.0
Administrative Analyst - Cemetery		1.0	1.0	1.0	1.0	1.0
Equipment Operator I		2.0	2.0	2.0	2.0	2.0
Equipment Operator II		1.0	1.0	1.0	-	-
Funeral Services Technician		1.0	1.0	1.0	1.0	1.0
Maintenance Worker		-	_	-	1.0	1.0
Staff Assistant III		1.0	1.0	1.0	1.0	1.0
Division Summary	·					
Permanent Employees		7.0	7.0	7.0	7.0	7.0
Temporary Staffing		-	-	-	0.4	0.4
	Cemetery Total	7.0	7.0	7.0	7.4	7.4

Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Engineering & Street Services					
City Engineer	1.0	1.0	1.0	1.0	1.0
CIP Project Manager	1.0	1.0	1.0	1.0	1.0
Civil Engineer	4.0	4.0	5.0	5.0	5.0
Civil Engineering Assistant	1.0	1.0	2.0	2.0	2.0
Civil Engineering Assistant (limited-term)	1.0	1.0	-	-	=
Civil Engineering Associate	2.0	2.0	2.0	2.0	2.0
Concrete Finisher	2.0	2.0	2.0	2.0	2.0
Electrical Crew Leader	1.0	1.0	1.0	1.0	1.0
Electrician II	1.0	1.0	1.0	1.0	1.0
Engineering Support Services Administrator	1.0	1.0	1.0	1.0	1.0
Engineering Technician	1.0	1.0	1.0	1.0	1.0
Principal Civil Engineer	2.0	2.0	2.0	2.0	2.0
Project Support Assistant	2.0	2.0	2.0	2.0	2.0
Public Works Inspector	1.0	1.0	1.5	1.5	1.5
Senior Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Senior Public Works Inspector	3.0	3.0	3.0	3.0	3.0
Street Services Crew Leader	2.0	2.0	2.0	2.0	2.0
Street Services Superintendent	1.0	1.0	1.0	1.0	1.0
Street Services Supervisor	1.0	1.0	1.0	1.0	1.0
Street Services Worker I	5.0	5.0	5.0	5.0	5.0
Street Services Worker II	3.0	3.0	3.0	3.0	3.0
Supervising Civil Engineer	2.0	2.0	2.0	2.0	2.0
Division Summary					
Permanent Employees	39.0	39.0	40.5	40.5	40.5
Temporary Staffing	20.0	20.0	40 F	40.5	40.5
Engineering & Street Services Total Facilities Maintenance	39.0	39.0	40.5	40.5	40.5
Facilities Services Administrator	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Building Systems Technician	3.0	3.0	3.0	3.0	3.0
Carpenter	1.0	1.0	1.0	1.0	1.0
Carpenter Carpenter Crew Leader	1.0	1.0	1.0	1.0	1.0
Custodial Services Administrator	1.0	1.0	1.0	1.0	1.0
Custodial Supervisor	2.0	2.0	2.0	2.0	2.0
Custodian I	31.0	31.0	30.0	30.0	30.0
Custodian I	8.0	8.0	8.0	8.0	8.0
Electrical Crew Leader	1.0	1.0	1.0	1.0	1.0
Electrician II	3.0	3.0	3.0	1.0	3.0



Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Equipment Operator I	8.0	8.0	8.0	8.0	8.0
Facilities Supervisor	2.0	2.0	3.0	3.0	3.0
Graffiti Removal Technician	2.0	2.0	2.0	2.0	2.0
HVAC Assistant	2.0	2.0	2.0	2.0	2.0
HVAC Crew Leader	1.0	1.0	1.0	1.0	1.0
HVAC Technician	1.0	1.0	1.0	1.0	1.0
Maintenance Crew Leader	2.0	2.0	2.0	3.0	3.0
Maintenance Worker	11.0	11.0	13.0	15.0	15.0
Plumber	2.0	2.0	2.0	2.0	2.0
Plumber Crew Leader	1.0	1.0	1.0	1.0	1.0
Promenade Maintenance Supervisor	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Staff Assistant III	2.0	2.0	2.0	2.0	2.0
Division Summary					
Permanent Employees	88.0	88.0	91.0	94.0	94.0
Temporary Staffing Facilities Maintenance T		- 00.0	01.0	04.0	04.0
Fleet Management	otal 88.0	88.0	91.0	94.0	94.0
Fleet Maintenance Superintendent	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0	-	1.0
•	2.0	2.0	2.0	2.0	2.0
Fleet Maintenance Supervisor Fleet Services Writer	1.0	1.0	1.0	1.0	1.0
Mechanic I/II	13.0	13.0	13.0	13.0	13.0
	13.0	1.0	1.0	13.0	13.0
Senior Administrative Analyst Senior Mechanic	1.0	1.0	1.0	1.0	1.0
Staff Assistant III	1.0	1.0	1.0	1.0	1.0
Welder Fabricator		1.0		1.0	
Division Summary	1.0	1.0	1.0	1.0	1.0
Permanent Employees	21.0	21.0	21.0	21.0	21.0
Temporary Staffing	-	-	-	-	-
Fleet Management T	otal 21.0	21.0	21.0	21.0	21.0
Office of Sustainability & the Environment					
Chief Sustainability Officer	1.0	1.0	1.0	1.0	1.0
Community Services Program Coordinator	1.0	1.0	1.0	1.0	1.0
Equity and Communications Coordinator <sup>e</sup>	1.0	-	-	-	-

Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)		2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Senior Sustainability Analyst		2.0	2.0	2.0	2.0	2.0
Sustainability Analyst		4.0	5.0	5.0	5.0	5.0
Division Summary	_					
Permanent Employees		9.0	9.0	9.0	9.0	9.0
Temporary Staffing	_	-	-	-	-	-
Office of Sustainability & the Environn	nent Total	9.0	9.0	9.0	9.0	9.0
Pier Maintenance						
Carpenter		1.0	1.0	1.0	1.0	1.0
Painter		1.0	1.0	1.0	1.0	1.0
Pier Maintenance Crew Leader					2.0	2.0
Pier Maintenance Worker	_	2.0	2.0	2.0	-	-
Division Summary		4.0	4.0	4.0	4.0	4.0
Permanent Employees		4.0	4.0	4.0	4.0	4.0
Temporary Staffing Pier Maintena	nce Total	4.0	4.0	4.0	4.0	4.0
Public Landscape	ince rotar	4.0	4.0	4.0	4.0	4.0
Public Landscape Manager		1.0	1.0	1.0	1.0	1.0
Aquatics Maintenance Worker		1.0	1.0	1.0	1.0	1.0
Beach Maintenance Supervisor		-	1.0	1.0	1.0	1.0
Custodial Supervisor		1.0	-	- 1.0	- -	-
Equipment Operator I		6.0	6.0	6.0	6.0	6.0
Groundskeeper		22.0	22.0	22.0	22.0	22.0
Irrigation Technician		4.0	4.0	4.0	4.0	4.0
Maintenance Assistant		3.0	3.0	3.0	3.0	3.0
Parks Equipment Technician		1.0	1.0	1.0	1.0	1.0
Parks Maintenance Crew Leader		2.0	2.0	2.0	2.0	2.0
		3.0	3.0	3.0	3.0	3.0
Parks Maintenance Supervisor						
Public Landscape Administrator		2.0	2.0	2.0	2.0	2.0
Senior Administrative Analyst		1.0	1.0	1.0	1.0	1.0
Staff Assistant III		1.0	1.0	1.0	1.0	1.0
Urban Forest Coordinator		-	-	1.0	1.0	1.0
Urban Forest Supervisor	_	2.0	2.0	1.0	1.0	1.0
<b>Division Summary</b> Permanent Employees		50.0	50.0	50.0	50.0	50.0
Temporary Staffing		-	-	-	-	-
Public Landso	ape Total	50.0	50.0	50.0	50.0	50.0
Resource Recovery & Recycling	12 2 2 2 200					2210
Resource Recovery and Recycling Manager		1.0	1.0	1.0	1.0	1.0
Administrative Analyst		1.0	1.0	1.0	1.0	1.0

Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Bin Truck Driver	7.0	7.0	7.0	17.0	17.0
Customer Services Assistant	1.0	1.0	-	-	_
Dispatcher	1.0	1.0	1.0	1.0	1.0
Equipment Operator I	4.0	4.0	4.0	4.0	4.0
Hazardous Materials Technician	1.0	1.0	1.0	1.0	1.0
Lead Customer Services Assistant	1.0	1.0	-	-	-
Lead Resource Recovery and Recycling Billing Specialist	1.0	1.0	1.0	1.0	1.0
Maintenance Assistant	3.0	3.0	9.0	9.0	9.0
Maintenance Worker	2.0	2.0	2.0	2.0	2.0
Motor Sweeper Operator	4.0	5.0	5.0	6.0	6.0
Project Support Assistant	2.0	2.0	2.0	2.0	2.0
Resource Recovery and Recycling Administrator	1.0	1.0	1.0	1.0	1.0
Resource Recovery and Recycling Collection Superintendent	-	-	-	1.0	1.0
Resource Recovery and Recycling Crew Leader	2.0	2.0	2.0	2.0	2.0
Resource Recovery and Recycling Equipment Operator	42.0	42.0	42.0	47.0	47.0
Resource Recovery and Recycling Equipment Operator (limited-term)	-	2.0	2.0	-	-
Resource Recovery and Recycling Supervisor	4.0	4.0	4.0	4.0	4.0
Senior Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Senior Sustainability Analyst	1.0	1.0	1.0	1.0	1.0
Trades Intern (limited-term) <sup>f</sup>	=	2.0	2.0	-	-
Staff Assistant III	1.0	1.0	1.0	1.0	1.0
Zero Waste Assistant	-	1.0	1.0	2.0	2.0
Division Summary					
Permanent Employees	81.0	87.0	91.0	105.0	105.0
Temporary Staffing	- 04.0	2.9	2.9	405.0	405.0
Resource Recovery & Recycling Total Wastewater	81.0	89.9	93.9	105.0	105.0
Water Resources Protection Programs Coordinator	1.0	1.0	1.0	1.0	1.0
Senior Water Resources Protection Specialist	2.0	1.0	1.0	2.0	2.0
Sewer Maintenance Worker I	5.0	-	-	_	
Sewer Maintenance Worker II	6.0	_	_	_	-
Staff Assistant III	1.0	1.0	1.0	1.0	1.0
Wastewater Collections Worker II <sup>g</sup>	-	11.0	9.0	10.0	10.0
Wastewater Collections Worker III <sup>g</sup>	_	-	2.0	1.0	1.0
Wastewater Crew Leader	2.0	2.0	2.0	2.0	2.0
Wastewater Supervisor	1.0	1.0	1.0	1.0	1.0

Department / Division / Title  'All Titles in Alphabetical Order, except for the division lead)  'FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Wastewater Treatment Plant Operator <sup>g</sup>	2.0	2.0	1.0	_	-
Wastewater Treatment Plant Operator II <sup>g</sup>	-	-	1.0	2.0	2.0
Water Resources Protection Specialist	1.0	1.0	1.0	2.0	2.0
Division Summary					
Permanent Employees	21.0	20.0	20.0	22.0	22.0
Temporary Staffing		-	-	-	-
Wastewater Water Resources	Total 21.0	20.0	20.0	22.0	22.0
Water Resources Manager	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	1.0	1.0	1.0	1.0	1.0
CIP Project Manager	1.0	1.0	1.0	1.0	1.0
Civil Engineer	1.0	1.0	1.0	1.0	1.0
Engineering Support Services Administrator	1.0	1.0	1.0	1.0	1.0
Environmental Remediation Coordinator	1.0	1.0	1.0	1.0	1.0
	1.0	1.0	1.0	1.0	1.0
Field Inspector I	1.0	1.0	1.0	1.0	1.0
Field Inspector II Lead Water Chemist	1.0	1.0	1.0	1.0	1.0
		1.0	1.0	1.0	1.0
Lead Water Production and Treatment Plant Operator	2.0	-	-	-	<del>-</del>
Pipe Fitter	2.0	1.0	-	- 1 0	- 1 C
Principal Civil Engineer	1.0	1.0	1.0	1.0	1.0
Process Engineer	1.0	1.0	1.0	1.0	1.0
Project Support Assistant	- 1.0	1.0	-	1.0	1.0
Senior Administrative Analyst	1.0	1.0	-	-	-
Senior Sustainability Analyst	-	-	1.0	1.0	1.0
Senior Water Production and Treatment Plant Operator	-	2.0	2.0	2.0	2.0
Staff Assistant III	2.0	2.0	2.0	1.0	1.0
Sustainability Analyst	-	1.0	-	-	=
Sustainability Analyst (limited-term) h	2.0	-	-	-	-
Trades Intern Trades Intern (limited-term) <sup>f</sup>	-	1.0	1.0	2.0	2.0
	- 1.0	1.0	1.0	1.0	<u>-</u> 1 0
Underground Utility Safety Coordinator Water Chemist	1.0	1.0	1.0	1.0	1.0
	2.0	2.0	2.0	2.0	2.0
Water Crew Leader	3.0	4.0	4.0	4.0	4.0
Water Distribution Supervisor	-	2.0	2.0	2.0	2.0
Water Maintenance Worker	5.0	- 	-	-	-
Water Maintenance Worker II	-	5.0	5.0	6.0	6.0
Water Production and Treatment Administrator	1.0	1.0	1.0	1.0	1.0
Water Production and Treatment Operator	6.0	-	-	-	-
Water Production and Treatment Operator II	-	6.0	6.0	6.0	6.0

Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Water Production and Treatment Plant Supervisor	1.0	1.0	1.0	1.0	1.0
Water Quality Analyst I/II	1.0	-	_	-	-
Water Quality Analyst II	-	1.0	1.0	1.0	1.0
Water Resources Crew Leader	1.0	-	_	-	-
Water Resources Specialist	-	1.0	1.0	1.0	1.0
Water Resources Specialist (limited-term)	1.0	=	=	-	=
Water Resources Technician	5.0	5.0	5.0	4.0	4.0
Water Supervisor - Construction	1.0	-	-	-	-
Water Supervisor - Meters	1.0	-	-	-	-
Water Systems Equipment Operator	3.0	-	-	-	-
Water Utility Worker II	-	5.0	5.0	5.0	5.0
Water/Wastewater Administrator	1.0	1.0	1.0	1.0	1.0
Division Summary					
Permanent Employees	51.0	52.0	52.0	53.0	53.0
Temporary Staffing		-	-	-	<u>-</u>
Water Resources Total	51.0	52.0	52.0	53.0	53.0
<b>Department Summary</b>					
Permanent Employees	438.0	445.0	459.5	480.5	480.5
Temporary Staffing	_	2.9	2.9	0.4	0.4
Public Works Total	438.0	447.9	462.4	480.9	480.9

a. General Fund Trades Intern program ended June 30, 2021.

h. Limited-term position ended June 30, 2021.

RECREATION AND ARTS <sup>a</sup>						
Administration						
Director of Recreation and Arts		-	-	-	1.0	1.0
Administrative Services Officer		-	-	-	1.0	1.0
Executive Administrative Assistant		-	-	-	1.0	1.0
Division Summary						
Permanent Employees		-	-	-	3.0	3.0
Temporary Staffing		-	=	=	=	-
	Administration Total	-	-	-	3.0	3.0

b. Limited-term position ending December 31, 2028.

c. General Fund position transferred from Community Development to Public Works (Airport Fund) in FY 2021-22.

d. Position transferred from Community Development to Public Works in FY 2022-23.

e. Position transferred to City Manager's Office in FY 2021-22.

f. Limited-term position ended June 30, 2023.

g. FY 2022-23 midyear position changes inadvertently upgraded the incorrect number of FTEs within the classification. The distribution of FTEs within each classification is reflected correctly in FY 2023-24.

Department / Division / Title	2020-21	2021-22	2022-23	2023-24	2024-25
(All Titles in Alphabetical Order, except for the division lead)	Revised	Revised	Revised	Adopted	Budget
(FTE counts rounded to nearest tenth)	Budget	Budget	Budget	Budget	Plan
Beach House Operations					
Beach House Venue Manager	-	-	-	1.0	1.0
Beach Recreation Supervisor	-	-	-	1.0	1.0
Event Coordinator	-	=	=	1.0	1.0
Event Coordinator (limited-term) <sup>b</sup>	-	=	=	0.5	0.5
Guest Services Coordinator	-	=	-	1.0	1.0
Sales and Marketing Coordinator	-	-	-	1.0	1.0
Senior Administrative Analyst	-	-	-	1.0	1.0
Venue Services Assistant		-	-	1.0	1.0
Division Summary					
Permanent Employees	-	=	=	7.5	7.5
Temporary Staffing	ns Total -	-	-	5.8 13.3	5.8 13.3
Beach House Operation  Community Recreation	iis iotai -	-	-	13.3	13.3
Community Recreation Manager				1.0	1.0
Administrative Staff Assistant	-	<del>-</del>	=	1.0	1.0
	-	-	-		
Aquatic Site Supervisor	-	-	-	2.0	2.0
Aquatics Program Coordinator	-	-	-	2.0	2.0
Aquatics Program Manager	-	-	-	1.0	1.0
Chief Pool Lifeguard	-	-	-	2.4	2.4
Community Recreation Administrator	-	=	=	1.0	1.0
Community Services Program Coordinator	-	=	=	3.0	3.0
Community Services Program Specialist	-	-	-	2.6	2.6
Community Services Program Supervisor	-	-	-	1.0	1.0
Guest Services Assistant	-	-	-	2.2	2.2
Principal Community Services Supervisor	-	=	=	2.0	2.0
Senior Pool Lifeguard	-	-	-	2.4	2.4
Staff Assistant III		-	-	2.0	2.0
Division Summary				25.6	25.6
Permanent Employees	-	-	=	25.6	25.6
Temporary Staffing  Community Recreati	on Total -	<del>-</del>	<u>-</u>	37.5 63.1	37.5 63.1
Cultural Affairs	on rotal -	_	_	05.1	03.1
Cultural Affairs Manager	_	_	_	1.0	1.0
Cultural Affairs Administrator	-	_	_	1.0	1.0
Cultural Affairs Supervisor	-	<del>-</del>	-	2.7	2.7
Cultural Alians Supervisor	-	-	-	2.7	2.7

Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Senior Administrative Analyst	-	-	=	1.0	1.0
Staff Assistant III	-	_	-	1.0	1.0
Division Summary -					
Permanent Employees	=	=	=	6.7	6.7
Temporary Staffing	-	-	-	-	-
Cultural Affairs Total	-	-	-	6.7	6.7
Department Summary					
Permanent Employees	-	-	-	42.8	42.8
Temporary Staffing	-	-	-	43.3	43.3
Recreation and Arts Total	-	-	-	86.1	86.1

a. The Community Services Department dissolved and reorganized into two new departments, Housing and Human Services and Recreation and Arts.

b. Limited-term position ending June 30, 2025.

TRANSPORTATION					
Finance & Administrative Services					
Director, Department of Transportation	-	1.0	1.0	1.0	1.0
Director of Transit Services	1.0	=	=	=	-
Accountant I	1.0	=	=	=	-
Accountant II	-	1.0	1.0	1.0	1.0
Administrative Services Officer	1.0	1.0	1.0	1.0	1.0
Assistant Administrative Analyst	-	-	1.0	2.0	2.0
Assistant Director, Department of Transportation	-	1.0	1.0	1.0	1.0
Assistant Director of Transit Services	1.0	=	=	=	=
Customer Experience and Innovation Administrator	1.0	1.0	1.0	1.0	1.0
Executive Administrative Assistant	1.0	1.0	1.0	1.0	1.0
Fiscal Staff Assistant III	1.0	1.0	1.0	1.0	1.0
Principal Administrative Analyst	1.0	-	-	-	-
Senior Administrative Analyst	1.0	2.0	2.0	2.0	2.0
Senior Administrative Analyst - Transit Grants	1.0	1.0	1.0	1.0	1.0
Staff Assistant III	1.0	1.0	2.0	2.0	2.0
Transit Finance and Grants Manager	1.0	1.0	1.0	1.0	1.0
Division Summary					
Permanent Employees	12.0	12.0	14.0	15.0	15.0
Temporary Staffing	12.0	12.0	140	45.0	45.0
Finance and Administrative Services Total	12.0	12.0	14.0	15.0	15.0
Community Engagement & Customer Experience	1.0	1.0	1.0	1.0	1.0
Community Engagement and Customer Experience Manager	1.0				
Community Engagement Administrator	1.0	1.0	1.0	1.0	1.0
Customer Services Assistant	4.8	4.8	5.3	5.3	5.3

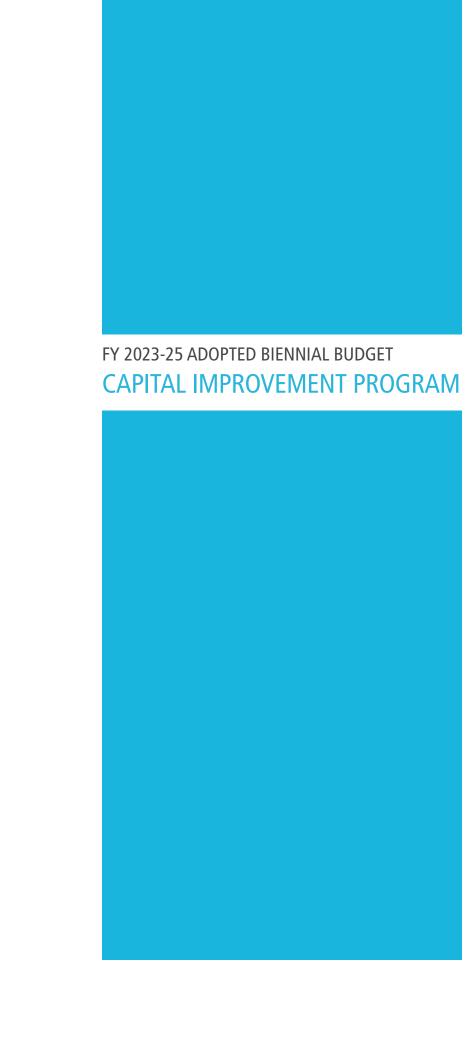
Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Graphic Designer	1.0	1.0	1.0	1.0	1.0
Lead Customer Services Assistant	-	<del>-</del>	1.0	1.0	1.0
Transit Government Relations Officer	1.0	1.0	1.0	1.0	1.0
Transportation Marketing Coordinator	-	-	1.0	1.0	1.0
Division Summary			110	1.0	1.0
Permanent Employees	8.8	8.8	11.3	11.3	11.3
Temporary Staffing	0.5	0.5	0.5	0.5	0.5
Community Engagement & Customer Experience Total	9.3	9.3	11.7	11.7	11.7
Maintenance					
Transit Maintenance Manager	1.0	-	-	-	-
Administrative Analyst	1.0	-	-	-	-
Administrative Staff Assistant	1.0	1.0	1.0	1.0	1.0
LCNG Technician	1.0	1.0	1.0	1.0	1.0
Motor Coach Cleaner	17.0	17.0	17.0	17.0	17.0
Motor Coach Cleaner Supervisor	-	-	-	1.0	1.0
Senior Transit Maintenance Worker	3.0	3.0	3.0	3.0	3.0
Storekeeper	3.0	3.0	3.0	3.0	3.0
Storekeeper II	1.0	1.0	1.0	1.0	1.0
Trades Intern	-	-	-	2.0	2.0
Trades Intern (limited-term)	-	2.0	2.0	-	-
Transit Facilities Maintenance Supervisor	-	1.0	1.0	1.0	1.0
Transit Maintenance Administrator	-	1.0	1.0	1.0	1.0
Transit Maintenance Quality Assurance Coordinator	1.0	1.0	1.0	1.0	1.0
Transit Maintenance Worker	1.0	1.0	1.0	1.0	1.0
Transit Mechanic I/II	46.0	46.0	47.0	47.0	47.0
Transit Mechanic Supervisor	6.0	6.0	6.0	6.0	6.0
Transit Vehicle Maintenance Superintendent	-	1.0	1.0	1.0	1.0
Warehouse Supervisor	1.0	1.0	1.0	1.0	1.0
Division Summary					
Permanent Employees	83.0	86.0	87.0	88.0	88.0
Temporary Staffing	-	-	_	-	-
Maintenance Total	83.0	86.0	87.0	88.0	88.0
Mobility					
Mobility Manager	-	1.0	1.0	1.0	1.0
Assistant Director-CDD/Chief Mobility Officer	1.0	-	-	-	-
City Traffic Engineer				1.0	1.0
Lead Traffic Signal Technician	1.0	1.0	1.0	1.0	1.0
Parking Meter Crew Leader	1.0	-	-	-	-
Parking Meter Technician	2.0	-	_	-	-
Principal Traffic Engineer	1.0	1.0	1.0	1.0	1.0

Department / Division / Title All Titles in Alphabetical Order, except for the division lead) FTE counts rounded to nearest tenth)		2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Principal Transportation Planner		1.0	2.0	2.0	2.0	2.0
Senior Transportation Planner		3.0	2.0	2.0	2.0	2.0
Senior Transportation Planner - Bicycle Program		1.0	1.0	1.0	1.0	1.0
Staff Assistant III		1.0	1.0	1.0	1.0	1.0
Traffic Engineer		-	-	1.0	1.0	1.0
Traffic Operations Supervisor		1.0	1.0	1.0	1.0	1.0
Traffic Painter Crew Leader		1.0	1.0	1.0	1.0	1.0
Traffic Signal Technician		2.0	2.0	2.0	2.0	2.0
Transportation Demand Program Manager		-	1.0	1.0	1.0	1.0
Transportation Engineer		1.0	1.0	-	-	-
Transportation Management Coordinator		1.0	=	-	-	-
Transportation Management Specialist		2.0	3.0	3.0	3.0	3.0
Transportation Planning Assistant		2.0	2.0	2.0	2.0	2.0
Transportation Planning Associate		4.0	3.0	3.0	3.0	3.0
Transportation Planning Technician		0.5	0.5	0.5	0.5	0.5
Division Summary	_					
Permanent Employees		26.5	23.5	23.5	24.5	24.5
Temporary Staffing	<u>-</u>	-	-	-	_	-
	Nobility Total	26.5	23.5	23.5	24.5	24.5
Operations						
Chief Operations Officer		-	1.0	1.0	1.0	1.0
Administrative Staff Assistant		1.0	1.0	1.0	1.0	1.0
Motor Coach Operator		271.5	271.5	285.5	285.5	285.5
Motor Coach Operator Supervisor		19.0	18.0	18.0	18.0	18.0
Principal Administrative Analyst		-	=	1.0	1.0	1.0
Senior Transit Operations Analyst		1.0	1.0	-	-	-
Staff Assistant II		1.0	1.0	1.0	1.0	1.0
Transit Operations Manager		1.0	-	-	-	-
Transit Operations Superintendent	_	-	1.0	1.0	1.0	1.0
Division Summary		2045	2045	200 5	200 5	200 5
Permanent Employees Temporary Staffing		294.5	294.5	308.5	308.5	308.5
	rations Total	294.5	294.5	308.5	308.5	308.5
Parking Operations	rations rotal	234.3	234.3	500.5	500.5	500.5
Parking Manager		1.0	1.0	1.0	1.0	1.0
Customer Service Supervisor		1.0	1.0	1.0	1.0	1.0
Lead Parking Meter Technician		-	-	1.0	1.0	1.0
Parking Meter Technician Parking Meter Crew Leader		<u>-</u>	1.0	-	-	1.0
Parking Meter Technician		-	1.0	-	-	-

# PERSONNEL AND STAFFING - PERSONNEL BY DEPARTMENT AND DIVISION

Department / Division / Title (All Titles in Alphabetical Order, except for the division lead) (FTE counts rounded to nearest tenth)	2020-21 Revised Budget	2021-22 Revised Budget	2022-23 Revised Budget	2023-24 Adopted Budget	2024-25 Budget Plan
Parking Operations Specialist	1.0	1.0	1.0	1.0	1.0
Parking Permits Assistant	1.0	3.0	3.0	3.0	3.0
Principal Administrative Analyst	1.0	1.0	1.0	1.0	1.0
Senior Administrative Analyst	-	1.0	1.0	1.0	1.0
Division Summary					
Permanent Employees	5.0	11.0	11.0	11.0	11.0
Temporary Staffing	-	-	-	-	-
Parking Operations Total	5.0	11.0	11.0	11.0	11.0
Planning & Performance					
Transit Planning and Performance Manager	1.0	1.0	1.0	1.0	1.0
Administrative Analyst	-	-	-	1.0	1.0
Assistant Administrative Analyst	1.0	1.0	1.0	=	=
Strategic Transit Planner	1.0	1.0	1.0	1.0	1.0
Transit Planner	1.0	1.0	1.0	1.0	1.0
Division Summary					
Permanent Employees	4.0	4.0	4.0	4.0	4.0
Temporary Staffing	-	-	-	-	-
Planning & Performance Total	4.0	4.0	4.0	4.0	4.0
Safety & Training					
Transit Safety and Training Manager	1.0	1.0	1.0	1.0	1.0
Lead Transit Training Coordinator	1.0	=	-	-	-
Safety and Training Supervisor	-	1.0	-	-	-
Staff Assistant III	-	-	1.0	1.0	1.0
Transit Maintenance Safety Training Coordinator	1.0	1.0	1.0	1.0	1.0
Transit Safety Officer	-	-	1.0	1.0	1.0
Transit Safety and Security Officer	1.0	1.0	-	-	-
Transit Safety, Security and Training Technician	1.0	1.0	1.0	1.0	1.0
Transit Training Coordinator	3.0	3.0	3.0	4.0	4.0
Transit Training Coordinator (limited-term) <sup>a</sup>	-	1.0	1.0	1.0	1.0
Transit Training Supervisor	-	_	1.0	1.0	1.0
Division Summary					
Permanent Employees	8.0	9.0	10.0	11.0	11.0
Temporary Staffing	-	-	-	-	-
Safety & Training Total	8.0	9.0	10.0	11.0	11.0
Department Summary					
Permanent Employees	441.8	448.8	469.3	473.3	473.3
Temporary Staffing	0.5	0.5	0.5	0.5	0.5
Transportation Total _	442.3	449.3	469.7	473.7	473.7

a. Limited-term position ending June 30, 2025.



#### FY 2023-24 THROUGH FY 2026-27 CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) budget process is a five-year planning cycle and is updated biennially. On June 28, 2022, Council adopted the first year and approved the second year of the FY 2022-24 Biennial Capital Improvement Program Budget. In the face of the pandemic's impact on capital project and construction program resources, only a very limited number of projects were approved in the FY2022-24 Biennial CIP Budget cycle. Those projects represented critical infrastructure needs, projects that could not be deferred without compromising essential operations or public health and safety, and projects that would generate revenue. The changes outlined in this Addendum are revisions to the second year of the approved Biennial Budget, FY 2022-24. These changes are limited to priority needs that have arisen during the first year of the Biennial Budget and cannot be deferred until the next biennial budget process. However, absent new General Fund resources, departments did identify alternative funding options, such as grant resources, special revenue funds, Local Return Funds, BBB Enterprise Funds and Community Development Block Grant resources to fund CIP projects.

FY 2024-27 budget plan amounts are included as a planning tool to demonstrate total anticipated capital funding needs. However, project needs will be re-evaluated during each biennial budget cycle to ensure that budgets are adjusted to fall within available funding limits and to best reflect updated City priorities.

#### **DEFINITION OF CAPITAL PROJECTS**

The Capital Improvement Program is a five-year financial plan for the acquisition, expansion or rehabilitation of land, buildings and other major infrastructure. Projects included in the CIP budget are those with costs exceeding \$50,000 and with useful lives of more than three years; most involve public infrastructure construction or major equipment procurement.

#### FY 2023-24 EXCEPTION-BASED CIP BUDGET

The exception-based budget process occurs in the second year of the biennial budget period, and only projects that are highly urgent are considered. Project requests are submitted to and evaluated by the CIP Team comprised of the City Manager, Assistant City Manager, Director of Finance, and the Director of Public Works which recommends funding or provides feedback for projects best reflecting current City priorities. CIP Project applications are also evaluated within the context of available funding limits to ensure that extremely limited resources fund priority projects while maintaining the City's existing infrastructure and minimize future replacement costs. Capital budget recommendations are presented to City Council and the community for consideration.

Changes to the FY 2023-24 CIP Budget as part of the CIP Exception-Based Budgeting process include:

- New allocation of Measure CS funds for two vehicles that require immediate funding;
- Increases in allocations to existing projects based on revised estimates and available restricted funding;
- Allocation of local and grant resources; and
- Alternative funding from federal Big Blue Bus funds.



### **REVISED BUDGET SUMMARY**

The revised FY 2023-24 CIP Budget totals \$104.1 million. This represents an increase of \$8 million from the originally approved FY 2023-24 CIP Budget. Of the total FY 2023-24 CIP budget, the General Fund portion represents \$13.5 million or 13 percent. Total budget amounts represent major project support to water projects identified in the Sustainable Waster Master Plan, Water and Wastewater Main Replacement projects, and ongoing maintenance projects.

#### **CIP BUDGET SUMMARY BY FUND**

FUND	ADOPTED BUDGET	BUDGET PLAN		
	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27
(01) General Fund	\$13,504,429	\$14,989,229	\$18,585,979	\$15,371,629
(10) Special Revenue	\$2,631,300	\$3,245,000	\$1,176,000	\$1,100,000
(11) Beach Recreation	\$771,720	\$1,297,020	\$797,020	\$820,220
(12) Housing Authority	\$ 12,371	\$12,371	\$12,371	\$12,371
(16) Clean Beaches & Ocean Parcel Tax - Measure V	\$3,260,000	\$8,050,000	\$50,000	\$50,000
(18) SC AQMD	\$112,000	-	-	-
(19) Community Development Block Grant	\$1,050,000	-	-	-
(20) Miscellaneous Grants Fund	\$4,880,735	\$350,000	\$41,700,000	\$5,540,000 -
(26) Gas Tax Fund	\$2,300,000	\$2,000,000	\$2,000,000	\$2,000,000
(27) Local Return	\$8,585,200	\$5,500,000	\$5,500,000	\$5,500,000
(50) Water	\$16,525,714	\$18,693,414	\$17,348,314	\$12,634,314
(51) Wastewater	\$7,104,497	\$7,645,797	\$7,961,997	\$8,092,597
(53) Pier	\$4,883,787	\$5,333,787	\$88,487	\$3,888,487
(54) Resource Recovery & Recycling	\$4,113,227	\$4,220,527	\$4,487,627	\$4,546,427
(57) Airport	\$8,213,889	\$13,031,089	\$9,734,689	\$8,362,989
(59) Cemetery	\$249,093	\$81,793	\$81,793	\$81,793
(60) Big Blue Bus	\$25,477,150	\$5,341,550	\$5,454,750	\$5,500,950
(70) Vehicle Replacement	\$10,264,552	\$5,960,302	\$10,410,492	\$8,083,752
(71) Computer Equipment Replacement	\$2,895,400	\$2,956,300	\$3,293,600	\$3,293,600
(75) Risk Management Admin	\$ 34,188	\$ 34,188	\$ 34,188	\$ 34,188
Total CIP Budget All Funds	\$116,869,252	\$98,742,367	\$ 128,717,307	\$84,913,317
Less Internal Service Transfers	(\$12,789,547)	(\$12,865,947)	(\$13,618,447)	(\$13,961,247)
Net Total CIP Budget All Funds	\$104,079,705	\$85,876,420	\$115,098,860	\$70,952,070

#### **GENERAL FUND BUDGET CHANGES**

The CIP Team evaluated requests and approved \$0.5 million in General Fund budget increases for the FY 2023-24 Exception-Based CIP Budget for the Reed Park Improvements project and the internal services transfer in the Vehicle Replacement Program outlined in the Project Details section and the CIP Budget Matrix. In light of the impacts of COVID-19 on General Fund resources, funding additional new projects is not available and are included in the Unfunded CIP List.





#### NON-GENERAL FUND BUDGET CHANGES

The total net change for Non-General Fund budgets is approximately \$7.5 million. These budget increases are outlined below in the Project Details section and the CIP Budget Matrix. All of the adopted budget increases can be fully supported by an existing enterprise fund balance, grants, alternative funding or special revenue source.

The FY 2023-24 CIP budget changes includes \$4.3 million in net increased budget from enterprise Big Blue Bus funding sources for projects necessary to implement the Administration Building seismic improvement project and augmentation of the 7th Street Fencing Upgrade project. The remaining significant Non-General Fund increases are from an appropriation of \$1.25 million in Local Return revenues for the new Bus Terminal at PCH and Sunset Blvd and Parking Structure Study, \$1.05 million in the CDBG Funds toward the 19th Street Open Space Project, Virginia Avenue Park Commercial Kitchen and Virginia Park Basketball Replacement project and \$0.7 million in Special Revenue Funds for the Marine Park Basketball Court Surface Reconstruction and Park Improvement Program projects. These major budget increases as well as smaller changes are outlined below in the Project Details section and the CIP Budget Matrix.

#### **IMPACTS ON ONGOING OPERATION**

Projects that increase or expand City facilities can impact ongoing operating costs. The CIP Exception-Based changes for FY 2023-24 do not add additional ongoing operational costs.

#### **UNFUNDED CIP PROJECTS**

Projects that were eliminated or reduced to help close the City's funding gap resulting from the global COVID-19 crisis or did not receive funding due to extremely limited resources are listed in the Unfunded Projects table and are tracked for consideration in future funding cycles. In many cases, these are still high priority projects, but they remain unfunded given the limited resources. City staff will need to explore opportunities to leverage City funds with external funding. Future project proposals will also need to acknowledge workload considerations where existing staffing capacity is fully committed to other urgent projects or limited due to staffing levels. In some cases, staff can continue preliminary or related work until it is possible to fully fund a broader effort.

While there are incremental increases in the amount dedicated to capital projects each year leading to FY 2026-27, these increases will not be sufficient to address deferred infrastructure and equipment maintenance, price escalation, and a renewed focus on community amenities that were put on hold during the pandemic, such as the Memorial Park Expansion project and planning for the Airport closure.

#### **PROJECT DETAILS**

This section outlines adopted project budget increases described in the revised budget summary and CIP Budget Matrix. Budget increases include additional budget appropriations to projects that have revised estimates, as well as new projects that have urgent budget needs or reflect a priority that cannot be deferred until the next biennial CIP budget process. The following projects are organized by department and then by title.





# **Department of Transportation**

#### **7TH STREET FENCING UPGRADE**

Project #

**Target Completion Date** FY 2024-25

**Total Project Budget** \$1,777,789

#### **Project Description**

This project will provide additional funds for new fencing along 7th Street, bus stop amenities designed to improve the customer experience such as the installation of trash receptacles, seating,



signage, real-time signs, automatic gates and lighting. This project will also include shared mobility parking and a small off leash park for dogs. To further enhance the customer experience, the bus stop will also feature outdoor dining spaces and a shared mobility space to pick-up or drop off e-bikes and e-scooters for downtown residents, visitors, and employees . Funding in the amount of \$640,700 was included in the FY 2018-20 CIP budget and \$837,089 was included in the FY 2021-22 CIP Budget. The additional \$300,000 in federal funds will augment the existing funding and will ensure the funding of the design and construction associated with this project.

#### **Project Justification**

This unique and innovative project garnered visibility and support and earned SaMoDoT federal funding in support of the project.

Fund	Account	FY 2023-24
Big Blue Bus Fund	C6007380.689000	\$300,000
TOTAL PROJECT BUDGET		\$300,000



# **Department of Transportation**

#### **ADMINISTRATION BUILDING UPGRADES**

Project # C0740

**Target Completion Date** FY 2025-26

**Total Project Budget** \$6,780,000

#### **Project Description**

The original scope of work for this project included seismic retrofit work for addressing structural deficiencies in BBB's operations-administration building identified in a comprehensive facility



structural analysis that was completed in FY 2019-20. The scope included an alternative analysis for adding more space to the Motor Coach Operator Ready Room on the 1st floor, and modifications to BBB's Communication and Dispatch Center located on the first floor. The project was initially de-scoped due to budgetary reasons as a result of staff restructuring and service reductions due to COVID-19. The new scope of work includes all seismic retrofit work on the building and the subterranean parking structure sheer walls, and minor modifications to the 2nd floor outdoor balcony (including purchase of outdoor furniture) to provide Motor Coach Operators and staff an outdoor break and eating area to enhance wellbeing. Funding in the amount of \$2,780,000 was included in the FY 2020-22 CIP budget and the additional \$4,000,000 increase will address the scope of the project and escalation costs.

#### **Project Justification**

As a result of a comprehensive facility infrastructure assessment, it was determined that BBB's Operations — Administration Facility required seismic retrofit work to ensure the building was safe for staff. During the assessment, staff scoped out a project option for the potential expansion of the MCO Ready Room on the 1st floor and the Communication/Dispatch Office to address adequate healthy space for Motor Coach Operators (MCO's) to appropriately take breaks and to accommodate BBB's new Radio/CAD/AVL equipment in the Communication Center.

Fund	Account	FY 2023-24
Big Blue Bus Fund	C6007400.689000	\$4,000,000
TOTAL PROJECT BUD	GET	\$4,000,000

# **Department of Transportation**

#### **BUS TERMINAL AT PCH AND SUNSET BLVD**

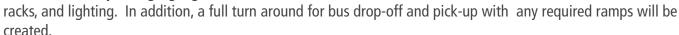
Project # C0884

**Target Completion Date** FY 2024-25

**Total Project Budget** \$1,000,000

#### **Project Description**

This project will fund the construction of a transit hub which will include bus shelters, benches, real-time and wayfinding signage, trash cans, bike





#### **Project Justification**

This project is needed to create a transit hub where Big Blue Bus Route 9 can provide direct access, enhance connectivity with Metro's PCH service, and provide a place to terminate and turnaround. Currently, BBB Route 9 travels on Sunset but does not reach PCH because there is no place to terminate or turnaround, and a major gap in transit service exists for people connecting from BBB Route 9 to the rest of the transit network along the coast. The transit hub will provide direct access to the beach for transit riders, including those with disabilities. Besides beach access, BBB Route 9 could also be used to connect Metro's PCH service.

Fund	Account	FY 2023-24
Local Return – Prop A	C2708840.689140	\$1,000,000
TOTAL PROJECT BUDGET		\$1,000,000

# **Department of Transportation**

#### **PARKING STRUCTURE STUDY**

#### Project #

C0885

#### **Target Completion Date**

FY 2023-24

#### **Total Project Budget**

\$250,000

#### **Project Description**

This project will fund a parking garage study/ analysis on parking supply and demand that will inform future decisions on parking lots.



#### **Project Justification**

To make informed decisions on the City's parking garage infrastructure and surface lots, a comprehensive study is needed. The selected consultant will analyze the current parking operations and management practices within the Downtown area, during both peak and non-peak conditions and make planning, financial, and operational recommendations for the project area.

Fund	Account	FY 2023-24
Local Return -Meas. M	C2708850.689110	\$250,000
TOTAL PROJECT BUDGET		\$250,000



# **Department of Transportation**

#### **WILSHIRE ACTIVE TRANSPORTATION SAFETY PROJECT**

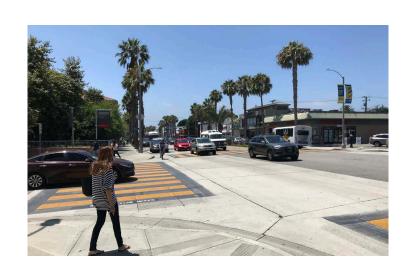
Project # C0818

**Target Completion Date** FY 2024-25

**Total Project Budget** \$1,204,115

#### **Project Description**

The Wilshire Transportation Safety Project will install transportation safety improvements at seven high crash intersection locations on Wilshire Blvd. The Wilshire Blvd Safety Study identified



these locations based on community input, adjacency to schools and parks, and amount of crash incidents. The project will reduce crashes, significantly enhance crossing conditions for people walking, and improve connections to bus service. The additional available grant funding will ensure project scope is completed.

#### **Project Justification**

This project is key in advancing Santa Monica's Vision Zero Action Plan and Pedestrian Action Plan goal of reducing the occurrence of fatal and severe traffic related injuries. The City's Vision Zero Traffic Safety Analysis identified Wilshire Blvd as a priority corridor for road safety improvements as multiple intersections rank in the top ten citywide for the amount of fatal and severe injuries. The recently conducted Wilshire Blvd Safety Study gathered extensive community input and evaluated crash data and identified seven priority locations for safety improvements.

Fund	Account	FY 2023-24
Misc. Grant	C2008180.689260	\$108,115
TOTAL PROJECT B	UDGET	\$108,115



## **Public Works**

#### 19TH STREET OPEN SPACE PROJECT - PHASE 1

## Project #

C0882

## **Target Completion Date**

FY 2023-24

#### **Total Project Budget**

\$500,000

#### **Project Description**

This project will fund Phase I development of the 2018 19th Street parcel and will involve grading and preparing the land for general accessibility before installing a community garden aspect in a future Phase II.



#### **Project Justification**

The City purchased the 2018 19th Street parcel from the Housing Fund in FY 2019-20, using a mix of CDBG and General Funds. The use of CDBG funds obligates the City to follow through on its commitment to develop the space into a neighborhood serving amenity. Once developed, this 19th street space will provide a valuable amenity to this Pico Neighborhood community. Currently the lot remains unused and fenced. Preliminary community engagement, which began prior to the pandemic, paused when the City lost park planning staff. The Recreation and Parks Commission has indicated a desire to develop an open space and community garden. Staff are now poised begin phased development of the land for this purpose, first opening the space for public access in Phase I before developing and integrating the community garden aspect in Phase II.

Fund	Account	FY 2023-24
CDBG Fund	C1908820.689000	\$500,000
TOTAL PROJECT BUDG	ET	\$500,000





## **Public Works**

#### **CEMETERY ELEVATOR RETROFIT**

### **Project #**

C0886

## **Target Completion Date**

FY 2023-24

### **Total Project Budget**

\$170,000

#### **Project Description**

This project will install double bottom cylinders that are required by elevator code, ASME A17.1 for safety purposes. Due to the age of the elevator, re-occurring repair costs, and single jack cylinder being used the elevator needs to be retrofitted.



#### **Project Justification**

The existing underground hydraulic cylinder, piston, and cylinder head will need to be removed and replaced with a new double bottom design cylinder with sealed PVC encasement. The completion of the repairs will comply with current building codes.

Fund	Account	FY 2023-24
Cemetery Fund	C5908860.689000	\$170,000
TOTAL PROJECT BUDG	ET	\$170,000



## **Public Works**

### MARINE PARK BASKETBALL COURT SURFACE RECONSTRUCTION

## **Project** #

C0880

## **Target Completion Date**

FY 2023-24

### **Total Project Budget**

\$414,700

#### **Project Description**

This project funds the reconstruction of the two basketball courts by grinding down the existing asphalt and resurfacing the court. A new layer of concrete will be then added to the courts along with the appropriate painted markings.



#### **Project Justification**

Marine Park basketball courts are the oldest courts in the city (built before 1986) and require repair. If this project is not completed the basketball courts will need to remain fenced off and closed for the foreseeable future. The cracks were patched in 2022, however, the patches did not work, and the cracks have returned requiring a full reconstruction is needed.

Fund	Account	FY 2023-24
Special Revenue Fund	C1008800.689000	\$414,700
TOTAL PROJECT BUDG	ET	\$414,700



## **Public Works**

#### PARK IMPROVEMENT PROGRAM

## Project # C0881

## **Target Completion Date** Ongoing

## **Total Project Budget** Ongoing

### **Project Description**

This project will address emergency repairs and deferred maintenance in parks, identified by the priorities identified in the Park Condition Assessment, in order to ensure park assets remain

clean, safe and open. Improvements could include park lighting, sport courts, field and playground equipment, dog parks, exercise equipment, pathways and trails.



#### **Project Justification**

Due to budget reductions and deferred maintenance, combined with high use during the pandemic, park assets are beginning to wear out, becoming unsafe for use, or even require closure. This CIP will address emergency repair and deferred maintenance projects in parks. This work will ensure parks remain clean and safe for all citizens and visitors. The projects will be prioritized using the Park Condition Assessment.

Fund	Account	FY 2023-24
Special Revenue Fund	C1008810.689000	\$250,000
TOTAL PROJECT BUDG	\$250,000	



## **Public Works**

#### **REED PARK IMPROVEMENT**

## Project #

C0597

### **Target Completion Date**

FY 2023-24

#### **Total Project Budget**

\$200,000

#### **Project Description**

This project will fund the installation of additional lighting, address deferred maintenance, and replace amenities that have exceeded their useful life at Reed Park. Priority will be given to repairs identified



in the upcoming Park Condition Assessment and those that provide a Clean and Safe Santa Monica.

#### **Project Justification**

This project will enhance park amenities and public safety which will help provide residents with a feeling of security and comfort and encourage use of Santa Monica parks by all park patrons.

Fund	Account	FY 2023-24
General Fund	C0105970.689000	\$200,000
TOTAL PROJECT BUD	GET	\$200,000



## **Public Works**

#### VIRGINIA AVENUE PARK BASKETBALL COURT REPLACEMENT

## **Project #**

C0883

## **Target Completion Date**

FY 2023-24

### **Total Project Budget**

\$400,000

#### **Project Description**

This project funds the reconstruction of the basketball court at Virginia Avenue Park. A new layer of concrete will be added to the court along with the appropriate painted markings.



#### **Project Justification**

The Virginia Avenue Park basketball court is in increasing disrepair and will soon result in safety hazards for basketball players. If the court is not resurfaced and repaired, it may need to be temporarily closed until funds can be identified.

Fund	Account	FY 2023-24
CDBG Fund	C1908830.689000	\$400,000
TOTAL PROJECT BUD	GET	\$400,000



## **Public Works**

#### VIRGINIA AVENUE PARK COMMERCIAL KITCHEN

## Project #

C0813

## **Target Completion Date**

FY 2023-24

### **Total Project Budget**

\$750,000

#### **Project Description**

This project funds the conversion of the current Virginia Avenue Park Kitchen into a licensed commercial kitchen that will generate economic growth in local neighborhoods through small



business incubation, entrepreneur development, and job-training. The VAP Kitchen will function as an economic driver in the Pico Neighborhood by 1) Giving residents access to a licensed commercial kitchen where they can prepare food for public sale and become official food vendors to cater small and larger City-sponsored events as well as other public and private events; 2) Generating economic growth in local neighborhoods in the form of small business incubation and development, and job-training sites; and 3) Promoting community connectedness, partnership, culture and entrepreneurship. The FY 2020-21 budget included \$100,000 from the Economic Recovery Fund and federal Community Development Block Grant funds in the amount of \$500,000 were awarded in the 2021-22 for design, construction, and other eligible costs. An additional \$150,000 is now required to complete the project due to increasing costs of construction and the unanticipated loss of expected funding from a previously identified external funding source.

#### **Project Justification**

Converting the Virginia Avenue Park Kitchen into a commercial kitchen has been one of the key suggestions brought to light by Familias Latinas Unidas and other residents for several years. Santa Monica City Council proposed a comprehensive economic development program declaring "incubating small businesses and entrepreneurs" as one of the plan's five priorities.

Fund	Account	FY 2023-24
CDBG Fund	C1908130.689000	\$150,000
TOTAL PROJECT BUI	\$150,000	



## **Public Works**

#### **VEHICLE REPLACEMENT PROGRAM**

Project #

**Target Completion Date** Ongoing

**Total Project Budget** Ongoing

#### **Project Description**

The Fleet Vehicle Replacement Program funds the ongoing replacement of City fleet vehicles according to an established vehicle replacement schedule. The program is funded through internal



service contributions from other funds that use City fleet vehicles. Depreciation is charged on each vehicle every year so that the Fund has sufficient balance to purchase a new vehicle at the end of the prior vehicle's useful life. The enhancement will fund two trucks for the Homeless Operations Services Team (HoST). The staff will use the stakebed dump truck to transport all material that is collected from various encampments to the landfill. Vehicles will include 4-wheel drive so they can service the beach area as needed and remove encampments located on the sand.

### **Project Justification**

These funds are essential for purchase of two vehicles and implementation of the HoST team. Fleet vehicles allow all staff to effectively complete daily operations and support all City strategic goals. The Program supports revenue generating enterprise Funds such as the Resource Recovery and Recycling, Water, Wastewater, and Airport Funds.

Fund	Account	FY 2023-24
Vehicle Repl. Fund- Approved Budget	C7000010.689000	\$9,985,170
Vehicle Repl. Fund- CS Enhancement	C7000010.689000	\$254,000

**TOTAL PROJECT BUDGET** 

\$10,239,170



## CAPITAL IMPROVEMENT PROGRAM - ADDENDUM TO FY 2022-24 CIP BUDGET

Annual internal service contributions from CS funds to Vehicle Replacement Fund to account for enhancement vehicle purchase for HoST team:

Fund	Account	FY 2023-24
General Fund — Enhancement Internal Service Contribution	10100010.689000	\$254,000
TOTAL PROJECT BUDGET		\$254,000

## CAPITAL IMPROVEMENT PROGRAM - FY 2023-24 BUDGET BY FUND

CIP Project	Account	Project Title		BUDGET			BUDGET PLAN	
Number	Number		APPROVED BUDGET FY2023-24	INCREASE/ (DECREASE) FY 2023-24	ADOPTED BUDGET FY 2023-24	FY2024-25	FY2025-26	FY2026-27
General Fund (	'01)		F12023-24	F1 2023-24	F1 2023-24			
C0828	C0108280.689000	Airport Conversion Planning	1,000,000		1,000,000	250,000	3,000,000	_
C0829	C0108290.689000	Airport Park Parking Lot and Pathway Replacement	_	=	=	268,400	-	-
C0461	C0104610.689000	Alley Renewal Program	-	-	-	350,000	350,000	350,000
C0460	C0104600.689000	Annual Paving and Sidewalk Repair Program	-	-	-	1,000,000	1,500,000	2,000,000
C0458	C0104580.689000	Citywide Facilities Renewal Program	1,500,000	-	1,500,000	2,000,000	2,000,000	2,500,000
C0804	C0108040.689000	Construction Management Software	55,000	-	55,000	60,500	66,550	73,200
C0830	C0108300.689000	CCTV Security Camera Program	250,000	-	250,000	250,000	250,000	250,000
C0456	C0104560.689000	Fire Apparatus Replacement	-		-	1,655,000	515,000	600,000
BP C0822	Budget Plan C0108220.689000	Fire Station 5 Upgrades	250,000	-	250,000	-	351,000	-
C0489	C0104890.689000	Lobby Mural Recontextualization  Maintenance for Parking Structures and Lots	350,000	=-	350,000	400,000	400,000	400,000
C0707	C0107070.689000	Palisades Park Road and Drainage Improvements	340,000	=	340,000	300,000	400,000	400,000
C0597	C0105970.689000	Reed Park Improvements	540,000	200,000	200,000	300,000	_	_
BP	Budget Plan	Self-contained Breathing Apparatus	_	-	-	_	1,200,000	_
C0836	C0108360.689000	SMFD Portable Radio Replacement	1,500,000	=	1,500,000	-	-	-
C0466	C0104660.689000	Surface Lot Paving Program	-	-	-	150,000	150,000	150,000
C0467	C0104670.689000	Swim Facilities Planned Maintenance	100,000	-	100,000	100,000	100,000	100,000
C0837	C0108370.689000	Traffic Signal Maintenance	-	-	-	300,000	300,000	300,000
C0465	C0104650.689000	Urban Forest Renewal	450,000	=-	450,000	450,000	450,000	450,000
10003	10100030.689000	Computer Equipment Replacement Program	1,668,030	=	1,668,030	1,668,030	2,018,030	2,038,030
10002	10100020.689000	Telecommunications Services	352,899	-	352,899	352,899	352,899	352,899
10001	10100010.689000	Vehicle Replacement Program	5,234,500	254,000	5,488,500	5,434,400	5,582,500	5,807,500
			13,050,429	454,000	13,504,429	14,989,229	18,585,979	15,371,629
		Funds Available for General Fund CIP Projects						
		General Fund CIP Allotment	14,000,000	-	14,000,000	21,000,000	21,000,000	21,000,000
		Adjustment to Allotment (Prior Year CIP Savings)	510,261	200,000	710,261			
		Measure CS Funding (Clean and Safe) <b>Subtotal</b>	14 510 241	254,000 <b>454.000</b>	254,000 <b>14.964.261</b>			
		City Hall East Debt Service Contribution	<b>14,510,261</b> (1,459,832)	454,000	(1,459,832)	(1,325,228)	(1,163,449)	(999,448)
		Total Funds Available for General Fund CIPs		\$ 454,000	\$ 13,504,429	\$ 19,674,772	\$ 19,836,551	\$ 20,000,552
		Remaining Balance	- 10,000,12;	- 10 1,000	<u> </u>	4 17/01 1/112	<del>* 17/000/001</del>	<u> </u>
Special Revenu	10 (10)	Normaning Balance						
C0814	C1008140.689000	Broadway Protected Bikeway: 5th Street - 26th Street	1,331,000	_	1,331,000			_
BP BP	Budget Plan	Central Core Protected Bike Network	1,551,666	_	1,551,000	2.342.000	_	_
BP	Budget Plan	Main Street & Neilson Way Transportation Safety Improvements	_	_	_		_	1,000,000
C0880	C1008800.689000	Marine Park Basketball Court Surface Reconstruction -PIF	_	414,700	414,700	-	-	=
BP	Budget Plan	Ocean Avenue and Pico Boulevard Protected Bike Lanes	-	-	-	500,000	1,016,000	-
BP	Budget Plan	Ocean View Basketball Court	-	-	-	53,000	-	-
C0840	C1008400.689000	Olympic Boulevard Improvements	553,000	-	553,000	-	-	-
C0881	C1008810.689000	Park Improvement Program -PIF	-	250,000	250,000	250,000	100,000	100,000
BP	Budget Plan	Priority Signalized Intersections	<del>-</del>	-	<del>-</del>	100,000	60,000	-
C0818	C1008180.689000	Wilshire Active Transportation Safety Project	82,600	-	82,600	-	-	-
Donah Donas	dan (44)		\$ 1,966,600	\$ 664,700	\$ 2,631,300	\$ 3,245,000	\$ 1,176,000	\$ 1,100,000
Beach Recreat C0841	c1108410.689000	ACBH Facilities Maintenance	185,000		185,000	700,000	200,000	200,000
C0467	C1104410.689000	Swim Facilities Planned Maintenance	65,000	-	65,000	65,000	65,000	65,000
10003	11100030.689000	Computer Equipment Replacement Program	18,098	-	18,098	18,098	18,098	18,098
10002	11100020.689000	Telecommunications Services	6,922	-	6,922	6,922	6,922	6,922
10001	11100010.689000	Vehicle Replacement Program	496,700	-	496,700	507,000	507,000	530,200
		. •	\$ 771,720	\$ -	\$ 771,720	\$ 1,297,020	\$ 797,020	\$ 820,220
Housing Author	rity (12)							
10003	11200030.689000	Computer Equipment Replacement Program	8,220		8,220	8,220	8,220	8,220
10002	11200020.689000	Telecommunications Services	4,151		4,151	4,151	4,151	4,151
			\$ 12,371	\$ -	\$ 12,371	\$ 12,371	\$ 12,371	\$ 12,371

## FY 2023-25 ADOPTED BIENNIAL BUDGET CAPITAL IMPROVEMENT PROGRAM - FY 2023-24 BUDGET BY FUND

CIP Project		Project Title		BUDGET			BUDGET PLAN	
Number	Number		APPROVED	INCREASE/	ADOPTED	FY2024-25	FY2025-26	FY2026-27
			BUDGET FY2023-24	(DECREASE) FY 2023-24	BUDGET FY 2023-24			
Clean Beache	s & Ocean Parcel Ta	x -Measure V (16)	F12023-24	F1 2023-24	F1 2023-24			
C0845	C1608450.689000	Pico-Kenter Outfall and MS4 Compliance Projects	-	-	-	8,000,000	-	-
C0462	C1604620.689000	Permeable Surface Alleys	50,000	-	50,000	50,000	50,000	50,000
C0499 C0846	C1604990.689000	Surface Drainage Improvements	2,710,000	-	2,710,000	-	-	-
CU846	C1608460.689000	Watershed Facility Upgrades	\$ 3,260,000	\$ -	\$ 3,260,000	\$ 8,050,000	\$ 50,000	\$ 50,000
SC AQMD (18)			<del>y</del> 3,200,000	<u> </u>	\$ 3,200,000	\$ 0,030,000	30,000	30,000
C0749	C1807490.689000	EV Action Plan Implementation	112,000	-	112,000	-	-	-
			\$ 112,000	\$ -	\$ 112,000	\$ -	\$ -	\$ -
CDBG (19)								
C0882	C1908820.689000	19th Street Open Space Project -Phase 1	-	500,000	500,000	-	-	-
C0883 C0813	C1908830.689000 C1908130.689000	Virginia Avenue Park Basketball Court Replacement Virginia Avenue Park Commercial Kitchen	-	400,000 150,000	400,000 150,000	-	-	-
C0613	C1900130.009000	Virginia Avenue Park Commercial Kitchen	\$ -	\$ 1,050,000	\$ 1,050,000	•	-	
Miscellaneous	Grants (20)		Ψ -	\$ 1,000,000	ş 1,030,000	<del>-</del>	<del>-</del>	<del>-</del>
C0672	C2006720.689000	Beach Bike Path Ramp Connection to Santa Monica Pier	911,674		911,674	_	_	_
C0814	C2008140.689290	Broadway Protected Bikeway: 5th Street - 26th Street	161,471		161,471	-	-	-
C0815	C2008150.689290	Colorado Avenue Protected Bikelane	350,000		350,000	-	-	-
C0852 BP	C2008520.689000	East Pico Blvd. Safety Project	478,475		478,475	-	-	5,000,000
C0840	Budget Plan C2008400.689000	Main Street & Neilson Way Transportation Safety Improvements Olympic Boulevard Improvements	1,903,000		1,903,000			5,000,000
C0527	C2005270.689000	Pier Bridge Replacement Project (Highway Bridge Program)	-			_	41,700,000	_
BP	Budget Plan	Priority Signalized Intersections	-			-	-	540,000
BP	Budget Plan	Santa Monica Boulevard Safety Study	<del>-</del>			350,000	-	-
C0818	C2008180.689290	Wilshire Active Transportation Safety Project-MSP	968,000		968,000	-	-	-
C0818	C2008180.689260	Wilshire Active Transportation Safety Project-TDA	e 4770.400	108,115	108,115	± 250,000	÷ 41.700.000	÷ 5540,000
Gas Tax (26)			\$ 4,772,620	\$ 108,115	\$ 4,880,735	\$ 350,000	\$ 41,700,000	\$ 5,540,000
C0460	C2604600.689610	Annual Paving and Sidewalk Repair Program	2,300,000	-	2,300,000	2,000,000	2,000,000	2,000,000
			\$ 2,300,000	\$ -	\$ 2,300,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
Local Return (2								
C0460	C2704600.689110	Annual Paving and Sidewalk Repair Program-Measure M	-	=	-	1,000,000	1,000,000	1,000,000
C0460 C0460	C2704600.689120 C2704600.689130	Annual Paving and Sidewalk Repair Program-Measure R Annual Paving and Sidewalk Repair Program-Prop C	1,400,000 2,000,000	=	1,400,000 2,000,000	1,500,000 1,000,000	1,500,000 1,000,000	1,500,000 1,000,000
C0672	C2704000.689130	Beach Bike Path Ramp Connection to Santa Monica Pier-Measure M	1,888,300	-	1,888,300	1,000,000	1,000,000	1,000,000
C0884	C2708840.689140	Bus Terminal at PCH and Sunset Blvd-Prop A	-	1,000,000	1,000,000	-	-	_
C0815	C2708150.689130	Colorado Avenue Protected Bikelane- Prop C	46,900	-	46,900	-	-	-
C0885	C2708850.689110	Parking Structure Study - Measure M	-	250,000	250,000			
C0459	C2704590.689110	Streetlight Modernization Program-Measure M	1,000,000	-	1,000,000	1,000,000	1,000,000	1,000,000
C0459	C2704590.689130	Streetlight Modernization Program-Prop C	1,000,000	-	1,000,000	1,000,000	1,000,000	1,000,000
Water (EO)			\$ 7,335,200	\$ 1,250,000	\$ 8,585,200	\$ 5,500,000	\$ 5,500,000	\$ 5,500,000
Water (50) C0460	C5004600.689000	Annual Paving and Sidewalk Repair Program	250.000	_	250.000	250.000	250.000	250,000
C0853	C5008530.689000	Arcadia Water Treatment Plant Fencing Improvements	1,000,000	-	1,000,000	-	-	
C0804	C5008040.689000	Construction Management Software	11,000	-	11,000	12,000	13,200	14,500
C0856	C5008560.689000	Groundwater Recharge Well SM-11i	2,238,900	-	2,238,900	<del>.</del>	-	-
C0857	C5008570.689000	Groundwater Recharge Well SM-12i	1,500,000	-	1,500,000	3,200,000	450,000	450,000
C0858 C0487	C5008580.689000 C5004870.689000	Groundwater Sustainability Plan Implementation Non-Potable Water Main Expansion	150,000 380,300	-	150,000 380.300	150,000 1,163,400	150,000 806,300	150,000
C0588	C5005880 689410	Olympic Wellfield Management	558,400	-	558,400	665,000	665,000	665,000
C0762	C5007620.689000	Upgrades and Improvements for the City's Water Reservoirs	2,500,000	-	2,500,000	4,500,000	4,000,000	-
C0485	C5004850.689000	Water Main Improvements - City Forces	289,800	-	289,800	298,500	307,500	307,500
C0484	C5004840.689000	Water Main Replacement	6,955,600	-	6,955,600	7,737,500	10,429,300	10,500,000
10003 10002	15000030.689000 15000020.689000	Computer Equipment Replacement Program Telecommunications Services	52,857 41.757	-	52,857 41,757	52,857 41,757	52,857 41.757	52,857 41.757
10002	15000020.089000	Vehicle Replacement Program	597,100	-	597,100	622,400	632,400	652,700
			\$ 16,525,714	\$ -	\$ 16,525,714	\$ 18,693,414	\$ 17,348,314	\$ 12,634,314

## CAPITAL IMPROVEMENT PROGRAM - FY 2023-24 BUDGET BY FUND

CIP Project	Account	Project Title		BUDGET			BUDGET PLAN	
Number	Number		APPROVED BUDGET	INCREASE/ (DECREASE)	ADOPTED BUDGET	FY2024-25	FY2025-26	FY2026-27
M	-45		FY2023-24	FY 2023-24	FY 2023-24			
Wastewater (5 C0460	C5104600.689000	Annual Paving and Sidewalk Repair Program	250,000		250,000	250.000	250.000	250,000
C0457	C5104500.689000	Hyperion Capital Payment	3,040,500	_	3,040,500	3,477,800	3,582,200	3,689,600
C0486	C5104860.689000	Wastewater Main Replacement	3,376,500	_	3,376,500	3,477,800	3.689.600	3,689,600
10003	15100030.689000	Computer Equipment Replacement Program	43,229	=	43,229	43,229	43,229	43,229
10002	15100020.689000	Telecommunications Services	13,968	-	13,968	13,968	13,968	13,968
10001	15100010.689000	Vehicle Replacement Program	380,300	-	380,300	383,000	383,000	406,200
			\$ 7,104,497	\$ -	\$ 7,104,497	\$ 7,645,797	\$ 7,961,997	\$ 8,092,597
Pier (53)								
C0615	C5306150.689000	Pier Below Deck Fire Sprinkler	-	-	-	3,400,000	-	3,300,000
C0675	C5306750.689000	Pier Deck Upgrade	4,700,000	=	4,700,000	-	-	500,000
C0674 C0864	C5306740.689000 C5308640.689000	Pier Railing & Light Pole Replacement Program Pier Trash Compactor Relocation	100,000	-	100,000	500,000 850,000	-	500,000
C0719	C5307190.689000	Pier West End Substructure Upgrade	100,000	=	100,000	500,000	_	-
10003	15300030.689000	Computer Equipment Replacement Program	2,419	_	2,419	2,419	2,419	2,419
10003	15300020.689000	Telecommunications Services	10,168	_	10,168	10,168	10,168	10,168
10001	15300010.689000	Vehicle Replacement Program	71,200	_	71,200	71,200	75,900	75,900
			\$ 4,883,787	\$ -	\$ 4,883,787	\$ 5,333,787	\$ 88,487	\$ 3,888,487
Resource Reco	overy & Recycling (5	4)	4 4,000,707	<del>*</del>	4,000,707	<del>* 0,000,707</del>	<del>* 00,107</del>	<del>* 0,000,107</del>
C0454	C5404540.689000	Refuse & Recycling Container Replacement Program	900,000	-	900,000	920,000	950,000	980,000
10003	15400030.689000	Computer Equipment Replacement Program	35,971	-	35,971	35,971	35,971	35,971
10002	15400020.689000	Telecommunications Services	7,256	-	7,256	7,256	7,256	7,256
10001	15400010.689000	Vehicle Replacement Program	3,170,000		3,170,000	3,257,300	3,494,400	3,523,200
			\$ 4,113,227	\$ -	\$ 4,113,227	\$ 4,220,527	\$ 4,487,627	\$ 4,546,427
Airport (57)								
C0471	C5704710.689000	Airfield Pavement Maintenance	700,000	-	700,000	700,000	700,000	700,000
C0469	C5704690.689000	Airport Building / Facilities Refurbishments	6,556,000	-	6,556,000	11,574,000	8,081,000	6,998,000
C0470 C0561	C5704700.689000 C5705610.689000	Airport Parking Lot Maintenance Airport Avenue Sidewalk, Street and Slope Improvements	523,000 200,000	-	523,000 200,000	520,000	714,000	423,000
C0468	C5704680.689000	Airport Avenue sidewalk, street and slope improvements Airport Reconfiguration	105,000	-	105,000	105,000	105,000	105,000
10003	15700030.689000	Computer Equipment Replacement Program	19,502	_	19,502	19,502	19,502	19,502
10003	15700020.689000	Telecommunications Services	16,387	_	16,387	16,387	16,387	16,387
10001	15700010.689000	Vehicle Replacement Program	94,000	_	94.000	96,200	98,800	101,100
		3	\$ 8,213,889	\$ -	\$ 8,213,889	\$ 13,031,089	\$ 9,734,689	\$ 8,362,989
Cemetery (59)	)		<u>, ., ., ., .</u>	<u>-</u>	• • • • • • • • • • • • • • • • • • • •		<u> </u>	
C0886	C5908860.689000	Cemetery Elevator Retrofit	-	170,000	170,000	-	-	-
10003	15900030.689000	Computer Equipment Replacement Program	5,500	=	5,500	5,500	5,500	5,500
10002	15900020.689000	Telecommunications Services	3,093	-	3,093	3,093	3,093	3,093
10001	15900010.689000	Vehicle Replacement Program	70,500		70,500	73,200	73,200	73,200
			\$ 79,093	\$ 170,000	\$ 249,093	\$ 81,793	\$ 81,793	\$ 81,793
Big Blue Bus (6								
C0738	C6007380.689000	7th Street Fencing Upgrade	-	300,000	300,000	-	-	-
C0740 C0475	C6007400.689000	Administration Building Upgrade	3,188,800	4,000,000	4,000,000 3,188,800	3,198,400	3,198,400	3,198,400
C0478	C6004750.689000 C6004780.689000	Bus Components - BBB Bus Stop Amenities	3,188,800	-	3,188,800	3,198,400	3,198,400	3,198,400
C0866	C6008660.689000	Bus Stop Improvements	1,058,600	=	1,058,600	80,000	80,000	80,000
C0747	C6007470.689000	Customer Experience Technology Enhancements	621,900	-	621,900	636,700	682,300	731,100
C0867	C6008670.689000	Customer Service Live Chat Platform	65,000	_	65,000	65,000	65,000	65,000
C0483	C6004830.689000	Facilities Upgrades & Renovations	770,900	-	770,900	350,000	350,000	350,000
C0868	C6008680.689000	Fleet Asset Management System	140,000	-	140,000	-	-	-
C0869	C6008690.689000	HVAC Replacement	198,000	-	198,000	_	_	_
C0477	C6004770.689000	BBB Information Technology Program	747,100	-	747,100	608,100	608,100	608,100
C0724	C6007240.689000	Propulsion Infrastructure Feasibility	13,822,800	-	13,822,800	_	-	-
C0474	C6004740.689000	Radio Tower Equipment	129,400	-	129,400	127,100	127,100	127,100
C0479	C6004790.689000	Service Vehicles - BBB	185,000	-	185,000	-	67,600	65,000
C0482	C6004820.689000	Shop Equipment	43,400	-	43,400	200,000	200,000	200,000
C0476	C6004760.689000	Yard Improvements	75,000	-	75,000	25,000	25,000	25,000
10002	16000020.689000	Telecommunications Services	51,250		51,250	51,250	51,250	51,250
			\$ 21,177,150	\$ 4,300,000	\$ 25,477,150	\$ 5,341,550	\$ 5,454,750	\$ 5,500,950

## CAPITAL IMPROVEMENT PROGRAM - FY 2023-24 BUDGET BY FUND

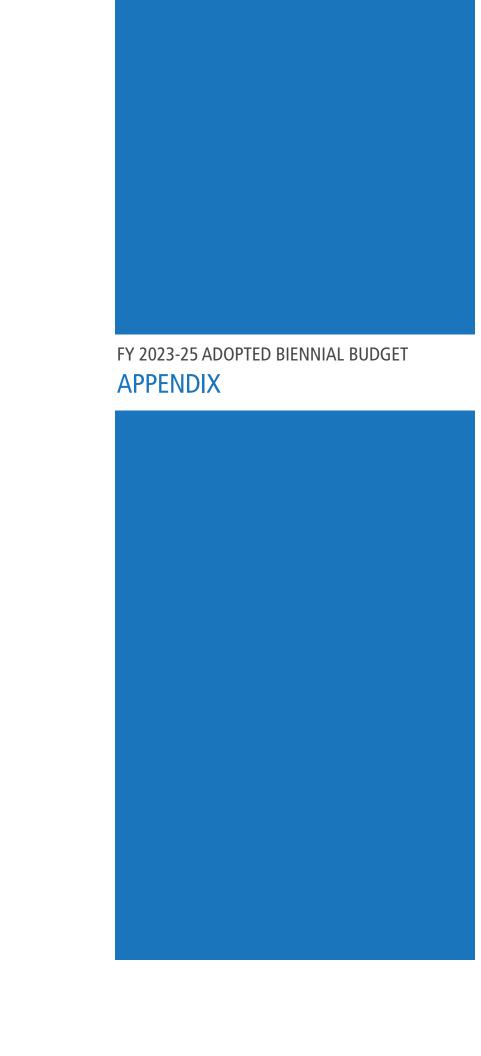
CIP Project Number	Account Number	Project Title	BUDGET			BUDGET PLAN			
Number	Number		APPROVED	INCREASE/	ADOPTED	FY2024-25	FY2025-26	FY2026-27	
			BUDGET	(DECREASE)	BUDGET				
			FY2023-24	FY 2023-24	FY 2023-24				
Vehicle Manage	ment (70)								
C0001	C7000010.689000	Vehicle Replacement Program	9,985,170	254,000	10,239,170	5,934,920	10,385,110	8,058,370	
10003	17000030.689000	Computer Equipment Replacement Program	15,742	-	15,742	15,742	15,742	15,742	
10002	17000020.689000	Telecommunications Services	9,640		9,640	9,640	9,640	9,640	
			\$ 10,010,552	\$ 254,000	\$ 10,264,552	\$ 5,960,302	\$ 10,410,492	\$ 8,083,752	
Computer Equip	ment Replacemer	nt (71)							
C0003	C7100030.689000	Computer Equipment Replacement Program	2,109,900	-	2,109,900	2,152,000	2,470,000	2,470,000	
C0002	C7100020.689000	Telecommunication Services	785,500	-	785,500	804,300	823,600	823,600	
			\$ 2,895,400	\$ -	\$ 2,895,400	\$ 2,956,300	\$ 3,293,600	\$ 3,293,600	
Risk Manageme	nt (75)								
10003	17500030.689000	Computer Equipment Replacement Program	22,971	-	22,971	22,971	22,971	22,971	
10002	17500020.689000	Telecommunications Services	6,417	-	6,417	6,417	6,417	6,417	
10001	17500010.689000	Vehicle Replacement Program	4,800		4,800	4,800	4,800	4,800	
			\$ 34,188	\$ -	\$ 34,188	\$ 34,188	\$ 34,188	\$ 34,188	
		TOTAL CIP BUDGET ALL FUNDS	\$ 108,618,437	\$ 8,250,815	\$ 116,869,252	\$ 98,742,367	\$ 128,717,307	\$ 84,913,317	
		Less Internal Service Transfers	(12,535,547)	(254,000)	(12,789,547)	(12,865,947)	(13,618,447)	(13,961,247)	
		NET GRAND TOTAL CIP BUDGET ALL FUNDS	\$ 96,082,890	\$ 7,996,815	\$ 104,079,705	\$ 85,876,420	\$ 115,098,860	\$ 70,952,070	

## CAPITAL IMPROVEMENT PROGRAM - FY 2023-24 UNFUNDED PROJECTS

Project Title	Estimated Project Costs
Infrastructure Maintenance	
Camera Obscura/Art Lab Facility Maintenance	\$ 1,486,100
City Yards Modernization - Michigan Ave Improvements	\$ 11,000,000
Computer Replacement Contributions - General Fund Deferral	\$ 3,400,000
Downtown Parking Structures Guardrail and Waterproofing Upgrades	\$ 6,380,000
Fire Station 2 HVAC Replacement	\$ 1,000,000
Historic City Hall North Wing Building System Upgrades	\$ 7,700,000
Main Library Auditorium Upgrades	\$ 300,300
Main Library Security Camera Replacement	\$ 102,000
Parking Facilities Renewal Program (Annual Amount)	\$ 2,200,000
Parking Structure #1 Complete Remodel	\$ 13,370,100
Property Room Solutions, Improvements, and Updates	\$ 1,025,200
Public Safety Facility Security and Tenant Improvements	\$ 220,000
Replacement Program For Parking Access & Revenue Control Systems and Equipment (Annual)	\$ 26,623,300
Safety Upgrades for Santa Monica Public Library	\$ 880,000
Surface Parking Lot Repaving Program (General Fund and Beach Fund) Annual Amount	\$ 11,000,000
Vehicle Replacement Contributions - General Fund Deferral	\$ 8,060,000
Promenade Kiosk	\$ 480,000
Subtotal	\$ 94,747,000
New Infrastructure or Technology	
EV Action Plan Implementation - EV Charging	\$ 3,300,000
Fire Station 3 Facility Design/Build Assessment, Demo, and New Facility	\$ 28,600,000
Fire Station 7 (Permanent Solution)	\$ 4,400,000
Fire Station 7 Tenant Improvements and Training Trailer Move	\$ 1,880,000
License Plate Camera Recognition Program	\$ 1,200,000
Permitting System	\$ 4,000,000
Public Landscape Division Relocation	\$ 2,800,000
Training Center Facility - Training Yard	\$ 5,126,220
Subtotal	\$ 51,306,220

## CAPITAL IMPROVEMENT PROGRAM - FY 2023-24 UNFUNDED PROJECTS

Project Title		Estimated Project Costs
Parks		
19th Street Open Space Project - Design & Construction	\$	1,320,000
Airport Park Expansion Phase 1	\$	49,500,000
Clover Park Playground Reconstruction	\$	2,882,000
Crescent Bay Park Improvements	\$	3,633,000
Gandara Park Restoration (CalTrans Clean California Local Grant)	\$	5,500,000
Memorial Park Expansion Phase 1 (add \$25M from SMC and SMMUSD)	\$	11,000,000
Memorial Park Expansion Phase 2-3	\$	83,600,000
Memorial Park Playground	\$	330,000
Pickleball Courts	\$	5,400,000
Reed Park Dog Park	\$	550,000
Subt	otal \$	163,165,000
Pier and Beach		
Beach and Pier Master Plan (Phase 2)	\$	1,320,000
Pier Carousel Park Gazebos	\$	616,000
Pier Deck Upgrade	\$	11,990,000
Pier Railing and Light Poles	\$	2,343,000
Pier Restroom Repairs	\$	172,700
Pier Safety Enhancements ( PA System and Bollards)	\$	2,610,520
Pier West End Substructure Upgrade	\$	5,830,000
Subt	otal \$	24,882,220
Planning		
Library Facilities Master Plan	\$	682,000
	\$	682,000
Streetscape and Lighting		
Lincoln Corridor Streetscape	\$	7,920,000
Promenade Lighting Project	\$	10,890,000
Street Light Modernization Program	\$	4,950,000
Subt	otal \$	23,760,000
Total Unfund	ded \$	358,542,440



### **APPENDIX - PRIORITY-FOCUSED PERFORMANCE MEASURES**

The following metrics reflect programs and services addressing the five Council-adopted priorities. This listing does not represent a comprehensive inventory but does demonstrate the breadth and level of service provided within each priority area.

#### **ADDRESSING HOMELESSNESS<sup>1</sup>**

Prevent housed Santa Monicans from becoming homeless and increase the supply of affordable housing, address the behavioral health needs of vulnerable individuals and advocate for regional capacity to address homelessness.

#### **PILLAR 1: HOUSING AND PREVENTION**

Performance Measure	Dept.	Operational Area	FY21/22 Actuals	FY22/23 Est. Actuals	FY23/24 Target
Households supported through federally funded voucher programs <sup>2</sup>	HHSD	Housing Vouchers	1,665	1,690	1,750
Number of unhoused individuals moved from local shelters and/or public spaces into permanent housing through use of 104 Emergency Housing Vouchers (EHV)	HHSD	Housing Vouchers	0	49	55
Households receiving housing legal assistance	HHSD	Eviction Protection	375	347	400
Households receiving short term Flex Fund assistance	HHSD	Eviction Protection	9	34	30
Number of new City-funded affordable housing units opened	HHSD	Affordable Housing Production Program	79	110	113
Affordable housing units approved/received planning entitlements	CDD	Housing Element Implementation	97	97	145
Market Rate housing units approved/received planning entitlements	CDD	Housing Element Implementation	85	631	775

<sup>&</sup>lt;sup>1</sup>Indicators may be adjusted once the City completes its comprehensive Homelessness Strategic Plan. The Plan, which builds on the Four Pillars framework, will include objectives, strategies, and measurable indicators, is scheduled for completion in May 2024.

<sup>&</sup>lt;sup>2</sup>Vouchers administered by the City may vary from year to year, depending on staff capacity, annual funding from the U.S. Dept. of Housing and Urban Development, the implementation of new or emergency programs, and program requirements.

## FY 2023-25 ADOPTED BIENNIAL BUDGET APPENDIX - PRIORITY-FOCUSED PERFORMANCE MEASURES

#### **PILLAR 2: BEHAVIORAL HEALTH**

Performance Measure	Dept.	Operational Area	FY21/22 Actuals	FY22/23 Est. Actuals	FY23/24 Target
People Experiencing Homelessness who received medical/mental/psychiatric/ substance use services	HHSD/Fire/ Police	Outreach	796	798	237 <sup>3</sup>
People Experiencing Homelessness who were placed in interim housing	HHSD/ Police	Outreach	37	42	185
People Experiencing Homelessness who were placed in permanent housing	HHSD/Fire/ Police	Outreach	22	14	77

#### **PILLAR 3: CLEAN AND SAFE OPEN SPACES**

Performance Measure	Dept.	Operational Area	FY21/22 Actuals	FY22/23 Est. Actuals	FY23/24 Target
Samoshel intakes by First Responders Pilot Program (New Program)	HHSD	24/7 Intakes	0	0	15
Program Referrals/Graduates	CAO	Alternatives to Incarceration	92/20	120/40	150/50
Linkages to psychiatric urgent care or hospitalization	Police	County DMH Clinicians	124	142	N/A <sup>4</sup>
Mental health crisis evaluations conducted	Police	County DMH Clinicians	227	227	N/A <sup>4</sup>
Homeless Liaison Program (HLP) Team documented contacts/advisals for appropriate services	Police	HLP	1,004	966	N/A <sup>4</sup>
HLP Citations	Police	HLP	322	254	N/A <sup>5</sup>
HLP Mental Health Evaluations/5150	Police	HLP	7	27	N/A <sup>4</sup>
HLP Calls for service handled	Police	HLP	2,113	1,326	N/A <sup>4</sup>

#### **PILLAR 4: REGIONAL CAPACITY**

Performance Measure	Dept.	Operational	FY21/22	FY22/23	FY23/24
		Area	Actuals	Est. Actuals	Target
Regional coordination through shared investments (projects/grant awards) to the City	HHSD	Various	\$300,000	\$3,337,500	\$373,125

<sup>&</sup>lt;sup>3</sup>Unduplicated people served and not duplicated services provided. Metric in prior years reflected services provided, which could mean multiple services to the same people. The new metric is unduplicated people served.

<sup>&</sup>lt;sup>4</sup>Targets are not provided as this work is responsive to several factors, including economic conditions and new laws, that are beyond the City's control but directly impact the areas measured. Mental Health crises are especially unpredictable.

 $<sup>^{\</sup>mathbf{5}}$ Per California law, police departments are prohibited from having targets and/or quotas for arrests/citations.

## FY 2023-25 ADOPTED BIENNIAL BUDGET APPENDIX - PRIORITY-FOCUSED PERFORMANCE MEASURES

## **CLEAN & SAFE SANTA MONICA**

Create an atmosphere marked by clean and safe public spaces and neighborhoods, including parks for recreation and leisure activities.

Performance Measure	Dept.	Operational Area	FY21/22 Actuals	FY22/23 Est. Actuals	FY23/24 Target
Cases cleared by Criminal Investigations	Police	Public Safety	72.2% <sup>6</sup>	73.9% <sup>7</sup>	75%
Uniform Part 1 Crimes (calendar year 2021, 2022) <sup>8</sup>	Police	Public Safety	4,300	4,724	N/A
Uniform Part 2 Crimes (calendar year 2021, 2022) <sup>9</sup>	Police	Public Safety	2,668	3,219	N/A
Priority 1 Calls for Service - average response time (mins)	Police	Public Safety	8.60	8.28	8.25
Animal Control Officers administrative citations issued	Police	Public Safety	95	158	160
Percentage first unit meets 6 minute total response time goal	Fire	Public Safety	71.5%	68%	90%
Percent structure fires confined to area/room of origin	Fire	Public Safety	67%	55%	80%
Total emergency responses	Fire	Public Safety	17,104	17,800	18,500
Emergency Medical Service responses	Fire	Public Safety	11,661	12,200	12,500
Total Life and Safety Inspections completed	Fire	Public Safety	3,938	5,044	7,290
Percentage of mandated inspections completed	Fire	Public Safety	92%	100%	100%
Percentage of 911 calls answered within 15 seconds	СМО	Public Safety	97.4%	96.4%	96.5%
Total 911 calls answered by OEM dispatchers	СМО	Public Safety	79,603	80,644	81,000
Total non-emergency calls answered by OEM dispatchers	СМО	Public Safety	165,524	125,644	122,000 <sup>10</sup>
Onboard security incidents & complaints: % Increase/% (Decrease)	DoT	Big Blue Bus	218	240/10%	235/(2%) <sup>11</sup>
Fatal and Severe Injury (FSI) crashes	DoT	Mobility	31	32	012

<sup>&</sup>lt;sup>6</sup>Total 7,577 cases forwarded to the Criminal Investigations Division; 2709 cases assigned to a detective for investigation, post investigation 1957 cases cleared.

<sup>7</sup> Total 7,395 cases forwarded to Criminal Investigations Division, 1997 cases assigned to a detective for investigation, post investigation 1476 cases cleared.

**<sup>8</sup>**Additional years: 2018=5,441, 2019=4,601, 2020=4.381.

<sup>&</sup>lt;sup>9</sup>Additional years: 2018=4,334, 2019=4,532, 2020=2,730.

<sup>10</sup> Downward trend due to 3-1-1 deployment and auto attendant added to Police Department administration lines.

<sup>11</sup> Goal is to reduce FY 2022-23 amount by 5% over 2 years.

<sup>12</sup> DOT is advancing the Vision Zero goal of eliminating FSI crashes by 2026 adopted by City Council, and anticipates a reduction of FSI crashes in FY23/24 from FY22/23 totals.

## **APPENDIX - PRIORITY-FOCUSED PERFORMANCE MEASURES**

Performance Measure	Dept.	Operational	FY21/22	FY22/23	FY23/24
		Area	Actuals	Est. Actuals	Target
Trees pruned	Public	Public			
	Works	Landscape	7,704	5,576	6,000
Trees removed   planted	Public	Public			
	Works	Landscape	258 448	270 19	400   400
Pounds of materials removed from illegal	Public	Resource			
dumping and alley cleanup	Works	Recovery &	2,702,780	2,304,760	2,591,705
		Recycling			
Centerline miles paved	Public	Engineering &	5.92	3.4	1.5 <sup>13</sup>
	Works	Street Svcs			
Sidewalk repairs (square feet)	Public	Street	27,964	49,816	27,331
	Works	Services			
Linear feet of Water and Wastewater	Public	Engineering &	25,513	13,240	18,000
Mains replaced/rehabilitated	Works	Street Svcs			
Code Enforcement cases opened	CDD	Code	997	1,013	1,100
		Enforcement			
Code Enforcement cases closed	CDD	Code	349	1.352 <sup>14</sup>	800
		Enforcement			

 $<sup>^{13}</sup>$ Several projects are in design stage in FY 2023-24 and will be constructed in FY 2024-25.

**<sup>14</sup>** Reflects resolution of cases backlogged as a result of COVID-19.

## FY 2023-25 ADOPTED BIENNIAL BUDGET APPENDIX - PRIORITY-FOCUSED PERFORMANCE MEASURES

## CULTIVATE ECONOMIC RECOVERY AND EXPAND COMMUNITY AND CULTURAL OFFERINGS

Cultivate economic opportunity and recovery and invest in community and cultural amenities and programs for all community members, focused on expanding opportunities for youth, teens and seniors.

Performance Measure	Dept.	Operational Area	FY21/22	FY22/23	FY23/24
			Actuals	Est. Actuals	Target
Aquatics users	RAD	Community & Cultural Amenities and Programs	155,185	151,388	160,000
Recreation class & camp participants	RAD	Community & Cultural Amenities and Programs	7,481	7,042	7,200
Membership visits to COVE skate park and Memorial Park Gym	RAD	Community & Cultural Amenities and Programs	43,015	43,000	45,000
Tennis reservations	RAD	Community & Cultural Amenities and Programs	15,645	14,740	15,000
Hours of field / track permits	RAD	Community & Cultural Amenities and Programs	41,150	38,000	40,000
Community events	RAD	Community & Cultural Amenities and Programs	74	149	160
Visits to the Annenberg Community Beach House	RAD	Community & Cultural Amenities and Programs	278,158	280,000	282,000
Items Circulated	Library	Community & Cultural Amenities and Programs	731,077	756,000	794,000
In-person Visits to Libraries	Library	Community & Cultural Amenities and Programs	133,845	221,000	275,000

## FY 2023-25 ADOPTED BIENNIAL BUDGET APPENDIX - PRIORITY-FOCUSED PERFORMANCE MEASURES

#### FY23/24 **Performance Measure** Dept. **Operational Area** FY21/22 FY22/23 Actuals **Est. Actuals Target Total Cardholders Registered** Library Community & 14,375 14,000 15,000 and Renewed Cultural Amenities and **Programs** Adult and Youth & Family 18,592<sup>15</sup> Library Community & 9,500 10,700 Program participants Cultural Amenities and **Programs** Open+ Visitors (based on logins) Library Community & 3,492 6,254 7,000 Cultural Amenities and **Programs** Meeting room reservations Library Community & 53 100 150 Cultural Amenities and **Programs** 25 Art of Recovery Projects RAD Economic 40 30 completed or initiated Recovery & Opportunity Santa Monica Participants **HHSD** Economic 28,300 28,900 26,000 served through the HSGP<sup>16</sup> Recovery & Opportunity \$10,145,594<sup>17</sup> \$8,235,685 Awarded HSGP funding to serve **HHSD** Economic \$8,038,641 seniors, people with disabilities, Recovery & people experiencing Opportunity homelessness, youth and families, and other vulnerable populations Santa Monica youth ages 5-17 **HHSD** Economic 1,735 2,200 1,800 served by PAL, VAP and CREST Recovery & Opportunity

Economic

Recovery &

Opportunity

Library

13,592

20,000

Public computer usage (by

session)

22.000

<sup>15</sup> High activity levels reflect virtual programming accessed by large numbers of people over longer periods of time during the COVID-19 pandemic when the library was closed to the public.

<sup>16</sup> Human Services Grants Program (HSGP).

<sup>&</sup>lt;sup>17</sup>FY 2023-24 is Year one of a new HSGP cycle with a new set of services. The number reflects both an increase in the cost-of-service delivery as well as a slight pivot to funding more intensive services (i.e., higher cost per capita).

## **APPENDIX** - PRIORITY-FOCUSED PERFORMANCE MEASURES

Performance Measure	Dept.	Operational FY21/22		FY22/23	FY23/24
		Area	Actuals	Est. Actuals	Target
Study Room Reservations	Library	Economic	9	6,361	7,000
		Recovery &			
		Opportunity			
New Business License applications	Finance	Economic	2,364	1,692	1,692
		Recovery &			
		Opportunity			
Businesses recorded as having	Finance	Economic	1,782	228	228
closed (per business license data)		Recovery &			
		Opportunity			
Parklets and outdoor dining spaces	CDD	Economic	60	102	110
made permanent/ licensed		Recovery &			
		Opportunity			
Agricultural sales at the Santa	CDD	Economic	\$21,539,178	\$22,950,000	\$24,000,000
Monica Farmers Markets		Recovery &			
		Opportunity			
CalFresh and EBT sales at the Santa	CDD	Economic	\$178,743	\$229,801	\$230,000
Monica Farmers Markets		Recovery &			
		Opportunity			
Number of total building permit	CDD	Economic	3,781	3,450	4,000
applications received		Recovery &			
		Opportunity			
Number of building permits issued	CDD	Economic	2,777	2,676	3,000
		Recovery &			
		Opportunity			
Number of building inspections	CDD	Economic	16,561	16,133	17,000
performed		Recovery &			
		Opportunity			
Percent of first round plan check	CDD	Economic	36%	43%	50%
submittals reviewed by due date		Recovery &			
		Opportunity			
Number of visitors to Santa Monica	CDD	Economic	3.5 million	5.3 million	5.8 million
per Santa Monica Travel & Tourism		Recovery &			
(SMTT) annual economic impact		Opportunity			
report (based on calendar year)					
Summer (July) average number of	CDD	Economic	388,103	302,971	350,000
pedestrians on the Third Street		Recovery &			
Promenade		Opportunity			

## FY 2023-25 ADOPTED BIENNIAL BUDGET APPENDIX - PRIORITY-FOCUSED PERFORMANCE MEASURES

## **RACIAL JUSTICE, EQUITY & SOCIAL DIVERSITY**

The City of Santa Monica acknowledges the effects of generational and institutional racism and discrimination, and its consequences that continue to impact our residents and businesses. These lessons of our history cannot be ignored. The City is committed to advancing racial equity and social diversity to improve the wellbeing of people who live, work, learn, play and do business in our City and create a community where differences in life outcomes cannot be predicted by race, class, gender, disability or other identities. Everyone in Santa Monica must have an opportunity to thrive.

Performance Measure	Dept.	Operational Area	FY21/22 Actuals	FY22/23 Est. Actuals	FY23/24 Target
Percent of departments that participated in	СМО	Citywide	N/A	71%	100%
the Santa Monica Mentoring Initiative					
Percent of staff trained in Interrupting	CMO	Citywide	9%	10.2%	12.75%
Microaggressions course					
Percent of departments trained in Implicit Bias	CMO	Citywide	16%	66%	100%
course					
Equity performance evaluations adopted by	CMO	Citywide	0%	0%	50%
each union					
Number of departments that participated in	CMO	Citywide	9	10	15
the Racial Equity Committee for the full year					
Number of departments accessing the	CMO	Citywide	8	4	15
language access fund for translation and					
interpretation					

## FY 2023-25 ADOPTED BIENNIAL BUDGET APPENDIX - PRIORITY-FOCUSED PERFORMANCE MEASURES

## **SUSTAINABLE & CONNECTED COMMUNITY**

Ensure that City policies and programs enhance our resources, prevent and remedy harm to the natural environment and human health, and benefit the social and economic wellbeing of the community for the sake of current and future generations.

Performance Measure	Dept.	Operational	FY21/22	FY22/23	FY23/24
		Area	Actuals	Est. Actuals	Target
Clean Power Alliance participation rates	Public	Sustainability	95.70%	95.83%	96%
	Works	&			
		Environment			
Percent of municipal buildings LEED Gold	Public	Sustainability	35%	39%	48%
or higher	Works	&			
		Environment			
Total square feet of community gardens	Public	Sustainability	46,198	50,837	52,037
	Works	&			
		Environment			
Percent of the City Fleet vehicles using	Public	Sustainability	59%	58%	61%
alternative fuels	Works	&			
		Environment			
New electric vehicle chargers installed	Public	Sustainability	19	24	63
(municipal only)	Works	&			
		Environment			
Cumulative number of EV chargers	Public	Sustainability	182	206	269
citywide	Works	&			
		Environment			
SB 1383 mandated regulatory	Public	Resource	50%	100%	100%
compliance: Edible food recovery for Tier	Works	Recovery &			
1 (supermarkets) and Tier 2 (hotels and		Recycling			
large restaurants) large food generators					
SB 1383 mandated regulatory	Public	Resource	45%	80%	100%
compliance: On-site organics recycling	Works	Recovery &			
and collection for all		Recycling			
Water conservation - maintain 20%	Public	Water	21.9%	23.1%	24%
water demand reduction	Works	Resources			
Stormwater capture	Public	Water	8.7 million	18.2 million	20 million
	Works	Resources	gallons	gallons	gallons
Fixed Route ridership	DoT	Big Blue Bus	6,312,168	7,690,000	8,151,400
Re-establishing Transit Service Levels to	DoT	Big Blue Bus	413,000	412,000	446,000
90% of Pre-COVID levels (473,000 hours)					
BBB Passengers/Revenue Hour	DoT	Big Blue Bus	15.3	18	19
BBB On-Time-Performance	DoT	Big Blue Bus	71%	69%	72%
Total Parking Occupancy/Transactions	DoT	Parking	13.20	12.86	13.10
			million	million	million



# FY 2023-25 ADOPTED BIENNIAL BUDGET APPENDIX - TARGETED BUDGET ENHANCEMENTS

			Staffing Changes <sup>a</sup>		Operating Expenses	
Funding Source	Department(s)	Description		As-needed	FY 2023-24	FY 2024-25
General Fund	City Manager	Restoration of ongoing funding for the Neighborhood Grant	FTE	FTE	49,000	49,000
	, ,	program			, i	
General Fund	City Manager	Resources to support Community Partnerships Program, including the We Are Santa Monica Fund, the digital kiosks, LA28 Olympics, film and event permits, and other public-private partnership opportunities	1.0		149,629	152,965
General Fund	Community Dovolonment	Establishment of anguing funding for cognity conjugat	_		604.904	616 000
General Fund	Community Development	Establishment of ongoing funding for security services program at the Pier (Measure CS)	-		604,804	616,900
General Fund	Community Development	Restoration of key positions to enhance economic recovery work	2.0		360,299	375,171
General Fund and CDBG	Community Development	Establishment of a Small Business Assistance and Tenant Improvement Fund	-		150,000	100,000
General Fund	Community Development	Funding to enhance monitoring and enforcement of the City's home-sharing ordinance (Measure CS)	-		130,000	130,000
General and All Enterprise Funds	Finance	Position to support payroll operations, partially funded by enterprise funds	1.0		122,225	126,604
Risk Mgmt, Admin	Finance	Temporary employee hours to support the Workers' Compensation program, funded by reallocation of funds		0.5	-	-
General Fund	Fire Dept	Changes in the Fire Department to strengthen to improve Emergency Medical Services (EMS) delivery. With the completion of the CRU pilot program, resources are reallocated to a new EMS Battalion Chief/Homeless Liaison, 3 new Captains serving in the Emergency Incident Technician role (offset by the deletion of 3 Firefighter positions), a part-time Logistics position, a contracted case manager for high users of 9-1-1, and restoration of a longer Recruit Academy program that increases the ability to hire a more diverse workforce. The enhancement is partially funded by increased inspection revenues. (ongoing and one-time).	(1.0)	0.4	235,414	143,713
General Fund, Housing Authority Fund and Housing Trust Fund	Housing and Human Services	Positions are added to support the new Housing and Human Services Department as the organizational point for homelessness services and programs and to manage a larger voucher program in the Housing Authority. Positions include the restoration of a Housing Manager, Housing Authority Administrator, Staff Assistant III, and a 0.5 Housing Inspector, and a new Sr Housing Specialist and Housing Specialist.	5.5		See below	See belov
	Recreation and Arts	Creation of Recreation and Arts Department to enhance leadership around recreational partnership opportunities. Positions added include a Director, Administrative Services Officer and an Executive Administrative Assistant.	3.0		See below	See belov
		Funding (/	Y 2023-24 reflects	s prorated costs):		
				General Fund	30,152	49,317
				g Authority Fund	452,147	690,512
				ousing Trust Fund	555,897	698,707
General Fund	Housing and Human Services	Ongoing funding for partial restoration of the direct service programs of PAL and VAP and to enable CREST to fully operate at elementary schools.	1.8		345,034	348,389
General and All Enterprise Funds	Housing and Human Services	ADA Coordinator position to oversee compliance program, partially funded by enterprise funds	1.0		161,420	166,980
General Fund	Housing and Human Services	Expansion of homeless multidisciplinary outreach teams (Measure CS)	-		460,000	460,000



# FY 2023-25 ADOPTED BIENNIAL BUDGET APPENDIX - TARGETED BUDGET ENHANCEMENTS

			Staffing Changes <sup>a</sup>		Operating Expenses	
Funding Source	Department(s)	Description	Permanent		FY 2023-24	FY 2024-25
<u> </u>		One-time funding for preparation of a Homelessness Strategic	FTE	FTE		11 2024 23
General Fund	Housing and Human Services	Plan (HSP) (Measure CS)	-		400,000	-
General Fund	Housing and Human	Redesign of the SAMOSHEL interim housing program to	-		800,000	600,000
	Services	accommodate 24/7 intakes (Measure CS) (ongoing and one-time)				
General Fund	Human Resources	Funding for services to administer selection/examination processes to establish eligibility lists for employee recruitment	-		260,000	260,000
General Fund	Human Resources	Funding for classification and compensation studies	-		140,000	140,000
General Fund	Information Services	Ongoing funding to maintain for previously one-time funded technology related items	-		55,999	97,918
General Fund	Information Services	Conversion of limited term position to permanent	1.0		179,870	196,261
General Fund	Library and Public Works	Restoration of additional service hours at the Main Library on Saturdays, extending evening hours at all open locations (M-TH) to 8 pm, and opening the Main Library one hour earlier (MTH) at 10 am. This is in addition to maintaining services funded with one-time funds in the prior budget cycle.	3.0	1.9	510,492	527,008
General Fund	Non-Departmental	Ongoing funding to support the School District's Playground Club program	-		500,000	500,000
General Fund	Non-Departmental	Funding for program to offer reduced RRR rates for qualifying low-income households	-		150,000	150,000
General Fund	Police Dept	Funding to expand security services program at Downtown parking structures (Measure CS)	-		280,000	280,000
General Fund	Police Dept	Realignment of administrative positions in the Police Department	-		(11,830)	(12,184
General Fund	Police Dept	Increase Police Department staffing levels to expand Homeless Liaison Program (HLP) and to augment staffing in other areas of need such as the Downtown Services Unit (Measure CS) <sup>b</sup>	7.0		2,017,804	2,084,391
General Fund	Police Dept	Restoration of approximately 1.49 FTE as-needed Animal Care Attendant hours to support the Santa Monica Animal Shelter.	-	1.5	85,000	85,000
General Fund	Public Works	Ongoing funding for maintenance of the water features at Ken Genser and Tongva Parks (Measure CS)	-		84,756	86,451
Water Fund	Public Works	Staffing changes to align positions with operational responsibilities in the Water Division	-		12,406	12,777
General Fund	Public Works	Funding to increase tree pruning frequencies in high-traffic areas to improve safety and aesthetics of our public spaces (Measure CS)	-		120,000	120,000
General Fund and Vehicle Mgmt.	Public Works	Funding to establish specialized public space maintenance team focusing on waste and debris generated by people experiencing homelessness (Measure CS)	3.0		440,355	571,385
Wastewater Fund	Public Works	Staffing to help advance water conservation projects (Water Resources Protection Specialist and Sr. Water Resources Protection Specialist)	2.0		307,847	320,696
Resource Recovery & Recycling	Public Works	Staffing to enhance alley clearing, illegal dumping and bulky item pickup services, bike lane sweeping, comply with State mandatory organics recycling, and work towards Zero Waste goal, funded by new rate adjustments.	18.0	(2.9)	1,722,502	1,790,110



## FY 2023-25 ADOPTED BIENNIAL BUDGET APPENDIX - TARGETED BUDGET ENHANCEMENTS

			Staffing Changes <sup>a</sup>		Operating Expenses	
Funding Source	Department(s)	Description		As-needed FTE	FY 2023-24	FY 2024-25
Airport Fund	Public Works	Funding to repair and replace aging equipment at airport hangars	-		40,000	40,000
Cemetery Fund	Public Works	Staffing changes to align position with operational responsibilities	-	0.4	-	-
BBB, Water, Wastewater and Airport	Public Works and Transportation	Funding to continue the Trades Intern Program (TIP), which focuses on supporting and empowering vulnerable Santa Monica youth and adults	5.0		373,430	388,130
General Fund	Records & Election Services	Restoration of passport services, almost entirely funded by new revenues	1.0		103,373	107,132
General Fund	Records & Election Services	Upgrade of Enterprise Content Management system (ongoing and one-time funds)	-		84,810	41,070
General Fund	Recreation and Arts	Funding for continuation of the Art of Recovery program	-		250,000	250,000
General Fund	Recreation and Arts	Re-introduction of cost covering Swim Center conference room rental		0.1	5,777	5,893
General Fund	Recreation and Arts	Positions to increase public access to Community Recreation Facilities funded by reallocation of funds		8.8	-	(7,042
Beach Fund	Recreation and Arts	Restoration of cost covering position to address demand for event rentals at the Annenberg Community Beach House	0.5		80,224	83,350
General Fund	Recreation and Arts	Restoration of cost covering access hours at Memorial Park Gym and Fitness Room and field rentals		1.5	80,952	81,936
General Fund	Recreation and Arts	Creation of a new cost covering Pickleball Program, with dedicated staff provide overall program oversight	1.0	0.6	136,720	140,655
General Fund	Recreation and Arts	Expand cost covering classes at new SaMoHi aquatic facility		0.1	4,817	4,876
General Fund Airport	RES, Library, CMO, PW, CDD	Funding to support hybrid public meetings - public comment	-		62,655	35,152
Big Blue Bus	Transportation	Staffing changes to support the BBB's recruitment and training efforts, maintenance needs and security services to restore bus service to pre-pandemic levels			1,574,579	1,626,599
Special Revenue Source Fund	Transportation	Restoration of City Traffic Engineer position to enhance the City's ability to deliver mobility projects and develop a multi-year traffic signal preventative maintenance program (funded with TIF funds and reallocation of contractual services funding in the GF).	1.0		162,067	167,411
		l '		1		

#### Notes:

Note that the change of the total Permanent FTE count listed here (60.8) and the total in the Personnel and Staffing section (49.3) of this document is 11.5 FTEs. The difference is as follows: 8.5 limited-term positions that are being extended or converted to permanent status. Those positions do not appear as changes in the Personnel and Staffing section because they were already budgeted limited-term positions in FY 2022-23; therefore, continuing those FTEs in FY 2023-24 does not change the count of FTEs year over year. Additionally, 3.0 FTE reduction for limited-term positions that expire as of June 30, 2023 are also reflected in the Personnel and Staffing section.

b. On a one-time basis until positions are filled, resources will support the Directed Action Response Team (DaRT) and be saved to invest in Police technology initiatives.

14,883,233

14,820,626

a. Position changes are listed here, as all changes to position counts require Council approval.

# FY 2023-25 ADOPTED BIENNIAL BUDGET APPENDIX - BUDGET CALENDAR

March - April 2023	<ul> <li>Presentation of the five-year financial forecast (FY 2023-24 through FY 2027-28)</li> <li>City Council receives public input and confirms budget priorities for Fiscal Year (FY) 2023-25</li> <li>Staff develops Proposed Biennial Budget</li> </ul>
May 2023	<ul> <li>Publication of Proposed Biennial Budget document for FY 2023-25</li> <li>Council Budget Study Session</li> </ul>
June 2023	Public hearing to adopt the Budget (adoption of first year of biennial budget and approval of second year budget plan)
July 1, 2023	• Start of new fiscal year - FY 2023-24
January - February 2024	<ul> <li>Presentation of five-year financial forecast (FY 2024-25 through FY 2028-29)</li> <li>Presentation of the FY 2023-24 mid-cycle budget review</li> </ul>
May 2024	<ul> <li>Proposed adjustments to the FY 2024-25 approved budget plan presented to Council (exception-based budget adjustments)</li> </ul>
June 2024	<ul> <li>Public hearing and budget adoption (adoption of second year approved budget plan for FY 2024-25)</li> </ul>
July 1, 2024	• Start of new fiscal year - FY 2024-25
October 2024	Presentation of the FY 2023-24 year-end budget review

#### **GENERAL POLICIES**

The City will maintain sound financial practices in accordance with all Federal, State and local laws and direct its financial resources towards meeting the City's long-term goals.

The City will maintain and further develop programs to assure its long-term ability to pay the costs necessary to provide the level and quality of service required by its citizens.

The City of Santa Monica annually adopts a budget for the upcoming fiscal year. Through this budget, City Council establishes public policy by setting funding levels for departments and exercises control over City spending. The budget further serves as a financial planning tool to ensure that the inflow of resources (revenues) is adequate to meet both anticipated and unanticipated needs (expenditures).

#### FISCAL SUSTAINABILITY PHILOSOPHY

Santa Monica is committed to fiscal sustainability.

Fiscal sustainability means maintaining a long-term view of financial planning that anticipates and proactively addresses risks to preserve and enhance quality of life and service provision as identified and prioritized through community input.

The City commits to:

#### 1. Informed decision-making

City staff will identify and evaluate immediate and long-term economic, social, and environmental impacts of all issues provided for Council consideration.

#### 2. Transparency

The City will conduct all business with transparency pursuant to applicable laws and regulations. Santa Monica will proactively pursue ways to make financial information publicly available, accessible, and easy to understand.

#### 3. Aligned investments

Santa Monica pursues opportunities within the legal framework to align investments with the City's values and priorities as adopted by the City Council.

#### 4. Pursuing diversified revenue sources

The City will pursue diversified revenue sources that align with community priorities and support expenditures.

#### 5. Managing long-term liabilities

The City will proactively identify and monitor long-term financial liabilities, including unfunded pension obligations, and commits to taking actions to manage these commitments that prioritize the City's long-term financial sustainability.

#### 6. Shared responsibility

The City recognizes a shared responsibility between the employee and employer to appropriately fund employee benefits to attract and retain employees while maintaining a long-term sustainable and balanced budget.

Seeking efficiency and effectiveness
 Staff will continuously explore ways to operate more efficiently while preserving effectiveness.

#### THE BIENNIAL BUDGET

The City will follow a Biennial budget process, emphasizing long-range planning and effective program management. A biennial budget process allows staff to plan ahead, to take advantage of the efficiencies when not recreating the budget document each year to focus on strategic projects and capital budgeting, and has the added benefit of decreasing requested budget increases from one year to the next.

The Biennial Budget will comply with the Charter of the City of Santa Monica, specifically Article XV—Fiscal Administration, which provides the framework for the preparation and adoption of an annual budget for each fiscal year. This includes:

- Fiscal Year definition July 1 through June 30.
- Proposed budget preparation by the City Manager, in consultation with each department head.
- Proposed budget submission to City Council at least 35 days prior to the beginning of each fiscal year.
- Budget adoption by City Council on or before June 30 following a public hearing where stakeholders are given an opportunity to comment on the proposed budget.

Before the beginning of the second year of the two-year cycle, the Council will consider and approve the exception-based budget for the second year.

The mid-year budget review analyzes the budget status at the mid-point of the year and provides an opportunity to adjust revenue projections and make expenditure appropriation changes.

The year-end budget review makes budget transfers and additional appropriations, as necessary, to ensure that expenditures are within budget authority.

Budget modifications may occur as necessary at any City Council meeting through staff report proposals that receive five affirmative votes from the members of the Council.

### **OPERATING BUDGET POLICIES**

- The City will adopt a balanced budget annually by June 30.
- The City will make all current, ongoing expenditures with current, ongoing revenues, avoiding procedures that balance current budgets by postponing needed expenditures or accruing future revenues.
- The City will estimate revenues using an objective and analytical process; in the case of assumption uncertainty, conservative projections will be used.
- The City will maintain a level of expenditures that support essential services and promote quality-of-life to its citizens.
- The City will forecast its General Fund and other major fund expenditures and revenues for a five-year period and will update the forecast semi-annually. The forecast will be taken into consideration when preparing budget recommendations.
- The City will endeavor to maintain a diversified and stable revenue system to minimize the impact of short-term fluctuations in any one revenue source.
- The City will avoid targeting revenues for specific purposes whenever possible, allowing maximum flexibility in funding decisions on an annual basis.
- One-time revenues will be used for one-time expenditures only.
- The City will investigate potential new revenue sources, particularly those that will not add to the tax burden of residents and local businesses.
- The City will follow an accelerated pay down of its unfunded pension liability. The acceleration will be for a
  period as further detailed in the section below titled, "Principles for Pension Funding". These payments will
  be in addition to the Annual Required Contribution. (On April 11, 2023, the City Council authorized staff to
  suspend the accelerated pay down of its unfunded pension liability from FY 2022-23 to FY 2027-28 or later,
  pending restoration of City services and maintenance budgets and reserves.)
- The City will prefund other post-employment benefit obligations (OPEB) each year, setting aside the equivalent of the actuarially-determined annual required contribution (ARC) in an irrevocable trust.
- The City will work proactively with the League of California Cities and local communities to monitor and impact legislation that may impact the City financially.

### CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET POLICIES

- The City will biennially plan for capital improvements for a five-year period. The CIP budget will incorporate Council priorities, community objectives, and projects that will improve operational efficiency. The CIP Biennial Budget will be presented to Council in the second year of the Operating Biennial Budget.
- Future operating costs associated with new capital improvements will be projected and included in the Operating Budget forecasts.
- An inventory of the City's physical assets, their condition, and remaining useful life will be maintained.
- The City will maintain all assets at a sufficient level to protect the City's capital investment and to minimize future maintenance and replacement costs.

#### **BUDGETARY CONTROL**

The City Council is required to adopt an annual budget for all City departments and funds with the exception of the Rent Control Fund. The City Council also serves as the governing body for the Santa Monica Redevelopment Successor Agency, the Housing Authority, the Parking Authority, and the Public Financing Authority, which adopt budgets for the Redevelopment Successor Agency, the Housing Authority and the Parking Authority Funds.

Adoption of the budget requires a majority Council vote (4 of 7 councilmembers).

The City Council approves any revisions that increase the total budgeted expenditures or revenues of any department and fund, and any changes to staffing levels, including budgeted permanent and as-needed full-time equivalent positions. The City Manager is authorized by the City Council to allocate the budget to more detailed levels of control for administrative purposes. This includes changes between major object or program categories (i.e., Salaries & Wages, Supplies & Expenses including Capital Outlay, or Capital Improvements) within a department. Budget changes to capital improvement program accounts that change or increase project scope must be approved by Council.

Changes to the budget due to emergency work, additional project costs exceeding the budget authority, or receipt of a grant, take place throughout the year through semi-monthly Council meetings. Citywide comprehensive budget review takes place twice a year.

To change the budget after it is adopted requires a supermajority Council vote (5 of 7 councilmembers).

#### **COMMUNITY INVOLVEMENT**

Essential to the development of Santa Monica's annual budget is feedback from individuals and organizations regarding issues or programs that they believe need to be addressed with additional resources. Input from the

community is received through Santa Monica's 311 Program, and through the various forums presented by City boards, commissions and community groups. Additional opportunity for public comments occurs at City Council meetings when various budget updates and priority setting reports are presented and during the formal public hearing on the proposed budget each June.

### **CITY OF SANTA MONICA PERFORMANCE MANAGEMENT POLICY**

The City of Santa Monica supports the use of data to drive and inform decision making processes and deliver reliable results to create a model 21st Century government and will strive to develop a comprehensive system of performance measures.

#### PRINCIPLES FOR PENSION FUNDING

(In response to the severe economic downturn resulting from the COVID-19 pandemic, on May 5, 2020, the City Council authorized suspension of the FY 2020-21 and FY 2021-22 accelerated payments and a shift from a 13-year to a 15-year schedule. Additionally, on April 11, 2023, City Council authorized staff to suspend the accelerated pay down of its unfunded pension liability from FY 2022-23 to FY 2027-28 or later, pending restoration of City services and maintenance budgets and reserves.)

In view of continuing pension challenges, and following resident interest in the City's plan to manage pensions, in November 2018 the City Manager established an ad hoc advisory committee made up of residents and City employees to discuss the City's pension obligation. The Committee's purpose was to study the issue, look at alternatives, and develop sensible recommendations for the City Manager to consider in the development of a proposed sustainable budget for community and City Council consideration. The Committee considered scenarios from the independent actuary; information from City staff on the budget process, past actions, and City's financial status and resources; other cities' practices and experiences; and research from group members. The Committee unanimously voted to recommend principles for an approach to pension obligation management that endorse a proactive approach to pension obligation management that minimizes total funds spent over time by decreasing the interest accrued. Moreover, the Pension Advisory Committee recommended an accelerated plan to pay down the City's current pension unfunded liability over 13 years, to conclude in FY 2032-33. The following are the Principles:

- The GFOA and the California Actuarial Advisory Panel (CAAP) believe it is financially advantageous to repay or amortize unfunded pension liabilities. The Pension Advisory Committee believes the unfunded liability represents a looming threat to Santa Monica's safety and quality of life through erosion of vital services; undermining workforce compensation and job security; and damaging the City's long-term fiscal health.
- The Pension Advisory Committee believes the City should maintain prudent funded status levels and an
  aggressive repayment plan to ensure that funds are available in the long run to meet City obligations and
  preserve financial flexibility to meet or maintain City obligations consistent with values of the City.

- The Pension Advisory Committee believes the City should formally commit to a repayment period of not-to-exceed 13 years for the current unfunded pension liability, concluding in FY 2032-33. By following this recommendation, the City is projected to save approximately \$100 million.
- In the event of a fiscal emergency, the Council would have the option to reduce the annual payment for that fiscal year to the amount required for a 15-year repayment schedule (as calculated in 2019), concluding in FY 2034-35, only after holding a public hearing and making appropriate findings.

#### **BASIS OF BUDGETING**

Basis of budgeting for the City's budget is consistent with the Annual Comprehensive Financial Report (ACFR) with a few exceptions, primarily in non-cash adjustments.

Governmental funds, including general, special revenue, and capital project funds, are budgeted on a modified accrual basis with a focus on near-term inflows and outflows of financial resources. Revenues are recognized when they are measurable and available, while expenditures are recognized as soon as liabilities are incurred, except for debt service, capital lease obligations, inventories, and prepaid items. Year-end encumbrances are included in the fiscal year's expenditures (actual, budgetary basis), as they represent financial resources committed for goods or services to be delivered in the near future (usually within one or two months). However, many multi-year capital projects are budgeted on a full cost basis. Year-end remaining capital budgets for active projects are continued to the next fiscal year until the completion of the project.

Proprietary funds, including enterprise and internal service funds, are budgeted on an accrual basis similar to private-sector businesses, with a focus on total economic resources. Revenues are recognized when they are earned, while expenses are recognized when the liability is incurred. Year-end encumbrances are excluded from the fiscal year's expenses, for the transactions have not yet occurred. However, non-cash items, such as investment adjustments to market value, depreciation, amortization and bad debt expense are not budgeted. Just as with the governmental funds, multi-year capital projects are often budgeted on a full cost basis and the year-end active project budgets are continued to the next year until the completion of the project.

	General Fund Special Revenue Funds Capital Project Funds	Enterprise Funds Internal Service Funds		
Basis of Accounting	Modified Accrual	Accrual		
Exceptions:	<ul> <li>Multi-year capital project budgets are generally budgeted on a full cost basis</li> </ul>	<ul> <li>Multi-year capital project budgets are generally budgeted on a full cost basis</li> </ul>		
	<ul> <li>Non-cash items, such as investment adjustments to market value, are not budgeted</li> </ul>	<ul> <li>Non-cash items, such as investment adjustments to market value, depreciation, amortization, bad debt</li> </ul>		

expense, are not budgeted

#### **APPROPRIATIONS LIMIT**

The Council will annually adopt a resolution establishing the City's appropriations limit (the Gann Limit) calculated in accordance with Article XIII-B of the Constitution of the State of California, Section 7900 et seq. of the State of California Government Code, and any other voter approved amendments or state legislation that affect the City's appropriations limit. Under the Gann Limit, a maximum amount is established for tax-funded government services. That amount is to be adjusted each year depending on city population, changes in non-residential assessed value, and the transfer of financial responsibility for various governmental activities from one level of government to another. Any significant amount of state tax revenue received above that Gann Limit is to lead to future tax rebates or tax cuts.

The supporting documentation used in calculating the City's appropriations limit and projected appropriations subject to the limit will be available for public and Council review at least 15 days before Council consideration of a resolution to adopt an appropriations limit. The Council will generally consider this resolution in connection with final approval of the budget.

#### **FUND POLICIES**

#### **GENERAL FUND**

The City will maintain at the end of FY 2023-24 a General Fund Operating Contingency reserve at a level that is equal to at least 13.5%, and at the end of FY 2024-25 a level that is equal to at least 14%, of the following year's General Fund annual operating and capital expenditure budget and subsidies to other funds covered by ongoing revenues as originally adopted by Council. Strong reserves allowed the use of contingency and economic uncertainty funds during the severe economic downturn that resulted from the pandemic, while the City retained a stable Rainy Day Fund reserve level of 12.5% of ongoing expenditures in the event of a new emergency. As revenues continue to recover, the City is committed to increase its Contingency reserve by 0.5 percentage point a year until it once again reaches 15% in FY 2026-27.

Council approval will be required before expending funds from the Operating Contingency.

In addition to the General Fund Contingency, the City's goal is to maintain an Economic Uncertainty reserve balance with the level to be established as needed.

The City will maintain a balance in the General Fund for earned vacation benefits of General Fund employees. Compensated absences for all employees are recorded in the respective funds.

The City will seek to maintain sufficient funds in its fund balance to act as potential capital contingency fund balance. This balance is intended to be used for major capital repair where facility failure, unexpected hazards, or destruction of City property has occurred and where repair or replacement is not planned within the established capital, operations, or other replacement funds.

#### **EQUIPMENT REPLACEMENT FUNDS**

The City will maintain a Fleet Replacement Fund to provide for the timely replacement of vehicles and related equipment. To the extent possible, the City will maintain a minimum fund balance in the Fleet Replacement Fund of at least 15% of the original purchase cost of the items accounted for in this fund. The annual contribution to this fund will generally be based on the annual use allowance, which is determined based on the estimated life of the vehicle or equipment and its original purchase cost. Interest earnings and sales of surplus equipment as well as any related damage and insurance recoveries will be credited to the Fleet Replacement Fund.

The City will maintain a Computer Equipment Replacement Fund to provide for the timely replacement of information hardware technology. The annual contribution to this fund will generally be based on the annual use allowance, which is determined based on the estimated life of the equipment and its original purchase cost. To the extent possible, the City will maintain a minimum fund balance in the Computer Equipment Replacement Program of at least 25% of the original purchase costs of the items accounted for in this fund.

#### WATER, WASTEWATER AND RESOURCE RECOVERY AND RECYCLING FUNDS

The City will maintain reserves for the purposes of offsetting unanticipated fluctuations in Water, Wastewater or Resource Recovery and Recycling Fund revenues and expenditures to provide financial stability, including the stability of revenues and the rates and charges related to each Enterprise. The reserves are based on the following:

#### Water Fund

- Operating and capital reserves based on industry and bond rating agency best practices.
- A rate stabilization reserve based on industry best practices.

#### Wastewater Fund

- Operating and capital reserves based on industry and bond rating agency best practices.
- A rate stabilization reserve based on industry best practices.

#### **Resource Recovery and Recycling Fund**

Operating and capital reserves based on industry and bond rating agency best practices.

#### **FUND BALANCE CLASSIFICATIONS**

The City's fund balance is made of the following components, or classifications:

 Non-spendable fund balance typically includes inventories, prepaid items and other items, that by definition cannot be appropriated.

- The restricted fund balance category includes amounts that can be used only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislations.
- The committed fund balance classification includes amounts that can be used only for the specific purposes
  determined by a formal action of the City Council. The City Council has authority to establish, modify, or
  rescind a fund balance commitment.
- Amounts in the assigned fund balance classification are intended to be used by the City for specific
  purposes but do not meet the criteria to be classified as restricted or committed. The City Manager or
  designee has the authority to establish, modify or rescind a fund balance assignment.
- Unassigned fund balance is the residual classification for the City's funds and includes all spendable amounts not contained in the other classifications.

The City considers restricted or unrestricted amounts to have been spent when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available.

The City's committed, assigned, or unassigned amounts are considered to have been spent when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classification could be used.

#### **INTERFUND TRANSFERS AND LOANS**

In order to achieve important public policy goals, the City has established various special revenue, capital project, debt service and enterprise funds to account for revenues whose use should be restricted to certain activities. Accordingly, each fund exists as a separate financing entity from other funds, with its own revenue sources, expenditures and fund equity.

Any transfers between funds for operating purposes are clearly set forth in the Biennial Budget. From time to time, interfund borrowing may be appropriate; however, this is subject to the following criteria in ensuring that the fiduciary purpose for that fund is met: The Council must approve temporary interfund loans, while the Director of Finance and the City Manager are authorized to negotiate and approve terms and conditions of those loans.

#### INDIRECT COST ALLOCATION FOR GENERAL FUND SERVICES

Proprietary and special revenue fund programs, which are financed by service user fees or grant funding, are assessed administrative costs to reflect the true costs of doing business through the City's indirect cost allocation plan. This plan provides a reimbursement to the General Fund for central services costs such as custodial services, personnel services, financial services, facilities maintenance, legal services, and administrative time, which is directly applicable to enterprise and special revenue fund operations. Data used in determining cost allocation is gathered from the last audited annual financials. Cost allocation plan updates will occur, at a minimum, every five years. During years between updates, a factor reflecting a blended expenditure increase will be added to the existing amount.



## **USER FEE COST RECOVERY GOALS**

City policy is to charge for the full costs of services provided by City Staff when such services benefit individual users rather than members of the community as a whole. The City has calculated the cost of providing various recreational services and opportunities to individuals and has discounted those costs to ensure that individuals will be able to utilize these services and opportunities. Fees will be reviewed and updated on an ongoing basis to ensure that they keep pace with cost of living and service delivery changes. A comprehensive analysis of City costs and fees should be made at least every five years. In the interim, fees will be increased annually by a factor based on the annual increase in total compensation costs, unless otherwise stated for specific fees. Fees may also be adjusted during this interim period based on supplemental analysis whenever there have been significant changes in the method, level or cost of service delivery.

#### **ENTERPRISE FUND AND OTHER RATES**

#### Water, Wastewater, Resource Recovery & Recycling

The City will set rates at levels that fully cover the total direct and indirect costs, including operations and maintenance, capital outlay, and debt service of the Water, Wastewater, and Resource Recovery and Recycling programs.

#### **Parking**

The City will set rates at levels that are needed to cover the costs to operate and maintain parking operations and structures, taking into account market conditions and City policies to encourage use of alternate transportation methods.

#### **Big Blue Bus**

Based on targets set under the Transportation Development Act, the City will strive to cover at least twenty percent of transit operating costs with fare revenues.

#### **REPORTING POLICIES**

#### **ANNUAL REPORTING**

The City will prepare annual financial statements as follows:

- In accordance with Charter requirements, the City will contract for an annual audit by a qualified independent certified public accountant. The City will strive for an unqualified auditors' opinion.
- An Annual Comprehensive Financial Report (ACFR) will be prepared and audited by a qualified independent public accounting firm.
- The City will strive to issue audited financial statements within 180 days after fiscal year end.

• The City's accounting and financial reporting systems will be maintained in conformance with generally accepted accounting principles and standards of the Government Accounting Standards Board, and reports will strive to meet the requirements of the GFOA's Award for Excellence in Financing Reporting program.

#### INTERIM REPORTING

The City will prepare and issue timely interim reports on the City's fiscal status to the Council and staff. This includes:

- Online access to the City's financial management system by City staff
- Monthly online reports for City staff use
- Midyear and year end reviews to Council and staff

#### **INVESTMENT POLICY**

An investment policy will be submitted annually to the City Council for review and adoption.

The City will invest public funds in a manner that will provide a market rate of return after ensuring optimum safety and meeting the daily cash flow demands of the City.

#### **DEBT POLICY**

#### BACKGROUND

The City maintains conservative financial policies to assure strong financial health both in the short- and long-term. The City issues debt primarily to finance large capital investments such as construction of public infrastructure or property acquisitions.

Maintaining the City's bond rating is an important objective of the City's financial policies. To this end, the City is constantly working to improve its financial policies, budgets, forecasts, and financial health.

Effective January 1, 2017, and in accordance with Section 8855 of the Government Code, California public agencies that issue public debt are required to certify prior to the issuance of debt that they have adopted debt policies concerning the use of debt and that the contemplated debt issuance is consistent with those local policies. The City's Debt Policy set forth below complies with the requirements of Section 8855.

This debt policy shall apply to obligations issued by the City, the Santa Monica Public Financing Authority, the Santa Monica Parking Authority, and the Successor Agency to the Santa Monica Redevelopment Agency.

#### **PURPOSE OF POLICY**

This policy sets forth the criteria for issuance and repayment of debt. The primary objective of the Debt Policy is to establish criteria that will protect the City's financial integrity while providing a funding mechanism to meet the City's capital needs. The underlying approach of the City is, except in extraordinary circumstances, to borrow only for capital improvements that cannot be funded on a pay-as-you-go basis. The City will not issue long-term debt to finance current operations.

All debt issued will be in compliance with this policy, the debt limit noted in Article VI of the City Charter and with all other relevant state and federal regulations.

A biennial review of the Debt Policy will be performed and any changes to the Debt Policy will be brought forward for City Council consideration and approval. Further, in the event there are any recommended deviations or exceptions from the Debt Policy when a certain bond issue is structured, those exceptions will be discussed in the staff reports when the bond issue is presented for City Council's consideration.

#### RESPONSIBILITY

Authority to issue debt is given by the City Council, exercising the powers reserved to the City under Section 6 of Article XI of the Constitution of the State of California and Section 400 of the City Charter of the City of Santa Monica. The Treasurer and designated staff, including the Assistant City Treasurer, assist in the duties of debt issuance, interest payments, principal repayments and other debt-related activities.

The Director of Finance is responsible for assuring that the activities related to the issuance and payment of bonds or other obligations will not jeopardize the bond rating.

#### PURPOSE OF FINANCING

Except in extraordinary circumstances, the City borrows money to fund long-term capital improvement projects and to refinance existing debt. The issuance of debt to fund operating deficits is not permitted.

While the preferred means of financing projects is the "pay-as-you-go" method of using current revenues to pay for capital projects because it avoids interest payments, the City would be able to undertake capital projects under this method only if sufficient cash accumulates. Prudent use of debt financing rather than pay-as-you-go funding of capital projects can distribute the cost of a project over its useful life, facilitate better allocation of resources and increase financial flexibility. Debt can also be used in conjunction with pay-as-you-go financing to pay only a portion of the project using debt if insufficient funds are available from non-debt sources.

The Treasurer, working with the Assistant Treasurer, will periodically evaluate the City's existing debt and execute, upon approval of the City Council, a refinancing when economically beneficial. A refinancing includes the issuance of bonds to refund existing bonds.

See "Refunding Debt" for refunding considerations.

#### **BUDGETING AND CAPITAL PLANNING**

The City shall develop and maintain a Five-Year capital planning process that includes a Biennial Capital Improvement Program budget and is approved and adopted by the City Council as part of the budget process. The capital plan is informed by the City's Five-Year forecasting process.

The decision to utilize debt to fund all or a portion of a capital project first requires an analysis by the Finance Department of how the debt will be repaid. The source of revenues to repay the debt must be identified and the impact of repayment of the debt on existing budget commitments must be assessed.

The Finance Department is responsible for coordinating and analyzing the debt requirements. This will include timing of debt, calculation of outstanding debt, debt limitation calculations and compliance, impact on future debt burdens, and current revenue requirements.

#### **ASSET LIFE**

Generally, no debt will be issued for periods exceeding the useful life or average useful lives of projects to be financed.

#### **TYPES OF DEBT**

The following is a description of the types of long-term debt the City may issue:

#### **General Obligation Bonds**

General Obligation (GO) bonds are secured by a pledge of full faith and credit of an issuer and a promise to levy taxes in an unlimited amount as necessary to pay debt service. GO bonds usually achieve lower rates of interest than other financing instruments since they are considered to be a lower risk.

California State Constitution, Article 16 - Public Finance, Section 18, requires that the issuance of a GO bond by the City must be approved by a two-thirds majority of those voting on the bond proposition. Uses of bond proceeds are limited to the acquisition and improvement of real property.

#### **Lease Obligations**

Lease financings are long-term obligations that include Lease Revenue Bonds and Certificates of Participation. Lease Revenue Bonds (LRBs) are lease obligations secured by an installment sale or by a lease-back arrangement between the City and the City's Public Financing Authority, a joint powers authority, where City revenues are pledged to pay the lease payments, which are, in turn, used to pay debt service on the LRBs. Alternatively, Certificates of Participation (COPs) are lease obligations secured by a financing lease between the lessee, which would be the City, and a lessor, which may be the City's Public Financing Authority, that undertakes the construction of a project. These obligations do not constitute indebtedness under the state constitutional debt limitation and, therefore, are not subject to voter approval.

Payments to be made under valid leases are payable only in the year in which use and occupancy of the leased property is available, and lease payments may not be accelerated. Lease financing requires the fair market rental value of the leased property to be equal to or greater than the required debt service or lease payment schedule. The governmental lessee is obligated to place in its Annual Budget the rental payments that are due and payable during each fiscal year the lessee has use of the leased property.

#### **Revenue Bonds**

Revenue bonds are obligations payable from revenues generated by an enterprise as defined in Section 54300 et seq. of the California Government Code. City issuance of revenue bonds is specifically authorized by Chapter 2.36 of the City's Municipal Code. Since the debt service is directly paid by the enterprise, such debt is considered self-liquidating and generally is not considered as part of the maximum debt capacity of the issuer.

The City's utility Revenue Bonds are payable solely from the appropriate City Enterprise Fund and are not secured by any pledge of ad valorem taxes or general fund revenues of the City. In accordance with the agreed upon bond covenants, the revenues generated by these Enterprise Funds must be sufficient to maintain required coverage levels, or the customer rates of the enterprise have to be raised to maintain the coverages. The issuance of revenue bonds does not require voter approval.

#### **Bank Loans**

Under certain circumstances, it may be advantageous to obtain financing through a direct bank loan. Bank loans can be in the form of fixed rate or variable rate loans with defined maturities or lines of credit that have variable interest rates and flexible payment provisions. One potential advantage of bank loans is that the process for execution is generally simpler and can be less expensive to issue than a public bond issue. Additionally, a bank loan can often be structured in a manner that more closely conforms with specific project or repayment considerations than a bond issue. However, since bank loans are issued in an environment less transparent than a public debt issue, it is more difficult to assess how the proposed loan rates, fees, and terms compare to the market. The City Treasurer will consult with the City's Financial Advisor to determine when a bank loan is the appropriate financing measure.

#### **Assessment District Financing**

The Municipal Improvement Act of 1913 provides for a local agency to form an Assessment District to finance certain infrastructure, including roadways, water and sewer facilities, storm drains, and other improvements often required in connection with new development. An Assessment District must include all properties that will benefit directly from the improvements to be constructed, and formation of the district requires an election in which at least 50% of property owners vote in favor of the district. If an Assessment District is formed, the City may levy assessments that can be utilized to directly finance the public improvements, or may be pledged to support debt service on bonds, which may be issued under the Improvement Bond Act of 1915. The assessments that are levied upon each parcel must be based upon the direct and special benefit received by the property.

#### LIMITATION OF INDEBTEDNESS

The City's indebtedness is limited by Article VI of the City Charter, which states that the bonded indebtedness of the City may not exceed the sum of 10% of the total assessed valuation of property within the City, exclusive of any indebtedness that has been or may hereafter be incurred for the purpose of acquiring or establishing a system of waterworks for the supplying of water, or for the purpose of constructing sewers or drains in the City, for which purposes a further indebtedness may be incurred by the issuance of bonds, subject only to the provisions of the State Constitution and of this Charter. The City will include all lease obligations when calculating its compliance under this debt limit even though they may not constitute bonded indebtedness.

#### **AFFORDABILITY TARGETS**

#### **General Obligation Debt**

The decision on whether or not to assume new general obligation debt shall be based on costs and benefits, current conditions of the municipal bond market, and the City's ability to afford new debt and service it as determined by an objective analytical approach. This process shall compare generally accepted measures of affordability to the current values for the City. These measures shall include:

- Debt per capita: the outstanding principal as a percentage of population.
- Debt as a percent of assessed valuation: the outstanding principal as a percentage of assessed valuation.

#### **General Fund-Supported Debt**

The most important affordability ratio used in analyzing the City's debt position with respect to General Fund supported debt (e.g., lease obligations) is the Annual General Fund debt service/lease payment (e.g., payment on lease revenue bonds) as a percentage of available revenue or expenditures. This ratio, which pertains to only general fund backed debt, is often referred to as "lease burden." This analysis excludes enterprise revenue bonds and other obligations supported by dedicated revenue pledges. Additionally, this analysis may exclude other General Fund liabilities such as loan obligations or the City's annually required contribution to the pension system or retiree health care costs. Liabilities of the City's related agencies are also excluded from the debt affordability ratios.

Credit rating agency guidelines recommend a lease burden ratio of no more than 12%; the City shall strive to maintain its lease burden ratio below 10%. Affordability analysis as determined by this measure will be undertaken before new General-Fund supported debt is issued.

In addition to the City's direct debt burden, debt levels of underlying and overlapping entities such as counties, school districts, and special districts add to a City's overall debt burden. The City's proportional share of the debt of other local governmental units, which either overlap it or underlie it, is called the overlapping debt. Overlapping debt is generally apportioned based upon relative assessed value. While the City does not control debt issuance by other entities, it recognizes that its taxpayers share the overall debt burden. The City shall include a statement of overlapping debt in its initial and continuing disclosure.

#### **Revenue Bonds**

In determining the affordability of proposed revenue bonds, the City will perform an analysis comparing projected annual net revenues (after payment of operating and maintenance expense) to estimated annual debt service. Generally, legal covenants requiring a minimum coverage ratio are set forth in the bond documents, and are based on the level of security provided to the bondholders. The City's revenue bonds require a legal coverage ratio of at least 120% for senior bonds and a coverage ratio of at least 100% for senior and subordinate debt combined. Credit rating agencies point to a target coverage ratio of 200% for programs with large ongoing capital needs and 150% for programs without such needs, using historical and/or projected net revenues to cover annual debt service for bonds issued on a subordinate basis which have a 100% legal coverage ratio requirement. The City will require a rate increase to cover both operations and debt service costs, and create debt service reserve funds to maintain the required coverage ratios.

#### STRUCTURE OF DEBT

#### **Term of Debt**

Debt will be structured consistent with a fair allocation of costs to current and future beneficiaries or users. Borrowings by the City should be of a duration that does not exceed the useful life of the improvement that it finances and where feasible, should be shorter than the projected economic life. The standard term of long-term borrowing is typically 15-30 years.

#### **Debt Repayment**

The City shall pay all interest and repay all debt in accordance with the terms of the bond ordinance and bond covenants. To the extent possible, the City will seek level or declining debt service repayment schedules. However, in some cases the City may seek an alternative debt service schedule to meet certain policy or operational requirements.

#### **Variable-Rate Securities**

When appropriate, the City may choose to issue securities that pay a rate of interest that varies according to a predetermined formula or results from a periodic remarketing of the securities. Due to the potential volatility of such instruments, the City will limit the use of variable-rate debt to the greater of \$50 million or 20% of outstanding principal.

#### **Derivatives**

The City will not use derivatives when structuring debt.

#### **Capitalized Interest**

Where appropriate, interest may be capitalized for the construction period of a revenue-producing project so that debt service expense does not begin until the project is expected to be operational and producing revenues.

In addition, for lease back arrangements, such as those used for lease revenue bond transactions, interest may be capitalized for the construction period, until the asset is operational. Only under extraordinary circumstances will interest be capitalized for a period longer than the construction period. Capitalized interest is sometimes referred to as "funded interest."

#### **Call Options/Redemption Provisions**

A call option, or optional redemption provision, gives the City the right to prepay or retire debt prior to its stated maturity. This option may permit the City to achieve interest savings in the future through refunding, or in some cases, full or partial redemption of the bonds. Generally, fixed rate tax-exempt municipal bonds are structured with a 10-year call at par (no premium). Because the cost of call options can vary widely, depending largely on market conditions, an evaluation of factors such as the following will be conducted in connection with each issuance:

- The time until the bonds may be called
- The price at which the bonds may be called
- The potential to generate future interest cost savings (or call option value)
- Any need for additional flexibility with respect to repayment

#### **METHOD OF SALE**

The City may issue its debt through a competitive or negotiated process. The negotiated process would be used under the following conditions.

- The bond issue is, or contains, a refinancing that is dependent on market/interest rate timing.
- At the time of issuance, the interest rate environment or economic factors that affect the bond issue are volatile.
- The nature of the debt is unique and requires particular skills from the underwriter(s) involved.
- The debt issued is bound by a compressed time line due to extenuating circumstances such that time is of
  the essence and a competitive process cannot be accomplished, or a competitive process might result in
  selection of an underwriter or other situations inconsistent with City policies.

When determined appropriate by the City Treasurer, the City will negotiate financing terms with banks and financial institutions for specific borrowings on a private offering basis. Typically, private placements are carried out by the City when extraneous circumstances preclude public offerings, such as an interim financing, or to avoid the costs of a public offering for smaller issuances.

The City Treasurer will consult with the City's Financial Advisor on an issue by issue basis to determine the appropriate method of sale to be used.

#### PROFESSIONAL SERVICES

The City's Finance Department shall be responsible for the solicitation and selection of professional services that are required to administer the City's debt program, which will follow the City's Procurement Policy. The City Attorney's Office will take the lead to solicit and select bond counsel. The financial advisor, bond and disclosure counsel, and trustee costs associated with the bond issuance will be paid with bond proceeds. Eligible City staff costs related to issuance of long term bonds may also be reimbursed from bond proceeds.

#### **Financial Advisor**

A Financial Advisor(s) will be used to assist in the issuance of the City's debt. The Financial Advisor will provide the City with objective advice and analysis on debt issuance. This includes, but is not limited to, monitoring market opportunities, structuring and pricing debt, and preparing official statements of disclosure.

#### **Bond Counsel**

The City Attorney's Office will take the lead in selecting and contracting with the Bond Counsel and Disclosure Counsel. All debt issued by the City will include a written opinion by bond counsel affirming that the City is authorized to issue the proposed debt. The opinion shall include confirmation that the City has met all City and state constitutional and statutory requirements necessary for issuance, a determination of the proposed debt's federal income tax status and any other components necessary for the proposed debt. Bond counsel is also responsible for preparing all financing documents including Trust Indentures and Bond resolutions and assists in preparation of Official Statements. Disclosure Counsel shall be required to deliver a customary 10(b)-5 opinion on City offering documents. The Disclosure Counsel will work with City staff to draft all disclosure documents for a bond financing. The City Attorney's Office may engage separate firms in the capacity of Bond and Disclosure Counsel or one single firm to perform bond and disclosure counsel functions.

#### **Underwriters**

An Underwriter(s) will be used for all debt issued in a negotiated or private placement sale method. The Underwriter is responsible for purchasing negotiated or private placement debt and reselling the debt to investors.

#### **Trustee/Fiscal Agent**

A Fiscal Agent and/or Third Party Trustee will be used to provide accurate and timely payment to bondholders and securities processing. If there are unspent bond proceeds, funds will be held by the third party trustee. The Finance Department will monitor funds held by third party trustees and review trustee bank statements on a monthly basis to ensure any expenditures from the trustee accounts are in accordance with the intended use of the bonds.

#### **CREDIT RATINGS**

The City will maintain good communication with bond rating agencies about its financial condition. This effort will include providing periodic updates on the City's general financial condition, coordinating meetings, and presentations in conjunction with a new issuance. The City will continually strive to maintain its bond rating by improving financial policies, budgets, forecasts and the financial health of the City.

Credit enhancements may be used to improve or establish a credit rating on a City debt obligation. Credit enhancements should only be used if cost effective.

#### **REFUNDING DEBT**

A debt refunding is a refinance of debt typically done to take advantage of lower interest rates.

#### **Current Refunding**

A current refunding is one in which the refunding bonds are issued no more than 90 days before the date upon which the refunded bonds will be redeemed.

#### **Advance Refunding**

An advance refunding is one in which the refunding bonds are issued more than 90 days prior to the date upon which the refunded bonds will be redeemed. Advance refundings are used to refinance outstanding debt before the date the outstanding debt becomes due or callable. Internal Revenue Code §149(d)(3) provides that governmental bonds issued after 1985 may only be advanced refunded once over the life of a bond issuance. Changes to the Federal tax law enacted in 2017 prohibit the issuance of advance refunding bonds after December 31, 2017; however, it is possible this prohibition will be removed in the future.

Unless otherwise justified, such as a desire to remove or change a bond covenant, a debt refunding will require a minimum present value savings of 3%. This savings requirement for a refunding may be waived by the City Treasurer upon a finding that such a refunding is in the City's overall best financial interest.

#### **DEBT SERVICE RESERVE FUND/SURETY POLICY**

In instances where there is no market or credit rating agency requirement to fund a debt service reserve, or where there is an economic cost associated with borrowing to fund a reserve fund, the City will attempt to avoid their use. If a debt service reserve funded by bond proceeds is determined to be necessary or in the City's best interest, the debt service reserve fund will be held by and available to the Trustee to make principal and interest payments to bondholders in the event that pledged revenues are insufficient to do so. The maximum size of the reserve fund is generally governed by tax law, which permits the lesser of: 1) 10% of par; 2) 125% of average annual debt service; and 3) 100% of maximum annual debt service. Reserve funds are typically equal to approximately one year's maximum debt service on the bonds. On a case-by-case basis, assuming there is no economic or credit disadvantage, the City may issue bonds with a debt service reserve fund that is sized at a lower level.

The reserve fund requirement may also be satisfied by a surety policy, a form of insurance provided by a bond insurer to satisfy a reserve fund requirement for a bond issuance. Under this arrangement, instead of depositing cash in a reserve fund, the issuer buys a surety policy by paying a one-time premium equal to a percentage of the face amount of the policy. The City may use a surety policy instead of a debt service reserve fund when economically feasible.

The City will not rely on any uncollateralized credit instruments for any reserve requirement unless justified by significant financial advantage.

#### ARBITRAGE REBATE MONITORING AND REPORTING

The City will, unless otherwise justified, use bond proceeds within the established time frame pursuant to the bond ordinance, contract or other documents to avoid arbitrage rebate. Arbitrage is the interest earned on the investment of the bond proceeds at a rate above the interest rate paid on the debt. If arbitrage occurs, the City may be required to pay the amount of the arbitrage to the Federal Government as required by Internal Revenue Service Regulation 1.148-11. The City will maintain a system of recordkeeping and reporting to meet the arbitrage rebate compliance requirement of the IRS regulation. For each bond issue not used within the established time frame, the recordkeeping shall include tracking investment earnings on bond proceeds, calculating rebate payments, and remitting any rebatable earnings to the federal government in a timely manner in order to preserve the tax-exempt status of the outstanding debt.

#### TAX CERTIFICATE COMPLIANCE

The City will comply with requirements imposed in any tax certificate to maintain the tax-exempt status of the City's bonds.

#### **COVENANT COMPLIANCE**

The City will comply with all covenants stated in the bond ordinance, contract, etc.

#### **DEBT ISSUANCE REPORTING**

The City will comply with all state reporting requirements for issuance of debt, including a report to the California Debt and Investment Advisory Commission (CDIAC) of any proposed debt issuance no later than 30 days prior to the sale of any debt issue. The report shall include a certification by the issuer that it has adopted local debt policies concerning the use of debt and that the contemplated debt issuance is consistent with these policies. The City shall also submit a report to CDIAC of final sale no later than 21 days after sale of debt, by any method approved by the CDIAC. The report on final sale shall include a copy of the official statement for the issue or, if there is no official statement, the other disclosure documents and indenture.

#### **ONGOING DISCLOSURE**

The City will meet secondary disclosure requirements in a timely and comprehensive manner, as stipulated by the SEC Rule 15c2-12. The City Treasurer shall be responsible for providing ongoing disclosure information to the Municipal Securities Rulemaking Board's (MSRB's) Electronic Municipal Market Access (EMMA) system, the central depository designated by the SEC for ongoing disclosures by municipal issuers. The City Treasurer is responsible for maintaining compliance with disclosure standards promulgated by state and national regulatory bodies, including the Government Accounting Standards Board (GASB), the National Federation of Municipal Analysts, the Securities and Exchange Commission (SEC), and Generally Accepted Accounting Principles (GAAP). The City may also employ the services of firms that improve the availability of or supplement the City's EMMA filings. The City will also complete and file an annual Debt Transparency Report with the California Debt Investment Advisory Commission (CDIAC) in compliance with Section 8855 of the Government Code.

#### INVESTMENT OF BOND PROCEEDS

The proceeds of the bond sales will be invested until used for the intended project in order to maximize utilization of the public funds. The investments will be made to obtain the highest level of safety. The City of Santa Monica Investment Policy and the bond indentures govern objectives and criteria for investment of bond proceeds. The City Treasurer and Assistant City Treasurer, or the bond trustees under the direction of the City Treasurer or Assistant City Treasurer, will invest the bond proceeds in a manner to avoid, if possible, and minimize any potential negative arbitrage over the life of the bond issuance, while complying with arbitrage and tax provisions.

In certain cases, particularly for bond reserve funds, it may be fiscally prudent to invest funds using a forward delivery agreement or some other type of guaranteed investment contract. Such agreements should be obtained under a competitive bid process under consultation with the Financial Advisor.

State and Local Government Securities (SLGS) are the preferred investment option rather than open market securities for escrows for refunded bonds to allow for better matching of settlement dates and fewer arbitrage regulation compliance issues.

#### INTERNAL CONTROL PROCEDURES

The City Treasurer is responsible for ensuring compliance with the Debt Policy.

The Finance Department will monitor the expenditure of bond proceeds in a manner consistent with its monitoring of other City funds and will ensure that bond proceeds are expended exclusively for their authorized purpose. Specifically, the City's Capital Improvement Project budget will include appropriations specifically for the authorized purpose. Disbursement of bond proceeds from the trustee may be made either to reimburse the City for expenditures the City has made to project contractors or directly from the trustee to the contractor. In either case, the Finance Department will prepare the certificate or other required document requesting disbursement of funds by the trustee. Internal control procedures will be reviewed and amended as necessary to ensure compliance.

# FY 2023-25 ADOPTED BIENNIAL BUDGET APPENDIX - DEBT FINANCING SUMMARY

The City of Santa Monica annually adopts a budget for the upcoming fiscal year. Through this budget, City Council establishes public policy by setting funding levels for departments and exercises control over City spending. The budget further serves as a financial planning tool to ensure that the inflow of resources (revenues) is adequate to meet both anticipated and unanticipated needs (expenditures).

## **LEGAL DEBT LIMIT AND MARGIN (JUNE 30, 2022)**

Total Gross Assessed Value	\$45,497,990,000
Debt limit: 10% of total assessed value (1)	\$4,549,799,000
Amount of debt applicable to debt limit:  Total bonded debt	
Total amount of debt applicable to debt limit	
Legal debt margin (2)	\$4.350.792.208

(1) Section 607 of the City Charter limits the bonded indebtedness of the City to 10% of the total assessed valuation of taxable properties within the City, exclusive of any indebtedness incurred for the purpose of constructing water supply, sewer or storm drain systems

Source: County of Los Angeles and City of Santa Monica Finance Department



## FY 2023-25 ADOPTED BIENNIAL BUDGET

## APPENDIX - SUMMARY OF LONG-TERM INDEBTEDNESS (JUNE 30, 2022)

	Date of Issue	Original Issue	Final Maturity	Interest Rates	Balance
BONDS SUBJECT TO DEBT LIMIT:		<u> </u>	Date		June 30, 2022
Lease Revenue bonds:					
Santa Monica Public Financing Authority Lease Revenue Bonds, Series 2021 (City Yards Modernization project)	Aug 4, 2021	\$64,780,000	July 1, 2051	2.125 - 5.00%	\$64,780,000
Santa Monica Public Financing Authority Lease Revenue Bonds, Series 2021A	May 5, 2021	\$17,860,000	July 1, 2031	4.00%	\$17,860,000
Santa Monica Public Financing Authority Lease Revenue Bonds, Series 2021B	May 5, 2021	\$1,840,000	July 1, 2023	0.30%	\$1,840,000
Santa Monica Public Finance Authority Lease Revenue Bonds, Series 2018 (Downtown Fire Station Project)	Jun 6, 2018	\$34,220,000	July 1, 2048	3.625 - 5.000%	\$33,625,000
Santa Monica Public Finance Authority Lease Revenue Bonds, Series 2017 (City Services Building Project)(Green Bonds)	Sep 14, 2017	\$68,565,000	July 1, 2047	3.00 - 5.00%	\$68,565,000
Santa Monica Public Financing Authority Lease Revenue Bonds, Series 2015 (Civic Center Parking Project)	July 9, 2015	\$26,360,000	July 1, 2033	3.00 - 5.00%	\$19,785,000
Subtotal - Revenue bonds, governmental activities					\$206,455,000
Conoral obligation bonds					
General obligation bonds:					
City of Santa Monica General Obligation Refunding Bonds, Series 2012 (Library Improvement Project)	May 30, 2012	\$11,325,000	July 1, 2022	0.20 - 4.00%	\$1,060,000
Subtotal - General obligation bonds, governmental activities					\$1,060,000
Subtotal - Bonds Subject to Debt Limit:					\$207,515,000
Other Debt:					
Revenue bonds:					
City of Santa Monica Water enterprise revenue bonds, Series 2021	August 25, 2021	\$70,525,000	August 1, 2051	2.25 - 5.00%	\$70,525,000
Subtotal - Revenue bonds:					\$70,525,000
Loans:					
State Water Res Control Bd Installment Sale Agreement	Sep 21, 2017	\$75,885,903	Dec 31, 2052	1.80%	\$53,330,029
Subtotal - Loans:					\$53,330,029
Subtotal - Other Debts:					\$123,855,029
Total					\$331,370,029
Management believes it is in compliance with all debt covenants.					



# FY 2023-25 ADOPTED BIENNIAL BUDGET APPENDIX - DEBT SERVICE SCHEDULE

	FY 2023-24		FY 2024-25			
Bond Descriptions	Principal	Interest	Total	Principal	Interest	Total
Santa Monica Public Financing Authority Lease Revenue Bonds, Series 2021 (City Yards Modernization project)	\$1,240,000	\$1,097,625	\$2,337,625	\$1,305,000	\$2,133,250	\$3,438,250
Santa Monica Public Financing Authority Lease Revenue Bonds, Series 2021A&B	\$1,940,000	\$675,600	\$2,615,600	\$2,015,000	\$596,500	\$2,611,500
Santa Monica Public Financing Authority Lease Revenue Bonds, Series 2018 (Downtown Fire Station Project)	\$685,000	\$1,460,888	\$2,145,888	\$720,000	\$1,426,638	\$2,146,638
Santa Monica Public Financing Authority Lease Revenue Bonds, Series 2017 (City Services Building Project) (Green Bonds)	\$1,555,000	\$2,845,850	\$4,400,850	\$1,620,000	\$2,799,200	\$4,419,200
Santa Monica Public Financing Authority Lease Revenue Bonds, Series 2015 (Civic Center Parking Project)	\$1,420,000	\$629,944	\$2,049,944	\$1,490,000	\$558,944	\$2,048,944
Total - General Fund	\$6,840,000	\$6,709,906	\$13,549,906	\$7,150,000	\$7,514,531	\$14,664,531
City of Santa Monica Water Enterprise Revenue Bonds, Series 2021	\$1,380,000	\$2,174,488	\$3,554,488	\$1,435,000	\$2,118,188	\$3,553,188
State Water Resources Control Board Installment Sale Agreement <sup>1</sup>	\$1,828,161	\$1,293,946	\$3,122,107	\$1,861,068	\$1,261,039	\$3,122,107
Total - Water Fund	\$3,208,161	\$3,468,434	\$6,676,595	\$3,296,068	\$3,379,227	\$6,675,295

<sup>&</sup>lt;sup>1</sup> start date for repayment is subject to change based on completion date of the project

## FY 2023-25 ADOPTED BIENNIAL BUDGET APPENDIX - BOND RATINGS

The City has issued various bonds, primarily to support construction of City capital projects. Below is a summary of the current ratings on the City's outstanding debt.

DESCRIPTION	S&P	FITCH	MOODY'S
Lease Revenue Bonds			
Santa Monica Public Financing Authority Lease Revenue Bonds, Series 2021 (City Yards Modernization project)	AA+	AA+	N/A
Santa Monica Public Financing Authority Lease Revenue Bonds, Series 2021A&B	AA+	AA+	Aa2
Santa Monica Public Finance Authority Lease Revenue Bonds, Series 2018 (Downtown Fire Station Project)	AA+	AA+	Aa1
Santa Monica Public Finance Authority Lease Revenue Bonds, Series 2017 (City Services Building Project) (Green Bonds)	AA+	AA+	Aa1
Santa Monica Public Financing Authority Lease Revenue Bonds, Series 2015 (Civic Center Parking Project)	AA+	AA+	Aa2
Revenue Bonds			
City of Santa Monica Wastewater Refunding Revenue Bonds, Series 2021	AAA	N/A	N/A

The City's long-term financial strength is reflected in these ratings. The ratings from all three agencies were reaffirmed. Santa Monica's consistently high ratings reflect both a strong local economy and the City's history of strong and proactive financial management. Among the elements of the City's financial management that credit agencies have highlighted are the following:

- Historically, a very strong and diverse economy;
- Very strong management, with strong financial policies and practices
- Very strong budgetary flexibility, with strong reserves
- A multi-year financial forecast that is reviewed and revised regularly
- In anticipation of anticipated pandemic-induced revenue reductions, the City proactively implemented budget adjustments at the onset of the pandemic to limit the impact on reserves.

## FY 2021-23 ADOPTED BIENNIAL BUDGET APPENDIX - GANN APPROPRIATIONS LIMIT

The Gann Limit was approved on November 6, 1979, by California voters. Under the Gann Limit, a maximum amount is established for tax-funded government services. That amount is to be adjusted each year depending on changes in state population, inflation, and the transfer of financial responsibility for various government activities from one level of government to another. Any significant amount of state tax revenue received above that Gann Limit may lead to future tax rebates or tax cuts.

## **GANN APPROPRIATIONS LIMIT CALCULATION FOR FY 2023-24**

#### FY 2022-23 Gann Appropriations Limit

\$ 2,708,057,642

#### **Adjustment Factors**

City of Santa Monica – Non-Residential New

Construction Assessed Valuation 1.0886

City of Santa Monica - Population Growth X 0.9998 = 1.08838

FY 2023-24 Gann Appropriations Limit

\$ 2,947,395,776

City Council Meeting June 27, 2023

Santa Monica, California

#### RESOLUTION NUMBER 11533 (CCS)

(City Council Series)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA MONICA ADOPTING THE FIRST YEAR (FISCAL YEAR 2023-24) AND APPROVING THE SECOND YEAR (FISCAL YEAR 2024-25) OF THE FISCAL YEAR 2023-25 BIENNIAL BUDGET AND ADOPTING ITS CAPITAL IMPROVEMENT PROGRAM BUDGET FOR FISCAL YEAR 2023-24

WHEREAS, the proposed Operating Budget for the Fiscal Year 2023-24 and Fiscal Year 2024-25, and the proposed Biennial Capital Improvement Program Budget for Fiscal Year 2023-24 were submitted to the City Council of the City of Santa Monica (the "City Council") not less than 35 days prior to July 1, 2023; and

WHEREAS, the City Council held a public hearing on said Budget after a notice of the budget hearing was published not less than 10 days prior thereto; and

WHEREAS, after the public hearing, the City Council considered further its proposed Budget.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SANTA MONICA RESOLVES AS FOLLOWS:

SECTION 1. The Fiscal Year (FY) 2023-24 Operating Budget, as submitted by the City Manager and revised by the City Council included in the document entitled "City of Santa Monica Proposed Biennial Budget FY 2023-25" (the "FY 2023-25 Budget"), as amended by the changes reflected in the accompanying staff report and further amended based on City Council direction at the Tuesday, June 27<sup>th</sup> Budget Adoption Council Meeting, to reallocate \$85,000 previously designated for investments in technology to enhance community safety in the Police Department to 1.49 as-needed FTE Animal Care Attendants at the Animal Shelter in the Police Department, is hereby adopted. The FY

2024-25 Operating Budget as submitted by the City Manager and revised by the City Council, included in the FY 2023-25 Budget, as amended by the changes reflected in the accompanying staff report and further amended based on City Council direction at the Tuesday, June 27<sup>th</sup> Budget Adoption Council meeting, is hereby approved. The FY 2023-24 Capital Improvement Program Budget, as submitted by the City Manager and revised by the City Council, included in the FY 2023-25 Budget, as amended by the changes reflected in the accompanying staff report, is hereby adopted.

In adopting the FY 2023-24 Operating Budget and FY 2023-24 Capital Improvement Program Budget, the City Council intends to, and by this Section does, adopt and approve the total operating appropriation for each departmental and non-departmental operating budget, consisting of Salaries and Wages, Supplies and Expenses major expenditure categories, each project of the Capital Improvement Program Budget, and the revenue detail. The City Manager is authorized to allot by Department and fund as appropriated. A list of the changes to the proposed Operating Budget for FY 2023-24 and FY 2024-25, and proposed Biennial Capital Improvement Program Budget for FY 2023-24 are included in the accompanying staff report.

SECTION 2. In adopting the FY 2023-24 Operating Budget, the City Council hereby re-appropriates the General Fund and all other Non-General Fund unexpended encumbrances of the FY 2022-23 Budget. In adopting the FY 2023-24 Capital Improvement Program Budget, the City Council hereby re-appropriates the General Fund and all other Non-General Fund unencumbered balances and unexpended encumbrances of the FY 2022-23 Capital Improvement Program Budget.

SECTION 3. In adopting the FY 2023-24 Budget, the City Council hereby

re-appropriates year-end remaining funds for multi-year operating grants and donations dedicated to programs, including federal recovery funding, and funds for the encumbrances of goods and services ordered in FY 2022-23 but not received or provided until FY 2023-24 for the City's General Fund and proprietary funds (enterprise and internal service).

SECTION 4. In adopting the FY 2023-24 Budget, the City Council hereby re-appropriates Council discretionary, unencumbered balances, and unexpended encumbrances of the FY 2022-23 Budget for the City's General Fund.

SECTION 5. In adopting the FY 2023-24 Budget, the City Council hereby approves the Operating Budget Policies set forth in the City's fiscal policies included in the FY 2023-25 Budget document.

SECTION 6. The budgets of the Housing Authority and the Parking Authority have been reviewed by the City Council and are hereby approved and adopted.

SECTION 7. A copy of the Los Angeles County Third Supervisorial District Consolidated Oversight Board resolution approving the Successor Agency's Administrative Budget for FY 2023-24, as adopted in January 2023, is attached hereto as Exhibit 1.

SECTION 8. A certified copy of the FY 2023-25 Budget and amendments shall be filed with the Director of Finance and with the City Clerk, and certified copies of the FY 2023-25 Budget shall be reproduced and made available for use as directed by Santa Monica City Charter section 1505.

SECTION 9. The City Clerk shall certify to the adoption of this Resolution, and thenceforth and thereafter the same shall be in full force and effect.

# FY 2021-23 ADOPTED BIENNIAL BUDGET APPENDIX - BUDGET RESOLUTION

APPROVED AS TO FORM:

- DocuSigned by:

DOUGUS SLOUN 61C02D0CAE84432...

Douglas Sloan, City Attorney

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Adopted and approved this 27th day of June 2023.



I, Denise Anderson-Warren, City Clerk of the City of Santa Monica, do hereby certify that Resolution No. 11533 (CCS) was duly adopted at a meeting of the Santa Monica City Council held on the 27<sup>th</sup> day of June 2023, by the following vote:

AYES: Councilmembers de la Torre, Torosis, Brock, Parra, Zwick

Mayor Pro Tem Negrete, Mayor Davis

NOES: None

ABSENT: None

ATTEST:

Denise Anderson-Warren, City Clerk

#### **ACCOUNTS PAYABLE**

A short-term liability account reflecting amounts owed to private persons or organizations for goods and services received by a government.

#### **ACCOUNTS RECEIVABLE**

An asset account reflecting amounts due from private persons or organizations for goods and services furnished by a government (but not including amounts due from other funds or other governments).

#### **ACCRUAL BASIS OF ACCOUNTING**

A basis of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of when cash transactions occur.

#### **ADOPTED BUDGET**

The City Council approved annual budget establishing the legal authority for the expenditure of funds as set forth in the adopting Council budget resolution.

#### **AMERICAN RESCUE PLAN ACT OF 2021 (ARPA)**

On March 11, 2021, President Joseph R. Biden signed into law the American Rescue Plan Act of 2021, a \$1.9 trillion federal aid package designed to help the American people and American economy recover from the prolonged impacts felt from COVID-19. This legislation provides direct payments to eligible individuals, extends federal supplemental unemployment benefits, increases funding for the Paycheck Protection Program, provides funds for housing stabilization and to address homelessness, and provides funds to help schools reopen safely and for COVID-19 testing, vaccination, and treatment, among a number of other provisions that assist local businesses and individuals who have been impacted by the pandemic. The legislation also includes \$350 billion in direct financial relief for all state, local, tribal, and territorial governments, \$29.3 million of which has been allocated to the City of Santa Monica.

#### **AMORTIZATION**

The process of decreasing or allocating a lump sum amount over a period of time, particularly for loans and other forms of finance, including related interest and other finance charges.

#### **ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR)**

The official annual report of the City's financial condition at the conclusion of the fiscal year. The report is prepared to conform to Generally Accepted Accounting Principles (GAAP) for governmental units and presentation of the financial data in conformity with the Adopted Budget.

#### **APPROPRIATION**

Legal authorization, as required by the City Charter, granted to the City Manager by the City Council to expend monies, and/or to incur legal obligations for specific departmental purposes. An appropriation is usually limited in amount, as well as to the time when it may be expended.

#### **ASSESSED VALUATION**

A dollar value placed upon real estate or other property by Los Angeles County as a basis for levying property taxes.

#### **ASSETS**

Property owned by a government, which has monetary value.

#### **AUDIT**

Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to determine if the City's financial statements fairly present the City's financial position and results of operations in conformity with generally accepted accounting principles.

#### **AUTHORIZED POSITIONS**

Permanent positions authorized in the budget to be employed during the fiscal year.

#### **BASIS OF ACCOUNTING**

The timing of recognition, that is, when the effects of transactions or events are recognized for financial reporting or budgeting purposes. The three basis of accounting for governmental agencies are: (1) cash basis (when cash is received or paid), (2) accrual basis (when the underlying transaction or event takes place), and (3) modified accrual basis (revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability occurred).

#### **BALANCE SHEET**

A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specific date.

#### **BALANCED BUDGET**

When the total of revenues and other financing sources is equal to or greater than the total of expenditures and other financing uses, the budget is balanced.

#### **BEGINNING FUND BALANCE**

Fund balance available in a fund from the end of the prior year for use in the following year.

#### **BOND**

A city may raise capital by issuing a written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at a special rate.

#### **BOND RATING**

An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full.

#### **BUDGET**

A plan of financial and program operation listing an estimate of proposed appropriations or expenses and the proposed means of financing them, for a particular time period. The budget is proposed or preliminary until it has been adopted by the City Council.

#### **BUDGET ADOPTION**

Formal action by the City Council, which sets the spending plan for the year.

#### **BUDGET CALENDAR**

The schedule of key dates or milestones that a government follows in preparation and adoption of a budget.

#### **BUDGETARY CONTROL**

The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

#### **CALPERS**

State of California Public Employees' Retirement System.

#### **CAPITAL ASSET**

A tangible, fixed asset that is long-term in nature, of significant value, and obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include land, buildings, equipment, improvements to buildings, and infrastructure (i.e., streets, highways, bridges, and other immovable assets). A capital asset is defined as an asset with a useful life extending beyond a single accounting period.

#### **CAPITAL BUDGET**

A financial plan of proposed capital improvement projects and the means of financing them for a given period of time.

#### **CAPITAL IMPROVEMENT PROGRAM (CIP)**

Improvements that cost over \$50,000 and have a useful life of 3 years or more, or involve public works construction. The City may own completed projects, or the City may maintain a legal interest in the completed project. Examples of projects owned by the City include a new park, street resurfacing, modifications to buildings, and construction of water mains. An example of a project in which the City maintains a legal interest is a privately owned housing project with an outstanding promissory note to the City.

#### **CARES ACT**

The Coronavirus Aid, Relief, and Economic Security Act is federal legislation signed into law on March 27, 2020, in response to the COVID-19 emergency. Under the CARES Act, emergency assistance via one-time cash payments, increased and expanded unemployment payments, loans, and grants was provided to individuals and families, businesses, public health, local and state governments, and educational institutions.

#### CASH BASIS OF ACCOUNTING

A basis of accounting that recognizes revenues and expenses when cash is received or disbursed.

#### **CERTIFICATES OF PARTICIPATION (COPS)**

This financing technique provides long-term financing through a lease, installment sale agreement or loan agreement. Certificates of Participation (COPs) allow the public to purchase (in \$5,000 increments) participation in a stream of lease payments, installment payments or loan payments relating to the acquisition or construction of specific equipment, land or facilities. An example would be COPs sold by the City to finance various Third Street Promenade-related improvements.

#### **CITY CHARTER**

Legal authority approved in 1946 by the voters of Santa Monica under the State of California Constitution defining the organization, powers, functions, and essential procedures of the city government. The charter established the current "Council - Manager" form of government.

#### **CITY MANAGER'S MESSAGE**

A general discussion of the proposed budget as presented in writing by the City Manager to the City Council. The message contains an explanation of the principal budget items and summarizes the proposed budget relative to the current year adopted budget.

#### **COMMUNITY PRIORITIES**

Strategic work objectives that require collaborative action by several City departments and partnerships with other elements of the community.

#### **CONSUMER PRICE INDEX (CPI)**

A statistical description of price levels provided by the U.S Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

#### **CONTINGENCY**

A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfalls, and/or unknown expenditures.

#### **CERTIFIED UNIFIED PROGRAM AGENCY (CUPA)**

Senate Bill 1082, passed in 1993, created the Unified Hazardous Waste and Hazardous Materials Management Regulatory Program (Unified Program), which requires the administrative consolidation of six hazardous materials and waste programs under one agency, a Certified Unified Program Agency (CUPA).

#### **DEPARTMENT**

An operational and budgetary unit designated by the City Council to define and organize City operations, or a group of related operations within a functional area.

#### **DEBT**

An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes.

#### **DEBT FINANCING**

Issuance of bonds and other debt instruments to finance municipal improvements and services.

#### **DEBT SERVICE**

Debt service refers to the interest and principal payments on bond issues and Certificate of Participation, and includes the issuance costs related to bond funding.

#### **DEFICIT**

The excess of an entity's liabilities over its assets, or the excess of expenditures or expenses over revenue during a single accounting period.

#### **DEPRECIATION**

(1) Expiration in the service life of capital outlay assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) The portion of the cost of a capital asset that is charged as an expense during a particular period.

#### **DIVISION**

An organizational unit consisting of program(s) or activity(ies) within a department which furthers the objectives of the City Council by providing services or a product.

#### **ENCUMBRANCE**

Financial commitments related to unperformed contracts for goods or services for which part of an appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

#### **ENTERPRISE FUND**

A type of fund established to account for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprises. These funds are entirely or predominately self-supporting.

#### **ENVIRONMENTAL IMPACT REPORT (EIR)**

An analysis of the environmental implications related to a specific action. For example, the increase in traffic in an area proposed for new development.

#### **EXPENDITURE**

The payment made for cost of services rendered, materials, equipment, and capital improvements.

#### **EXPENSE**

Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

#### **EXPENSE CATEGORY**

Two expense object categories: Salaries and Wages; and Supplies and Expenses.

#### FEE

The payment for direct receipt of a public service by the party who benefits from the service.

#### **FIDUCIARY FUND**

A fund type to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension, trust funds, investment trust funds, private-purpose trust funds, and agency funds.

#### **FISCAL YEAR (FY)**

A twelve-month accounting period of time to which the budget applies; for Santa Monica, it is July 1 through June 30.

#### **FRINGE BENEFITS**

Benefits including employee retirement, social security, health, dental, vision, life insurance, workers' compensation, uniforms, and deferred compensation plans.

#### FTE

Full Time Equivalent Employee (FTE) Hours per year = 1.0 Full-Time Equivalent position.

#### **FUND**

An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created. There are three major types of fund: Governmental (general, special revenue, debt service, capital projects, and permanent), Proprietary (enterprise and internal service), and Fiduciary (trust and agency).

#### **FUND BALANCE**

The amount of financial resources immediately available for use. Generally, this represents the excess of unrestricted current assets over current liabilities.

#### **GANN APPROPRIATION LIMIT**

Article XIIIB of the State constitution was amended by Proposition 4 (Gann initiative) in 1979. Article XIIIB limits growth in the spending of tax proceeds to tax proceeds appropriated in the "base year" of 1978-79 times the product of the allowable annual percentage change in a cost-of-living factor and the allowable annual percentage change in a population change factor. The cost-of-living factor is the larger of the annual percentage change in the State per capita personal income or the annual percentage change in the local non-residential assessed

valuation due to new construction. The population change factor is the larger of the annual percentage change of the jurisdiction's population or the annual percentage population change of the county in which the jurisdiction is located.

#### **GENERAL FUND**

The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Examples of departments financed by the General Fund include City Council, Police and Fire Departments.

#### **GENERAL OBLIGATION BOND**

A type of bond that is backed by the full faith, credit, and taxing power of the City.

#### **GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)**

Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

#### **GOVERNMENTAL ACCOUNTING**

The composite activity of analyzing, recording, summarizing, reporting, and interpreting the financial transactions of governments.

#### **GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB)**

The authoritative accounting and financial reporting standard-setting body for government entities.

#### **GOVERNMENTAL FUND**

A fund type to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

#### **GRANT**

Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility. An example is the Community Development Block Grant awarded by the Federal government.

#### **INDIRECT COST ALLOCATION PLAN**

The City uses an indirect cost allocation plan to ensure that enterprises and certain special revenue supported operations pay for themselves and are not subsidized by City taxpayers. General fund supported central services costs such as payroll, accounting, data processing, personnel, city management and facilities maintenance are allocated to those funds benefiting from these services based on statistical data reflecting use of these support services.

#### **INFRASTRUCTURE**

Facilities on which the continuance and growth of a community depend on such as roads, water lines, sewers, public buildings, parks and airports.

#### INTERFUND TRANSACTIONS

These budgetary transactions consist of quasi-external transactions which would be treated as revenues and expenditures if they involved organizations external to the governmental unit, reimbursements of expenditures initially made in one fund which are attributable to another fund, and operating transfers where monies are appropriated from one fund to another fund to reimburse expenses which are of benefit to the first fund.

#### **INTERNAL SERVICE FUND**

Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis.

#### **LEED**

The Leadership in Energy and Environmental Design (LEED) Green Building Rating System® is a voluntary, consensus-based national standard for developing high-performance and sustainable buildings.

#### **LEGAL DEBT LIMIT**

Per section 6.07 of the City Charter, bonded indebtedness of the City may not exceed 10% of the total assessed valuation of property within the City, exclusive of any indebtedness incurred for the purpose of water supply or sewers or storm drains.

#### **LIABILITY**

Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. Note: This term does not include encumbrances.

#### LINE ITEM DETAIL

A budget that lists detailed expenditure categories (permanent salaries, utilities, travel, training, etc.) separately, along with the amount budgeted for each specified category.

#### **LONG-TERM DEBT**

Debt with a maturity of more than one year after the date of issue.

#### **MEASURE CS**

On November 8, 2022, voters approved Measure CS, a ballot measure increasing the Transient Occupancy Tax, paid by overnight visitors, by 1% for hotels and motels, and by 3% for homeshares. The tax increase became effective March 1, 2023.

#### **MEASURES GS AND GSH (2016)**

Measure GSH, approved by Santa Monica voters in November 2016, increased the City's transaction and use tax rate by half a percent point. Per the advisory Measure GS (2016), one-half of the proceeds from the increased portion of the tax will be used for affordable housing with the other half paid to the Santa Monica/Malibu Unified School District. The tax increase became effective April 1, 2017.

#### **MEASURE HMP**

Measure HMP, approved by Santa Monica voters on November 8, 2022, establishes the Cannabis Business Tax on every licensed cannabis business and retailers of products containing psychoactive cannabinoids, operating within the City. Non-medicinal cannabis retailers are taxed at 3% of gross receipts, medicinal cannabis retailers are taxed at 2%, and other licensed cannabis retailers (involved in distribution, manufacturing, cultivation, or laboratory testing) are taxed at 1%, with a maximum tax rate of 10% at the discretion of City Council. While this tax is currently in effect, there are no recreational cannabis-related retail establishments in Santa Monica.

#### **MEASURE R**

Measure R increases the sales tax rate by half a percent point in Los Angeles County for 30 years to provide funding for new transportation projects and programs and accelerate the ones already in the works. Aimed to bring traffic relief and transportation upgrades throughout the County, the ballot measure was approved by voters in November 2006 and went into effect July 1, 2009.

#### MEASURE SM (2020)/MEASURE GS (2022)

Measure SM, approved by Santa Monica voters in November 2020, added a second tier to the City's one-time general tax on real estate transfers paid on each sale of property of \$5 million or more of \$6.00 per \$1,000 of transfer value, with affordable housing projects exempt from the increase. Proceeds from the measure are used for essential services including addressing homelessness, parks and beaches, maintenance, public safety, emergency response, senior and tenant protections, libraries, small businesses, food for the hungry, and youth programs. The tax increase became effective March 1, 2021. Measure GS, approved by voters in November 2022, added a third tier to the tax of \$56.00 per \$1,000 on each sale of property with a transfer value of \$8 million and over. This is a special tax with funds from the incremental increase in the tax (\$50.00 per \$1,000) restricted to homelessness prevention, affordable housing, and schools. The tax increase became effective March 1, 2023.

#### **MEASURE V**

The Clean Beaches and Ocean Parcel Tax was approved by Santa Monica voters in November 2006. The tax raises revenue to be used solely for the purpose of implementing the City's Watershed Management Plan for the health, safety, and general welfare of the residents.

#### **MEASURE Y**

Measure Y is a one-half percent transaction and use tax approved by voters in November 2010 which is projected to generate approximately \$12 million in new revenue annually for the City.

#### **MEASURE YY**

Measure YY was an advisory measure on the use of revenues from the transaction and use tax proposed under Measure Y. Measure YY specifies that if a local transaction and use tax was enacted in the City of Santa Monica, half of its revenue should be used to support school, educational and afterschool programs, and half of its revenue should be used to fund general City services.

#### **MISSION**

A description of the basic purpose and responsibility of the division or department.

#### MODIFIED ACCRUAL BASIS OF ACCOUNTING

A basis of accounting. Revenues are recognized in the accounting period in which they become available and measurable; expenditures are recognized in the accounting period in which the fund liability is incurred (if measurable), except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

#### **MUNICIPAL CODE**

A compilation of City Council approved ordinances currently in effect. The Code defines City policy in various categories, for example, Civil Service rules, traffic regulations, sanitation and health standards, building regulations, and planning and zoning regulations.

#### **OPERATING BUDGET**

A financial, programmatic and organizational plan for furthering the goals of the City Council through the departments of the City, which does not include one-time capital improvements projects.

#### **ORDINANCE**

A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries unless it is in conflict with any higher form of law such as a State statute or constitutional provision. An ordinance has higher legal standing than a resolution.

#### PATIENT PROTECTION AND AFFORDABLE CARE ACT

Patient Protection and Affordable Care Act was signed into law by President Barack Obama on March 23, 2010 and is aimed at increasing the rate of health insurance coverage for Americans and reducing the overall costs of health care. The PPACA is commonly referred to as Obamacare.

#### **PAY-AS-YOU-GO BASIS**

A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

#### **PROGRAM**

An activity or division within a department which furthers the City's objectives by providing services or a product.

#### **PROJECT**

A temporary, unique action that has a defined beginning and end, with a defined scope and resources. Success is measured by the completion of milestones.

#### PROPOSITION A AND PROPOSITION C (PROP A & PROP C)

Proposition A and Proposition C programs are two one-half cent sales tax measures approved by Los Angeles County voters to finance a countywide transit development program.

#### PROPRIETARY FUND

Funds that focus on the determination of operating income, changes in net assets (cost recovery), financial position, and cash flows. There are two types of proprietary funds: Enterprise and Internal Service Funds.

#### **PURCHASE ORDER**

A document issued to authorize a vendor to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

#### **RE-APPROPRIATION**

The amount of money that is budgeted for a project in a prior year but is not spent or encumbered and needs to be appropriated again in the current year in order to continue the program originally intended.

#### REIMBURSEMENTS

Payments of amounts remitted on behalf of another party, department or fund. They are recorded as expenditures or expenses in the reimbursing fund and as reductions of the expenditure or expense in the fund that is reimbursed (see Interfund Transactions).

#### **RESERVE**

An account used to set aside a portion of the fund balance as legally segregated for a specific use.

#### **RESOLUTION**

A special order of the City Council which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval. A resolution has lower legal standing than an ordinance. The adopted City budget is approved by resolution and requires a majority vote of the councilmembers present at budget adoption time. During the fiscal year other budget modifications made by the City Council require a majority plus one vote.

#### **REVENUE**

Sources of income used to finance City governmental services.

#### **SALARIES AND WAGES**

A budget category which generally accounts for full-time, part-time, and temporary employees' salaries, overtime costs, and fringe benefits for a particular division or program.

#### **SELF-INSURANCE**

A term often used to describe the retention by an entity of a risk of loss arising out of the ownership of property or the activity of the agency.

#### **SERVICES**

A grouping of activities with common business goals organized by divisions.

#### **SPECIAL REVENUE FUNDS**

A Special Revenue Fund is separately administered because restrictions have been placed on how revenues may be spent by the City Council, the State of California or the Federal government. Two examples are the State of California Gas Tax Fund and Federal government Community Development Block Grant funds.

#### **SUPPLIES AND EXPENSES**

A budget category which accounts for all non-personnel expenses. Examples include office supplies, utility costs, legal advertising, equipment maintenance, small tool purchases, building/structure maintenance, and contractual services.

#### **TAXES**

Compulsory charges levied by a governmental unit for the purpose of financing services performed for the common benefit. This term does not include charges for services rendered only to those paying such charges, for example refuse collection.

#### **TRUST FUNDS**

Types of fiduciary funds which account for assets held by the City in a trustee capacity. The budget does not appropriate fiduciary funds.

#### **VEHICLE LICENSE FEE**

Vehicle License Fee (VLF) is an annual fee on the ownership of a registered vehicle in California. It has been assessed on all privately owned registered vehicles in California in place of taxing vehicles as personal property since 1935. The VLF is paid to the Department of Motor Vehicles (DMV) at the time of annual vehicle registration. A portion of VLF had traditionally been apportioned to cities on a per capita basis. However, effective July 1, 2011, virtually all VLF revenues previously apportioned to cities were shifted to fund law enforcement grants as a part of efforts to solve the State's chronic budget problems.

#### **AB**

Assembly Bill

#### **ARPA**

American Rescue Plan Act of 2021

#### **ATMS**

Advanced Traffic Management System

#### **AVR**

Average Vehicle Ridership

#### B&S

**Building and Safety** 

#### CAC

California Arts Council

#### **CALPERS / PERS**

California Public Employees' Retirement System

#### **CAM**

Common Area Maintenance

#### **CARES**

Coronavirus, Aid, Relief, and Economic Security Act of 2020

#### **CBB**

Community Broadband

#### **CDBG**

Community Development Block Grant

#### CIP

Capital Improvement Program

#### COG

**Council of Governments** 

#### **COLA**

Cost of Living Adjustment

#### **COPS**

Citizens' Option for Public Safety

#### **CPI**

**Consumer Price Index** 

#### **CRD**

**Community Recreation Division** 

#### **CREST**

Childcare Recreation Enrichment Sports Together

#### **CUPA**

Certified Unified Program Agency

#### **EIR**

**Environmental Impact Report** 

#### **EOC**

**Emergency Operations Center** 

#### **ERAF**

**Educational Revenue Augmentation Fund** 

#### **FEMA**

Federal Emergency Management Agency

#### FTE

Full Time Equivalent

#### **GAP**

**Grant Acceleration Program** 

#### **GAAP**

Generally Accepted Accounting Principles

#### **GASB**

Governmental Accounting Standards Board

#### **GDP**

**Gross Domestic Product** 

#### **GFOA**

Government Finance Officers Association

#### **GIS**

**Geographical Information Systems** 

#### **HHW**

Household Hazardous Waste

#### **HHSD**

Housing and Human Services Division

#### **HLP**

**Homeless Liaison Program** 

#### **HMG**

**Hazardous Mitigation Grants** 

#### **HMRRP**

Haz-Mat Response and Reporting Program

#### HUD

Department of Housing and Urban Development

#### **HOME**

Federal Home Investment Partnership Program

#### **LACMTA**

Los Angeles County Metropolitan Transportation Authority

#### **LAEDC**

Los Angeles County Economic Development Corporation

#### **LEED**

Leadership in Energy and Environmental Design

#### **LLEBG**

Local Law Enforcement Block Grants Program

#### MOE

Maintenance of Effort

#### **MOU**

Memorandum of Understanding

#### **MTA**

**Metropolitan Transportation Authority** 

#### **MWD**

Metropolitan Water District

#### **OEM**

Office of Emergency Management

#### **OSE**

Office of Sustainability and the Environment

#### **OTS**

California Office of Traffic Safety

#### PAL

Police Activities League

#### **PEG**

Public, Educational, and Government

#### **PNA**

Pico Neighborhood Association

#### **PPACA**

Patient Protection and Affordable Care Act. Frequently referred to as Obamacare.

#### PROP A & PROP C

Proposition A and Proposition C.

#### **RA**

**Recreation and Arts** 

#### **RDA**

Redevelopment Agency

#### SA

**Successor Agency** 

#### SB

Senate Bill

#### **SCAQMD**

South Coast Air Quality Management District

#### **SMMUSD**

Santa Monica-Malibu Unified School District

#### **SMURRF**

Santa Monica Urban Runoff Recycling Facility

#### **TEA**

Transportation Equity Act

#### **TDA**

Transportation Development Act

#### **TDM**

**Traffic Demand Management** 

#### **TMP**

Transportation Management Program

#### **TORCA**

Tenant Ownership Rights Charter Amendment

#### **VLF**

Vehicle License Fee





#### GOVERNMENT FINANCE OFFICERS ASSOCIATION

# Distinguished Budget Presentation Award

PRESENTED TO

## City of Santa Monica California

For the Biennium Beginning

July 01, 2021

## Christopher P. Morrill

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Santa Monica, California for its biennial budget for the biennium beginning July 1, 2021. In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of two years only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for the biennium beginning July 1, 2023.

